



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

By the National Highway, Poblacion, Taytay, Palawan 5312

Mobile: 0926-505-9335 TM 0912-171-3889 TNT

Email: cenrotaytay@denr.gov.ph

July 22, 2021

MEMORANDUM

FOR : The Regional Executive Director
DENR, MIMAROPA Region
1515 L&S Building by Roxas Blvd., Ermita, Manila

THRU : The Provincial Environment and Natural Resources Officer - Palawan
Sta. Monica, Puerto Princesa City

FROM : The OIC, Community Environment and Natural Resources Officer

**SUBJECT : APPLICATION FOR RETIREMENT FROM THE
GOVERNMENT SERVICE EFFECTIVE
OCTOBER 16, 2021**

Respectfully forwarding is the application for retirement of Senior Forest Management Specialist Leonilo C. Empleo dated July 21, 2021. He further requests the immediate issuance of his reassignment to the Office of the Assistant Regional Director, Technical Management Services.

DENR CENRO
TAYTAY, PALAWAN
RELEASED
BY: pie
DATE: 7/22/2021 C. 2274


ALAN L. VALLE

Copy furnished:
SFMS Leonilo C. Empleo



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July 21, 2021

MEMORANDUM

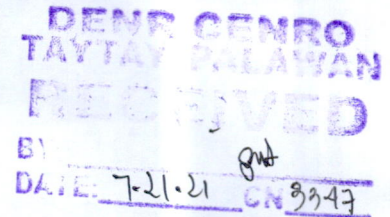
FOR : The Regional Executive Director
MIMAROPA Region
1515 L & S Building, by Roxas Blvd., Ermita, Manila

THRU : The Provincial Environment and
Natural Resources Officer
Sta. Monica, Puerto Princesa City

ATTN : **ALAN L. VALLE**
Community Environment and Natural Resources Officer
Taytay, Palawan

FROM : **LEONILO C. EMPLEO**
Senior Forest Management Specialist/ Chief, EMS

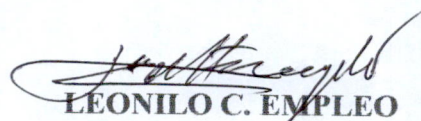
SUBJECT : **APPLICATION FOR RETIREMENT FROM THE
GOVERNMENT SERVICE EFFECTIVE OCTOBER 16, 2021**



Please be informed that the undersigned is applying for retirement from the Department of Environment and Natural Resources (DENR) MIMAROPA Region effective October 16, 2021. As such, the undersigned is requesting for the immediate issuance of the Regional Special Order by recalling my present assignment as the Chief of Enforcement and Monitoring Section of CENRO Taytay, Palawan and be assigned in the Office of the Assistant Regional Director, Technical Management Services.

In this connection, the undersigned is requesting for the processing of my clearance, computation of my earned leave credits and other benefits for retirement purposes.

For consideration and approval.


LEONILO C. EMPLEO