

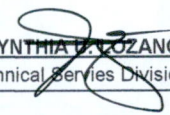


# INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, **Jelomy H. Mahayag**, of the Regulation Permitting Section - Wildlife Resource Permitting Unit, DENR-PENRO Boac, Marinduque, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to December 2021.

  
**JELOMY H. MAHAYAG**  
 Forester / Information Officer  
 (Ratee)  
 Date: April 14, 2021

Reviewed by	Date	Approved by	Date		
 <b>SIMEON R. DIAZ</b> Chief, Regulation Permitting Section	April 19, 2021	 <b>ENGR. CYNTHIA V. VOZANO</b> Chief, Technical Services Division	April 19, 2021		
Output	Performance Indicator (Target + Measure)	Actual Accomplishments	Rating Q <sup>1</sup> E <sup>2</sup> T <sup>3</sup> A <sup>4</sup>	Remarks	
<b>Wildlife Resource Permitting</b>					
Local Transport Permit (LTP)	One Thousand Two Hundred (1,200) local transport permit issued (no.)				MOV- Local Transport Permit (LTP)
Conduct of Compliance monitoring of Wildlife Farm and Collectors Permit	Four (4) Quarterly report of Wildlife Farm Permit and Wildlife Collectors Permit holder monitored with compliance monitored report submitted to PENRO (no.)				MOV- Memo to Region with Inspection Report Quarterly Report- Submitted to Region
Quarterly Statistical Report for Local Transport Permit	Four (4) Quarterly Statistical report submitted to PENRO (no.)				Quarterly Report- Statistical Report of Local Transport Permit (LTP)
Mobilization of Wildlife Traffic Monitoring Units (WTMU) in air and seaports	One (1) Air port and Four (4) seaports in the Province of Marinduque Monitored: Air Port(Marinduque Air Port) Sea Port (Balanacan, Buyabod, Cawit, Dili)				MOV-Monthly Report Submitted to Region
<b>Good Governance</b>					
	Submitted SALN to the MSD on before the end of January 2021				
<b>Production and Dissemination of Technical and Popular Materials in the Conservation and Development of Natural Resources including Environmental Education</b>					
Public Information	One (1) Radio program aired/ DENR Special events with submitted reports.				MOV-Talakayang Pangkalikasan ng DENR Marinduque at Marinduque News Network (MNN) for Monthly Special Celebration)
Conduct Information Education and Communication (IEC) Campaign	One (1) Broadcast Audio-Video and brochures produced				MOV-Produced Audio-Video Presentation for Special Event Uploaded to DENR Marinduque Website
Brainstorming/planning (identify theme/monthly celebration)	Three (3) Lecture conducted through Information Education and Communication Campaign (IEC) with submitted report within (15) days				MOV-Lecture about Climate Change Act (R.A 9729), Tayo ang Kalikasan and Philippine Clean Water Act (R.A. 9275)
Exhibits to showcase ENR programs and success stories installed/ participated	One (1) Exhibits to showcase ENR programs and success stories installed/ participated				MOV-Report with Photos



Output	Performance Indicator (Target + Measure)	Actual Accomplishments	Rating				Remarks
			Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
Media Relations Network	Prepared One (1) Information Materials for local and national broadcasting prepared						MOV-Radio Plugging of DENR Activity at Lucky Seven and Radio Natin-Marinduque
Coordination and handling of DENR and other special events and national celebration	Eight (8) Activity Special Events Celebration coordinated/conducted						MOV-Special events coordinated & conducted with submmitted report within (3) days -Asian Bird Counting (Monitoring of Bird) -National Womens Month (IEC and Serbisyo Para Kay Juana) -World Wildlife Day (IEC) -Word Water Day (Tree Planing and River Clean-Up) -Earth Day (Tree Planting) -Month of the Ocean (Coastal Clean-Up) -Environment Month (IEC or Tree Planting) -International Coastal Clean-Up (Coastal Clean-Up)
Installing of streamers/ billboards/ signages in strategic areas	Eight (8) Streamers/Billboards/signages/Tarpaulins installed						MOV-Geotagged photos of streamers posted to conspicuous place, fb page and penro website Streamers for the ff: -World Wetland Day -National Women's Month -World Water Day -Earth Day -Month of the Ocean -Environment Month -Internationak Coastal Clean-Up - National Climate Change Conciousness Week
Prepare Minutes and Resolution in Provincial Bids And Awards Committee (PBAC)	Four (4) Minutes and Ten (10) Resolutions prepared for Provincial Bids And Awards Committee (PBAC) meeting						MOV-Minutes and Resolution

#### Forest Resouce Utilization

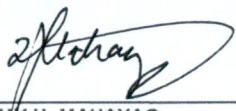
Certificate of Tree Plantation Registration in a Private Land (CTPO)	Prepared Ten (10) Certificate of Tree Plantation Registration (CTPO) within 7 working days upon receipt of inspection report (no.)						MOV-Certificate of Tree Plantation Registration (CTPO)
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#### Others

Hotline 8888 DENR Marinduque Action Center	Email complaints monitored with action taken submitted to DENR Action Center (Central) (no.) within 72 hrs upon						MOV-Report Letter/Memorandum submitted to DENR Action Center
Prepared report of Gender and Development (GAD)	Prepared Gender and Development report submmit within (7) days						MOV-Documentation Report submitted to Region
Conduct Inspection of National Greening Program (NGP) Establishment Plantation	Inspection report of National Greening Program (NGP) Establishment Plantation report submmited within (7) days						MOV-Inspection Report submitted to PENRO

Final Average Rating							
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#### Comments and Recommendations for Development Purposes

Discussed with	Date	Assessed by	Date	Final Ranking by	Date
 <b>JELOMY H. MAHAYAG</b> Forester /Information Officer		I certify that I discussed my assessment of the performance with the employee.			
		<b>ENGR. CYNTHIA U. LOZANO</b> Chief, Technical Services Division		<b>IMELDA M. DIAZ</b> OIC - PENR Officer	