

## Republic of the Philippines

## **Department of Environment and Natural Resources**MIMAROPA Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE National Road, Brgy.Sto. Niño, Sablayan, Occidental Mindoro E-mail: cenrosablayan@denr.gov.ph

August 6, 2021

## **MEMORANDUM**

TO : SEMS Fe M. Raguindin

Chief, Monitoring and Enforcement Section

**FROM**: The CENR Officer

SUBJECT : EXPLANTION WITHIN 72 HOURS FOR NON-COMPLIANCE TO

THE INSTRUCTIONS OF THE REGIONAL EXECUTIVE DIRECTOR THRU THE PENRO REGARDING THE EXTENT OF DAMAGES INCURRED ON THE VICTORIA-SABLAYAN ROAD

CONSTRUCTION PROJECT OF DPWH

It has been observed that you have given twenty four (24) days and additional 72 hours but you did not comply or submit any report regarding the instructions of the Regional Executive Director thru the PENRO on the extent of damages and violations on the Victoria-Sablayan Road Construction.

On July 9, 2021, your Section officially received the Memoranda of the Regional Executive Director and PENR Officer, however, on July 30, 2021, you had drastically and unofficially returned the documents with negative comments that you do not know how to prepare Completed Staff Work (CSW) report, rather, according to you, this will be given to the personnel who have undergone Completed Staff Work (CSW) training.

You are designated as Section Chief of the Monitoring and Enforcement of this Office, under you, are the two (2) Assistant Section Chiefs (For. Ariston Ramos and ECOMS I Joseph Mateo) including several Forest Rangers and Forest Protection Officers (FPOs). If you had utilized these personnel resources, then you should not oblige to go on fieldwork but only to consolidate reports from them. In fact, you did not manage your resources, instead, you had focused yourself to do all the activities pertaining thereto.

In this connection, you are hereby instructed to explain within 72 hours from receipt hereof, why you should not be given disciplinary action in accordance with the Civil Service Rules and Regulations.

For your strict compliance.

Copy furnished:

1. Regional Executive Director MIMAROPA Region

2. PENRO Mamburao

3. file

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