

14 December 2021

TO : ALL DISASTER RESPONSE CLUSTER MEMBER AGENCIES

SUBJECT : EMERGENCY PREPAREDNESS AND RESPONSE PROTOCOLS, AND ACTIVATION OF RESPONSE CLUSTER VIRTUAL EOC FOR TROPICAL STORM OUTSIDE PAR (ODETTE)

This refers to the agreements during the conduct of PDRA with Analyst Group for Tropical Depression outside PAR on 13 December 2021 on the assessment of Emergency Preparedness and Response (EPR) Protocol for MIMAROPA Region to **CHARLIE**.

In this connection, the DSWD Field Office MIMAROPA, as the Vice-Chair for Disaster Response Cluster, directs its member agencies to join the Virtual EOC that will be activated on **14 December 2021 (Tuesday)/ 1:00PM onwards via videoconferencing thru Zoom Application (MEETING ID: 851 8296 2951 PASSCODE: VTCEOC)** for the monitoring and coordination regarding the effects of Tropical Storm outside PAR.

Hence, all Disaster Response Cluster member agencies are hereby directed to undertake the following actions:

1. Ensure robust communication and initiate “on-duty” status of the Disaster Response Cluster member agencies, together with the DSWD R/P/C/M QRTs, on a 24/7 basis through the MIMAROPA Virtual EOC to respond in case there are untoward incident(s) and eventuality(ies) reported;
2. Closely coordinate with the Provincial Social Welfare and Development Offices (PSWDOs) and the Provincial Disaster Risk Reduction and Management Offices (PDRRMOs) for updates based on the monitoring and response mechanisms they conducted in the areas that will be affected;
3. Standby logistical equipment and workforce through coordination with Response Cluster Member Agencies for Food and non-Food Items, Camp Coordination and Camp Management, IDP Protection, Health Logistics, Law and Order, Search and Rescue and Retrieval, and Management of the Dead and Missing;

4. Ensure adherence to the NDRRMC's guidelines on COVID-19 protocols/measures for the rainy season;
5. Ensure submission of real-time Situational Report and other significant reports, highlighting the latest situation update and supported by photo documentation, to DSWD MIMAROPA Disaster Operations Center thru email address: grt.fo4b@dswd.gov.ph.

For guidance and compliance.

Thank you.

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RDRRMC MIMAROPA