



# DENR COMMITTEE ON ANTI-CORRUPTION (CAC) VIRTUAL JOINT MEETING

AUGUST 12, 2021





# **1st Meeting DENR's Committee on Anti-Corruption (CAC)**

## **DENR-PACC Project Kasangga: Aksyon Laban sa Korapsyon**

August 12, 2021, 2:00 PM



# INVOCATION

**DENR ACTION CENTER**



Dear God, thank you for the  
opportunity to meet together.  
Please help us to come together to  
make this institution reflect your  
kingdom.



# NATIONAL ANTHEM



*The Philippine National Anthem*

# WELCOME REMARKS

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USEC Rodolfo C. Garcia, Chief of Staff,  
Undersecretary for Attached Agencies

# INTRODUCTION OF PARTICIPANTS

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Hea Gavin D. Edjawan, MNSA, Interim Director, Internal Audit Service, and Vice Chair, DENR's Committee on Anti-Corruption



# MESSAGE

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USEC Juan Miguel T. Cuna (CESO I)



# **Brief Orientation on Project Kasangga: Askyon Laban sa Korapsyon**



# **DENR Special Order No. 414**



## **CREATION OF THE DENR's COMMITTEE ON ANTI-CORRUPTION (CAC)**

In the interest of the service, pursuant to Republic Act (RA) 11032 or the Ease of the Doing Business and Efficient Government Service Delivery Act of 2018 and Executive Order No. 43 series of 2017, Creating the Presidential Anti-Corruption Commission (PACC), the DENR's Committee on Anti-Corruption (CAC) is hereby created to support the Project Kasangga – Aksyon Laban sa Korapsyon to be composed of the following:





## I. DENR's Committee on Anti-Corruption (CAC)



Chairperson	Atty. Daniel Darius M. Nicer	Assistant Secretary for Enforcement and Deputized Officer – PACC, Focal Person - PACC Anti-corruption
Vice-Chair	Gavin D. Edjawan	Head Executive Assistant/Interim Director, Internal Audit Service in Concurrent Capacity
Members	Atty. Norlito A. Eneran	Director, Legal Affairs Service
	Maria Elena A. Morillos-Manila	Director, Knowledge and Information System Service
	Melinda C. Capistrano	OIC Director, Policy & Planning Service
	Ric G. Enriquez	Director, Human Resources Development Service
	Angelito V. Fontanilla	Director, Financial Management Service
	Merlinda R. Manila	Head, DENR Action Center/Hotline

In order to strengthen the coordination with the DENR's CAC pursuant to Executive Order No. 43 series of 2017, all Regional Offices, Bureaus, and Attached Agencies shall create their respective CAC to be composed of at least (5) five members, including the Chair and Vice Chair.

All Regional Offices, Bureaus, and Attached Agencies shall submit to this Office, through the Chairperson of DENR's CAC the composition of their CAC, as well as names of the principal and alternate Focal Persons for the Regional CAC within fifteen (15) days from issuance of this Special Order (SO).





## II. Functions of Anti-Corruption Committee

1. Monitor and report corruption –related cases, investigations, and actions taken;
2. Validate information from other sources;
3. Formulate the agency's anti-corruption policies, programs and activities;
4. Spearhead the agency's Anti-Corruption Campaign Plan of Action;
5. Identify corruption-prone processes in the agency;
6. Create a streamlined complaint action center (hotline);
7. Organize stakeholders to compliment the committee; and
8. Conduct public information campaigns to generate support for the government's anti-corruption programs.



### III. Secretariat



The Internal Affairs Division, Legal Affairs Service shall serve as the Secretariat of the DENR's CAC. They shall perform the following tasks:

- Provide overall logistical and administrative support and ensure management of personnel;
- Prepare minutes of the meetings and proceedings on consultations;
- Monitor compliance of all offices concerned for updating and timely reporting; and
- Take custody of records and other relevant documents.

Expenses to be incurred by the DENR's CAC shall be charged against the DENR Central Office funds. Likewise, expenses to be incurred by the Regional, Bureau, and Attached Agencies CACs, as well as the National Focal Person and for the Regional CAC shall be charged against their respective Offices, subject to the usual accounting and auditing rules and regulations.

All previous issuances inconsistent with this Order are hereby repealed accordingly.

This Order shall take effect immediately.





## **DENR Special Order No. 415**

DESIGNATION OF THE FOCAL PERSON AND ALTERNATE  
FOCAL PERSON TO THE DENR'S ANTI-CORRUPTION  
COORDINATING TASK



In the interest of service, and pursuant to Executive order No. 43 series of 2017 creating the Presidential Anti-Corruption Commission (PACC) and to provide support to the Project KASANGGA - Aksyon Laban sa Korapsyon, the following are hereby designated, to wit:

Atty. Daniel Darius M. Nicer	Focal Person, Anti-Corruption Coordinating Task Force	Assistant Secretary for Enforcement and Deputized Officer-PACC in concurrent capacity
Merlinda R. Manila	Alternate Focal Person, Anti-Corruption Coordinating Task Force	Head, DENR Action Center/Hotline in concurrent capacity

All previous issuances inconsistent with this Order are hereby repealed accordingly.

This order shall take effect immediately.

# **CREATION OF THE DENR's COMMITTEE ON ANTI-CORRUPTION AT THE BUREAUS, REGIONAL OFFICES, AND ATTACHED AGENCIES**

Pursuant to the DENR Special Order Number 414 dated August 5, 2021 and as instructed by the Presidential Anti-Corruption Commission (PACC), all DENR Regional offices, Bureaus and each of their Regional Offices, and Attached Agencies, are hereby directed to create their respective Committees on Anti-Corruption (CAC) to implement and support the Project Kasangga - Aksyon Kontra Korapsyon of the PACC, to be composed of at least (5) five members, including the Chair and Vice Chair. Kindly submit to this Office the said CAC composition through the Chairperson, within fifteen (15) days upon receipt hereof.



# Functions of Anti-Corruption Committee

- Monitor and report corruption –related cases, investigations, and actions taken;
- Validate information from other sources;
- Formulate the agency's anti-corruption policies, programs and activities;
- Spearhead the agency's Anti-Corruption Campaign Plan of Action;
- Identify corruption-prone processes in the agency;
- Create a streamlined complaint action center (hotline);
- Organize stakeholders to compliment the committee; and
- Conduct public information campaigns to generate support for the government's anti-corruption programs.





## Qualifications:

- *Chairperson* - Director II or higher
- *Vice Chairperson* - Division Chief item or higher
- *Members* - Section Chief item or higher



## Third Party Partnership

You should identify a representative from any NGO/Civil Society/ Religious group who will attend the meetings of the CAC.

# Secretariat

The Legal Service of the respective offices shall serve as the Secretariat of the CAC. They shall perform the following tasks:

- Provide overall logistical and administrative support and ensure management of personnel;
- Prepare minutes of the meetings and proceedings on consultations;
- Monitor compliance of all offices concerned for updating and timely reporting; and
- Take custody of records and other relevant documents.

Expenses to be incurred by the CAC shall be charged against their respective Offices, subject to the usual accounting and auditing rules and regulations.

For ready reference, attached is a copy of DENR Special Order No, 414 dated August 4, 2021.

For immediate compliance.

# Daily Incident Report

Reference Number:    BOC-0001-21

Date of Report:

Subject: \_\_\_\_\_

Place of Report: \_\_\_\_\_

Date Acquired:

Source: \_\_\_\_\_



# **1.Background:**

- i. What are the circumstances surround the report?
- ii.This paragraph may include agency policies, directives, and operating procedures that has relevance to the report.

## **2.Details of the Report:**

- i. Should include the basics of a report such as the 5W's and 1H. (Who, What, Why, When, Where and How)
- ii.Complete description of the incident.
- iii.The narrative shall contain facts only and shall be reported in an objective manner

### **3.Remarks/Comment**

- i.Discussion or interpretation of the report
- ii.Significant updates
- iii.Report or agency evaluation and or insights
- iv.Theories formed based on the facts and the background of the report.

### **4.Action Taken:**

- i.Action taken should be specific

### **5.Recommendation:**

- i.Action – oriented
- ii.Feasible

## **1.Attachment/s:**

- i.Pictures or videos of the incident
- ii.Other reports collaborating the incident (witness report; police report)
- iii.Sketches and diagrams.

## **2.Reported By:**

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(Signature over Printed Name)

# **Update on the Submission of Created Committee Anti-Corruption composed of the Chair, Vice Chair and three (3) members and Third Party (NGO/CSO/Religious Group)**

**Office/s that have complied as of August 12, 2021:**

- 1. EMB Region XIII**
- 2. MGB Region XI**
- 3. MGB Region V**
- 4. MGB Region III**
- 5. MGB Region X**



# OPEN FORUM

TEKAWARANING KAPALIGIRAN  
ATLIKAS NA YAMAN  
NATURAL RESOURCES