	<p>Republic of the Philippines</p> <p>Tourism Infrastructure and Enterprise Zone Authority</p> <p>TOURISM ENTERPRISE ZONE MANAGEMENT SECTOR</p> <p>PASAY</p> <p>MINUTES OF THE SAN VICENTE FLAGSHIP TEZ</p> <p>SECRETARIAT MEETING HELD ON 05 October 2020 VIA</p> <p>ZOOM PLATFORM</p>		Form No. SP-03F1	
			Rev	Effectivity Date (mm/dd/yy)
			1	11 pages

Reference:	Notice of meeting dated 18 September 2020	
Date:	05 October 2020	
Venue:	Via Zoom Platform	
Time:	1:47 PM	
Attendees:	<u>SVT Secretariat Members</u>	
	Mr. Hernando A. Enal	Chairman/TAMD Manager
	Dir. Maria Lourdes G. Ferrer	Member/Regional Executive Director, DENR RIV-B
	Mr. Daryl Licerio	Representative of Executive Director, Palawan Council for Sustainable Development
	Mr. Cesar B. Ladrangan, Jr.	Member/Chief TAMD-CMD
	Ms. Annabelle R. Dimaapi	Member/Vice President of United Tourism Enterprise Association
	Ms. Lucylyn F. Panagsagan	Member/Municipal Tourism Officer-LGU San Vicente
	<u>Resource Persons/Other Attendees</u>	
	Mr. Antonio I. Habana IV	ManCom Member/President of United Tourism Ent. Association
	ARD Vicente Tuddao, Jr.	ARD for Technical Services/DENR RIV-B
	Engr. Bernardo C. Alarilla	Administrator, San Vicente Flagship TEZ
	SFO2 Christine F. Dahon	Representative, Municipal Fire Prevention Office, BFP
	Ms. Gina S. Pacto	Sangguniang Bayan Secretary, LGU-San Vicente
	Mr. Jessie Velete	Municipal Planning and Development Coordinator
	<u>TAMD Personnel</u>	
	Ms. Bernadette A. David	Enterprise Services Supervisor, TAMD-CMD
	Ms. Mericris C. Tonio	Senior Enterprise Services Specialist, TAMD-CMD
	<u>SVFTEZ Personnel</u>	
	Ms. Inocencia T. Magdayao	Senior Enterprise Services Specialist, SVFTEZ
	Ms. Grace R. Cinco	Information Officer, SVFTEZ
	Mr. Joven S. Bigoy	Enterprise Services Specialist , SVFTEZ
	Engr. Herbert G. Palma	Enterprise Services Specialist, SVFTEZ
	Mr. James Paul S. Inawasan	Technical Assistant (Contract of Service), SVFTEZ
	Arch. Randy Rulf G. Radam	Technical Assistant (Contract of Service), SVFTEZ
	Engr. Royther P. Pablico	Technical Assistant (Contract of Service), SVFTEZ
Agenda:	I. Report on the Permitting Activity of TIEZA in Barangay Port Barton by Engr. Bernardo C. Alarilla	
	II. Updates on commitments of the Municipality of San Vicente by Ms. Lucylyn F. Panagsagan	
	III. Presentation of Concerns of the Private Sector Association	
	a. Submission of Requested Membership Matrix;	

	<ul style="list-style-type: none"> b. Submission of SEC Registration Papers including Articles of Incorporation and By-Laws c. Letter from Ms. Fox Re: Request for Election of Private Sector Association <p>IV Endorsement of Items for Approval of ManCom</p> <ul style="list-style-type: none"> a. SVT ManCom Resolution Authorizing the Administrator of San Vicente Flagship Tourism Enterprise Zone (SVFTEZ) to Issue TIEZA Permit to All Existing Tourism-Related Enterprises (TRES) with Incomplete Documents and Providing Conditions Thereof; b. SVT ManCom Resolution Adopting the Updated Barangay Land-Use Plan (BLUP) in the Issuance of Land-Use Certification of the Municipal Planning and Development Office and Zoning/Locational Clearance by TIEZA Until the Comprehensive Land Use Plan (CLUP) of the LGU Should Have Been Updated and Approved c. SVT ManCom Resolution Expanding the Coverage of the Deed of Restrictions to the Entire SVFTEZ; d. SVT ManCom Resolution Endorsing to Governor Jose Chavez Alvarez the Letter from the United Tourism Enterprise Association (UNi-TEA), the Officially Recognized Private Sector Association of the SVFTEZ, for the Lifting of the Moratorium Imposed on All Activities Related to Land Titling in the Municipality of San Vicente, Palawan <p>V. Other Items for Discussion of the Secretariat</p> <ul style="list-style-type: none"> a. Draft Inter-Agency Memorandum of Agreement (MOA) among the Department of Tourism (DOT), TIEZA, Department of Environment and Natural Resources (DENR), Palawan Council for Sustainable Development Staff (PCSDS), Bureau of Fire Protection (BFP), and the Local Government of San Vicente to adopt the streamlined process, cooperate in all institutional arrangement, fulfill respective roles and responsibilities and dedicate full-time staff and satellite offices in the San Vicente; and b. Harmonized and Streamlined Guidelines on the issuance of Clearances and Permits to Build, Occupy and Operate Tourism-Related Establishments within the territorial jurisdiction of the Municipality of San Vicente, Palawan
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MINUTES OF THE MEETING

PRELIMINARIES

CALL TO ORDER

Mr. Hernando A. Enal, Chairperson and Presiding Officer called the meeting to order at 1:47 in the afternoon with an opening prayer led by Ms. Lucylyn F. Panagsagan.

DETERMINATION AND DECLARATION OF QUORUM

As per instruction by the Presiding Officer, Ms. Inocencia T. Magdayao called the roll. She then justified that five (5) over seven (7) members of the Secretariat are present. Having a quorum, the Presiding Officer declared that the Secretariat could transact business. The Presiding Officer likewise recognized the presence of various resource persons from various agencies upon presentation of Ms. Magdayao.

READING AND CONSIDERATION OF THE MINUTES OF THE PREVIOUS MEETING

Copies of the minutes of the previous meeting were attached to the notice of meeting sent to each member on 18 September 2020. Mr. Cesar B. Ladrangan, Jr. and Ms. Lucylyn F. Panagsagan moved and seconded for the approval

of the minutes of the previous meeting. Upon hearing no objection, the Presiding Officer declared the minutes approved.

PRESENTATION OF AGENDA

Mr. Ladrangan, Jr. moved to tackle first Agendum No. III.c or the letter of Ms. Michelle Fox before proceeding to the discussion of the other agenda. He likewise moved to tackle in the other matters the issue on the operation of some tourism-related enterprises (TREs) in Barangay Port Barton without Provisional Certificate of Authority to Operate and Provisional Accreditation Certificate from the Department of Tourism (DOT).

Upon hearing no objection from the members on the proposal of Mr. Ladrangan, Jr. the Presiding Officer declared its approval and instructed the Secretariat to accommodate Ms. Fox into the zoom meeting room.

AGENDUM NO. III.c. – Letter from Ms. Michelle Fox requesting for Election of Private Sector Association

The Presiding Officer welcomed Ms. Fox. He then briefed the members of the SVT Secretariat that Engr. Bernardo C. Alarilla, Administrator of TIEZA- San Vicente received a letter from Ms. Fox on 05 August 2020, transmitting her letter to the Honorable Mayor embodying several issues about the representation of the Private Sector Organization in the San Vicente TEZ Management Committee. It was endorsed by Engr. Alarilla on 11 August to the SVT Secretariat Head. To clarify the issues raised by Ms. Fox in her letter, it is included in today's agenda and invited Ms. Fox to this meeting.

Mr. Enal introduced Ms. Fox to the members and further explained that Ms. Fox will be given time to raise verbally all the concerns she elaborated in her letter for the members information.

Prior to giving Ms. Fox the opportunity to express her concerns, the Presiding Officer provided first the following information:

1. The SVT Management Committee was created by virtue of the Memorandum of Agreement (MOA) signed between the Municipality of San Vicente and TIEZA on 15 March 2016 composing of the following:
 - TIEZA's Chief Operating Officer as the Chairperson
 - Mayor of the Municipality of San Vicente as the Vice-Chairperson
 - DOT authorized representative as member
 - TIEZA's Assistant Chief Operating Officer for TEZ Management Sector as member; and
 - Duly authorized representative from the corporate entity that may be formed by the land owners and stakeholders in San Vicente
2. The same MOA provides that it is the responsibility of the Municipality of San Vicente to facilitate the formation of association of the landowners and stakeholders within the San Vicente Flagship TEZ. This provision is likewise stipulated in Chapter 5 of the Comprehensive Tourism Master Plan (CTMP) of San Vicente entitled Institutional and Management Plan.
3. As a policy, the membership to the SVT Management Committee of the Private Sector Organization is done through an official endorsement by the Municipal Mayor;
4. The Municipal Mayor, during the SVT Management Committee meeting on 26 September 2019 formally endorsed the United Tourism Enterprise Association (Uni-TEA), headed by Mr. Antonio I. Habana IV and was recognized by the SVT ManCom.

After this, the Presiding Officer notified Ms. Fox that the SVT Secretariat will proceed to its other agenda after hearing her concerns and that she will be signed off from zoom meeting by the secretariat.

Ms. Fox expressed her gratitude for the opportunity to be heard. She then presented the following issues:

1. Questionable residency in San Vicente of the president of the private sector association including his management experiences, accomplishments and contributions to the community to act as overall representative of the Tourism Stakeholders in San Vicente;
2. The president of the private sector association is not a full-time resident of San Vicente. What the community requires is someone who cannot be dictated;
3. Election of officers must be conducted and that all tourism-related enterprises in San Vicente can participate in the election process;
4. She was not invited in several tourism related meetings of the LGU; and
5. Other issues are incorporated in the 12-page letter to the SVT Secretariat

The members suggested the following:

1. RED Maria Lourdes Ferrer inquired if the sector of Ms. Fox is organized and if yes, then various organizations can be grouped into one association through a federation;
2. Mr. Ladrangan, Jr. suggested to Ms. Fox to apply as member of the association in order to participate in the election and afterwards raise all concerns for resolution of the association members.

The Presiding Officer notified Ms. Fox that the SVT Secretariat will just wait for the copies of the letter to be sent and then tackle the same in a separate meeting. For the meantime, the SVT Secretariat will proceed to its other agenda.

AGENDUM NO. III. Presentation of Concerns of the Private Sector Association

- a. Submission of Requested Membership Matrix**
- b. Submission of SEC Registration Papers including Articles of Incorporation and By-Laws**

The Presiding Officer requested Ms. Annabelle R. Dimaapi, Vice President of Uni-TEA to present the updates on membership status and the submission of registration papers including the Articles of Incorporations.

Ms. Dimaapi's report covers the following:

1. There are seventeen (17) members of the association and the election of officers was held on 22 September. The oath taking ceremony which was administered by Mayor Amy R. Alvares was also held on the same date;
2. Members are delimited only to owners of existing restaurants and accommodation facilities in Cluster 1; and
3. The SEC registration was processed by Atty. Susanne Lacson of Lacson Law Office in Puerto Princesa City.

Mr. Habana IV, President of Uni-TEA emphasized the following:

1. Uni-TEA was organized with the purpose to severally comply with the standards set by TIEZA and to strictly follow the rules;
2. The association will not accept applicants that cannot comply with the required setbacks; and
3. Membership application from owners of accommodation and restaurant facilities in Barangay Port Barton cannot be accommodated yet as a respect to the existing association thereat.

The following were suggested:

1. Mr. Ladrangan, Jr. requested Ms. Dimaapi that the SVT Secretariat be furnished of the copies of Articles of Incorporation and the Guidelines on membership;
2. RED Ferrer suggested that TIEZA to assist associations in San Vicente to convene and select its federation president; and
3. The SVT Secretariat will bring the issue on representation of organization per cluster or have these several associations select a federation president to sit at the ManCom.

AGENDUM No. I –Report on the Permitting Activity of TIEZA in Barangay Port Barton by Engr. Bernardo C. Alarilla

The Presiding Officer requested Engr. Alarilla to present the permitting activity in Port Barton.

In his report, Engr. Alarilla stated that the presentation does not only covers the permitting activity in Port Barton but of the entire San Vicente FTEZ.

The report covers the following:

1. Legal Bases of permits and licensing functions of TIEZA such as the following:
 - a. Section 77 of Republic Act No. 9593 or the One-Stop-Shop Processing
 - b. Section I of Rule V of the Guidelines for the Designation and Supervision of Tourism Enterprise Zones and the Administration of Incentives under R.A. 9593 as amended dated 15 December 2014
 - c. Memorandum of Agreement signed between TIEZA and LGU-San Vicente on 16 March 2015;
 - d. San Vicente TEZ Management Committee Resolution No.06-27-19-VI issued on 27 June 2019 “Formalizing the Institutional Arrangement between TIEZA and the Municipality of San Vicente in the issuance of Permits; and
 - e. Sangguniang Bayan Resolution No. 2019-67 adopting the above-mentioned SVT ManCom Resolution.
2. Procedures employed in TIEZA Permit issuance
The applicant must secure first all clearances, certificates, permits and pay necessary fees to the following:
 1. LGU Health and Sanitation Office for Sanitary Permit
 2. Assessor’s Office for Land Tax Clearance
 3. Treasury Office for proof of payment of taxes and other fees
 4. Bureau of Fire Protection (BFP) for FSIC Clearance
 5. Bureau of Internal Revenue (BIR) for tax payment
 6. Offices of the Social Security System (SSS), PhiHealth, and Pag-IBIG Fund; and
 7. DOT for Accreditation and Certificate of Authority to Operate
 8. Submit complete application documents
 9. Pay permit fee
 10. Issue Permit
3. Results of the permitting activities during the Business-One-Stop-Shop on 20 January to 26 February 2020
 - a. 145 clients attended during the permitting activity but no permit was issued by TIEZA due to the following reasons:
 1. No occupancy permit was presented. Most of the establishments were constructed and occupied without building permits. To resolve the issue, applicants were required to submit an As-Built plan of the structures so that TIEZA can issue an Occupancy Permit or Annual Inspection Certificate;
 2. No DOT accreditation certificate was presented due to the following:
 - a. Applicants lack the wastewater discharge permit and tenurial instrument from the DENR because most of the applicants especially in Port Barton occupy forest land without Forest Land Use Agreement for Tourism (FLaGT) Purposes;
 - b. No registration Certificate or Annual Tourism Clearance from LGU. Clients only apply for Registration Certificate or Annual Tourism Clearance simultaneously while applying for Business Permit. LGU only issues the said document upon inspection activities.
 - b. For building permit applications, there were nine (9) requests for initial building plan evaluation that were acted upon.

With the results of the BOSS activity, TIEZA and LGU adopted an alternative measure. In a meeting with the Municipal Mayor on 19 February 2020, it was proposed to TIEZA by Mayor Alvarez to issue conditional Business Permit to accommodation establishments with four (4) rooms and below only and secondary tourism enterprises that were issued with Mayor's Permit from the years 2017-2019, provided that the applicant is willing to comply with the four-chamber septic tank requirements and the 25-meter setback from the highest tide mark. The proposal was accepted upon the verbal approval of the TEZ Assistance and Monitoring Department Manager. With this agreement, TIEZA issued the first Business Permit on 17 Jun 2020 to Pisces Tourist Inn located in Barangay Port Barton.

4. Results of the permitting activities during the BOSS on 1-10 September 2020
 - a. There were forty-seven (47) applications for Annual Inspection received and all of these establishments were inspected from 11 to 27 August 2020 but no Annual Inspection Certificate was issued due to the following:
 1. Out of the forty-seven (47) applicants, twenty-two (22) have no building permits, and twenty-seven (27) have no occupancy permits.
 2. Only sixteen (16) out of this forty-seven (47) have tenurial instruments (14 with Titles, 2 have FLAgT, 14 have FLAgT applications, seven (7) holds Tax Declaration only, six (6) have no tenurial instruments, and four (4) have no data.
 - b. Findings include the following:
 1. Most of the buildings were constructed and occupied without building and occupancy permits;
 2. No plans and designs were presented during the inspection activities;
 3. Non-compliance with the Accessibility Law such as the provision of reserved parking spaces, access, ramp, toilet, and signages;
 4. Non-compliance with the Fire Code requirements such as fire evacuation plan/route, dispersal areas, signs, fire wall extensions;
 5. Non-compliance with the prescribed parking areas and visible driveways signs;
 6. Non-compliance with the Progressive Accreditation System (PAS) requirements such as the peepholes, and rooms size, and number of rooms;
 - c. Only eighteen (18) out of forty-eight (48) applicants were issued with Provisional TIEZA (Business) Permit upon executing the Deed of Undertaking to comply the lacking requirements until 31 December 2020, to wit:
 1. Eight (8) Accommodation Establishments (Farmbelle Cottages, Besaga Cottages and Restaurant, Peak View Resort, Club Agutaya Resort, Nelmann's Nipa Hut, Theresa Pension, Lazuli Resort and Pisces Tourist Inn)
 2. Four (4) Tourist Transport Operators (Pineda, Pacaul, Abordo, Kathleen)
 3. One (1) Department Store (Abot Kaya Commercial)
 4. One (1) Recreational Facility (Inaladelan)
 5. Two (2) Travel and Tours Operators (Farmbelle and St. Vincent)
 6. Two (2) Restaurants (Farmbelle and Mojito)
 - d. TIEZA permit issued per barangay:

Barangay	No. of Permits Issued	Name of Establishments
Poblacion	2	Abot kaya Commercial and St. Vincent Travel and Tours)
New Agutaya	3	Farmbelle Cottages, Farmbelle Restaurant, and Isla Palawan Travel and Tours
San Isidro	1	Club Agutaya Resort
Alimanguan	1	Lazuli Resort
Sto. Nino	1	Peak View Resort

Port Barton	10	Pineda, Pacaul, Abordo, and Kathleen Tourist Transport Services, Mojitos Restaurant, Nelmann's Nipa Hut, Theresa's Pension, Pisces Tourist Inn, Besaga Accommodation and Restaurant, Inaladelan Recreational Facility
Total	18	

5. Accommodation establishments with TIEZA permit and DOT Certificate of Accreditation and Certificate of Authority to Operate as of 02 October 2020
 - a. Club Agutaya Resort in Barangay San Isidro
 - b. Farmbelle Cottages in Barangay New Agutaya
 - c. Lazuli Resort in Barangay Alimanguan
 - d. Besaga Bed and Breakfast in Barangay Port Barton

Engr. Alarilla raised the issue that there are accommodation establishments in San Vicente operating without DOT Certificate of Accreditation and Certificate of Authority to Operate. The said matter however has been calendared in the other Matters.

The members and resource persons raised the following concerns:

1. According to ARD Vicente Tuddao, the Malampaya Sound Protected Landscape and Seascape (MSPLS) is within the San Vicente Flagship Tourism Enterprise Zone. However, regulation and management of protected area cannot be delegated to TIEZA because it has its own management structure. Clearance from the Protected Area Management Board (PAMB) and certification from DENR on setback compliance must be included as requirements in the issuance of Building Permit by TIEZA;
2. RED Ferrer recommended that PASU or PAMB Clearance must be required by TIEZA to TRE's within the Protected Area before business permit issuance.
Engr. Alarilla committed to submit to DENR the name of the Accommodation Establishment within the MSPLS that was issued with provisional permit by TIEZA.
3. Engr. Alarilla requested the SVT Secretariat to request the ManCom to resolve the conflicting policy on coastline easement (Timber Land) in Barangay Port Barton between the Municipal Tourism Code of San Vicente (25 meters) and the Water Code of the Philippines (40 meters)
4. DENR Roxas is no longer accepting FLAgT applications according to TIEZA applicants as relayed by Engr. Alarilla.
RED Maria Lourdes Ferrer committed to have this issue clarified with CENRO Emer Garraez. However, she commented that non-acceptance may be due to incomplete documentary requirements such as NCIP clearance.
5. According to Mr. Habana IV, securing FLAgT is very expensive. It is equivalent to five (5) percent of the zonal valuation per square meter and there is a condition to restore to its original state before filing application. RED Ferrer confirmed the rental rate but clarified that in occupying the area, it has to be managed well in a state the it can still be restored. She likewise committed to coordinate with CENRO Garraez to provide the SVT Secretariat with an internet link on downloading of forms and filing of application for FLAgT.
6. Ms. Gina Pacto said that the letter of Mr. Habana IV regarding the moratorium on land titling has been endorsed to the DENR. The Sangguniang Bayan has also issued a resolution requesting DENR Secretary Roy Cimatu to support the passing of a House Bill reclassifying some area in San Vicente from Timber land to Alienable and Disposable land (A&D).

AGENDUM NO. II - Updates on commitments of the Municipality of San Vicente by Ms. Lucylyn F. Panagsagan

a. Comprehensive Land and Water Use Plan (CLWUP)

The TWG for the preparation of CLWUP has been created and now facilitating the revision of the plan.

b. Ordinance Adopting and Approving the Integrated Tourism Master Plan (Reclassification of Zones)

Ready for public hearing, but due to some health protocols, scheduling can not be finalized yet.

c. Municipal Tourism Code

For final polishing of Mr. James Paul S. Inawasan

d. Tourist Assistance Center in Barangay Alimanguan

The budget for backfilling of the project site is already approved. The backfilling activities will be conducted by the Municipal Environment and Natural Resources Office (MENRO).

e. Tourist Assistance Center in Baragay Port Barton

Financial assistance for relocation of two households that will be affected by the construction of the TAC project will be provided by the LGU upon receipt of an endorsement from the Barangay Council.

f. Summary of LGU Collections from Business Permit Issuance in 2018 and 2019

Submission of the report on collections from the Municipal Treasurer will be coordinated by the Municipal Tourism Officer as reference in the sharing scheme between TIEZA and LGU for Business Permit fee collection.

AGENDUM NO. IV- Endorsement of Items for Approval of ManCom

a. SVT ManCom Resolution Authorizing the Administrator of San Vicente Flagship Tourism Enterprise Zone (SVFTEZ) to Issue TIEZA Permit to All Existing Tourism-Related Enterprises (TRES) with Incomplete Documents and Providing Conditions Thereof;

The Presiding Officer explained that among the recommendations made in the workshop is to authorize the SVFTEZ Administrator to issue TIEZA permits subject to conditions that lacking documents will be submitted/complied on a certain period of time as embodied on the face of the permit. During the Business-One-Stop Shop (BOSS) in January to February, no TIEZA permit was issued because of the applicant's non-compliance with the requirements. Only during the BOSS in September that TIEZA was able to issue permits. Thus, this proposal was first presented during the 08 July meeting of the SVT Secretariat.

Mr. Ladrangan, Jr. moved to endorse the proposed resolution to the SVT ManCom for their action. He was seconded by Ms. Panagsagan. Upon hearing no objection from the other members, the Presiding Officer declared the motion approved.

b. SVT ManCom Resolution Adopting the Updated Barangay Land-Use Plan (BLUP) in the Issuance of Land-Use Certification of the Municipal Planning and Development Office and Zoning/Locational Clearance by TIEZA Until the Comprehensive Land Use Plan (CLUP) of the LGU Should Have Been Updated and Approved

The Presiding Officer explained that during the previous meeting, it was discussed that the validity of the Comprehensive Land-Use Plan (CLUP) of the Municipality of San Vicente is until December 2020 only. Until it should have been updated, the Barangay Land-Use Plan (BLUP) was proposed to be adopted by the Municipal Planning and Development Office and TIEZA in the issuance of land-use certification and Zoning/Locational Clearance for areas outside of 883 hectares priority area.

Mr. Ladrangan, Jr. moved to endorse the proposed resolution to the SVT ManCom for their action. He was seconded by Ms. Panagsagan. Upon hearing no objection from the other members, the Presiding Officer declared the motion approved.

c. SVT ManCom Resolution Expanding the Coverage of the Deed of Restrictions to the Entire SVFTEZ;

The Presiding officer gave a brief background about the SVFTEZ's Deed of Restrictions (DoR). According to him, the DoR was crafted in line with the implementation of the Tourism Master Plans of San Vicente to regulate the use and occupancy of the lots within Cluster 1 or the Long Beach area as identified in the

Comprehensive Tourism Master Plan (CTMP). It was adopted by the Sangguniang Bayan by virtue of Ordinance No. 012 series of 2016. Some of the special regulations are as follows:

- a. 50:50 land occupancy ratio which is illustrated as:
50% for buildable area
50% for non-buildable area (open and green spaces, parking and driveway)
- b. Building height limit (as high as the coconut tree)
- c. Fences parallel to the sea will not be allowed, maximum building footprint of 50%
- d. Easement and setbacks, signages, etc.
- e. 50-meter setback from the highest tide mark
First 30 meters is no-build zone
Next 20 meters, no permanent, habitable and with foundation structure

The regulations in the said DoR is proposed to be expanded in the entire Municipality of San Vicente except the provision on the 50-meter easement which will be exclusively applied only in the Long Beach area or Cluster 1.

Mr. Panagsagan moved to endorse the proposed resolution to the SVT ManCom for their action. She was seconded by Mr. Ladrangan, Jr. Upon hearing no objection from the other members, the Presiding Officer declared the motion approved.

d. Endorsing to Governor Jose Chaves Alvarez the letter from the UNi-TEA, the officially recognized Private Sector Association of SVFTEZ, for the lifting of the Moratorium imposed on all activities related to Land Titling in the Municipality of San Vicente, Palawan

The Presiding Officer explained that TIEZA received a letter from the association president, Mr. Habana IV on 09 January 2020 requesting for support or representation to the DENR for the lifting of the moratorium in the issuance of Titles in San Vicente and to reclassify the timberland into A & D land in some areas of SVFTEZ. It was first presented to the members during the meeting on 08 July 2020.

Mr. Ladrangan, Jr. moved to endorse the proposed resolution to the SVT ManCom for their action. He was seconded by Ms. Panagsagan. Upon hearing no objection from the other members, the Presiding Officer declared the motion approved.

AGENDUM NO. V- Other Items for Discussion of the Secretariat

- a. **Draft Inter-agency Memorandum of Agreement (MOA) among the Department of Tourism (DOT), TIEZA, Department of Environment and Natural Resources (DENR), Palawan Council for Sustainable Development Staff (PCSDS), Bureau of Fire Protection (BFP), and the Local Government of San Vicente to adopt the streamlined process, cooperate in all institutional arrangement, fulfill respective roles and responsibilities and dedicate full-time staff and satellite offices in San Vicente; and**
- b. **Harmonized and Streamlined Guidelines on the issuance of Clearances and Permits to Build, Occupy and Operate Tourism-Related Establishments within the territorial jurisdiction of the Municipality of San Vicente, Palawan**

The Presiding Officer stated that during the last SVT Secretariat meeting, the draft MOA was presented to the members and it was agreed that each member will submit comments and recommendations. TIEZA staff consolidated the comments received from DENR, PCSDS, Municipality of San Vicente, and TIEZA. He then requested Mr. Ladrangan, Jr. to present the summary of comments and recommendations:

Mr. Ladrangan, Jr. presented the following major comments on the above proposal:

1. DENR has an exclusive jurisdiction on the management and disposition of land. Some portions of the draft MOA contains inconsistencies with the mandate of the DENR and other agencies;
2. Some contents of the Guidelines is contrary to the performance of the primary functions and mandates of the DENR and PCSD in the issuance of Environmental Clearances. Thus, it cannot be delegated to the Administrator of TIEZA San Vicente;
3. The establishment of satellite office will entail appropriation for Personal Services and Operation expense which were not considered in the 2021 budget of the concerned agencies;
4. Requirement that are hard to comply and the corresponding alternative requirements must be identified first for possible adoption of the concerned agencies.

Mr. Ladrangan, Jr. then presented the following recommendations:

1. Re-drafting of the Inter-Agency MOA and Guidelines focusing on the recognition of all concerned agencies of the Tourism Master Plans of San Vicente;
2. Formulate a coordinated system by identifying focal person per agency and streamlining the processes for efficiency; and
3. Creation of Technical Working Group (TWG) to re-draft the Implementing Guidelines of the Inter-Agency MOA

RED Maria Lourdes Ferrer posed no objection on the recommendations. He then designated ARD Tuddao to represent DENR in the TWG membership. Ms. Lucy Panagsagan also expressed the LGUs support on the recommendations made.

SFO2 Christine Dahon of the BFP said that they are also amenable on the recommendation but she informed the members that the authority to comment and participate in policy formulation is with the BFP National Headquarters.

RED Ferrer moved for the adoption of the above recommendations. He was seconded by Mr. Ladrangan, Jr. Upon hearing no objection from the other members, the Presiding Officer declared the motion approved.

AGENDUM NO. VI- Scheduling of the SVT ManCom Meeting

The Presiding Officer stated that the agreements made in this meeting will be submitted to the SVT ManCom for their consideration. Thus, there is a need to propose the schedule. Mr. Ladrangan, Jr. moved to schedule the SVT ManCom meeting on 12 October 2020 subject to the availability of the SVT ManCom members, specifically the Vice Chairman, Mayor Amy R. Alvarez. The Presiding Officer then instructed Ms. Magdayao to coordinate the availability of Mayor Alvarez.

AGENDUM NO. VII – Other Matters - Operations of Accommodation Establishments in Port Barton without Certificate of Accreditation and Certificate of Authority to Operate from the DOT

Engr. Alarilla reported that there are accommodation establishments in Barangay Port Barton that are operating without TIEZA Permit, Certificate of Accreditation and Certificate of Authority to Operate from the DOT. The Municipal Mayor issued an advisory adopting the Guidelines of the DOT on the operations of accommodation establishments in areas under Modified General Community Quarantine (MGCQ) status.

Engr. Alarilla said that there is a need to clarify with the DOT the imposition of penalty to those violating the policy of “No DOT Certificates, No Operation”.

According to the Presiding Officer, since there is no DOT representative in today’s meeting, and the matter on hand is a DOT regulation, TIEZA will have to write them and inquire on the imposition of penalty since it was not specified in their memorandum circular.

According to Panagsagan, she already discussed this concern to the LGU Management Committee. The following are the initial undertakings of the LGU:

- a. The Office of the Municipal Tourism will deploy one personnel at the checkpoint to ensure that no tourist will be accommodated without prior booking from AEs allowed by TIEZA and DOT to operate. The LGU will enforce the "No Reservation/No Pre-Booking, No Entry" policy;
- b. The Philippine National Police (PNP) to conduct night patrol; and
- c. The office of the Punong Barangay of Port Barton to conduct regular monitoring of tourists (stranded) activities


Engr. Alarilla also stated that a letter was already forwarded to the Municipal Mayor to come up with possible resolution on this matter specially the conduct of joint inspection/validation.

The Presiding Officer then instructed Engr. Alarilla to iron-out the undertakings between TIEZA and LGU regarding this matter and submit recommendations.

ADJOURNMENT

Having no more agenda to be tackled, the Presiding Officer declared the meeting adjourned at 4:48 in the afternoon.

I HEREBY CERTIFY on the correctness of the above minutes of meeting of the SVT Secretariat held on 05 October 2020 via Zoom Platform.


INOCENCIA T. MAGDAYAO
Senior Enterprise Services Specialist
San Vicente Flagship TEZ

ATTESTED:


HERNANDO A. ENAL
*SVT Secretariat Chairman/
Manager, TEZ Assistance and Monitoring Department*