



**PROPOSED SCHEDULE OF ACTIVITIES  
FOR THE SCREENING AND SELECTION PROCESS  
DENR-PENRO Oriental Mindoro**

<b>ACTIVITY</b>	<b>SCHEDULE</b>	<b>REMARKS</b>
Posting of Notice of Vacant Positions	May 14-16, 2021	- Finished
Preparation and sending out of notification to all next-in-rank employees	May 18-20, 2021	- Finished
Preparation of General List of applicants	May 25-26, 2021	- Finished
Preparation of Candidates Evaluation Sheets (CES) and scanning of application documents	June 1-30, 2021	- on-going
Pre-Screening of applicants	July 6-9, 2021	
Preparation of final Candidates Evaluation Sheets (CES)	July 12-13, 2021	
Preparation and sending out letters of disqualification to concerned applicants	July 14, 2021	
Preparation and sending out notification of the schedule of examination and interview to qualified applicants	July 14, 2021	
Examination	July 15-16, 2021	
Interview of Applicants (SG-15 & above)	July 20-21, 2021	
Interview of Applicants (below SG-15)	July 22-23, 2021	
Preparation of Comprehensive Evaluation Results (CER)	July 26-27, 2021	
Preparation of Modified List of Applicants and Shortlist of Qualified Applicants	July 28, 2021	
Preparation of Resolution Transmittal and other resolutions	July 29-30, 2021	
Final Deliberation	August 3, 2021	

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