

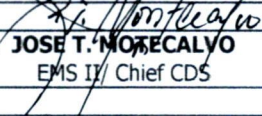

B. Individual Performance Commitment and Review Form

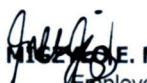
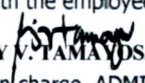

INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, **IVY MIGZYLO E. MACALALAG**, of the CENRO-ROXAS of **Conservation and Development Section** commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period of January to June, 2021.

IVY MIGZALDE E. MACALALAG

Date:

Reviewed by:  JOSE T. MONTECALVO EMS II/ Chief CDS	Date	Approved by:  ALMA E. GIBE DMO V/ OIC, CENRO	Date				
Output	Success Indicators (targets+measures)	Actual Accomplishments	Rating				REMARKS
			Q1	E2	T3	A4	
General Administration and Support							
Evaluation of Personnel Performance	One (1) SALN prepared and submitted to Admin based on Section 8 of RA 6713 on February 20, 2021	One (1) SALN prepared and submitted to Admin based on Section 8 of RA 6713 on February 15, 2021	3.000	5.000	5.000	4.333	
	One (1) IPCR (commitment) based on approved OPCR guidelines to be submitted to Admin Section on prescribed period	One (1) IPCR (commitment) based on approved OPCR guidelines to be submitted to Admin Section on prescribed period with 100% accuracy	3.000	5.000	5.000	4.333	
Actions on Documents/ Requests	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt	100% of documents acted upon with partial/ minor revision need 7 working days for simple documents and 15 days for complex documents upon receipt		5.000	3.000	4.000	
NATURAL RESOURCES CONSERVATION AND DEVELOPMENT PROGRAM							
	Conduct Assessment of Cave as embodied in 9072, Prepare and Submit Draft Assessment Report to Chief, Conservation and Development Section						2nd Sem target
Forest Rehabilitation and Development Program	Manage and Supervise 58.0 hectares of E-NGP Plantations with atleast 85% survival						2nd Sem target
	Manage and Supervise the Maintenance and Protection of 58.0 hectares with atleast 85% survival rate						2nd Sem target
ADAPTIVE CAPACITIES OF HUMAN COMMUNITIES AND NATURAL SYSTEMS IMPROVED (Environment and Natural Resources Resiliency Program)							

Watershed Characterization and Vulnerability Assessment	Assist and Jointly undertake the activities in the conduct of Watershed Characterization with Vulnerability Assessment with report submitted to Chief, Conservation and Development Section by the end of September 2021					2nd Sem target
Total Over all Rating			6.000	15.000	13.000	12.667
Final Average Rating			3.000	5.000	4.333	4.222
Adjectival Rating						VERY SATISFACTORY
Comments and Recommendations for Development Purposes <i>Recommended for promotion. More trainings on technical writing.</i>						
Discussed with	Date	Assessed by:	Date	Final Rating by:	Date	
 IVY NIGAYESE E. MACALALAG Employee	8/18/2021	I certify that I discussed my assessment of the performance with the employee  ARABELLE JOY V. TAMAYOSA Credit Officer I/in-charge, ADMIN	8/19/2021	I certify that I discussed my assessment of the performance with the employee  ALMA E. GIBE OIC, CENRO	8/19/2021	

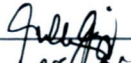
IPCR - Legend 1 - Quantity 2 - Efficiency 3 - Timelin

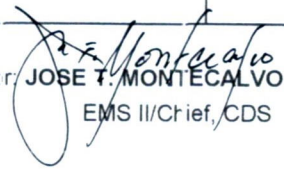
Name: IVY MIGZYO E. MACALALAG					Section: Conservation and Development Section			
Position: Forester I					Division: Forest Management Division			
MONTHLY ACCOMPLISHMENT MONITORING FORM for: January, 2021								
A. TARGET-RELATED ACTIVITIES	Type		Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			✓		MEMORANDUM	Reports on Protected Areas Coastal and Management Unit	Consolidated reports that was reported for the whole year 2020 for the Protected Area Coastal and Management Unit	Every Monday
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)								

Signature of the Employee: 
Date Accomplished: 01-10-21

Verified by the Immediate Supervisor: JOSE T. MONTECALVO
EMS II/Chief, CDS

Name: IVY MIGZ YLO E. MACALALAG					Section: Conservation and Development Section			
Position: Forester I					Division: Forest Management Division			
MONTHLY ACCOMPLISHMENT MONITORING FORM for: February, 2021								
	Type		Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
A. TARGET- RELATED ACTIVITIES	✓			Travel Order #2021-306	Wildlife Resource Conservation	Monitoring Activity of the Marine Turtle Nesting Sites	Monitor and Supervise the marine turtle nesting sites within the administrative jurisdiction of CENRO Roxas, Or. Mdo	3 days including travel time
	✓			Travel Order #2021-352	Wildlife Resource Conservation	Monitoring Activity of the Wildlife Rescue Center	Monitor the animals rehabilitated and rescue on the wildlife rescue center as well as the wrc facilitates. Monitor the number of animals rehabilitated and rescued in the wrc located at So.Banti, Brgy. San Roque, Bulalacao, Or. Mdo.	2 days including travel time
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			✓		MEMORANDUM	Reports on Protected Areas Coastal and Management Unit	Consolidated reports that was reported for the whole year 2020 for the Protected Area Coastal and Management Unit	Every Monday
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)								

Signature of the Employee: 
Date Accomplished: Feb 25-21

Verified by the Immediate Supervisor: 
JOSE T. MONTECALVO
EMS II/Chief, CDS

Name: IVY MIGZYLO E. MACALALAG					Section: Conservation and Development Section			
Position: Forester I					Division: Forest Management Division			
MONTHLY ACCOMPLISHMENT MONITORING FORM for: March, 2021								
A. TARGET- RELATED ACTIVITIES	Type		Nature		Details of the Activity			
	FBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
	√			Travel Order #2C21-444	Soil Conservation and Watershed Management	Consultation Activity on Bongabong Watershed	Conduct consultation meeting on the preparation of Integrated Watershed Management Plan (IWMP) of Bongabong Watershed	3 days including travel time
	√			Travel Order #2C21-408	Soil Conservation and Watershed Management	Consultation Activity on Cavilian Watershed	Conduct consultation meeting on the Characterization and Vulnerability Assessment of Cavilian River Watershed	3 days including travel time
	√			Travel Order #2C21-731	NGP-PMS	Monitoring Activity of the National Greening Program	Monitor the maintenance and protection activities of the contractors / partners of Enhanced National Greening Program (ENGP) within the jurisdiction of CENRO Roxas office.	3 days including travel time
	√			Travel Order #2021-1243	Wildlife Resource Conservation	Monitoring Activity of the Wildlife Rescue Center	Monitor the animals rehabilitated and rescue on the wildlife rescue center as well as the wrcc facilitates. Monitor the number of animals rehabilitated and rescued in the wrcc located at So.Banti, Brgy. San Roque, Bulalacao, Or. Mdo.	3 days including travel time
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			√		MEMORANDUM	Reports on Protected Areas Coastal and Management Unit	Consolidation of reports	Every Monday
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)								

Signature of the Employee: 

Date Accomplished: 03-06-21

Verified by the Immediate Supervisor: 

JOSE T. MONTECALVO
EMS II/Chief, CDS

Name: IVY MIGZ YLO E. MACALALAG Section: Conservation and Development Section/ Enforcement and
 Position: Forester I Division: Forest Management Division

MONTHLY ACCOMPLISHMENT MONITORING FORM for: April, 2021

	Type		Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
A. TARGET- RELATED ACTIVITIES	√			Travel Order #2021-1285	STO-FMS	(RESURVEYING)	To conduct re-surveying of the boundaries of three (3) Community Based Forest Management Agreement (CBFMA)- Stanley, FORSIHANIA, BALATBAT	4 days including travel time
	√			Travel Order #2021-1370	Soil Conservation and Watershed Management	Consultation Activity on Cavilian Watershed	Assist the conduct of the Integrated Watershed Management Plan of Bongabong Watershed at Bongabong, Or. Mdo.	3 days including travel time
	√			Travel Order #2021-1343	NGP-PMS	Monitoring Activity of the National Greening Program	Monitor the maintenance and protection activities of the contractors / partners of Enhanced National Greening Program (ENGP) within the jurisdiction of CIENRO Roxas office.	3 days including travel time
	√			Travel Order #2021-1416	STO-FMS	(RESURVEYING)	To conduct re-surveying of the boundaries of three (3) Community Based Forest Management Agreement (CBFMA)- Stanley, FORSIHANIA, BALATBAT	4 days including travel time
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			√		MEMORANDUM	Reports on Protected Areas Coastal and Management Unit	Consolidation of reports	Every Monday
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)								

Signature if the Employee: 

Date Accomplished: 05/05/21

Verified by the Immediate Supervisor:  JOSE T. MONTECALVO

EMS II/Chief, CDS

Name: IVY MIGZ YLO E. MACALALAG						Section: Conservation and Development Section		
Position: Forester I						Division: Forest Management Division		
MONTHLY ACCOMPLISHMENT MONITORING FORM for: May, 2021								
A. TARGET- RELATED ACTIVITIES	Type		Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
	✓			Travel Order #2021-1285		DIVING ACTIVITIES	Participate diving activities as requirements for green fins assessor in Sabang, Puerto Galera	4 days including travel time
	✓			Travel Order #2021-1861	Soil Conservation and Watershed Management	Consultation Activity on Cavilian Watershed	Assist the conduct of the Integrated Watershed Management Plan of Bongabong Watershed at Bongabong, Or. Mdo.	3 days including travel time
	✓			Travel Order #2021-1941	Wildlife Resource Conservation	Monitoring Activity of the Wildlife Rescue Center	Monitor the animals rehabilitated and rescue on the wildlife rescue center as well as the wrcc facilitates. Monitor the number of animals rehabilitated and rescued in the wrcc located at So. Banti, Brgy. San Roque, Bulalacao, Or. Mdo.	3 days including travel time
	✓			Travel Order #2021-1977	Wildlife Resource Conservation	(RESURVEYING)	To conduct re-surveying of the boundaries of three (3) Community Based Forest Management Agreement (CBFMA)- Stanley, FORSIHAMA, BALATBAT	4 days including travel time
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			✓		MEMORANDUM	Reports on Protected Areas Coastal and Management Unit	Consolidation of reports	Every Monday
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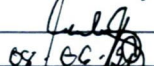
Signature of the Employee: 

Date Accomplished: 05/06/2021

Verified by the Immediate Supervisor: JOSE T. MONTECALVO

EMS II/Chief, CDS

Name: IVY MIGZ/LO E. MACALALAG					Section: Conservation and Development Section			
Position: Forester I					Division: Forest Management Division			
MONTHLY ACCOMPLISHMENT MONITORING FORM for: May, 2021								
	Type		Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
A. TARGET- RELATED ACTIVITIES	✓			Travel Order #2021-2160	NGP-PMS	Monitoring Activities of seedling production	Monitor the seedling production of the engp Partners./Stakeholders at Bulalacao, Oriental Mindoro	4 days including travel time
	✓			Travel Order #2021-2238	Soil Conservation and Watershed Instrumentation (IWMP)	Consultation Activity on Cavilian Watershed	Assist the conduct of the Integrated Watershed Management Plan of Bongabong Watershed at Bongabong, Or. Mdo.	3 days including travel time
	✓			Travel Order #2021-2494	Wildlife Resource Conservation	Monitoring Activity of the Wildlife Rescue Center	Monitor the animals rehabilitated and rescue on the wildlife rescue center as well as the wrc facilitates. Monitor the number of animals rehabilitated and rescued in the wrc located at So Banti, Brgy. San Roque, Bulalacao, Or. Mdo.	3 days including travel time
	✓			Travel Order #2021-2651	Soil Conservation and Watershed Instrumentation (IWMP)	Monitoring Activity of the Wildlife Rescue Center	Assist the conduct of the Integrated Watershed Management Plan of Bongabong Watershed at Bongabong, Or. Mdo.	3 days including travel time
	B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			✓		MEMORANDUM	Reports on Protected Areas Coastal and Management Unit	Consolidation of reports
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)								

Signature of the Employee: 
Date Accomplished: 05/06/2021

Verified by the Immediate Supervisor: 
EM-11/Chief, CDS