

B. Individual Performance Commitment and Review Form

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, IRENEO HAMLET T. EUSTAQUIO II, Forest Technician I of the CENRO Roxas- Monitoring and Enforcement Section commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June 2021.

Ratee:

Date:

IRENEO HAMLET T. EUSTAQUIO II

Reviewed by:	Date	Approved by:	Date				
REYNALDO D. PUDIQUET		ALMA E. GIBE					
Sector Head		OIC-CENRO					
OUTPUT	Success Indicators (Targets+Measures)	Actual Accomplishments	Rating				Remarks
			Q1	E2	T3	A4	
General Administration and Support Services							
Submission of Individual SALN	One (1) Statement of Assets and Liabilities and Networth (SALN) prepare and submit to Admin based on Section 8 of RA 6713 on February 20, 2021	One (1) Statement of Assets and Liabilities and Networth (SALN) prepare and submit to Admin based on Section 8 of RA 6713 on February 20, 2021 100% accuracy	3.000	5.000	5.000	4.333	
Submission of IPCR	One (1) IPCR (commitment) based on approved OPCR to be submitted to Admin Section on prescribed period	One (1) IPCR (commitment) based on approved OPCR to be submitted to Admin Section on prescribed period with 100% accuracy	3.000	5.000	3.000	3.667	
Actions on Documents/Requests	100% of documents acted upon Simple documents-7 working days upon receipt of office Complex documents-15 working days upon receipt of	100% of documents acted upon Simple documents-7 working days upon receipt of office Complex documents-15 working days upon receipt of office		3.000	3.000	3.000	
Support to Operation							
	One (1) CRMF with 5-year work plan and generated map submitted to PENRO by the end of November 2021						Second Semester Target
	Conduct re-survey and mapping of 3,116 hectares of CBFM area clearly defined on the ground by the end of June 2021	Conducted re-survey and mapping of 4,089.43 hectares of CBFM area clearly defined on the ground by mid of May 2021	5.000	5.000	5.000	5.000	
Natural Resources Enforcement and Regulation Program							
	Monitor six (6) CBFM in compliance to terms and conditions of the permit and forestry laws, rules and regulations with report submitted to PENRO by the end of September 2021 with 100% accuracy	Monitored four (4) CBFM in compliance to terms and conditions of the permit and forestry laws, rules and regulations with report submitted to PENRO on March 15, 2021 and June 07, 2021 with 100% accuracy.	5.000	5.000	3.000	4.333	Remaining target will be accomplished on Second Semester
	Assess four hundred seventy-five (475) expired CSC with report indicating categoral recommendation submitted to PENRO by the end December 2021 with	Assessed two hundred eighty-two (282) expired CSC with report indicating categoral recommendation submitted to PENRO on March 15, 2021 and June 07, 2021 with 100% accuracy.	3.990	5.000	3.000	3.997	Remaining target will be accomplished on Second Semester
Total Overall Rating			19.990	28.000	22.000	24.330	
Final Average Rating			3.998	4.667	3.667	4.055	
Adjectival Rating			VERY SATISFACTORY				
Comments and Recommendations for Development Purposes: <i>Can accomplish all his targets on time and very satisfactory.</i>							
Discussed with	Date	Assessed by:	Date	Final Rating by:	Date		
IRENEO HAMLET T. EUSTAQUIO II	8/18/2021	I certify that I discussed my assesment of the performance with the employee ARABELLE JOY V. TAMAYO	8/19/2021	ALMA E. GIBE	8/19/2021		
Employee		In-Charge, Administrative Unit		OIC-CENRO			

IPCR - Legend 1 - Quantity 2 - Efficiency 3 - Timeless 4 - Average

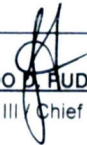
Name: Ireneo Hamiet J. Eustaquio II	Section: Conservation and Development Section/ Regulation and Permitting Section
Position: Forest Technician I	Division: Forest Management Division

MONTHLY ACCOMPLISHMENT MONITORING FORM for: January 1-31, 2021

	Type		Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
A. TARGET- RELATED ACTIVITIES	√		√		Reports and Documents	Preparation and Submission of Reports and Documents	Prepared and submitted reports and documents	12 days
	√			Travel Order No.: 2021-207	Resurveying and Mapping	Resurveying and Mapping of existing tenurial instrument	Conducted resurveying and mapping of existing tenurial instrument of BALATBAT CBFM Association within the Municipality of Bulalacao, Oriental Mindoro.	2 days
	√			Travel Order No.: 2021-130	Performance Evaluation	Conduction of Performance Evaluation and Assessment	Conducted Performance Evaluation and Assessment of 73 expired CSC located at So. Mausoy, Brgy. Panaytayan, Mnasalay, Oriental Mindoro	3 days
	√							
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)						Work from Home (Office Disinfection)	January 20-22, 2021	3 days
						Holiday	January 1, 2021	1 day
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)								

Signature if the Employee: 
Date Accomplished: _____

Verified by the Immediate Supervisor:


REYNALDO A. RUDIQUET
Forester III / Chief MES

Name: Ireneo Hamlet J. Eustaquio II	Section: Conservation and Development Section/ Regulation and Permitting Section
Position: Forest Technician I	Division: Forest Management Division

MONTHLY ACCOMPLISHMENT MONITORING FORM for: February 1-28, 2021

	Type		Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
A. TARGET- RELATED ACTIVITIES	✓		✓		Reports and Documents	Preparation and Submission of Reports and Documents	Prepared and submitted reports and documents	7 days
	✓			Travel Order No.: 2021-244	Performance Evaluation and Assessment	CSC Performance Evaluation and Assessment	Conducted Performance evaluation and assessment of CSC holders at Brgy. Cambunang, Bulalacao, Oriental Mindoro	3 days
	✓			Travel Order No.: 2021-276	Performance Evaluation and Assessment / Monitoring	CSC Performance Evaluation and Assessment / CBFM Monitoring	Conducted monitoring of MAPALAD CBFM at Bulalacao, Or. Mindoro and conducted Performance Evaluation and Assessment of CSC Holders at So. Barayong, Manaul, Mansalay, Or. Mindoro.	3 days
	✓			Travel Order No.: 2021-353	Performance Evaluation and Assessment / Monitoring	CSC Performance Evaluation and Assessment / CBFM Monitoring	Conducted monitoring of PHM CBFM at Bulalacao, Or. Mindoro and conducted Performance Evaluation and Assessment of CSC Holders at So. Barayong, Manaul, Mansalay, Or. Mindoro.	3 days
	✓			Travel Order No.: 2021-388	Performance Evaluation and Assessment	CSC Performance Evaluation and Assessment	Conducted Performance evaluation and assessment of CSC holders at So. Tambacan, Cabugao, Bulalacao, Oriental Mindoro	2 days
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)						Holiday	February 12 & 25, 2021	2 days
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)								

Signature if the Employee: _____
 Date Accomplished: _____

Verified by the Immediate Supervisor:

REYNALDO C. PUDIQUET
 Forester III / Chief MES

Name: Ireneo Hamlet J. Eustaquio II	Section: Conservation and Development Section/ Regulation and Permitting Section
Position: Forest Technician I	Division: Forest Management Division

MONTHLY ACCOMPLISHMENT MONITORING FORM for: March 1-31, 2021

	Type		Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
A. TARGET- RELATED ACTIVITIES								
	√		√		Reports and Documents	Preparation and Submission of Reports and Documents	Prepared and submitted reports and documents	4 days
	√			Travel Order No.: 2021-469	Series of Meetings	Meetings for Resurveying / Relocation of CBFMs	Conducted series of meetings with PO Officers and members of FORSIHAMA, SATANLEY & BALATBAT CBFMs for the relocation/resurveying of corners within CBFM ares located at Bongabong, Roxas & Bulalacao, Oriental Mindoro	3 days
	√			Travel Order No.: 1817-20	Inventory/Inspection and Performance Evaluation & Assessment	Inventory of Planted Trees and CSC Performance Evaluation and Assessment	Conducted inventory / inspection of planted trees within titled property at Brgy. Sta. Maria, Mansalay, Or. Mindoro and conducted CSC Performance Evaluation Assessment at So. Malanginan, Brgy. Panaytayan, Mansalay, Or. Mindoro	4 days
	√			Travel Order No.: 1706-20	Monitoring	Monitoring of CBFM 's Infrastructure Development and ENR Regeneration	Conducted monitoring of STANLEY CBFM Association's infrastructure development and ENR regeneration	3 days
	√			Travel Order No.: 1716-20	Monitoring and Inventory/Inspection	Monitoring of CBFM 's Infrastructure Development & ENR Regeneration and Inventory / Inspection of Planted Trees	Conducted monitoring of MAPALAD CBFM Asso9ciation's infrastructure development & ENR regeneration at So. Pawikan, Brgy. Nasucob, Bulalacao, Or. Mindoro and conducted inventory / inspection of planted trees within titled area at Brgy. Manaul, Bulalacao, Or. Mindoro	3 days
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)						Office Disinfection	March 29, 30 & 31, 2021	3 days
						On leave	March 22, 2021	1 day
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)								

Signature if the Employee: 
Date Accomplished: _____

Verified by the Immediate Supervisor:


REYNALDO B. RUIDIQUET
Forester III / Chief MES

Name: Ireneo Hamlet J. Eustaquio II	Section: Conservation and Development Section/ Regulation and Permitting Section
Position: Forest Technician I	Division: Forest Management Division

MONTHLY ACCOMPLISHMENT MONITORING FORM for: April 1-30, 2021

	Type		Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
A. TARGET-RELATED ACTIVITIES	√		√		Reports and Documents	Preparation and Submission of Reports and Documents	Prepared and submitted reports and documents	2 days
	√			Travel Order No.: 2021-1283	Resurveying and Mapping	Resurveying and Mapping of existing tenurial instrument	Conducted resurveying and mapping of existing tenurial instrument of FORSIHAMA CBFM Association within the Municipality of Bongabong, Oriental Mindoro.	3 days
	√			Travel Order No.: 2021-1363	Resurveying and Mapping	Resurveying and Mapping of existing tenurial instrument	Conducted resurveying and mapping of existing tenurial instrument of BALATBAT CBFM Association within the Municipality of Bulalacao, Oriental Mindoro.	4 days
	√			Travel Order No.: 2021-1336	Resurveying and Mapping	Resurveying and Mapping of existing tenurial instrument	Conducted resurveying and mapping of existing tenurial instrument of BALATBAT CBFM Association within the Municipality of Bulalacao, Oriental Mindoro.	4 days
				Travel Order No.: 2021-1413	Resurveying and Mapping	Resurveying and Mapping of existing tenurial instrument	Conducted resurveying and mapping of existing tenurial instrument of BALATBAT CBFM Association within the Municipality of Bulalacao, Oriental Mindoro.	4 days
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)						Holiday	April 1, 2 & 9, 2021	3 days
						Penro S.O. No.: 2021-30	April 5 & 12, 2021	2 days
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)								

Signature of the Employee: 
Date Accomplished: _____

Verified by the Immediate Supervisor:

REYNALDO C. PUDIQUET
Forester III/ Chief MES


Name: Ireneo Hamlet J. Eustaquio II	Section: Conservation and Development Section/ Regulation and Permitting Section
Position: Forest Technician I	Division: Forest Management Division

MONTHLY ACCOMPLISHMENT MONITORING FORM for: May 1-31, 2021

	Type		Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
A. TARGET-RELATED ACTIVITIES	√		√		Reports and Documents	Preparation and Submission of Reports and Documents	Prepared and submitted reports and documents	8 days
	√			Travel Order No.: 1643-21	Resurveying and Mapping	Resurveying and Mapping of existing tenurial instrument	Conducted resurveying and mapping of existing tenurial instrument of BALATBAT CBFM Association within the Municipality of Bulalacao, Oriental Mindoro.	3 days
				Travel Order No.: 1794-21	Coordination and Performance Evaluation	Coordination with the LGU and Conduction of Performance Evaluation and Assessment	Coordinated with the BRGY. LGU regarding meeting with the Sitio Leaders and conducted Performance Evaluation and Assessment of CSC within the Municipality of Mansalay, Oriental Mindoro.	3 days
				Travel Order No.: 1965-21	Meeting and Coordination	Conduct meeting with CSC Holders and Coordinate with CBFM PO's regarding exit conference	Conducted meeting with the CCSC holders at Brgy. Panaytayan, Bulalacao, Or. Mindoro and coordinated with the CBFM PO's of BALATBAT and FORSIHAMA CBFM regarding exit meeting of Resurveying at Roxas and Bulalacao, Or. Mindoro	3 days
				Travel Order No.: 1982-21	Performance Evaluation	Conduction of Performance Evaluation and Assessment	Conducted Performance Evaluation and Assessment of 73 expired CSC located at So. Mausoy, Brgy. Panaytayan, Mansalay, Oriental Mindoro	3 days
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)						Holiday	May 13, 2021	1 day
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)								

Signature of the Employee: 
Date Accomplished: _____

Verified by the Immediate Supervisor:


REYNALDO B. PUDIQUET
Forester III, Chief MES

Name: Ireneo Hamlet J. Eustaquio II	Section: Conservation and Development Section/ Regulation and Permitting Section
Position: Forest Technician I	Division: Forest Management Division

MONTHLY ACCOMPLISHMENT MONITORING FORM for: June 1-30, 2021

	Type		Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
A. TARGET- RELATED ACTIVITIES	√		√		Reports and Documents	Preparation and Submission of Reports and Documents	Prepared and submitted reports and documents	9 days
				Travel Order No.: 2021-2184	Coordination, Meeting and Performance Evaluation	Coordination with LGU, Meeting with CSC Holders and Performance Evaluation and Assessment	Coordinated with the LGU, conducted meeting with the LGU and CSC Holders and conducted CSC Performance Evaluation and Assessment at Sta. Teresita and Waygan, Mansalay, Oriental Mindoro.	3 days
				Travel Order No.: 2021-2248	Performance Evaluation and Assessment	Performance Evaluation and Assessment of expired CSC	Conducted CSC Performance Evaluation and Assessment at So. Dagum and Pasi, Panaytayan, Mansalay, Oriental Mindoro.	3 days
				Travel Order No.: 2021-2331	Performance Evaluation and Assessment	Performance Evaluation and Assessment of expired CSC	Conducted CSC Performance Evaluation and Assessment at So. Panhulugan, Panaytayan, Mansalay, Oriental Mindoro.	3 days
				Travel Order No.: 2021-2490	Performance Evaluation and Assessment	Performance Evaluation and Assessment of expired CSC	Conducted CSC Performance Evaluation and Assessment at So. Panhulugan, Panaytayan, Mansalay, Oriental Mindoro.	3 days
				Travel Order No.: 2021-2669	Coordination	Coordination with CSC Holders	Conducted coordination with CSC Holders for Performance Evaluation and Assessment at Brgys, Teresita and Waygan, Mansalay, Oriental Mindoro	1 day
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)								
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)								

Signature of the Employee: 
 Date Accomplished: _____

Verified by the Immediate Supervisor:

REYNALDO B. PUDIQUET
 Forester II / Chief MES