**ANNEX I. REPORT TEMPLATES**

**QUARTERLY MONITORING REPORT (PROGRESS REPORTING-PHYSICAL TARGETS)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **CMEMP Component** | **Performance Indicator** | **office**  **PENRO/ Region** | **FY 2021 Target** | | **Accomplishment** | **% Accomplishment** | |
| **Annual**  **Target** | **Q1/Q2/ Q3/Q4**  **target** | **Annual** | **Quarter** |
| **Baseline and Assessment** | | | | |  |  |  |
| a. Coral Reef | hectares assessed and mapped |  |  |  |  |  |  |
| b. Seagrass | hectares assessed and mapped |  |  |  |  |  |  |
| c. Mangrove | hectares assessed and mapped |  |  |  |  |  |  |
| Inventory and mapping if selected areas |  |  |  |  |  |  |  |
| KAP Survey | No. of brgy surveyed |  |  |  |  |  |  |
| Marine Protected Area Networking | No. of MPAN established |  |  |  |  |  |  |
| **1.** **Biodiversity-Friendly Enterprise** | No. of BDFE supported |  |  |  |  |  |  |
| **2.** **Maintenance and Protection** | No. of activities conducted |  |  |  |  |  |  |
| **Capacity Building** | | | | |  |  |  |
| a. Training on MPA Management | No. of trainings attended |  |  |  |  |  |  |
| b. Capacity Building for Stakeholders | No. of workshops/trainings conducted to communities |  |  |  |  |  |  |
| c. Social Marketing and Mobilization Enhancement Training | No. of participants attended the training |  |  |  |  |  |  |
| **Knowledge Management** | | | | |  |  |  |
| a. Maintenance of database | No. of database updated per Region |  |  |  |  |  |  |
| b. Regional Webpage Development with regular updating |  |  |  |  |  |  |  |
| **3.** **CEPA** |  |  |  |  |  |  |  |
| a. Conduct of special events | No. of activities conducted |  |  |  |  |  |  |
| b. Development and implementation of flagship communication campaign per NIPAS MPA | No. of communication campaign developed |  |  |  |  |  |  |
| **4.** **TECHNICAL ASSISTANCE** |  |  |  |  |  |  |  |
| a. TA to LGUs | No. of LGUs provided with TA |  |  |  |  |  |  |
| **PROGRAM MOBILIZATION/OPERATIONALIZATION**  - Hiring of CEOs | No. of CEO hired |  |  |  |  |  |  |

Based on the format of mid year and year end (only the physical part)

\*Additional narrative on the status of the ff indicators in compliance to the GAA and PDP Commitment:

GAA:

1. Progress Report on the MPAN Establishment/ Strengthening per MPAN
2. Progress Report on WQ monitoring per PA

PDP targets:

1. Progress report on Habitat Monitoring
   1. Updated status/condition of corals seagrass and mangroves update for PAs with completed monitoring
2. METT
   1. Updated status of MEA targets (if any)

General Issues and concerns

**CMEMP ANNUAL ACCOMPLISHMENT REPORT**

1. REGIONAL SUMMARY REPORT (Covering report for PA Profiles)
2. **SUMMARY OF PHYSICAL ACCOMPLISHMENT**

|  |  |  |  |
| --- | --- | --- | --- |
| **CMEMP Component** | **Performance Indicator** | **Target** | **Accomplishment** |
| **Baseline and Assessment** | | | |
| a. Coral Reef | hectares assessed and mapped |  |  |
| b. Seagrass | hectares assessed and mapped |  |  |
| c. Mangrove | hectares assessed and mapped |  |  |
| Inventory and mapping if selected areas |  |  |  |
| KAP Survey | No. of brgy surveyed |  |  |
| Marine Protected Area Networking | No. of MPAN established |  |  |
| **1.** **Biodiversity-Friendly Enterprise** | No. of BDFE supported |  |  |
| **2.** **Maintenance and Protection** | No. of activities conducted |  |  |
| **Capacity Building** | | | |
| a. Training on MPA Management | No. of trainings attended |  |  |
| b. Capacity Building for Stakeholders | No. of workshops/trainings conducted to communities |  |  |
| c. Social Marketing and Mobilization Enhancement Training | No. of participants attended the training |  |  |
| **Knowledge Management** | | | |
| a. Maintenance of database | No. of database updated per Region |  |  |
| b. Regional Webpage Development with regular updating |  |  |  |
| **3.** **CEPA** |  |  |  |
| a. Conduct of special events | No. of activities conducted |  |  |
| b. Development and implementation of flagship communication campaign per NIPAS MPA | No. of communication campaign developed |  |  |
| **4.** **TECHNICAL ASSISTANCE** |  |  |  |
| a. TA to LGUs | No. of LGUs provided with TA |  |  |
| **PROGRAM MOBILIZATION/OPERATIONALIZATION**  - Hiring of CEOs | No. of CEO hired |  |  |

1. **FINANCIAL UTILIZATION REPORT**

Indicate the total Obligation and Disbursement as of the present quarter

|  |  |  |  |
| --- | --- | --- | --- |
| **CMEMP Component** | **Allotment** | **Obligation** | **Disbursement** |
| a. Coral Reef |  |  |  |
| b. Seagrass |  |  |  |
| **c.** Mangrove |  |  |  |
| Inventory and mapping if selected areas |  |  |  |
| KAP Survey |  |  |  |
| Marine Protected Area Networking |  |  |  |
| **5.** **Biodiversity-Friendly Enterprise** |  |  |  |
| **6.** **Maintenance and Protection** |  |  |  |
| d. Training on MPA Management |  |  |  |
| e. Capacity Building for Stakeholders |  |  |  |
| f. Social Marketing and Mobilization Enhancement Training |  |  |  |
| c. Maintenance of database |  |  |  |
| d. Regional Webpage Development with regular updating |  |  |  |
| **7.** **CEPA** |  |  |  |
| c. Conduct of special events |  |  |  |
| d. Development and implementation of flagship communication campaign per NIPAS MPA |  |  |  |
| **8.** **TECHNICAL ASSISTANCE** |  |  |  |
| A. TA to LGUs |  |  |  |
| **PROGRAM MOBILIZATION/OPERATIONALIZATION**  - Hiring of CEOs |  |  |  |
| **TOTAL** |  |  |  |

1. **SUMMARY OF MPAN COMPONENT ACCOMPLISHMENT**

(Spatial Map of all CMEMP interventions within the region as lectured during the BAMS Orientation on Coastal and Marine) like the one presented during mid year/ year-end assessment reporting

\*tabular presentation of the consolidated regional reports ]

1. HABITAT EXTENT GROUND TRUTHING

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| PROTECTED AREA | TOTAL HECTARES OF HABITAT EXTENT VALIDATED (IN HA) | | | |
| Coral Reef | Seagrass | Mangrove | TOTAL HABITAT EXTENT |
| PA 1 | 800 | 80 | 1880 | **2760** |
| PA2 | 1000 | 800 | 80 | **1880** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. HABITAT ASSESSMENTS/ MONITORING

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| PROTECTED AREA | HABITAT CONDITION | | | |
| Coral Reef  % HCC | Seagrass  % Cover | Mangrove  % cover | Remarks |
| PA 1 | 40% | 30% |  | \*distinct /signioficate observations (increase. decrease in cover) |
| PA2 | 32.5% | 50% | N/A  (no mangrove in the PA) |  |
| PA3 |  | no target |  |  |
| PA4 | no target | no target | no target |  |
| ... |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

1. WATER QUALITY MONITORING

|  |  |  |  |
| --- | --- | --- | --- |
| PROTECTED AREA | PARAMETERS | | |
| Passed Parameters | Failed Parameters | REMARKS |
| PA 1 | DO, TSS | Fecal, Nitrate | \*recommendation / action |
| PA2 |  |  |  |
| PA3 |  |  |  |
| PA4 |  |  |  |
| ... |  |  |  |

1. MPA NETWORKS

SUMMARY STATUS OF TARGETED MPAN AND UPDATED ROADMAP (If there’s any changes from the submitted version)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name of MPAN |  | Year | | | | |
| Sites Covered | 2021  ACCOMP | 2022 Targets | 2023 Targets | 2024 Targets | 2025 Targets |
| MPAN 1 | NIPAS 1 AND N LGUS | Established | Established | Strengthened | Sustained | Sustained |
| MPAN 2 | 2 NIPAS, 3 LGUS | Established | Strengthened | Strengthened  4-6 threshold | Sustained | Institutionalized |
| MPAN 3 | 5 LGUS | Established | Strengthened | Strengthened | Sustained | Institutionalized |
| MPAN 4 |  | Established | Strengthened | Strengthened | Sustained | Institutionalized |
| MPAN 5 |  | Established | Strengthened | Strengthened | Sustained | Institutionalized |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **MPAN Established** | | | | | |
| **MPAN Name** | **Network Members** | **Sites Covered** | **MPAN Type and Objectives** | **Activities Conducted** | **MOA Coverage Years** |
|  |  |  |  | (e.g. gap analysis, threat analysis, connectivity analysis, initial meetings/ stakeholder engagement, VMG setting, management body formation/ clarification, initial joint activities such as patrolling, enforcement, planning, CEPA, etc.) | (Date MOA signed – Date MOA will expire)  Or status (drafted/ for adoption) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Total No. of MPAN established: | | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **MPAN Strengthened** |  |  |  |
| **MPAN Name** | **Activities Conducted** | **Network Management Plan Status** | **Network Management Plan Coverage Years** |
|  | (e.g. network management body regular meetings, joint activities such as patrolling, enforcement, planning, CEPA, etc., network management planning (including financial and business planning, etc.)) | (drafted/ for adoption) |  |
|  |  |  |  |
|  |  |  |  |
| Total No. of MPAN strengthened: | | | |

|  |  |
| --- | --- |
| **MPAN Sustained** | |
| **MPAN Name** | **Activities Conducted** |
|  | (e.g. network management body regular meetings, impact/outcome monitoring, performance monitoring, joint activities such as patrolling, enforcement, planning, CEPA, etc.) |
|  |  |
|  |  |
| Total No. of MPAN sustained: | |

|  |  |
| --- | --- |
| **MPAN Institutionalized** | |
| **MPAN Name** | **Activities Conducted** |
|  | (e.g. network management body regular meetings, incentive mechanism and mainstreaming activities, joint activities such as patrolling, enforcement, planning, CEPA, etc.) |
|  |  |
|  |  |
| Total No. of MPAN Institutionalized: | |

1. MAINTENANCE AND PROTECTION

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| PA | ACTIVITIES CONDUCTED | | | | |
| PATROLLING | RESPONSE PLAN | THREATS OBSERVED | DIRECT ACTIVITIES CONDUCTED | EQUIPMENTS MAINTAINED |
| PA 1 | \*observations  (apprehensions made, cases filed etc) | drafted | coral bleaching | COTS extraction | 1 of 2 boats repaired |
| PA 2 |  | adopted by PAMB | anchorage | beach cleanups | 3 gears / tank repaired |
| PA 3 |  | finalized |  | underwater clean ups | 2 cameras repaired |
| PA 4 |  | fort adoption |  | mangrove planting | 1 set of gear unserviceable (needs replacement) |
| PA N |  | ongoing consultation |  | coral rehab pre assessment  proposal for rehab drafted | signages repaired/ replaced |

1. PASA (2151 2152)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| IC | Performance indicators | Universe | Target | Accomplishment | Accomplished as of 2021 | Remarks |
| **PASA in \_\_\_\_** |  |  |  |  |  | done |
| **Demarcation of \_ PAs** |  | n Legistalated NIPAS MPAs |  |  | n out of n Legislated NIPAS MPAs done , | remaining PAs expected to be completed by 202\_ |

1. **DELINEATION / DEMARCATION**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| PA name | Performance indicators | Target | Accomplishment | Accomplished as of 2021 | Remarks |
| **Demarcation of \_ PAs** |  |  |  | n out of n Legislated NIPAS MPAs done , | remaining PAs expected to be completed by 202\_ |

**B. BDFE SUMMARY REPORT**

Support in the development of BDFE per coastal municipality within NIPAS MPA

Performance Indicator: Number of BDFE supported

Fill-up the summary matrix for the BDFE Accomplishment

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PA/Location of PO** | **Name of PO** | **Type of Enterprise** | **Masterlist (Y/N)** | **Rapid Assessment Score** | **PO Profiled (Y/N)** | **PO Inventory**  **(Y/N)** | **Ecological Impact Form (Y/N)** | **Appraised (Y/N)** | **Assistance Provided (Year)** |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

* **Brief narrative**
  + Technical Assistance provided to each POs per Protected Area
  + Gaps and Recommendations for the implementation of BDFE

**C. CAPACITY BUILDING**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| TRAININGS | attended/ conducted | Host | No. of staffs trained/ attended (male and female disaggregation) | Implementation Agreements highlights/ Action plan |  |
| **NIMCAP (MEOP)** | conducted | Regional Office | 35 pax (20 F- 13 M) |  |  |
| **\_\_trainings** | attended | Other agency |  |  |  |
| **PA Financial Planning Workshop** |  | \_\_\_\_ FASPS project |  | Draft/ Finalized PA financial Plan submitted |  |
| **Social Marketing Training** |  |  |  |  |  |
| **BDFE training on \_\_\_** |  |  |  |  |  |

**\*annex:to be uploaded to google folders:**

* pax matrix per training (with complete with complete profile (e.g., gender, position/designation, etc.

**D. KMS**

(NOTE: define clearly the performance indicator)

A. Maintenance of database (with cataloguing)

Performance Indicator: number of database updated

1. Regional Webpage Development with regular updating
2. Performance Indicator: regional webpage developed dedicated for coastal and marine

**E. TECHNICAL ASSISTANCE**

1. ICM

**REPORT OF INVENTORY AND STATUS OF ICM PLANS, CLUPs AND CDPs**

Name of the Major River System: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the Drainage or Receiving Water Body: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the Protected Landscape and Seascape: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Province: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Province** | **City or Municipality**    **Indicate whether landlocked or coastal** | **Status of ICM Plan**    **Indicate whether Adopted (A), Currently updating (C), Actively implementing (I)** | **Duration of ICM Plan** | **Status of CLUP**  **Indicate whether Adopted (A), Currently updating (C), Actively implementing (I)** | **Duration of CLUP**    **(E.G. 2018-2023)** | **Status of CDP** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

1. GENERAL TECHNICAL ASSISTANCE

**\*summary table of LGUs , TA provided and Remarks/Recommendation for future action (eg. monitoring, follow up etc).**

**F. SOCIAL MARKETING AND CEPA**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| PA | ACTIVITIES CONDUCTED | | | | |
| COMMUNICATION PLAN DRAFTED/ UPDATED | SOCIAL MARKETING STRATEGIES | SPECIAL EVENTS CONDUCTED | Green fins | Remarks |
| PA 1 | updated with SM framework | Dalaw turo with Pawi in n brgys |  |  |  |
| PA 2 | integrated SM framework | Regular radio program |  |  |  |
| PA 3 | adopted |  |  |  |  |
| PA 4 | on going finalization |  |  |  |  |
| REGION |  |  | MOO Celebration  CT day  ICC |  |  |

**G. MONITORING AND EVALUATION**

1. **REGULAR MONITORING, FIELD VALIDATION AND QUARTERLY REPORT SUBMISSION**
2. **METT**

**Inventory of METT as off 2021**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  | **METT SCORES** | | | | | |
| **REGION/PROTECTED AREA** | **WITH MEA** | **WITHOUT MEA** | **Last year conducted** | **2016** | **2017** | **2018** | **2019** | **2020** | **2021** |
| PA 1 | / |  |  | \*score |  |  |  | \*score |  |
| PA 2 |  | / |  |  | \*score | n/a | n/a |  |  |

general recommendations

**H. PROGRAM SUPPORT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| PA | PROGRAM SUPPORT HIRED | | | |
| CEO HIRED | BOAT CREW | OTHERS | REMARKS |
| PA 1 | 1 M | n/a |  |  |
| PA 2 | 1 | n/a |  | size of the PA required more than 1 CEO to assist in the implementation of CMEMP targets |
| PA 3 | 1 | 3 M |  |  |
| PA 4 | 1M, 1 F |  |  | 1 CEO for habitat assessment , 1 for Social marketing focal |
| REGION | 1 M (technical), 1 F (encoder) |  |  | 1 chemist to focus on wq monitoring, |
| PENRO/  CENRO |  |  |  |  |

**2) PENRO REPORT FOR SUBMISSION TO REGION** (*TO BE FORWARDED AS ATTACHMENT TO REGIONAL SUBMISSION TO BMB*)

**Protected Area Profile on Coastal and Marine Ecosystems**

(Prescribed Template)

**Protected Area: Masinloc-Oyon Bay Protected Landscape and Seascape (Sample)**

**Introduction**

**Brief narrative** (maximum of 3 paragraphs) on the introduction. This part shall discuss the following *concisely*:

* *purpose and goals of BAMS for a specific site (e.g. PA).*
* *scope of the report*
* *brief explanation or summary of the report*
* *background information on importance coastal and marine ecosystems*

1. **Coastal Habitat Inventory and Mapping**

* **Map with prescribed the content:**
  + *Habitat extent using the color coding:*

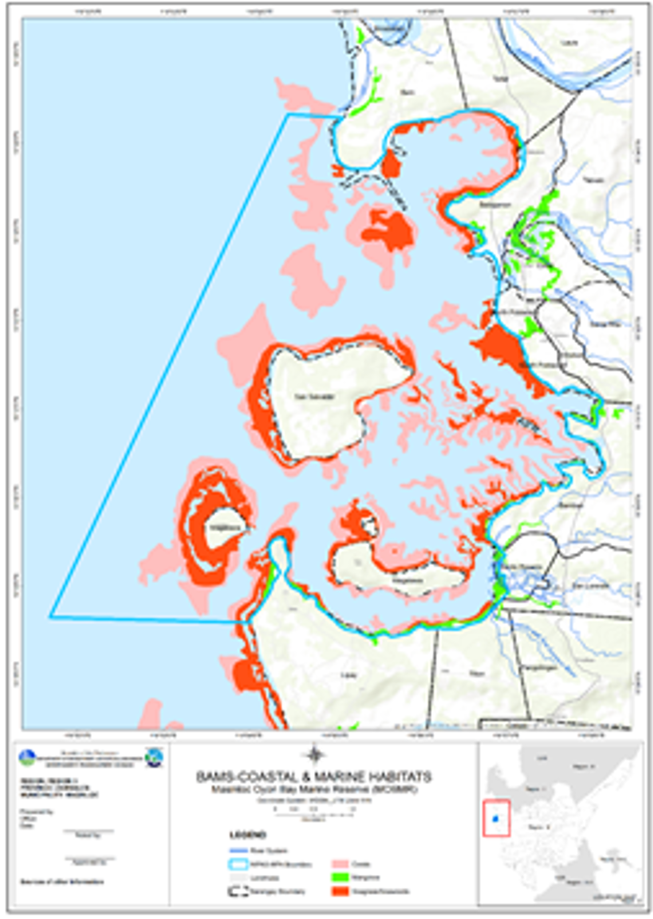
*· Coral Reef - blue*

*· Seagrass –green*

*· Mangrove- dark green*

* + *Total habitat extent validated area per habitat (in ha)*
  + *Summary table of habitat condition*
  + *Other default parts of a map (e.g. Compass, scale, title etc.*

**\*Integrated map of all ecosystems that will include the summary information of the condition of all habitats including habitat extent**



**Summary table for habitat extent RS (NAMRIA)**

**vs validated habitat extent (groundtruthed)**

|  |  |  |
| --- | --- | --- |
| **HABITAT** | **UNIVERSE**  **(RS, NAMRIA)** | **TOTAL HECTARES VALIDATED** |
| Coral Reef | **1813 ha** | **1,000 ha** |
| Seagrass | **835 ha** | **800ha** |
| Mangrove | **83 ha** | **80 ha** |
| **TOTAL** | **1927 ha** | **1880 ha** |

**HABITAT ASSESSMENT/ MONITORING RESULTS**

a. **Coral Reef Assessment (including Fish Visual Census)**

\*map with details on corals total extent, sampling stations and conditions including fish summary data



Number of Hectares (Habitat Extent): \_\_\_\_\_\_\_\_\_\_\_

Total Hectares Assessed: \_\_\_\_\_\_\_

Condition: \_\_\_\_\_\_\_\_\_\_\_\_

- **Brief narrative** (maximum of 3 paragraphs) on the coral reef assessment conducted. Shall discuss the following *concisely*:

* *Methodology (Just briefly state that the methodology used is in consonance with TB Nos. 2017-05 and 2019-04 we have issued, unless field offices have improvised or deviated from our prescribed methodology)*
* *Results of the assessment showing processed data on:*
  + ***% coral cover***
  + ***HCC Category***
  + ***Species diversity category***
  + ***\*****\*you may opt to include other attributes that may be**significant to be mentioned such as presence of indicator, dominant, endemic, or flagship species, observed threats etc. (siltation, dynamite fishing, etc)*
* *Recommendations on how to maintain or improve current condition*

**Fish Visual Census**

* **Brief narrative** (maximum of 3 paragraphs) on the fish assessment conducted. Shall discuss the following *concisely*:
* *Methodology (Just briefly state that the methodology used is in consonance with TB Nos. 2017-05 and 2019-04 we have issued, unless field offices have improvised or deviated from our prescribed methodology)*
* *Results of the assessment showing processed data (minimum requirement):*
  + ***Fish biomass***
  + ***Species diversity***
  + ***Fish density***
  + ***\*****\*you may opt to include other attributes that may be**significant to be mentioned such as presence of indicator, dominant, endemic, or flagship species, observed threats if any (e.g., overfishing, destructive fishing, invasive alien species, etc.)*
* *Recommendations on how to maintain or improve current condition*

c. Seagrass

Number of Hectares Targeted for the Quarter: \_\_\_\_\_\_\_\_\_\_\_\_\_

Total Hectares Assessed: \_\_\_\_\_\_\_\_\_\_\_\_\_

(Insert Map showing areas where seagrass assessment was conducted)

|  |  |  |  |
| --- | --- | --- | --- |
| **LOCATION**  (Province/Municipality/ Barangay) | **NUMBER OF HECTARES ASSESSED** | **CONDITION** | **THREATS IDENTIFIED** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

- **Brief narrative** (maximum of 3 paragraphs) on the seagrass assessment conducted. Shall discuss the following *concisely*:

o Methodology (Just briefly state that the methodology used is in consonance with TB Nos. 2017-05 and 2019-04 we have issued, unless field offices have improvised or deviated from our prescribed methodology.)

o If the target is not met, discuss the reason

o Recommendations on how to maintain or improve current condition

c. **Seagrass Assessment**

\*map with details on seagrass total area extent, sampling stations and condition



* **Brief narrative** (maximum of 3 paragraphs) on the seagrass assessment conducted. Shall discuss the following *concisely*:
* *Methodology (Just briefly state that the methodology used is in consonance with TB Nos. 2017-05 and 2019-04 we have issued, unless field offices have improvised or deviated from our prescribed methodology)*
* *Results of the assessment showing processed data (minimum requirement):*
  + ***% cover***
  + ***Category condition***
  + ***Species richness***
  + ***\*****\*you may opt include other attributes that may be**significant to be mentioned such as presence of indicator, dominant, endemic, or flagship species, observed threats if any*
* *Recommendations on how to maintain or improve current condition*

**Mangrove Assessment**

\*map with details on mangrove total area extent, sampling stations and condition



Number of Hectares Targeted for the Quarter: \_\_\_\_\_\_\_\_\_\_\_

Total Hectares Assessed: \_\_\_\_\_\_\_

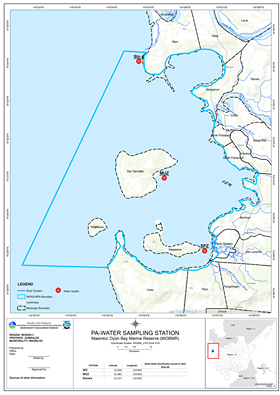
Condition: \_\_\_\_\_\_\_\_\_\_\_\_

- **Brief narrative** (maximum of 3 paragraphs) on the mangrove assessment conducted. Shall discuss the following *concisely*:

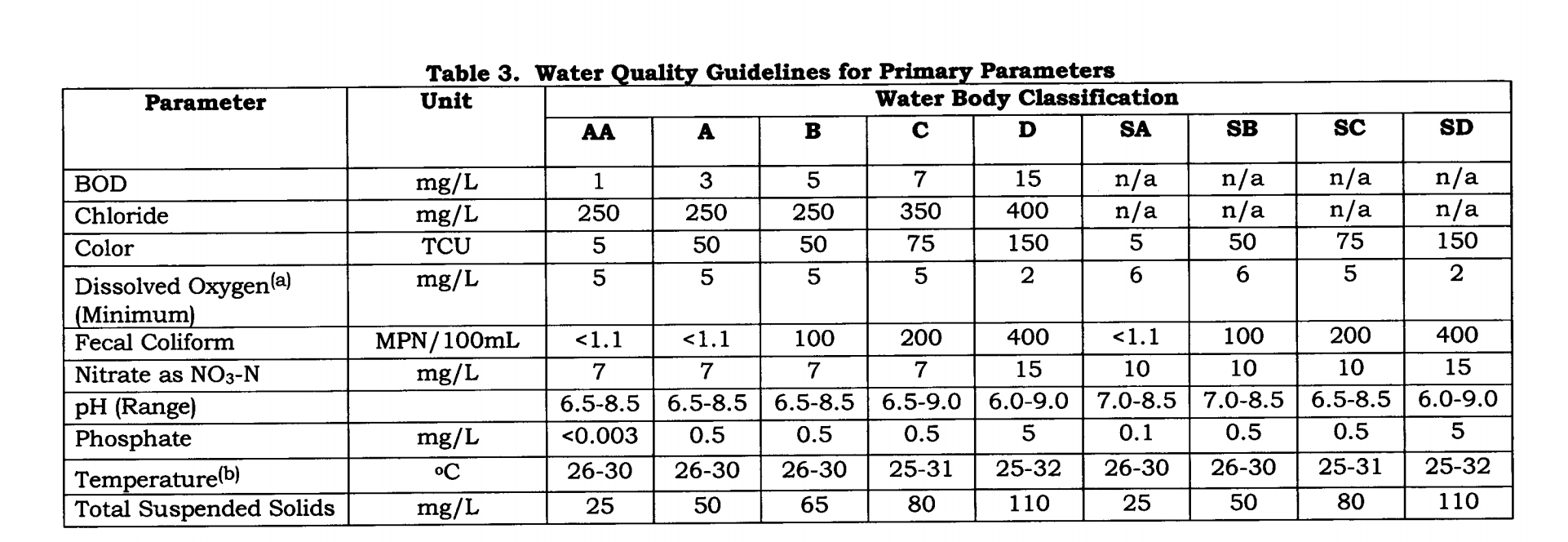
* Methodology (Just briefly state that the methodology used is in consonance with TB Nos. 2017-05 and 2019-04 we have issued, unless field offices have improvised or deviated from our prescribed methodology.)
* *Results of the assessment showing processed data (minimum requirement):*
  + ***Importance value (relative density + relative frequency + relative dominance) and diversity index***
  + ***Mangrove condition (based on % crown cover, regeneration per square meter, and average height)***
  + ***\*****\*you may opt include other attributes that may be**significant to be mentioned such as presence of indicator, dominant, endemic, or flagship species, substrate condition, etc.*
* *Recommendations on how to maintain or improve current condition*

B. **Water Quality Monitoring**

\*map with details water quality sampling stations and summary conditions (pass or fail) per monitoring sites based on standards per use

****

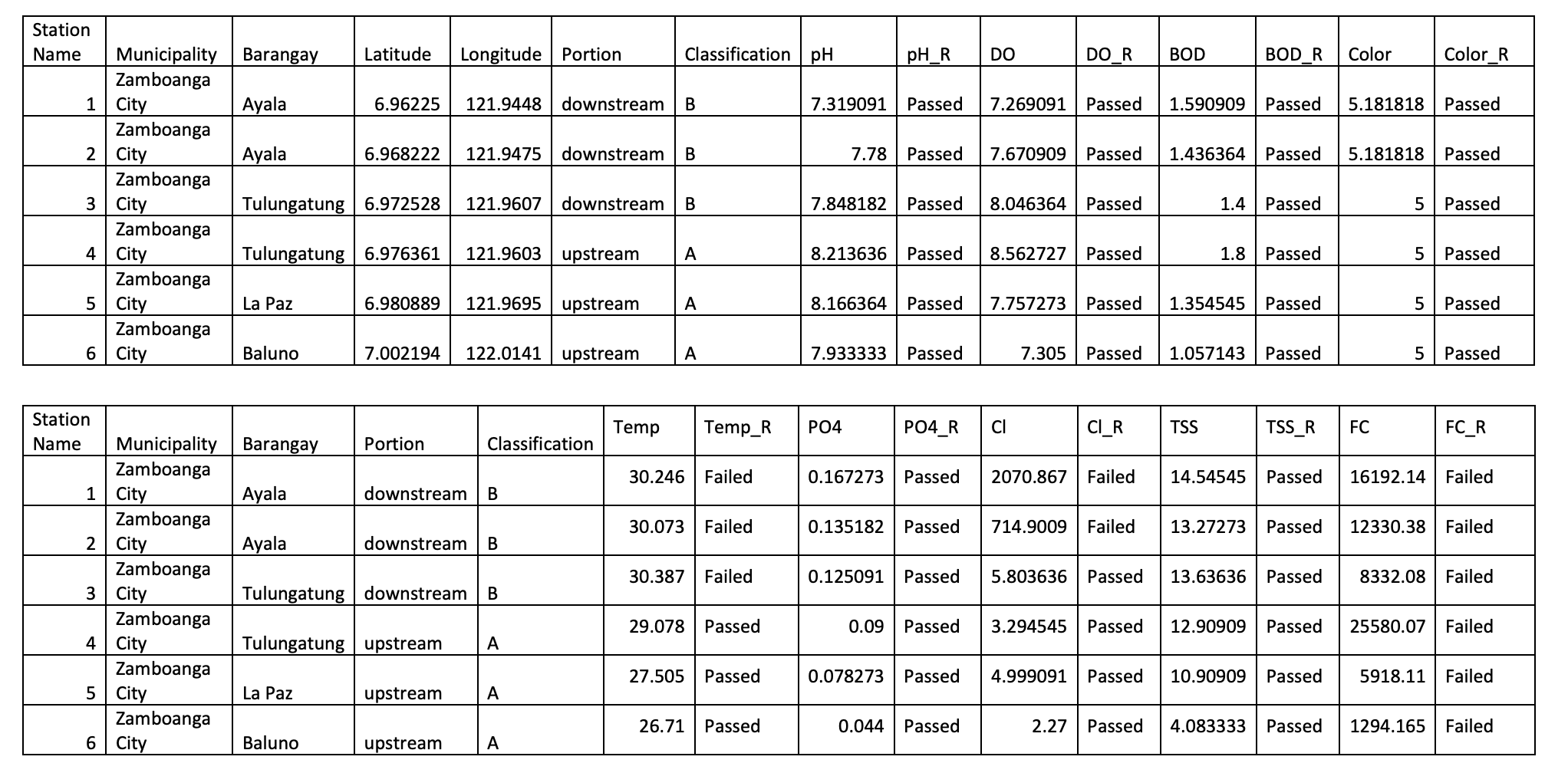
\*Include table of Guidelines for water quality parameters for reference

****

\*Water quality Data for \_\_ PA

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Monitoring Site** | **Classification** | **Parameter 1** | **Parameter\_R** | **Parameter 2** | **Parameter\_R** | **Paarameter n...** | **Parameter\_R** |
| **Strict Protection Zone** |  | \*readind | passed |  | passed |  | failed |
| Station 1 |  |  | failed |  | passed |  | failed |
| Station 2 |  |  | pass |  |  |  |  |
| Station n |  |  | failed |  |  |  |  |
| **Multiple Use Zone** |  |  |  |  |  |  |  |
| Station 1 |  |  |  |  |  |  |  |
| Station 2 |  |  |  |  |  |  |  |
| Station n |  |  |  |  |  |  |  |
| **River mouth** |  |  |  |  |  |  |  |
| Station 1 |  |  |  |  |  |  |  |
| Station 2 |  |  |  |  |  |  |  |
| Station n |  |  |  |  |  |  |  |

\*sample:



**Brief narrative discussion** – discussing the following concisely:

* *Passed parameters*
* *Failed parameters results highlighted in the table (red font or shade)*
* *Possible cause of the \*attributions that may be included (weather, siltation, upland activity, overstocking of fish cages etc.)*
* *Recommendations/ actions to be undertaken to maintain or improve water quality*

**Annexes to be uploaded to designated repository folders:**

* Raw datasheets (that are not included in the data discussion: reading replicates and ave, location coordinates etc)
* shape files of maps presented

C. MPA NetWork (WITH NIPAS MPA AS MEMBER)

Target: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **MPAN Established** | | | | | |
| **MPAN Name** | **Network Members** | **Sites Covered** | **MPAN Type and Objectives** | **Activities Conducted** | **MOA Coverage Years** |
|  |  |  |  | (e.g. gap analysis, threat analysis, connectivity analysis, initial meetings/ stakeholder engagement, VMG setting, management body formation/ clarification, initial joint activities such as patrolling, enforcement, planning, CEPA, etc.) | (Date MOA signed – Date MOA will expire)  Or status (drafted/ for adoption) |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Total No. of MPAN established: | | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| **MPAN Strengthened** |  |  |  |
| **MPAN Name** | **Activities Conducted** | **Network Management Plan Status** | **Network Management Plan Coverage Years** |
|  | (e.g. network management body regular meetings, joint activities such as patrolling, enforcement, planning, CEPA, etc., network management planning (including financial and business planning, etc.)) | (drafted/ for adoption) |  |
|  |  |  |  |
|  |  |  |  |
| Total No. of MPAN strengthened: | | | |

|  |  |
| --- | --- |
| **MPAN Sustained** | |
| **MPAN Name** | **Activities Conducted** |
|  | (e.g. network management body regular meetings, impact/outcome monitoring, performance monitoring, joint activities such as patrolling, enforcement, planning, CEPA, etc.) |
|  |  |
|  |  |
| Total No. of MPAN sustained: | |

|  |  |
| --- | --- |
| **MPAN Institutionalized** | |
| **MPAN Name** | **Activities Conducted** |
|  | (e.g. network management body regular meetings, incentive mechanism and mainstreaming activities, joint activities such as patrolling, enforcement, planning, CEPA, etc.) |
|  |  |
|  |  |
| Total No. of MPAN Institutionalized: | |

**Brief narrative** (maximum of 2 paragraphs) on the issues encountered in conducting MPAN – related activities as well as actions undertaken/ to be undertaken to address these.

**D. Maintenance and protection activities conducted within the PA**

1. Patrolling

|  |  |  |
| --- | --- | --- |
| **AREAS PATROLLED**  Municipality/ Barangay /  General location within PA | **FREQUENCY** | **NUMBER OF HECTARES COVERED** |
| MUZ, SPZ, | monthly | 40 ha |
| Brgys\_\_\_\_\_ |  |  |
| South Atoll |  |  |
| North east boundary |  |  |

(Insert Map showing waypoints of areas patrolled/monitored)

- **Brief narrative** (maximum of 2 paragraphs) on the issues identified during patrolling activities as well as recommendations/ actions to be undertaken to address these.

1. Response Plan

Narrative on the status of response plan and list of activities identified to be included.

1. Threats Observations *(From Habitat surveys activities)*

Brief narrative on the kind of threats observed per ecosystems which were not

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| PA | ACTIVITIES CONDUCTED | | | | |
| PATROLLING | RESPONSE PLAN | THREATS OBSERVED | DIRECT ACTIVITIES CONDUCTED | EQUIPMENTS MAINTAINED |
| PA 1 | \*observations  (apprehensions made, cases filed etc) | drafted | coral bleaching | COTS extraction | 1 of 2 boats repaired |
| PA 2 |  | adopted by PAMB | anchorage | beach cleanups | 3 gears / tank repaired |
| PA 3 |  | finalized |  | underwater clean ups | 2 cameras repaired |
| PA 4 |  | fort adoption |  | mangrove planting | 1 set of gear unserviceable (needs replacement) |
| PA N |  | ongoing consultation |  | coral rehab pre assessment  proposal for rehab drafted | signages repaired/ replaced |

4. Maintenance of equipment

* **Brief narrative** on the list of equipments maintained for 2021, issues nd concerns encountered during repairs, recommendation for action (if there is a need to procure for the 2022/ 2023--for budget consideration or CO provision)

**\*Inventory of Equipments / Infrastructure of the PA**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **EQUIPMENT** | **NUMBER OF UNITS** | **YEAR ACQUIRED/ DEVELOPED** | **DATE LAST MAINTAINED** | **CONDITION** |
| SCUBA GEARS | 3 sets | 1- 2017  2-2016 (SCREMP) | 2019 | needs |
| BOAT |  |  |  |  |
| SIGNAGE | 3 | 2018 | 2019 | functioning/ good condition |
| WQ multiparameter |  |  |  |  |
| Camera |  |  |  | unserviceable, for new procurement by\_\_\_\_ |

5. Direct Activities Conducted

|  |  |  |  |
| --- | --- | --- | --- |
| **DIRECT ACTIVITIES** | **LOCATIONS** | **FREQUENCY** | **REMARKS** |
| **Coastal clean ups** | BRGY. | quarterly/ once per site, twice a year | no changes on trash collected, issue on marine debris brought by waves.. |
| **Underwater Clean Ups** | Shark Point/ (name of dive site)/ reef name |  |  |
| **Mangrove Enhancement** |  |  |  |

**Brief narrative** (maximum of 2 paragraphs) on the issues identified during the conduct of activities as well as recommendations/ actions to be undertaken to address these.

\*Photos of activities conducted

**Annexes (for uploading to repository drive):**

* Coordinates of Areas where activities are conducted
* Additional Photos

E. Demarcation status

(Insert Map including technical descriptions of where the markers were installed)

* **Brief narrative** (maximum of 2 paragraphs)
  + Describe the conditions in the area where the boundary markers are placed as well as the type of materials used (i.e., if other materials are used instead of the proposed in TB 2019-01 due to varying conditions on the ground).
  + Can include discussion on how the markers are maintained.
  + If deployment is not feasible, can also discuss reasons as well as alternative actions undertaken if any.

**BIODIVERSITY-FRIENDLY ENTERPRISE**

Support in the development of BDFE per coastal municipality within NIPAS MPA

Performance Indicator: Number of BDFE supported

The reporting of the BDFE Activity shall be done semi-annually (mid-year and year-end) with the following details:

a. Training Report with attached consolidated work plan from facilitators;

b. Conduct of the PO Inventory, PO Profiling, and PO appraisal following the template provided by BDFE DAO on Development and Recognition;

c. Activity Report of the PO Enhancement; and

d. Monitoring reports on the outcome of the Technical Assistance and Financial Assistance.

Fill-up the summary matrix for the BDFE Accomplishment

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PA/Location of PO** | **Name of PO** | **Type of Enterprise** | **Masterlist (Y/N)** | **Rapid Assessment Score** | **PO Profiled (Y/N)** | **PO Inventory**  **(Y/N)** | **Ecological Impact Form (Y/N)** | **Appraised (Y/N)** | **Assistance Provided (Year)** |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

**CAPACITY BUILDING**

A. Training on MPA Management (DENR-US NOAA MOA)

Performance Indicator: Number of trainings attended/Number of participants trained with complete profile (e.g., gender, position/designation, etc.)

(NOTE: define clearly which trainings are counted)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title of the Training** | **No. of pax (M/F)** | **Offices with representatives** | **Major Highlights** | **Recommendations** |
|  |  |  |  |  |

\*Attach the activity report, attendance sheet, and the consolidated implementation agreements (WFP format)

B. Capacity Building for Stakeholders (Social and Natural Citizenry)

Performance Indicator: number of workshops and number of participants with complete profile (e.g., gender, position/designation, etc.)/trainings conducted to communities

(NOTE: define clearly which trainings are counted)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title of the Training** | **No. of pax (M/F)** | **Offices with representatives** | **Major Highlights** | **Recommendations** |
|  |  |  |  |  |

\*Upload activity report to assigned repository drives including pax matrix

C. Social Marketing and Mobilization Enhancement Training

Performance Indicator: number of participants attended the training with complete profile (e.g., gender, position/designation, etc.)

(NOTE: change performance indicator to be reflective of the progress for social marketing and mobilization activities)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Title of the Training** | **No. of pax (M/F)** | **Offices with representatives** | **Major Highlights** | **Recommendations** |
|  |  |  |  |  |

\*Upload activity report to assigned repository drives including pax matrix

**KNOWLEDGE MANAGEMENT**

A. Maintenance of database (with cataloguing)

Performance Indicator: number of database updated

B. Regional Web page Development with regular updating

Performance Indicator: regional webpage developed dedicated for coastal and marine

**SOCIAL MARKETING**

1. **PA Communication and Engagement Plan**

**Performance Indicator:** Draft PA Communication and Engagement Plan

Note: BMB will organize an online workshop/write shop in formulating their Communication and Engagement Plan in April 2021, to guide the regional and field Offices.

1. Conduct of Special Events such as Month of the Ocean, CTI Day etc.

Performance Indicator: number of CEPA Activities conducted with reports submitted

|  |  |
| --- | --- |
| **CEPA ACTIVITY CONDUCTED** | **LOCATION** |
|  |  |
|  |  |

1. Conduct of CEPA activities using the developed flagship campaigns for improvement of KAP Baseline Report

Performance Indicator: number of CEPA Activities conducted with reports submitted

Note: KAP Analysis was presented during the BAMS and BMS Online Lecture Series organized by DENR. Electronic Copy of KAP Analysis may be provided upon request to the designed BMB Action Officer.

|  |  |
| --- | --- |
| **CEPA ACTIVITY CONDUCTED** | **LOCATION** |
|  |  |
|  |  |

**TECHNICAL ASSISTANCE**

TA on ICM

**REPORT OF INVENTORY AND STATUS OF ICM PLANS, CLUPs AND CDPs**

Name of the Major River System: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the Drainage or Receiving Water Body: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the Protected Landscape and Seascape: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Province: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Province** | **City or Municipality**    **Indicate whether landlocked or coastal** | **Status of ICM Plan**    **Indicate whether Adopted (A), Currently updating (C), Actively implementing (I)** | **Duration of ICM Plan** | **Status of CLUP**  **Indicate whether Adopted (A), Currently updating (C), Actively implementing (I)** | **Duration of CLUP**    **(E.G. 2018-2023)** | **Status of CDP** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

2. TECHNICAL ASSISTANCE on CM CONCERNS

**\*summary table of LGUs , TA provided and Remarks/Recommendation for future action (eg. monitoring, follow up etc).**

**MONITORING AND EVALUATION**

1. **REGULAR MONITORING, FIELD VALIDATION AND QUARTERLY REPORT SUBMISSION**
2. **METT**

**Brief narrative:**  on the conduct of METT, results and baseline (when it was first conducted comparison from the results after 3 years. General recommendations for action.

**PROGRAM SUPPORT**

Performance Indicator: Coastal Extension Officers hired

Target CEO for CY 2021

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **CEO Name** | **Sex** | **Mobile Number** | **Email Address** | **Component/s Assigned** | **Major Accomplishment/ Output/ Contribution to CMEMP Implementation** |
| **CEO 1** |  |  |  | **Social Social Marketing** |  |
| **CEO 2** |  |  |  | **All Components** |  |
|  |  |  |  |  |  |
| **Boat Crew 1** |  |  |  |  |  |