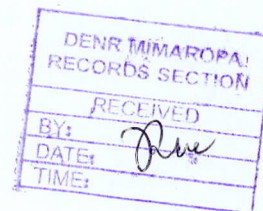


MARICEL C. USTARIS

Dandal Road, SHJ Subdivision, Brgy. Sta. Monica
Puerto Princesa City, 5300
macieustaris01@gmail.com



July 26, 2024

FELIX S. MIRASOL, JR., CESO IV

OIC, Regional Executive Director
DENR MIMAROPA Region

Attention: **PENR Officer Felizardo B. Cayatoc**
Brgy. Sta. Monica, Puerto Princesa City, Palawan

Dear Sir Mirasol:

I am writing to express my interest to apply in the Plantilla Item No. OSEC-DENRB-ADOF1-451-2004 Administrative Officer I (Supply Officer I) position in Management Services Division, PENRO Palawan posted in Civil Service Commission Job Portal.

I have experience in procurement, inventory management, and logistics, ensuring efficient supply chain operations in my previous job in a private construction company. I am committed to supporting DENR's initiatives in promoting sustainable practices and resource management.

I am optimistic that all my qualification as applicant for said position would meet your qualification for hiring.

If you think I met the qualifications you need, I am available for an interview at your convenience. Thank you for considering my application.

Sincerely,


MARICEL C. USTARIS
Applicant
09053409021