



 Department of Environment and Natural Resources

Detailed Project Workplan

July – December 2021

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**Proposed Schedule
for the Department of Environment and Natural Resources**

CY 2021



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No.	Activity	Target Date of Implementation
1	Submission of Project Workplan	June 1-30
2	Seminar on ISO 9001:2015 QMS Implementation for the Top Management	July 9
3	Workshop on Process Mapping and Risk-based Quality Planning	July 12 – 14
4	Workshop on the Enhancement of Quality Management System Documentations and QMS Implementation Planning	July 28 – 30
5	Workshop on Service Process Improvement	August 16 – 18
6	Trainers' Training on ISO 9001:2015 QMS Requirements and Implementation	August 23 – 27



**Proposed Schedule
for the Department of Environment and Natural Resources**



CY 2021

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No.	Activity	Target Date of Implementation
7	Technical Guidance on Quality Management System and Service/Process Improvement Implementation	September 20 – 24
8	Training Course on ISO 19011:2018 Guidelines for Auditing Management Systems	October 12 – 15
9	Trainers' Training on Root Cause Analysis and Corrective Action, and Management Review	October 25 – 29
10	Readiness Assessment	November 23 – 26
11	Project Team Debriefing	December 3



**Proposed Schedule
for the Department of Environment and Natural Resources**



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CY 2022

No.	Activity	Target Date of Implementation
1	Submission of Progress Reports on the Status of QMS Certification	January 31, 2022 – 1 st Progress Report Succeeding quarterly reports as necessary
2	Submission of Documentation of the Benefits and Impact of QMS to the DENR	May 31, 2022

