



Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City  
Tel Nos. 929-6626 to 29; 929-6633 to 35  
926-7041 to 43; 929-6252; 929-1669  
Website: <http://www.denr.gov.ph> / E-mail: [web@denrgov.ph](mailto:web@denrgov.ph)

AUG 11 2021

**MEMORANDUM**

**FOR/TO :** All Undersecretaries and Assistant Secretaries  
All Heads of Offices, Central Office  
All Regional Executives Directors  
All Bureau Directors  
All Heads of Attached Agencies

**FROM :** **The Assistant Secretary**  
Administration and Human Resources

**SUBJECT :** **VIRTUAL LEARNING COURSES OFFERED BY THE  
HUMAN RESOURCE INNOVATIONS AND SOLUTIONS,  
INC., (HURIS) FOR 4<sup>TH</sup> QUARTER CY 2021**

This pertains to the invitation of the Human Resource Innovations and Solutions, Inc., (HURIS) to the following virtual learning courses for fourth quarter C.Y. 2021 accredited by the Career Executive Service Board (CESB):

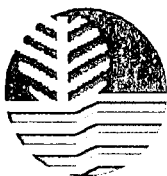
COURSES	SCHEDULE	REGISTRATION FEE
Coaching: Raising Performance to the Next Level	October 5-8, 2021 8:00 am – 12:00 noon	PhP12,320.00 VAT Inclusive
Strategic and Critical Thinking	October 12-15, 2021 8:00 am - 12:00 noon	PhP12,320.00 VAT Inclusive
Strategic Decision Making	November 9-12, 2021 8:00 am - 12:00 noon	PhP12,320.00 VAT Inclusive
Transformational Leadership	November 16-19, 2021 8:00am - 12:00 noon	PhP12,320.00 VAT Inclusive
Building Powerful Teams	December 6-7, & 9-10, 2021 8:00am - 12:00 noon	PhP12,320.00 VAT Inclusive

Relative to this, target participants to the abovementioned courses should be a Division Chief (SG 24) level and up and those with supervisory and managerial functions.

Qualified participants may register through this link: <https://forms.gle/MprD9FtKjnjQT4n88>, provided that they were endorsed by their respective supervisors, to the Training and Development Division-HRDS at least **two (2) weeks** before the scheduled event. Interested personnel shall also submit their accomplished Endorsement Form (see attached) for the preparation of Special Order.

For your information and appropriate action.

  
RUTH M. TAWANTAWAN, CESO II



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### ENDORSEMENT FORM FOR LEARNING EVENT

Course Title:			
Learning Service Provider:			
Learning Event Objective(s):			
Date Covered:			
Name of Learner(s)	Position/Designation	Target(s) for Development	Signature of Learner(s)
<p>This office certifies that the attendance of the above-mentioned personnel to the learning event stated in this form will not hamper in the delivery of service by this office. Also, all expenses to be incurred from this activity including registration fee is chargeable against this office, subject to the provisions of the National Budget Circular No. 563 dated April 22, 2016 and to the usual accounting and auditing rules and regulations.</p>			
<p>_____</p> <p>Head of Office</p>			
<p>_____</p> <p>Designation</p>			
<p>_____</p> <p>Date</p>			
Office/ Division/ Section/ Unit:		Tel. Nos.:	
Office/ Region/ Bureau/ Attached Agencies:		Office Email Address:	

----- Forwarded message -----

From: **HURIS INC** <[huristrainings@gmail.com](mailto:huristrainings@gmail.com)>

Date: Thu, Aug 5, 2021 at 12:42 PM

Subject: Register Now! CESB Accredited Virtual Learning Courses

To:

**Attention: Human Resource Department/Training Department**

**Heads, Managers, Interested Officers, Directors**

Dear Leaders,

Thank you for patronizing our Virtual Learning Courses this year. Part of our advocacy is to reach out to the Government Sector and impart our best practices and tools to further develop the organization's Human Capital. With this, we are pleased to invite you to the 2021 CESB Accredited Virtual Learning Courses to be conducted by **HUMAN RESOURCE INNOVATIONS AND SOLUTIONS, INC. (HURIS)**.

<b>Thinking Out-of-the-Box: Embracing Innovative Leadership</b>  OUT-OF-THE-BOX thinking while working within the rules of engagement. Overcome obstacles, roadblocks, and pitfalls, by acquiring a mind-set of creative thinking and innovation and applying this skill on actual workplace challenges.	<b>August 10-13, 2021</b> <b>8:00 AM – 12:00 NN</b> <b>4-day Program</b>  <b>Php 12,320.00 VAT Inclusive</b>  <b>Online Platform: Zoom</b>
<b>The New Leadership Styles for the 21st Century</b>  Progressive time calls for progressive Leaders. Gain knowledge on self-mastery, emotional intelligence, and relating EQ skills to effective leadership and success. Learn skills such as coaching, conflict resolution and in handling difficult employees.	<b>August 18-20 &amp; 25-27, 2021</b> <b>8:00 AM – 12:00 NN</b> <b>6-day Program</b>  <b>Php 18,480.00 VAT Inclusive</b>  <b>Online Platform: Zoom</b>
<b>Managerial Leadership</b>  Be enlightened on the differences between Management and Leadership then develop the discipline of Managerial Leadership through tooling you with the right mix of key leadership and management skills to achieve positive results.	<b>September 14-17, 2021</b> <b>8:00 AM – 12:00 NN</b> <b>4-day Program</b>  <b>Php 12,320.00 VAT Inclusive</b>  <b>Online Platform: Zoom</b>
<b>Essentials of Managing Change and Employee Transition</b>  Adjusting to organizational changes is always a challenge, and resistance to such changes is a very common human response. This program will provide you a change leadership framework to understand resistance to change and how to manage it, and also a transition process for individuals going through the change.	<b>September 21-24, 2021</b> <b>8:00 AM – 12:00 NN</b> <b>4-day Program</b>  <b>Php 12,320.00 VAT Inclusive</b>  <b>Online Platform: Zoom</b>

<b>Effective Conflict Resolution and Solving Employee Performance Issues thru Mediation</b>  Be equipped with concepts and models in mediation as an effective method for conflict and dispute resolution through immersing you with simulations in the mediation process, which will allow rich learning experiences to find out root causes & real interests to achieve win-win resolutions.	September 27-30, 2021 8:00 AM – 12:00 NN 4-day Program  <b>Php 12,320.00 VAT Inclusive</b>  Online Platform: Zoom
<b>Coaching: Raising Performance to the Next Level (For CESB Reaccreditation)</b>  Understand and apply the different styles of Coaching that are suited for your organization's diverse workforce to help boost employee performance and contribute to achieving your organization's quest for excellence.	October 5-8, 2021 8:00AM-12:00NN 4-day Program  <b>Php 12,320.00 VAT Inclusive</b>  Online Platform: Zoom
<b>Strategic and Critical Thinking</b>  Learn to develop strategic and critical thinking, an important skill that allows you to develop a plan of action designed to achieve your overall goals with a high probability of success.	October 12-15, 2021 8:00 AM – 12:00 NN 4-day Program  <b>Php 12,320.00 VAT Inclusive</b>  Online Platform: Zoom
<b>Strategic Decision Making (For CESB Reaccreditation)</b>  Learn how to assess complex situations, analyze problems, and manage risks. This will allow participants to be able to recommend decisions, which creates strategic actions that help meet objectives.	November 9-12, 2021 8:00 AM – 12:00 NN 4-day Program  <b>Php 12,320.00 VAT Inclusive</b>  Online Platform: Zoom
<b>Transformational Leadership (For CESB Reaccreditation)</b>  Positive transformation in an organization is always a good indicator of effective leadership. Learn and understand the basic concepts on being an effective leader. Understand how to help subordinates map out attainable personal and professional goals, as well as plan workable and implementable strategies to achieve them.	November 16-19, 2021 8:00 AM – 12:00 NN 4-day Program  <b>Php 12,320.00 VAT Inclusive</b>  Online Platform: Zoom
<b>Building Powerful Teams (For CESB Reaccreditation)</b>  Develop your team's ability to better define objectives and goals, solve problems, resolve conflicts and trust one another's contributions using leadership and teamwork frameworks and best practices through a dynamic mix of available methodologies.	December 6-7 & 9-10, 2021 8:00 AM – 12:00 NN 4-day Program  <b>Php 12,320.00 VAT Inclusive</b>  Online Platform: Zoom

We are your partners, serving as a catalyst of change in your organization. We welcome any participant with supervisory functions who would like to attend our Virtual Learning Courses.

**If you are interested, kindly access this link to fill out the form and register:**

**<https://forms.gle/MprD9FtKjmjQT4n88>**

You may also reach us in the following contact details and look for Wyona Enriquez or Daff Evangelista:

- **Landline number:** (02) 8871-6519
- **Mobile numbers:** 09451152680 or 09269405476
- **Email address:** [virtuallearning@huris.com.ph](mailto:virtuallearning@huris.com.ph)

Hurry and send in your reservations as we have limited slots available!

Please be advised that this will be a Virtual Learning Course. Kindly secure a Zoom Account.

Best Regards,

**VIRTUAL LEARNING TEAM**

**Human Resource Innovations and Solutions, Inc. (HURIS)**