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MEMORANDUM

TO : **Directors, Bureaus
Heads, Attached Agencies
Regional Executive Directors
Director, Policy and Planning Service**

ATTENTION : **GAD Focal Persons and Assistants**

FROM : **The Undersecretary
Finance, Information Systems, and Climate Change
The Chairperson
DENR National GAD Focal Point System**

SUBJECT : **NATIONAL MEETING ON DECEMBER 13, 2021, 9:00 A.M. FOR
THE PREPARATION OF 2021 GAD ACCOMPLISHMENT
REPORTS**

DATE : 30 November 2021

Section 3.5 of PCW-NEDA-DBM-PCW Joint Circular 2012-01 tasks the Gender and Development Focal Point System (GFPS) to prepare annual accomplishment reports by November to December and that the Central Offices had already reviewed all Accomplishment Reports (ARs) and should transmit them to the Philippine Commission of Women (PCW) by January of the following year.

Given this, a *National Meeting is set on 13 December 2021 (Monday) at 9:00 AM to 12:00 noon via zoom platform*, to check, assist GFPS and ensure compliance to the requirements of the Joint Circular. For this, we invite your GAD Focal Persons and their assistants. Please send us filled up confirmation slips by December 6, 2021 @gad_denr@yahoo.com.

Should you have queries, please communicate to the DENR GAD Office through Susan Ruth Nisperos-Nool or Genielind Chavez at the following email addresses: gad_denr@yahoo.com, elenbasug17@gmail.com, tongks91@yahoo.com and genie.c.chavez@gmail.com

For compliance.


ATTY. ANALIZA REBUELTA-TEH