

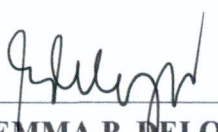
MONTHLY TRAVEL PLAN
FOR THE MONTH OF AUGUST, C.Y. 2021
DENR-PENRO Marinduque

OFFICE/ DIVISION : Office of the PENRO

P/A/P (List down specific activities to be undertaken by each claimant)	NAME OF PERSONNEL & POSITION/ DESIGNATION	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1ST WEEK	2ND WEEK	3RD WEEK	4TH WEEK	5TH WEEK
Forest Development, Rehabilitation and Maintenance and Protection	Imelda M. Diaz OIC-PENR Officer	NGP Sites: Boac/Buenavista/ Mogpog/Sta. Cruz/ Torrijos	- Monthly NGP site visitation/validation		11-12			
		<i>* as need arises</i>	<i>* as need arises</i>					
Forest Development, Rehabilitation and Maintenance and Protection	Amado T. Mortel, Jr. Driver	NGP Sites: Boac/Buenavista/ Mogpog/Sta. Cruz/ Torrijos	To convey PENRO Diaz and NGP Staff re: Field visit (NGP site)		11-12			
		<i>* as need arises</i>	<i>* as need arises</i>					
		Recommending Approval:  IMELDA M. DIAZ OIC – PENR Officer	Approved by: MA. LOURDES G. FERRER, CESO III Regional Executive Director					

MONTHLY TRAVEL PLAN
For the Month of August 2021
DENR PENRO Marinduque

List down of specific activities to be undertaken	Name of Personnel & Position/ Designation	Location/ Destination	Purpose of Travel	1 st Week	2 nd Week	3 rd Week	4 th Week
Community and Development Section							
Management of Cave and Cave Resources	Romm L. Mariposque (Driver/ Mechanic)	Bonliw, Torrijos	Convey PENRO Personnel to the aforementioned sites	3 - 6			
		*as need arise	*as need arise				
National Greening Program							
Forest Development, Rehabilitation and Maintenance and Protection	Romm L. Mariposque (Driver/ Mechanic)	Boac, Mogpog, Sta. Cruz, Torrijos, Buenavista and Gasan	Convey PENRO Personnel to the aforementioned sites			17 - 18	24 - 25
		*as need arise	*as need arise				

Submitted by:	Checked and Reviewed by:	Recommending Approval:	Approved by:
			
ROMM L. MARIPOSQUE	GEMMA P. DELOS REYES	IMELDA M. DIAZ	MA. LOURDES G. FERRER, CESO III
Administrative Aide VI (Driver/ Mechanic)	In-Charge, Management Services Division	OIC - PENR Officer	Regional Executive Director

MONTHLY TRAVEL PLAN
FOR THE MONTH OF AUGUST, C.Y. 2021
DENR-PENRO Marinduque

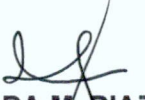
OFFICE/ DIVISION : Technical Services Division
SECTION : Regulation & Permitting Section

P/P/A (List down specific activities to be undertaken by each claimant)	NAME OF PERSONNEL & POSITION/ DESIGNATION	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1ST WEEK	2ND WEEK	3RD WEEK	4TH WEEK
- Public Land Survey (PLS)	Engr. Cynthia U. Lozano	Provincewide	Monitoring of PLS activities			17	24
	Simeon R. Diaz	Provincewide	Monitoring of PLS activities			17	24
- Patent Processing & Issuance	Maria Lourdes P. Lastra	Provincewide	Monitoring of patent issuance; Investigation of land applied for title and acceptance of agricultural & residential Free Patent application	4-5	11-12	18-19	25-26
	Luciana M. Ricafrente	Provincewide	Investigation of land applied for title and acceptance of agricultural & residential Free Patent application	3-6	10-13	17-20	24-27
	Maria Aivy H. Sol	Provincewide	Inspection of land subject of FPA and acceptance of new FPAs; Inspection of land subject of request for survey authority	3-6	10-13	17-20	24-27
	Dina M. Sajul	Vicinity of Buenavista	Inspection of land subject of FPA and acceptance of new FPAs; Inspection of land subject of request for survey authority	3-6	10-13	17-20	24-27
	Rochelle M. Sacueza	Vicinity of Boac and Buenavista	Acceptance of Free Patent Application for Titling	3-6	10-13	17-20	24-27
	Princess Patriz V. Gonzales	Vicinity of Boac and Buenavista	Acceptance of Free Patent Application for Titling	3-6	10-13	17-20	24-27

MONTHLY TRAVEL PLAN
FOR THE MONTH OF AUGUST, C.Y. 2021
DENR-PENRO Marinduque

OFFICE/ DIVISION : Technical Services Division
SECTION : Regulation & Permitting Section

P/P/A (List down specific activities to be undertaken by each claimant)	NAME OF PERSONNEL & POSITION/ DESIGNATION	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1ST WEEK	2ND WEEK	3RD WEEK	4TH WEEK
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	Simeon R. Diaz	Provincewide	Monitoring of PLS activities			17	24
- Patent Processing & Issuance	Maria Lourdes P. Lastra	Provincewide	Monitoring of patent issuance; Investigation of land applied for title and acceptance of agricultural & residential Free Patent application	4-5	11-12	18-19	25-26
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	Maria Aivy H. Sol	Provincewide	Inspection of land subject of FPA and acceptance of new FPAs; Inspection of land subject of request for survey authority	3-6	10-13	17-20	24-27
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	Rochelle M. Sacueza	Vicinity of Boac and Buenavista	Acceptance of Free Patent Application for Titling	3-6	10-13	17-20	24-27
	Princess Patriz V. Gonzales	Vicinity of Boac and Buenavista	Acceptance of Free Patent Application for Titling	3-6	10-13	17-20	24-27

- Inspection of tree subject of requests for cutting	Don Gibson D. Mercado	Bonliw, Torrijos	Attend cave training	3-6			
		Provincewide	Inspection on request for tree cutting permit		10-13	17-20	
		Provincewide	Inspection on request for tree cutting permit and CSC Assessment				24-27
	Randy Estrella	Vicinity of Mogpog, Torrijos and Buenavista	Conduct inspection regarding application on Tree Cutting/	3-6	10-13	17-20	24-27
	Leopoldo Lucernas	Provincewide	Conduct inspection regarding application on Tree Cutting/	3-6	10-13	17-20	24-27
- Water Source identification/mapping	Paul Brian Mijares	Provincewide	Inventory DPWH Project WRUU monitoring	3-6	10-13	17-20	24-27
	Paul Brian Mijares	Provincewide	Conduct inspection on CSC sites	3-6	10-13	17-20	24-27
-Monitoring on the transport and trade of wildlife	Jelomy H. Mahayag/Forester I	Caigangan, Cawit, Ino, Laon	Conduct inspection regarding Wildlife Farm Permit and Wildlife Collector's Permit and FEC	3-6	10-13	17-20	24-27
Monitoring of Butterfly Farms and sub-breeders	Jelomy H. Mahayag/Forester	Caigangan, Cawit, Buyabod, Balanacan, Masiga, Dili, Laon and Caganhao	Conduct inspection regarding sub-breeder of butterfly in the province of Marinduque	3-6	10-13	17-20	24-27
- Monitoring on the transport and trade of wildlife	Menchita D. Radovan/Forest Ranger	Caigangan, Cawit, Ino, Laon	Conduct inspection regarding Wildlife Farm Permit and Wildlife Collector's Permit and FEC	3-6	10-13	17-20	24-27
Monitoring of Butterfly Farms and sub-breeders	Menchita D. Radovan/Forest Ranger	Caigangan, Cawit, Buyabod, Balanacan, Masiga, Dili, Laon and Caganhao	Conduct inspection regarding sub-breeder of butterfly in the province of Marinduque	3-6	10-13	17-20	24-27
Prepared and Submitted by:	Checked and Reviewed by:	Recommending Approval:	Approved by:				
 SIMEON R. DIAZ Chief, RPS/ LMO III	 ENGR. CYNTHIA U. LOZANO Chief, Technical Services Division	 IMELDA M. DIAZ OIC – PENR Officer	MA. LOURDES G. FERRER, CESO IV Regional Executive Director				

- Inspection of tree subject of requests for cutting	Don Gibson D. Mercado	Bonliw, Torrijos	Attend cave training	3-6			
		Provincewide	Inspection on request for tree cutting permit		10-13	17-20	
		Provincewide	Inspection on request for tree cutting permit and CSC Assessment				24-27
	Randy Estrella	Vicinity of Mogpog, Torrijos and Buenavista	Conduct inspection regarding application on Tree Cutting/	3-6	10-13	17-20	24-27
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- Monitoring on the transport and trade of wildlife	Menchita D. Radovan/Forest Ranger	Caigangan, Cawit, Ino, Laon	Conduct inspection regarding Wildlife Farm Permit and Wildlife Collector's Permit and FEC	3-6	10-13	17-20	24-27
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Prepared and Submitted by:	Checked and Reviewed by:	Recommending Approval:	Approved by:				
 SIMEON R. DIAZ Chief, RPS/ LMO III	 ENGR. CYNTHIA U. LOZANO Chief, Technical Services Division	 IMELDA M. DIAZ OIC – PENR Officer	MA. LOURDES G. FERRER, CESO IV Regional Executive Director				

**MONTHLY TRAVEL PLAN
FOR THE MONTH OF AUGUST 1-31, 2021
DENR-PENRO Marinduque**

OFFICE/ DIVISION : Office of the PENRO
SECTION : Protected Area Management Office-Marinduque Wildlife Sanctuary (PAMO-MWS)

P/P/A <i>(List down specific activities to be undertaken by each claimant)</i>	NAME OF PERSONNEL & POSITION/ DESIGNATION - Official Station	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1ST WEEK	2ND WEEK	3RD WEEK	4TH WEEK	5TH WEEK
A. For Proclaimed and Legislated PAs	1. Emeterio M. Recto Sr. EMS/PASu-MWS - PAMO, Tumagabok, Boac	DENR-PENRO, Boac Bonliw, Torrijos	-To attend flag ceremony & convocation. - To act referrals regarding PAMO & other related concerns/documents. - To attend Cave Safety Techniques, Conservation & Resources Mgmt.	2 3-6	9 10	16 17	23 24	
1. Demarcation of boundaries for Legislated PAs		- Binunga, Canat, Boi & Bayuti, Boac; Tigui & Antipolo, Gasan -Bagtingon & Malbog, Buenavista;	-To conduct IEC & coordination with concerned Brgy. Officials and stakeholders regarding PA demarcation of boundaries for CY 2021.	-	11-12	18	25	
3. PA Habitat Protection A. Biodiversity Monitoring System (BMS)		-Tambangan, Sta. Cruz Tumagabok, Boac	Facilitate BMS	-	-	-	-	-
4. PAMB Operationalization A. PAMB Meeting		Boac, Marinduque	Facilitate PAMB Meeting	-	-	19	-	-
5. LAWIN Forest and Biodiversity Protection System				-	-	-	-	-
Monitoring /supervision of MWS IEC, protection & law enforcement activities		-MWS Parcel I (Tambunan, Boac -Malibago, Torrijos,)	-To monitor /supervise MWS IEC, protection & law enforcement activities	-	-	-	-	-

P/P/A (List down specific activities to be undertaken by each claimant)	NAME OF PERSONNEL & POSITION/ DESIGNATION - Official Station	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1ST WEEK	2ND WEEK	3RD WEEK	4TH WEEK	5TH WEEK
1. Demarcation of boundaries for Legislated PAs	2. Alvin L. Pergis EMS 1 - PAMO, Tumagabok, Boac	DENR-PENRO, Boac Bonliw, Torrijos	-To attend flag ceremony & convocation. - To act referrals regarding PAMO & other related documents. - To attend Cave Safety Techniques, Conservation & Resources Mgmt.	2 3-6	12-13	-	-	-
3. PA Habitat Protection A. Biodiversity Monitoring System (BMS)		Tambangan, Sta. Cruz Tumagabok, Boac	Participate in conducting 2 nd BMS	-	-	-	-	-
4. PAMB Operationalization A. PAMB Meeting		Boac, Marinduque	- To assist PASu in facilitating PAMB Meeting.	-	-	19	-	-
5. LAWIN Forest and Biodiversity Protection System								
Monitoring /supervision of MWS IEC, protection & law enforcement activities		Brgy. Binunga, Hinapulan, Canat, Boi & Bayuti, Boac -Nangka/Sibuyao, Torrijos -Antipolo, Tabionan & Tigui, Gasan - Malbog, Bagtingon & Sihi, Buenavista; - Malibago, Torrijos, Tambunan, Boac - Tugos & Duyay, Boac	-To assist PASu in the monitoring and supervision of MWS IEC & protection/law enforcement activities (LAWIN & Regular patrolling) and coordination re: Demarcation of MWS boundaries.			20	19-20	
- Maintenance of PAMO Bldgs. and Ecotourism	3. Nikko M. Peña* Ecotourism Coordinator/JO - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	ANA	ANA	ANA	ANA	ANA	ANA

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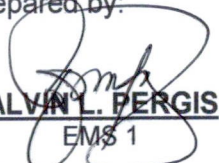
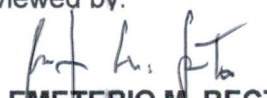
Facilities - Ecotourism Management	4. Blesilda J. Constantino AdA VI - PAMO Sat. Office, PENRO, Boac	-PAMO, Tumagabok, Boac	-To assist in the preparation of lacking requirements for COVID-19 health protocol for PAMO Bldgs./Ecotourism facilities & fixtures and inventory of supplies/equipment of PAMO	ANA	ANA	ANA	ANA	-
- Maintenance of PAMO Bldgs. and Ecotourism Facilities LAWIN Forest & Biodiversity Protection System - MWS IEC & protection/law enforcement activities	5. Roderick S. Villanueva Park Maintenance Foreman - PAMO, Tumagabok, Boac	-DENR PENRO, Boac		2	ANA	ANA	ANA	ANA
		- Tambangan & Makulapnit, Sta, Cruz; Nangka, Sibuyao & Malibago, Torrijos, Bagtingon, Malbog & Sihi, B'vista; Tambunan, Boac	- To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	3-4	11-13	18-20	25-27	-
	6. Mark Julius L. Manoos Forest Technician I - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	-To attend flag ceremony and convocation.	2	ANA	ANA	ANA	ANA
		-Bonliw, Torrijos	-To attend Cave Safety Techniques, Conservation & Resources Mgmt.	3-6				
		-Hinapulan, Canat, Boi, Bayuti, Binunga & Balagasan, Boac	- To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	-	11-13	18-20	25-27	-
	7. Almer L. Peregrin Forest Ranger - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	-To attend flag ceremony and convocation.	2	ANA	ANA	ANA	ANA
		-Hinapulan, Canat, Boi, Bayuti, Binunga & Balagasan, Boac	-To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	3-6	7-9	14-16	25-27	-
	8. Sherwin P. Villavicencio Park Ranger - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	-To attend flag ceremony and convocation.	2	ANA	ANA	ANA	ANA
		- Bonliw, Torrijos	-To attend Cave Safety Techniques, Conservation & Resources Mgmt.	3-6				

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LAWIN Forest & Biodiversity Protection System - MWS IEC & protection /law enforcement activities		-Tiguion, Tabionan & Antipolo, Gasan; Bagtingon, Malbog & Sihi, Buenavista; Duyay, Tugos & Tambunan, Boac; Malibago, Torrijos	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)		7-9	14-16	21-23	-
	9. Amando R. Rivamonte, Jr. Park Ranger * - PAMO, Tumagabok, Boac	-DENR-PENRO, Boac		ANA	ANA	ANA	ANA	ANA
		-Makulapnit, Devilla, Masalukot & Tambangan, Sta. Cruz; Nangka & Sibuyao, Torrijos & Tambunan, Boac;	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	4-6	11-13	18-20	25-27	-
	10. Jake F. Valencia * Park Ranger - PAMO, Tumagabok, Boac	-DENR PENRO, Boac		ANA	ANA	ANA	ANA	ANA
-Tiguion, Tabionan & Antipolo, Gasan; Bagtingon, Malbog & Sihi, Buenavista; Duyay, Tugos & Tambunan, Boac; Malibago, Torrijos		To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	4-6	11-13	18-20	25-27	-	
LAWIN Forest & Biodiversity Protection System - MWS IEC & protection/law enforcement activities	11. Pondador Manay * Park Ranger - PAMO, Tumagabok, Boac	-DENR PENRO, Boac		ANA	ANA	ANA	ANA	ANA
		-Hinapulan, Canat, Boi, Bayuti, Binunga & Balagasan & Tambunan, Boac;	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	4-6	11-13	18-20	25-27	-
	12. Michael R. Rocha * Forest Protection Officer - PAMO, Tumagabok, Boac	-DENR PENRO, Boac		ANA	ANA	ANA	ANA	ANA
		-Tambangan, Masalukot, Devilla & Makulapnit, Sta, Cruz; Nangka - Sibuyao, Torrijos	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	4-6	11-13	18-20	25-27	-

LAWIN Forest & Biodiversity Protection System - MWS IEC & protection/law enforcement activities	13. Regie Patulot * Forest Protection Officer - PAMO, Tumagabok, Boac	-DENR PENRO, Boac		ANA	ANA	ANA	ANA	ANA
		-Malbog, Bagtingon, Sihi, Buenavista Antipolo, Tiguion & Tabionan, Gasan ; Malibago, Torrijos; Tambunan, Boac; Antipolo, Gasan	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	4-6	11-13	18-20	25-27	-
	14. Celestino L. Lazo * Biodiversity Prot. Assistant - PAMO, Tumagabok, Boac	-DENR PENRO, Boac		ANA	ANA	ANA	ANA	ANA
		-Tambangan, Masalukot, Devilla & Makulapnit, Sta, Cruz; Nangka & Sibuyao, Torrijos; Hinapulan, Boac	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	4-6	11-13	18-20	25-27	-
	15. Restituto M. Labog * Biodiversity Prot. Assistant - PAMO, Tumagabok, Boac	-DENR PENRO, Boac		ANA	ANA	ANA	ANA	ANA
		-Hinapulan, Canat, Boi, Bayuti, Binunga, Balagasan & Tambunan, Boac	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	4-6	11-13	18-20	25-27	-
	16. Leodigario J. Montiano * Biodiversity Prot. Assistant - PAMO, Tumagabok, Boac	DENR PENRO, Boac		ANA	ANA	ANA	ANA	ANA
		-Hinapulan, Canat, Boi, Bayuti, Binunga, Tambunan & Balagasan, Boac	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	4-6	11-13	18-20	25-27	-
	17. Elmer M. Lazarte * Biodiversity Prot. Assistant - PAMO, Tumagabok, Boac	-DENR PENRO, Boac		ANA	ANA	ANA	ANA	ANA

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		-Hinapulan, Canat, Boi, Bayuti, Binunga, Tambunan & Balagasan, Boac	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	4-6	11-13	18-20	25-27	-
	18. Ireneo P. Villanueva * Biodiversity Prot. Assistant - PAMO, Tumagabok, Boac	-DENR PENRO, Boac		ANA	ANA	ANA	ANA	ANA
		-Tiguion, Tabionan & Antipolo, Gasan; Bagtingon, Malbog, Sihi, Buenavista; Tambunan, Boac; Malibago, Torrijos	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	4-6	11-13	18-20	25-27	-
	19. Jerry L. Sarile * Biodiversity Prot. Assistant - PAMO, Tumagabok, Boac	-DENR PENRO, Boac		ANA	ANA	ANA	ANA	ANA
		-Tiguion, Tabionan & Antipolo, Gasan; Bagtingon, Malbog, Sihi, Buenavista; Duyay & Tugos, Boac	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	4-6	11-13	18-20	25-27	-
Ecotourism Management -Maintenance of PAMO Bldgs. and Ecotourism Facilities/fixtures	20. Jimmy P. Linga* Caretaker - PAMO, Tumagabok, Boac	Travel / ANA	Assist Regular Personnel in conducting IEC & Patrolling within PA-MWS (LAWIN & Regular)	ANA	ANA	ANA	ANA	ANA
Technical Support Staff Office work	21. Sherwin M. Milaya * IT Assistant - PAMO, Tumagabok, Boac	Travel / ANA	To assist PASu in the preparation of documents relative to PAMO	ANA	ANA	ANA	ANA	ANA
Technical Support Staff Office work	22. Rica Quennie D. Radovan* Data Encoder - PAMO Sat. Office, PENRO, Boac	Travel / ANA		ANA	ANA	ANA	ANA	ANA
Prepared by:  ALVIN L. PERGIS EMS 1	Reviewed by:  EMETERIO M. RECTO Sr. EMS/PASu-MWS	Recommending Approval:  IMELDA M. DIAZ OIC - PENR Officer	Approved by: MA. LOURDES G. FERRER, CESO III Regional Executive Director					

Note:

- * Contractual /JO
- * Travel of Park Rangers, Forest Protection Officer (FPOs), Tourism Aide & Tech. Support Asst. – transportation allowance only.
- * Travel of Biodiversity Protection Assistant (BPA)/Green Brigade Volunteer (GBV)
BPA or GBV - Regular Fieldwork/duty within their respective barangays and adjoining vicinities.-No TO/No claim.
- * This Travel Plan of PAMO Personnel is subject for change/disapproval of higher authorities, if necessary.

MONTHLY TRAVEL PLAN
FOR THE MONTH OF AUGUST, C.Y. 2021
DENR-PENRO Marinduque

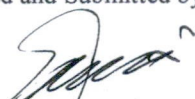
OFFICE/ DIVISION: Technical Services Division
SECTION : Monitoring and Enforcement Section

P/P/A (List down specific activities to be undertaken by each claimant)	NAME OF PERSONNEL & POSITION/ DESIGNATION	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1 ST WEEK	2 ND WEEK	3 RD WEEK	4 TH WEEK
<i>Compliance Monitoring and Performance Evaluation of Tenure/Permit Holder</i>							
OPERATIONS:		So. Kalong, Brgy. Antipolo, Gasan; Brgy. Bagtingon, Buenavista					
a) CSC performance evaluation	1. Florencio F. Pastoral/Chief, MES		- Coordination with concerned LGU and ocular site visit - Conduct - Orientation/meeting with CSC Holders. - Conduct actual monitoring and evaluation				24
	2. Amado J. Abiang/ Forester II						24-25
	3. Don Gibson D. Mercado/ Forester I						24-26
	4. Paul Brian D. Mijares/ Forester I						24-26
	5. Vernadette C. Fulgencio/Forest Tech. II						24-26
	6. Michael Vencint M. Sualog/ Forest Tech. I						24-26
	7. Michael Joseph A. Maranan/ Forest Ranger						24-26
	8. Randy N. Estrella/Forest Ranger						24-26
	9. Jerahmeel L. Bronce/Forest Ranger						24-26
	10. Florante Fandialan/Forest Ranger						24-26
	11. Randy R. Pantoja/ Forest Tech.I						24-26

	12. Gerald Liguít/Forest Protection Officer						24-26
	13. Liezel E. Leal/ Forest Protection Officer						24-26
	14. Brian Inigo F. Leano /Forest Tech.I						24-26
	15. John Andrew M. Magculang/ Forest Tech..I						24-26
	16. Lyka Mae Paradero/ Office Support Assistant						24-26
b) SIFMA/FlaGT							
	1. Florencio F. Pastoral / Forester III/Chief MES	Brgy. Sihi, Buenavista	Evaluation/Assessment of concerned SIFMA holders/authorized representative -Evaluation/Assessment of SIFMA lots -Performance Evaluation of Tenure permit holders			17	
	2. Amado J. Abiang	Brgy. Sihi, Buenavista				17-19	
	3. Vernadette C. Fulgencio/Forest Tech. II	Brgy. Sihi, Buenavista (Team 1)				17-19	
	4. Michael Vencint M. Sualog/ Forest Tech. I	Brgy. Sihi, Buenavista (Team 1)				17-19	
	5. Jonathan Telan/Forest Ranger	Brgy. Sihi, Buenavista (Team 1)				17-19	
	6. Gerald Liguít/FPO	Brgy. Sihi, Buenavista (Team 1)				17-19	
	7. Michael Joseph Maranan/ Forest Ranger	Brgy. Sihi, Buenavista (Team 2)				17-19	
	8. Florante Fandialan, Jr./Forest Ranger	Brgy. Sihi, Buenavista (Team 2)				17-19	
	9. Randy N. Estrella/ Forest Ranger	Brgy. Sihi, Buenavista (Team 2)				17-19	
	10. Liezel E. Leal/FPO	Brgy. Sihi, Buenavista (Team 2)				17-19	
	11. Lyka Mae Paradero/Office Support Assistant	Brgy. Sihi, Buenavista (Team 2)				17-19	
LAWIN SYSTEM PATROLLING		1. Brgys. Sibuyao & Maranlig, Torrijos (Team 1); Brgys. Talawan & Malibago, Torrijos (Team 2); 2. Brgys. Guisian & Argao, Mogpog	Patrolling of Mangrove Forest Conservation areas. -Inventory of Forest occupants Surveillance//Detection Of illegal activities				

		(Team 1); Brgys. Paye & Sayao, Mogpog (Team 2)					
	1. Florencio F. Pastoral/Chief, MES		Supervision	3	10		
	2. Amado J. Abiang/ FII		Monitoring	3-5	10-12		
	3. Vernadette C. Fulgencio/FT II	Team 1 (Area 1)	LAWIN Patrolling	3-5	10-12		
	4. Michael Joseph A. Maranan/FR	Team 1 (Area 1)	LAWIN Patrolling	3-5	10-12		
	5. Liezel E. Leal/FPO	Team 1 (Area 1)	LAWIN Patrolling	3-5	10-12		
	6. Leopoldo G. Lucernas, Jr./FR	Team 1 (Area 1)	LAWIN Patrolling	3-5	10-12		
	7. Randy N. Estrella/FR	Team 2 (Area 2)	LAWIN Patrolling	3-5	10-12		
	8. Florante G. Fandialan Jr./ FR	Team 2 (Area 2)	LAWIN Patrolling	3-5	10-12		
	9. Michael Vencint M. Sualog /FTI	Team 2 (Area 2)	LAWIN Patrolling		10-12		
	10. Jerahmeel L. Bronce/FR	Team 2 (Area 2)	LAWIN Patrolling	3-5	10-12		
	11. Gerald Liguit/ FPO	Team 2 (Area 2)	LAWIN Patrolling	3-5	10-12		
FOREST PROTECTION PROGRAM							
Menu 6. Consistent apprehension and mandatory administrative adjudication and confiscation of apprehended forest products including conveyances and other implements			- Coordination with concerned LGU - Conduct of actual • monitoring • evaluation • apprehension • confiscation • investigation • other assistance as the need arises				
- Continuous patrolling and detection of illegal forest activities							

- Assistance to deputized ENROs, PNP and other partners in Forest Protection Program			-Continuous patrolling and acted on reported illegal activities				
- Apprehension/ Confiscation of illegal forest products		Patrol areas					
	1. Florencio F. Pastoral / Forester III/Chief MES		Supervision of Forest Protection Activities				
	2. Michael Joseph A. Maranan/FR	Buenavista	Patrolling	6	13	20	27
	3. Randy N. Estrella/Forest Ranger	Sta. Cruz	Patrolling	6			27
	4. Jerahmeel L. Bronce/Forest Ranger	Torrijos	Patrolling	6	13		27
	5. Florante Fandialan/Forest Ranger	Gasán	Patrolling	6	13	20	27
	6. Leopoldo G. Lucernas, Jr./FR	Mogpog	Patrolling	6	13	20	27
	7. Jonathan Telan/Forest Ranger	Boac	Patrolling	6	13	20	27
	8. Gerald Liguít/ FPO	Boac	Patrolling	6			27
	9. Leízel E. Leal/FPO	Boac	Patrolling	6			27
	10. Romm Marispoque/Driver		ANA	6	13	20	27
	11. Lyka Mae Paradero/Office Support Assistant		ANA	6			27
	12. Maria Madel L. Erta/Data Encoder		ANA	6	13	20	27
Menu 5. Sustain a well-planned information, Education and Communications campaign region-wide down to CENRO Level		Brgys. Taytay and Masaguisi (Team 1); Brgys. Tawiran and Tamayo, Torrijos (Team 2)					
	1. Florencio F. Pastoral/Chief, MES	Supervision	To conduct coordination and information, Education and Communications campaign with concerned		13	20	
	2. Amado J. Abiang/ Forester II	Team 1			13	20	
	3. Vernadette C. Fulgencio/FT II	Team 1			13	20	
	4. Gerald Liguít/ FPO	Team 1			13	20	

	6. Florante Fandialan/Forest Ranger	Buenavista	Compliance monitoring	9		23	30
	7. Leopoldo G. Lucernas, Jr./FR	Mogpog	Compliance monitoring	9	16	23	30
	8. Jonathan Telan/Forest Ranger	Boac	Compliance monitoring	9	16	23	30
	9. Gerard Liguit/FPO	Boac	Compliance monitoring	9	16	23	30
Prepared and Submitted by:  FLORENCIO F. PASTORAL Chief, MES	Checked and Reviewed by:  ENGR. CYNTHIA E. LOZANO Chief, Technical Services Division	Recommending Approval:  IMELDA M. DIAZ OIC – PENR Officer	Approved by: MA. LOURDES G. FERRER, CESO IV Regional Executive Director				

Note: Travel Order excluding Monday.

MONTHLY TRAVEL PLAN
FOR THE MONTH OF AUGUST, C.Y. 2021
DENR-PENRO Marinduque

OFFICE/ DIVISION : Technical Services Division
SECTION : Conservation and Development Section

P/A/P (List down specific activities to be undertaken by each claimant)	NAME OF PERSONNEL & POSITION/ DESIGNATION	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1 ST WEEK	2 ND WEEK	3 RD WEEK	4 TH WEEK	5 th WEEK
-Forest Development, Rehabilitation and Maintenance and Protection	1. Cynthia U. Lozano/Chief,TSD	Boac, Buenavista, Mogpog, Santa Cruz, Torrijos, Gasan	-NGP site visit		11 - 12			
-Management of Cave and Cave Resources		Brgy. Bonliw, Torrijos	-Attend / Monitor Capacity Building on Safety Caving Techniques and Cave Management	3 - 6				
-Management of Cave and Cave Resources	2. Aleth C. Bundoc/CDO II/ Chief-CDS	Brgy. Bonliw, Torrijos	-Attend Capacity Building on Safety Caving Techniques and Cave Management	3 - 6				

-CBFM/CARP -Forest Development, Rehabilitation and Maintenance and Protection -Forest Land Use Plan (FLUP)		Nangka, Torrijos Boac, Buenavista, Mogpog, Santa Cruz, Torrijos, Gasan Office of the MPDC, Torrijos	-Monitoring of CBFM-CARP Project -Monitoring of NGP activities -Consultation meeting of the FLUP DENR-LGU Technical Working Group		11 - 12	19	17 - 18	
-Forest Development, Rehabilitation and Maintenance and Protection	3. Maria Elena M. Parañaque/Forester I/NGP Coordinator	Boac, Buenavista, Mogpog, Santa Cruz, Torrijos, Gasan	-Assist PENRO Imelda M. Diaz in the NGP monthly site visit Monitoring and Supervision of NGP activities- CSD, Yr2 M&P, EP, SPA, tree planting	4 - 5	11 - 12	18 - 19	25 - 26	

-Conservation of threatened species • population and habitat monitoring and of protection of marine turtles -Management of Marinduque Wildlife Rescue Center (MWRC) -Management of Seed Production Area/Individual Plus Trees (SPA IPTs - Seed Production Area/ Individual Plus Trees (SP -Management of Cave and Cave Resources	4. Danilo L. Martinez/Forester II/SPA-IPT Focal Person/ Head, Biodiversity Unit/Chair, TIC (NGP, CBFM & Infrastructure Project)	Lupac, Boac, Daykitin, Buenavista, Masiga, Gasan, Mongpong, Santa Cruz, Poctoy, Torrijos	-Conduct of monitoring and supervision	3 - 6	11 - 12	18 - 19	26	
		Sitio Talisay, Bonliw, Torriijos	-Conduct monitoring and supervision					
		Sitio Maulawin, Dampulan, Torrijos, Marinduque	-Conduct monitoring and supervision					
		Sitio Talisay, Bonliw, Torriijos	-Attend Capacity Building on Cave Safety Techniques and Cave Management					
-Forest Development Rehabilitation, Maintenance and Protection	5. Ronald M. Matining/ Mathematician Aide II/ NGP Staff	Boac, Buenavista, Mogpog, Santa Cruz, Torrijos	-Monitoring of EP & related activities such as IEC		10	17 - 19	25 - 26	
			-Assist PENRO Imelda M. Diaz in the NGP monthly site visit		11 - 12			
			-Provision of technical assistance during tree planting/bamboo production & other NGP activities		14	21	28	

-Forest Development, Rehabilitation, Maintenance and Protection	6. Ricky L. Pereda/Forest Technician I/NGP Staff	Torrijos, Buenavista, Santa Cruz, Boac, Mogpog	-Monitoring/validation of the bamboo project at Brgy. Bayakbakin, Torrijos and Brgy. Sibuyao- 12 hectares Bamboo Project likewise conduct of IEC	3	10	17	24
			-Assist PENR Officer Imelda M. Diaz in the NGP monthly site visit.		11 - 12		
			-Provision of technical assistance during tree planting.		14		
			-Conduct of site assessment for EP areas covering implementation of CY 2021 and inventory of damaged reforestation area	4 - 5		18 - 19	25 - 26

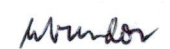
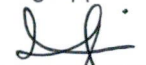
-Forest Development, Rehabilitation and Maintenance and Protection	7. Carlo M. Watiwat/Forest Technician II/NGP Staff	Torrijos, Buenavista, Boac, Mogpog, Gasan, Santa Cruz	Conduct of site assessment for EP areas covering the implementation of CY 2021 -Monitoring of Agroforestry Project- 70 hectares at Brgy. Makulapnit -Assist PENRO Imelda M. Diaz in the NGP monthly site visit -Provision of technical assistance during tree planting	4 – 5	3	10	18 - 19	25 - 26	17	24	11 – 12	14	21	28
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-Forest Development, Rehabilitation and Maintenance and Protection	8. Wilson R. Paez/Forest Technician I/NGP Staff	Boac, Mogpog, Santa Cruz, Torrijos, Buenavista	-Monitoring of Nipa Project areas in Boac, Mogpog & Sta. Cruz for yr2 maintenance and protection -Provision of technical assistance during tree planting Conduct of site assessment for EP areas covering the implementation of CY 2021 -Assist PENRO Imelda M. Diaz in the monthly site visit -Attend learning event on cave management.	3 - 6	10 14 11 - 12	17 21 18 - 19	24 28 25 - 26	
-Management of Coastal and Marine Resources/Areas -Technical assistance to LGUs -Monitoring and evaluation	10. John Andrew M. Magculang/Forest Technician I/CRFMU Staff	Buenavista Barangays Poctoy and Cabuyo, Torrijos and Barangay Masiga, Gasan	-Follow-up re: ICM and MPAN coordination -Conduct regular monitoring and patrolling of all activities including CMEMP within VIP		12 10 - 11			

-MPA Management, strengthening and networking • Marine Protected Areas Networking -Assessment of CSCs -Management of Cave and Cave Resources		Brgy. Botilao, Sta.Cruz, Brgy. Caganhao, Boac and Brgy. Silangan, Mogpog Barangay Canat, Boac Brgy. Bonliw, Torrijos	-Coordinate LGUs and conduct IEC regarding Marine Protected Area Networking -Conduct of CSC assessment -Attend Capacity Building on Safety Caving Techniques and Cave Management	3 - 6		17 - 20	24 - 26	
-Management of Coastal and Marine Resources/Areas -Technical assistance to LGUs -Monitoring and evaluation -MPA Management, strengthening and networking • Marine Protected Areas Networking -Assessment of CSCs	11. Brian Iñigo F. Leaño/Forest Technician I/CRFMU Staff	Buenavista Barangays Poctoy and Cabuyo, Torrijos and Barangay Masiga, Gasan Brgy. Botilao, Sta.Cruz, Brgy. Caganhao, Boac and Brgy. Silangan, Mogpog Barangay Canat, Boac	-Follow-up re: ICM and MPAN coordination -Conduct regular monitoring and patrolling of all activities including CMEMP within VIP -Coordinate LGUs and conduct IEC regarding Marine Protected Area Networking -Conduct of CSC assessment		12	10 - 11	24 - 26	17 - 20

-Management of Cave and Cave Resources		Brgy. Bonliw, Torrijos	-Attend Capacity Building on Safety Caving Techniques and Cave Management	3 - 6				
-Management of Cave and Cave Resources	12. Corazon R. Pelaez /Forest Technician I/BCU Staff	Brgy. Bonliw, Torrijos	-Attend Capacity Building on Cave Safety Techniques and Cave Management	3 - 6				
-Forest Land Use Plan (FLUP)		Office of the MPDC, Torrijos	-Consultation meeting of the FLUP DENR-LGU Technical Working Group			19		
-Biodiversity Conservation (Inland Wetland Inventory)		Brgy. Puting Buhangin, Mogpog	-Conduct inventory of inland wetland		11 - 13			

-Management of Cave and Cave Resources -Biodiversity Conservation (Inland Wetland Inventory) -Evaluation/ Assessment of CSC	13. Randy R. Pantoja/ - Forest Technician I/BCU Staff - CBFM Desk Officer - GIS Unit Staff	Brgy. Bonliw, Torrijos	-Attend Capacity Training on Caving for Selected Personnel from DENR-PENRO/TSD, DENR-PENRO/PAMO, Partner agencies and representatives of the 6 municipalities of the province	3 - 6				
		Brgy. Puting Buhangin, Mogpog	-Conduct inventory of inland wetland		11 - 13			
		Brgy. Bagtingon, Buenavista	-Conduct of CSC assessment/evaluation			17 - 20	24 - 27	
-Forest Development, Rehabilitation and Maintenance and Protection	14. Niña Jane L. Mendoza / Forest Extension Officer	Boac/Mogpog/ Torrijos/Buenavista/ Sta. Cruz	-Monitoring/validation of the bamboo project and other related activities at Brgy. Bayakbakin, Torrijos and Brgy. Sibuyao, Torrijos.	3 - 5	10	17	24	
			-Conduct of site assessment for EP areas covering implementation of CY 2021			18 - 19	25 - 26	

			-Assist PENR Officer Imelda M. Diaz in the NGP monthly site visit. -Provision of technical assistance during tree planting		11 - 12			
					14	21	28	
-Forest Development, Rehabilitation and Maintenance and Protection	15. Clarence Rei D. Nabing	Boac/Buenavista/ Mogpog/Torrijos/ Sta. Cruz/Gasan	-Monitoring of Agroforestry Project - 70 hectares at Brgy. Makulapnit and Nipa located in Boac -Provision of technical assistance during tree planting and other related NGP activities -Assist PENR Officer Imelda M. Diaz in the NGP monthly site visit -Conduct of site assessment for EP areas covering the implementation of CY 2021	3-5	10	17-18	24	
					14	21	28	
					11-12			
						18-19	25-26	
Prepared and Submitted by:  ALETH C. BUNDOC Chief, CDS	Checked and Reviewed by:  CYNTHIA U. LOZANO Chief, Technical Services Division	Recommending Approval:  IMELDA M. DIAZ OIC - PENR Officer	Approved by: MA. LOURDES G. FERRER, CESO IV Regional Executive Director					

Note: Travel Order excluding Monday and Friday unless necessary