
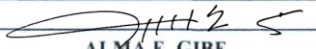
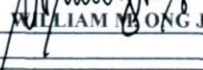
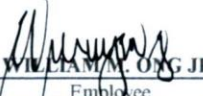




B. Individual Performance Commitment and Review Form

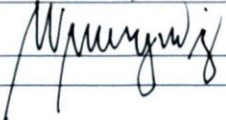
INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW FORM

I, WILLIAM M. ONG JR., Forester II of the CENRO Roxas- Monitoring and Enforcement Section commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to February 2021.

Reviewed by: 		Date:	Approved by: 		Date:		 WILLIAM M. ONG JR.	
REYNALDO D. PUDIQUET Sector Head			ALMA E. GIBE OIC-CENRO					
OUTPUT	Success Indicators (Targets+Measures)	Actual Accomplishments	Rating Q1 E2 T3 A4				Remarks	
General Administration and Support Services								
Submission of Individual SALN	1. One (1) Statement of Assets and Liabilities and Networth (SALN) prepare and submit to Admin Officer within prescribe time with 100% accuracy	One (1) Statement of Assets and Liabilities and Networth (SALN) prepared and submitted to Admin Officer as of December 2020 with 100% accuracy.						COMPLIANT
Submission of IPCR	1. One (1) IPCR (commitment) based on approved OPCR to be submitted to Admin Section on prescribed period	Submitted one (1) IPCR (commitment) based on the approved OPCR to Admin Section from January- December 2021.						COMPLIANT
Actions on Documents/Requests	100% of documents acted upon Simple documents-7 working days upon receipt of office Complex documents-15 working days upon receipt of office	100% of simple and complex documents acted upon receipt of the office.						COMPLIANT
Total Overall Rating								
Final Average Rating								
Adjectival Rating								
Comments and Recommendations for Development Purposes								
Discussed with	Date	Assessed by:	Date	Final Rating by:				Date
 WILLIAM M. ONG JR. Employee		I certify that I discussed my assesment of the performance with the employee  MARITES B. LANDICHO In-Charge, Administrative Unit		 ALMA E. GIBE OIC-CENRO				

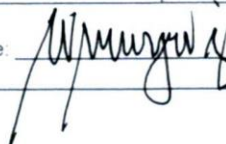
IPCR - Legend 1 - Quantitv 2 - Efficiency 3 - Timeless 4 - Average

Name: WILLIAM M. ONG					Section: Monitoring and Enforcement Section			
Position: Forester II					Division:			
MONTHLY ACCOMPLISHMENT MONITORING FORM for: January , 2021								
A. TARGET- RELATED ACTIVITIES	Type		Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			✓		Clients	Entertain the clients	Answered clients queries	daily
						WORK FROM HOME (office disinfection)	January 20,21,22, 2021	3 days
						LEAVE WITHOUT PAY	January 4,5,18,19,25,27,28,29, 2021	8 days
						HOLIDAY	January 1, 2021	1 day
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)								

Signature of the Employee: 
Date Accomplished: _____

Verified by the Immediate Supervisor:  REYNALDO D. PUDIQUET
Forester II/Chief MES

Name: WILLIAM M. ONG					Section: Monitoring and Enforcement Section			
Position: Forester II					Division:			
MONTHLY ACCOMPLISHMENT MONITORING FORM for: February , 2021								
A. TARGET- RELATED ACTIVITIES	Type		Nature		Details of the Activity			
	PBB related	Other regular targets based on WFP	Office Work	Field Work (indicate TO #)	Type of Document/ Activity (indicate date and time the document received)	Subject/ Activity/ Event	Action Taken (indicate the status of the document/activity)	Time Consumed
				TO # 2021-	Inspection/Monitoring	Conduct inspection/monitoring of illegal activities at Bongabong, Oriental Mindoro	Conducted inspection/monitoring of illegal activities at Bongabong, Oriental Mindoro	3 days
				TO # 2021-	Monitoring	Monitor/verify the cutting site of cutted lumber in Mansalay, Oriental Mindoro	Monitored/verified the cutting site of cutted lumber in Mansalay, Oriental Mindoro	3 days
			✓		Clients	Entertain the clients	Answered clients queries	daily
B. MISCELLANEOUS ACTIVITIES (other activities related to the Division or Office outside of the targets)			✓		Report	Draft a report regarding the activities conducted of the last week activities	Prepare a Draft report regarding the activities conducted of the last week activities	2 days
					HOLIDAY (February 12, 2021)			1 day
C. OTHER FUNCTIONS AND DUTIES (other activities not related to the Division but other designations, functions and concurrent capacities)								

Signature of the Employee: 
Date Accomplished: _____

Verified by the Immediate Supervisor:  REYNALDO D. PUDIQUET
Forester III/Clerk MES