

December 6, 2021

**MARIA LOURDES G. FERRER, CESO III**

Regional Executive Director

DENR MIMAROPA Regional Office

Department of Environment and Natural Resources

1515 L&S Bldg. Roxas Blvd., Ermita, Manila

Dear Ma'am Ferrer:

Greetings!

I wrote this letter to express my interest in applying for any vacant position in your office and provide you with my details for your reference.

I am a BS Forestry graduate, majored in Environmental Forestry at the College of Forestry and Natural Resources in University of the Philippines Los Baños. I specialized in Forest Plant Physiology with a thesis title of Physiological Response of Philippine Teak (*Tectona philippinensis* Benth. & Hook.f.). I am also a licensed forester with an average rating of 88.00%.

In my undergraduate years, I joined different organizations such as PHYTOS: The UPLB Plant Biological Society, UP Praefects: UP Guild of United Minds, and UP Painters' Club which developed my interpersonal and leadership skills. I also worked as part-time Research Assistant in two (2) different projects while I was still studying. After I graduated, I was hired as Coastal and Marine Ecosystems Management Program (CMEMP) Extension Officer (EO) at DENR PENRO Oriental Mindoro.

I am willing to learn new knowledge and experiences and I am confident that I can finish my tasks in the future through hard work and dedication. If you have further questions, you can always contact me in your most convenient time on the details I provided in my resume.

Thank you for your time and consideration.

Sincerely,



FOR: GERARDO B. VILLANCIO