



July 26, 2021

MEMORANDUM

FOR : **The Regional Executive Director**
DENR MIMAROPA Region

THRU : **The Assistant Regional Director for Management Services**

ATTENTION : **The Chief, Finance Division**
The Chief, HRDS

FROM : **The OIC-PENR Officer**

SUBJECT : **REQUEST FOR ADDITIONAL FUND IN THE PURCHASE
OF ANTI-PNEUMONIA AND ANTI-INFLUENZA
VACCINES FOR OFFICIALS AND EMPLOYEES OF
PENRO MARINDUQUE**

We acknowledged receipt of downloaded fund from Regional Office with SAA NO. 2021-06-044 dated June 9, 2021 amounting to Php84,500.00 for the Purchase of Pneumonia vaccines for 65 officials and employees as part of Health and Wellness Program as per Approved FY 2021 Work and Financial Plan of the Region.

However, after canvass of the unit price was done, the lowest cost per vaccine that we get is Php2,500.00 for Anti-Pneumonia and Php1,500.00 for Anti-Influenza.

The total budgetary requirements for the 2 types of vaccine is amounting to One Hundred Forty Eight Thousand pesos (Php148,000.00) for 62 vials -- Php137,500.00 for 55 Anti-Pneumonia; and Php10,500.00 for 7 Anti-Influenza. This computation is based on the actual number of permanent personnel willing to be vaccinated (please see attached list).

In view hereof, we would like to request for downloading of additional fund to augment the budget deficit of the above vaccines in the total amount of **Sixty Three Thousand Five Hundred pesos (Php63,500.00)**.

For approval.


IMELDA M. DIAZ



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

MEMORANDUM

JUN 11 2021

TO : The PENR Officer
Boac, Marinduque

FROM : The Regional Executive Director

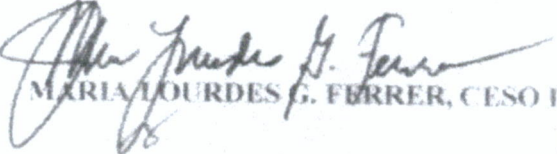
SUBJECT : SUB-ALLOTMENT ADVICE

We are issuing **Sub-Allotment Advice (SAA) No. 2021-06-044** in the amount of **EIGHTY FOUR THOUSAND FIVE HUNDRED PESOS ONLY (P84,500.00)** for the Purchase of Pneumonia Vaccines for 65 officials and employees as per Approved FY 2021 Work and Financial Plan.

This release is chargeable against 100000100002000 Human Resource Development as authorized under General Appropriations Act, FY 2021 R.A. No. 11518.

It is understood that the allotment herein released shall be used solely for the purpose indicated. Disbursements shall be in accordance with the existing budgeting, accounting and auditing rules and regulations.

For your information.


MARIA LOURDES G. FERRER, CESO III

ARI:MS-Finance



Department of Environment and Natural Resources
MIMAROPA Region



Doc ID: 65505



Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
REGION IV-B, MIMAROPA
DENR by the Bay Building, Roxas Boulevard, Manila

SUB-ALLOTMENT ADVICE
FOR FISCAL YEAR 2021

SAA NO.: 2021-06-044
DATE: June 09, 2021

DEPARTMENT:	ENVIRONMENT AND NATURAL RESOURCES	CODE:	10	FUND CODE	101
AGENCY:	DENR-MIMAROPA	CODE:	10 1001 03 00017		
LOCALITY/REGIONS:	PENRO- MARINDUQUE	CODE:	05 00028	APPRO SOURCE:	FY 2021 GAA R.A. 11518
PURPOSE:	Download for the Purchase of Pneumonia vaccines for 65 officials and employees as part of Health and Wellness Program as per Approved FY 2021 Work and Financial Plan.				
APPRO CODE	PARTICULARS	ALLOTMENT OBJECT CLASS	AMOUNT AUTHORIZED		
100000100002000	GENERAL ADMINISTRATION & SUPPORT Human Resource Development	MOOE 50202010 02	84,500.00		
	Total		84,500.00		
AMOUNT IN WORDS: ***EIGHTY FOUR THOUSAND FIVE HUNDRED PESOS ONLY**					
NOTES 1. This is issued in accordance with Budget Circular No. 583 dated January 4, 2021 and the amount authorized shall be used solely for the purpose indicated therein and for no other purposes. 2. The allotment herein released shall be used solely for the purpose indicated and disbursements therefrom shall be in accordance with the existing budgeting, accounting and auditing rules and regulations. 3. The allotment herein released shall be valid for obligation until December 31, 2021.					
PREPARED BY: RUBY C. BAUTISTA Chief, Finance Division		APPROVED BY: MARIA LOURDES G. FERRER, CESO III Regional Executive Director			

To all permanent employees:

Please check only one (1) of your preference of vaccine either Anti-Flu Vaccine or Anti-Pneumonia Vaccine.

NO	Name of Personnel	Position	Anti Flu Vaccine	Anti Pneum Vaccine
PERMANENT				
1	ABIANG, AMADO J.	Forester II	✓	
2	ALCOBER, NILO L.	Administrative Officer I (Supply Officer)		✓
3	ALDOVINO, ANDREW E.	Administrative Officer I (Cashier I)	✓	
4	ARIOLA, FELISA R.	Administrative Aide VI		✓
5	BRONCE, JERAHMEEL L.	Forest Ranger		✓
6	BUNDOC, ALETH C.	Community Development Officer II		✓
7	CONSTANTINO, BLESILDA J.	Administrative Aide VI		✓
8	DELOS REYES, GEMMA P.	Planning Officer III		✓
9	DIAZ, IMELDA M.	OIC, PENR Officer	✓	
10	DIAZ, SIMEON R.	Land Management Officer III		✓
11	DONATO, MARICEL C.	Forest Technician II		✓
12	ESTRELLA, RANDY N.	Forest Ranger		✓
13	FANDIALAN, FLORANTE JR. G.	Forest Ranger		✓
14	FELICIANO, ANIDEL M.	Administrative Officer IV (BO II)		✓
15	JAMILLA, ARLENE A.	Administrative Assistant II (Bookkeeper)		✓
16	JAMOLA, LORNA C.	Utility Worker II		✓
17	LASTRA, MARIA LOURDES P.	Land Management Officer II		✓
18	LEAÑO, BRIAN INIGO F.	Forest Technician I		✓
19	LOZADA, MARK RYAN S.	Information Systems Analyst II		✓
20	LOZANO, CYNTHIA U.	Chief, Technical Services Division		✓
21	LUCERNAS, LEOPOLDO JR. G.	Forest Ranger		✓
22	MACUNAT, ERICKA L.	Administrative Aide VI		not interested
23	MAGCULANG, JOHN ANDREW M.	Forest Technician I		✓
24	MAHAYAG, JELOMY H.	Forester I		✓
25	MANOOS, JULIUS MARK L.	Forest Technician I		✓
26	MARANAN, MICHAEL JOSEPH A.	Forest Ranger		✓
27	MARIPOSQUE, ROMM L.	Administrative Aide IV (Driver, Mechanic)		✓
28	MARTINEZ, DANILO L.	Forester II		✓
29	MATINING, RONALD M.	Mathematician Aide II		✓
30	MEDENILLA, JHONNA LIZA <i>S</i>	Planning Officer II		✓
31	MERCADO, DON GIBSON	Forester I	✓	
32	MIJARES, PAUL BRIAN D.	Forester I		✓
33	MINAY, OLIVER R.	Forest Technician II		✓
34	MUNAR, MANOEL CHRISTIAN	Records Officer I		not interested
35	NIEVA, MA. VICTORIA G.	Land Management Inspector	✓	
36	OSICOS, NONITA M.	Administrative Aide VI		✓
37	OYONG, HEIDY L.	Planning Officer I		✓
38	PAEZ, WILSON R.	Forest Technician I		✓
39	PALACIOS, EDEN P.	Administrative Officer IV (HRMO II)		✓

No.	Name of Personnel	Position	Anti Flu Vaccine	Anti Pneum Vaccine
40	PANTOJA, RANDY R.	Forest Technician I		✓
41	PARANAQUE, MARIA ELENA	Forester I		✓
42	PASTORAL, FLORENCIO F.	Forester III		✓
43	PASTORAL, JOCELYN P.	Administrative Assistant I (Computer Operator)		✓
44	PELAEZ, CORAZON R.	Forest Technician I		✓
45	PEREDA, RICKY L.	Forest Technician I		✓
46	PEREGRIN, ALMER L.	Forest Ranger		✓
47	PERGIS, ALVIN L.	Ecosystems Management Specialist I		✓
48	PERNIA, LORENA R.	Administrative Aide VI		✓
49	RADOVAN, MENCHITA D.	Forest Ranger		✓
50	RECTO, EMETERIO M.	Senior Ecosystems Management Specialist		✓
51	RICAFRENTE, LUCIANA M.	Special Investigator I		✓
52	RICOHERMOSO, ARMANDO C.	Engineering Aide		✓
53	RIOVEROS, ROSALINA R.	Forest Ranger		✓
54	ROSALES, DAISY R.	Utility Worker I		✓
55	SAET, LORELYN P.	Accountant III		✓
56	SOL, MARIA AIVY	Land Management Inspector		✓
57	SUALOG, MICHAEL VENCINT M.	Forest Technician I		✓
58	TELAN, JONATHAN	Forest Ranger		✓
59	VILLANUEVA, RODERICK S.	Park Maintenance Foreman		✓
60	VILLAVICENCIO, SHERWIN P.	Forest Ranger		✓
61	WATIWAT, CARLO M.	Forest Technician II	✓	

CASUAL				
62	FELICIANO, JUDIE ANN M.	Project Evaluation Assistant I		not interested

ATTACHED BUREAU				
63	CAPISTRANO, ROLANDO	Sr EMS		✓

64	SAJUL, DINA	Administrative Aide VI		✓
65	FULGENCIO, VERNADETTE	Forest Technician II	✓	