
INVITATION: Essentials of Technical Writing – Workshop (September 23 and 24, 2021)

1 message

Data Science and Research Webinars (STRATOne) <researchandstatistics@strat-onephils.com> Sun, Jul 4, 2021 at 7:42 AM
To: "Ma. Lourdes G. Ferrer, CESO III Regional Executive Director" <mimaroparegion@denr.gov.ph>

Essentials of Technical Writing □ Workshop (September 23 and 24, 2021)

According to www.writing-skills.com there are 7 issues in technical writing: **messy structure, too much jargon, poor punctuation, inconsistency, too much abstraction, unclear antecedents and dense presentation.** This workshop will help participants on avoiding these mistakes.

Join us on September 23-24, 2021 via ZOOM (maximum of 7 hours workshop). Registration fee is only P2500.00. The fee includes 12% VAT, digital handouts, datasets, digital certificates (of participation, completion, and attendance), recording of the webinar, and the learning experience. *OFFICIAL RECEIPTS will be provided upon payment.*

STRATONE's workshop are affordable and effective. This workshop will our 10th workshop that we will conduct this year.

Course Objectives:

- ☐ Create a full range of technical documents with solid structures.
- ☐ Use templates to start the writing process quickly.
- ☐ Explore techniques for getting past writer's block.
- ☐ Prepare detailed messages for both technical and non-technical readers.
- ☐ Understand best practices for displaying visual information.
- ☐ Edit language for precision, clarity, and conciseness.
- ☐ Summarize complex issues with authority and clarity.

Note: To access the course outline, description, and program of activities, click this link: <<<https://drive.google.com/drive/folders/19FfGcc9BuVHtne4GPWq6G648NZoGLh?usp=sharing>>>.

To register (copy-paste the link to your web browser): <<<https://forms.gle/N6Qhca5C7uEGGned6>>>

Payment details:

Account Name: Strategic One Business Management Consultancy Firm

Account Number: 3831-0043-38

Bank: Landbank of the Philippines (Alabang Business Center Branch)

Who should attend?

Anyone (academe, government, students and private sector) who wishes to avoid the 7 mistakes in technical writing.

Thank you, and have a great year!

Regards,

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