



REPUBLIC OF THE PHILIPPINES  
**REGIONAL TASK FORCE MIMAROPA AGAINST COVID-19**

Regional Disaster Risk Reduction and Management Council MIMAROPA, PEO Compound, Kumintang Ilaya, Batangas City, Philippines

**MEMORANDUM**

**No. 216, s. 2021**

**FOR :** RTF COVID-19 MIMAROPA Member Agencies  
Chairpersons, MIMAROPA Provincial and City DRRMCs /  
Provincial and City Local Task Groups COVID-19  
Field Officers, OCD MIMAROPA, DND

**SUBJECT :** Actionable Items on the RTF COVID-19 MIMAROPA Meeting

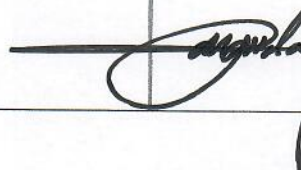
**DATE :** 02 December 2021

In reference to the agreements / ways forward during the RTF COVID-19 MIMAROPA Meeting (VTC) on 25 November 2021 via Zoom Application, this is to respectfully inform you of the items discussed and the required actions from the respective agencies/offices:

Actionable Item	Responsible Office / LGU
<ul style="list-style-type: none"><li>Encourage the widest participation of Non-Government Organizations, Private Sectors Groups and other relevant stakeholders in the 2<sup>nd</sup> Batch of the Implementation of National Vaccination Days on December 15-17, 2021, and to take necessary actions to encourage vaccination among the local populace</li></ul>	<ul style="list-style-type: none"><li>- P/C/MDRRMOs and COVID-19 LTGs</li><li>- All RTF COVID-19 MIMAROPA Member Agencies</li></ul>
<ul style="list-style-type: none"><li>Conduct the Weekly RTF COVID-19 MIMAROPA Meeting on December 7, 2021 to discuss preparations for the 2<sup>nd</sup> Batch of National Vaccination Days on December 15-17, 2021</li><li>Conduct a meeting on December 6, 2021 with NCIP MIMAROPA, PSA MIMAROPA, DSWD MIMAROPA, DOH MIMAROPA, DILG MIMAROPA and tribal leaders, to harmonize the records/data on IP population in the region and to address the issues and recommendations presented during the RTF COVID-19 Meeting</li><li>Conduct a workshop with relevant RTF COVID-19 Member Agencies in relation to the accomplishment of Oxygen generating capacities of MIMAROPA Region and for the formulation of MOA/MOU with private maritime companies for the transportation requirements of Oxygen tanks</li><li>Issue official communication to AFP (WESCOM and SOLCOM) and PNP MIMAROPA to reiterate the NTF instruction to provide assistance during the implementation of the vaccination program, especially in the transportation</li></ul>	OCD MIMAROPA



of vaccines and vaccination teams	
<ul style="list-style-type: none"> <li>Advise the Local Health Offices to utilize separate Cold Storage equipment for different COVID-19 brand, to avoid temperature excursion and deterioration of potency of vaccines</li> <li>Provide specific data and details of issues, concerns and recommendations on the reports being provided to the RTF COVID-19 MIMAROPA</li> <li>Submit to RTF COVID-19 MIMAROPA, through OCD MIMAROPA, every Monday the Granular Lockdown Reporting Monitoring Tool, for consolidation and submission to the NTF every Tuesday</li> </ul>	DOH MIMAROPA
<ul style="list-style-type: none"> <li>Coordinate closely with PSA, DSWD and local community leaders, to establish the actual number of Indigenous People (IP) in MIMAROPA, to determine the percentage of vaccination coverage within the IP Communities, and data of COVID-19 infection (if any)</li> </ul>	NCIP MIMAROPA
<ul style="list-style-type: none"> <li>Include in the official reports/requests submitted to the RTF COVID-19 EOC the specific agencies/organizations required to provide assistance, to immediately address the concerns of the requesting party</li> </ul>	All RTF COVID-19 MIMAROPA Member Agencies
<ul style="list-style-type: none"> <li>Provide the e-copy, for the accomplishment of the survey form on the Oxygen Generating and logistical capacities of MIMAROPA to the RTF COVID-19 MIMAROPA Member Agencies (OCD, DOH and DILG)</li> <li>Provide USEC Alexander Lopez with the list of Air Separation Units and Oxygen Generating Plants in MIMAROPA Region</li> </ul>	Board of Investments (BOI)
<ul style="list-style-type: none"> <li>Instruct and mobilize the Barangay Health Emergency Response Teams (BHERTs) to provide assistance to the respective Local Health Offices in the monitoring of cold storage facilities</li> <li>Issue memorandum to LGUs, especially to Barangays, the reiteration to actively participate in the 2<sup>nd</sup> Batch of the National Vaccination Days and vaccination program</li> </ul>	DILG MIMAROPA
<ul style="list-style-type: none"> <li>Organize the RTF COVID-19 Information Committee / Cluster, with the Public Information Officers (PIOs) of the relevant government agencies, including the Local Government Units and non-government organizations, to ensure the widest dissemination of correct information and key messages related to COVID-19 vaccination</li> </ul>	PIA MIMAROPA (in coordination with RTF Member Agencies and LGU Information Officers)
<ul style="list-style-type: none"> <li>Provide assistance to the LGUs of MIMAROPA, especially the Province of Romblon, to strengthen the internet connectivity in the vaccination sites</li> </ul>	DICT LC3






- Provide DICT LC3 with the specific vaccination sites where poor internet connectivity is being experienced, for their appropriate action/assistance

**PDRRMO / PLTG  
Romblon**

In this regard, may we respectfully request the concerned agencies/office to provide the Regional Task Force COVID-19 (through the Office of Civil Defense MIMAROPA) their actions taken on the abovementioned items through our email address: [ocd4\\_mimaropa@yahoo.com](mailto:ocd4_mimaropa@yahoo.com) on or before 06 December 2021 (Monday).

Anticipating your usual cooperation regarding this matter.



**MGEN RUBEN L CARANDANG PAF (RET)**  
Chairperson, RTF MIMAROPA  
Chairperson, RDRRMC MIMAROPA  
Regional Director, OCD MIMAROPA