



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, 1106 Quezon City
Tel. Nos. (632) 929-66-26 to 29; 929-6633 to 35; 926-7041 to 43
Website: <http://www.denr.gov.ph> / E-mail: web@denr.gov.ph

MEMORANDUM

TO : All Staff Bureau Assistant Directors
All Regional Executive Directors
All Service Directors, Central Office
All Division Chiefs, Central Office
Representatives, all Offices of the Undersecretaries
Representatives, all Offices of the Assistant Secretaries
DENR QMS Audit Teams

FROM : **The Assistant Secretary**
Finance, Information Systems and Mining Concerns and
QMS Deputy Quality Management Representative

SUBJECT : **QUALITY MANAGEMENT SYSTEM WORKSHOP ON THE
ENHANCEMENT OF QUALITY MANAGEMENT SYSTEM
DOCUMENTATIONS AND QMS IMPLEMENTATION
PLANNING**

In line with the implementation of the Project on the Expansion of the Quality Management System of the DENR being implemented with the Government Quality Management Program (GQMP) and the Development Academy of the Philippines (DAP) and in conformance with the requirements of the ISO 9001:2015 standard, a workshop on the Enhancement of Quality Management System Documentations and QMS Implementation Planning shall be conducted by the DAP. The workshop aims to review and enhance the established documented information to ensure effective implementation and applicability to the expanded scope.

The activity shall be a three-day workshop which shall be conducted online via Zoom App on July 28-30, 2021. The link shall be provided by the QMS Secretariat. For further details, the Secretariat can be reached at qmssecretariat@denr.gov.ph. We request that representatives of the QMS Core Teams of the Bureaus and Pilot Regions should participate. For the new Regions and the pilot regions, we request the following:

- a) ARD for Management/Technical Services identified as Regional QMR
- b) Representatives from the Management Divisions
- c) Representative from the Technical Divisions
- d) Chief, Planning Division
- e) Chief, Administrative Division and HR unit
- f) PENR Officers and Chief of Planning unit

- g) CENR Officers
- h) Others designated members of the respective Core Teams

The participation of all concerned is required in accordance with DENR Special Order No. 2021-382, dated July 9, 2021, Conduct of Various Activities in Relation to the Expansion of the ISO 9001:2015 Certified Quality Management of the Department of Environment and Natural Resources.


NONITA S. CAGUIOA



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SPECIAL ORDER
No. 2021 - 382

JUL 09 2021

SUBJECT: CONDUCT OF VARIOUS ACTIVITIES IN RELATION TO THE EXPANSION OF THE ISO 9001:2015 - CERTIFIED QUALITY MANAGEMENT OF THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

In the interest of the service and pursuant to the implementation of the DAP/DENR Project on the "Expansion of the ISO 9001:2015 - Certified Quality Management of the Department of Environment and Natural Resources as a beneficiary of the Government Quality Management Project (GQMP), the conduct of the following activities is hereby authorized:

Activity	Date
1. Seminar on ISO 9001:2015 QMS Implementation for the Top Management	July 9, 2021
2. Workshop on Process Mapping and Risk-based Quality Planning	July 12-14, 2021
3. Workshop on the Enhancement of Quality Management System Documentations and QMS Implementation Planning	July 28-30, 2021
4. Workshop on Service Process improvement	August 16-18, 2021
5. Trainers' Training on ISO 9001:2015 QMS Requirements and Implementation	August 23-27, 2021
6. Technical Guidance on Quality Management System and Service/Process Improvement Implementation	September 20-24, 2021
7. Training Course on ISO 19011:2018 Guidelines for Auditing Management System	October 12-15, 2021
8. Trainers' Training on Root Cause Analysis and Corrective Action, and Management Review	November 8-12, 2021

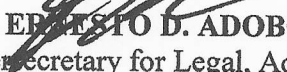
9. Readiness Assessment	December 2-3 and 6-7, 2021
10. Project Team Debriefing	December 13, 2021

The above activities shall be conducted by the Development Academy of the Philippines (DAP) in coordination with the Human Resources Development Service. The DENR Quality Management Teams in the Central Office, Staff Bureaus and the Pilot Regions shall provide assistance in the implementation of this project.

Expenses relative to the above activities including supplies and materials, food, transportation, accommodation and other incidental expenses shall be charged against funds of the respective offices except expenses to be shouldered by the DAP.

The Deputy QMR shall issue an advisory should there be any changes in the date and venue of the training. She shall likewise submit a report to the undersigned fifteen (15) days after each activity.

This order takes effect on the dates specified herein.


ATTY ERNESTO D. ADOBO, JR., CESO I
 Undersecretary for Legal, Administration
 Human Resources and Legislative Affairs

