



Republic of the Philippines
Department of Environment and Natural Resources
MIMAROPA Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

By the National Highway, Poblacion, Taytay, Palawan 5312

Mobile: 0926-505-9335 TM 0912-171-3889 TNT

Email: cenrotaytay@denr.gov.ph

July 5, 2021

MEMORANDUM

FOR : The Regional Executive Director
DENR, MIMAROPA Region
1515 L&S Building by Roxas Blvd., Ermita, Manila

THRU : The Provincial Environment and Natural Resources Officer - Palawan
Sta. Monica, Puerto Princesa City


FROM : The OIC, Community Environment and Natural Resources Officer

SUBJECT : **REQUEST FOR REASSIGNMENT FROM CENRO TAYTAY,
PALAWAN TO REGIONAL OFFICE, DENR MIMAROPA,
MANILA**

Respectfully forwarding is the memorandum on the above subject of SFMS Leonilo C. Empleo dated June 28, 2021, requesting a reassignment back to his mother unit to have ample time to secure clearances for his retirement effective November 15, 2021.

This Office has no objection to his request. Thank you.

**DENR CENRO
TAYTAY, PALAWAN
RELEASED**

BY: 
DATE: 07.06.2021 CN 2/3/

ALAN L. VALLE

Copy furnished:
SFMS Leonilo C. Empleo



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June 28, 2021

MEMORANDUM

FOR : The Community Environment and
Natural Resources Officer

THRU : The Development Management Officer IV

FROM : **LEONILO C. EMPLEO, SFMS**
Chief, Enforcement and Monitoring Section

SUBJECT : **REQUEST FOR REASSIGNMENT FROM CENRO
TAYTAY, PALAWAN TO REGIONAL OFFICE, DENR
MIMAROPA, MANILA.**

DENR CENRO
TAYTAY, PALAWAN
RECEIVED
BY: *[Signature]*
DATE: 6-28-21 CN 2999

Please be informed that I have already complied the RSO No 417 dated November 18, 2020 issued by Maria Lourdes Ferrer CESO IV, Regional Executive Director, MIMAROPA regarding the reassignment of the some personnel from MIMAROPA REGION to CENRO Taytay. However, the reassignment has affected the efficiency of my services in the agency because of the far distances from my family and relatives who are residents from Mindanao.

In this regards, may I request for the issuance of another Regional Special Order for the reassignment back to my mother unit where my position/item as Senior Forest Management Specialist belong. I also inform the Office that I earmark to retire from the service effective November 15, 2021, hence, the early issuance of the order will give me ample time to secure clearances in support for my retirement.

Your approval to this request is highly appreciated.

[Signature]
LEONILO C. EMPLEO