



Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
National Highway, Bgy. Alfonso XIII, Quezon, Palawan  
Contact No.: 0917-160-4920  
Email: cenroquezon@denr.gov.ph

June 10, 2021

**MEMORANDUM**

**FOR** : The Regional Executive Director  
DENR- MIMAROPA Region  
1515 L&S Bldg. Roxas Blvd., Ermita, Manila

**THRU** : The OIC-Provincial Environment and  
Natural Resources Officer  
Sta. Monica, Puerto Princesa City

**FROM** : The Community Environment and  
Natural Resources Officer

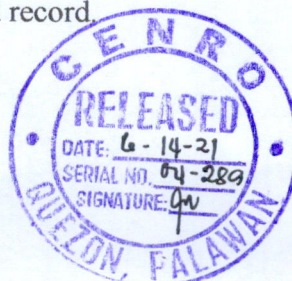
**SUBJECT** : **SUBMISSION OF THE CONSOLIDATED HIGHLIGHTS OF  
THE MEETINGS/FORUMS OF CENRO QUEZON,  
PALAWAN FOR THE MONTH OF APRIL CY 2021**

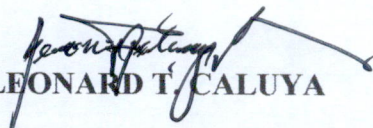
Forwarded is the memorandum dated June 9, 2021 of FT II/HEA Margelyn S. Mandapat regarding the consolidated highlights of the meetings/forums of CENRO Quezon, Palawan for the Month of April CY 2021.

Please be informed that for the month April CY 2021, this Office conducted four (4) meetings/forums to monitor compliance and on time submission of accomplishments by this Office, likewise, significant updates and reminders on administrative and technical matters had been discuss to strengthen capabilities of personnel on conservation and protection of Environment and Natural Resources. Likewise, recurring issues was emphasized and come-up with the possible solutions to settle the issues.

Minimum health protocols are observed during the conduct of the meeting to prevent the spread of COVID-19 virus.

For your information and record.



  
LEONARD T. CALUYA





Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
National Highway, Bgy. Alfonso XIII, Quezon, Palawan  
Contact No.: 0917-160-4920  
Email: cenroquezon@denr.gov.ph

June 9, 2021

**MEMORANDUM**

FOR : The Community Environment and  
Natural Resources Officer  
Quezon, Palawan

FROM : Forest Technician II/HEA

SUBJECT : **SUBMISSION OF THE CONSOLIDATED HIGHLIGHTS OF  
THE MEETINGS/FORUMS OF CENRO QUEZON, PALAWAN  
FOR THE MONTH APRIL CY 2021**


Respectfully submitted are the consolidated highlights of the meetings/forums conducted by this Office on the following schedule, to wit:

| Nos. | Date           | Attachments                  | Responsible Section     |
|------|----------------|------------------------------|-------------------------|
| 1    | April 5, 2021  | Minutes and Attendance       | Planning & Support Unit |
| 2    | April 12, 2021 | Minutes, Attendance & Photos | CDS                     |
| 3    | April 19, 2021 | Minutes & Attendance         | RPS                     |
| 4    | April 26, 2021 | Minutes and Attendance       | MES                     |

Please be informed that this Office conducted four (4) meetings/forums for the month of April CY 2021, wherein important matters, reminders and concerns pertaining to administrative and technical matters including other instructions that are not included in the work and financial plan were efficiently discussed and scrutinized, as well as monitoring of the accomplishments of the target activity by this Office. Likewise, recurring issues that falls within the jurisdiction of CENRO Quezon, Palawan was emphasized and come-up with the possible solutions to settle the issues.

Minimum health protocols are observed during the conduct of the meeting to prevent the spread of COVID-19 virus.

For your information and record.

  
**MARGELYN S. MANDAPAT**





Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
National Highway, Bgy. Alfonso XIII, Quezon, Palawan  
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**HIGHLIGHTS OF THE MEETING OF CENRO QUEZON PERSONNEL  
HELD AT CENR OFFICE QUEZON, PALAWAN ON April 5, 2021**

Presiding Officer : OIC, CENRO Leonard T. Caluya  
Time Started : 8:08 AM  
Host : Planning and Support Unit

**A. Preliminaries**

- Singing of the National Anthem
- Panunumpa sa Watawat ng Pilipinas
- Panunumpa ng Lingkod-bayan
- Singing of DENR Hymn
- Opening Prayer : Led by DMO IV Rosita F. Castulo
- Word of Wisdom : discussed by FT II Margelyn S. Mandapat

**B. Highlights of the Meeting**

| No. | Agenda/Issues                      | Discussion   | Agreements/Commitments/<br>Instructions   | Responsible<br>Section/Person | Status/Remarks |
|-----|------------------------------------|--|---|-------------------------------|----------------|
| 1.  | Updates re<br>COVID-19<br>Pandemic | CENRO mentioned some of the latest health protocols and restrictions to lessen the surge of COVID-19 pandemic in the province of Palawan, particularly in the Municipality of Quezon, Palawan. | Instructed all personnel to follow with the health protocols set forth by the MIATF | All personnel                 | For compliance |



|    |   |   |  |                 |   |
|----|---|---|--|-----------------|---|
| 2. | MMPL issues and concerns  | Non-attainment of the quorum during the scheduled PAMB meeting of MMPL, considering a total of 77 members who comprises the board of MMPL   | - CENRO instructed PASu Rey Gonzaga to recommend some strategies on how to resolve the issue, and same will be raised during the upcoming Regional Management Conference   | CENRO/PASu-MMPL | For recommendation of possible solution |
| 3. | Massive illegal cutting of trees in So. Talabungan, Berong, Quezon, Palawan | <p>CENRO mentioned that the Office received an information from the concerned citizen that there are massive illegal cutting of trees in So. Talabungan, Berong, Quezon, Palawan</p> <p>For the issue on timberland area with issued Tenurial Instrument (TI), the authority to lease is still between the applicant and the DENR and not the TI holder with the new applicant, particularly the telecommunication project to be introduced within the tenured area</p> | CENRO instructed the Chief MES to prepare letter address to the Chairman of the Indigenous Community, Mr. Catiao, informing him to refrain the cutting of trees within their ancestral domain area                           | MES             | For monitoring                          |
| 4. | Updates on the apprehended chainsaw in Talabungan, Berong, Quezon, Palawan  | MES Chief stated that, the Office is waiting for the submission of sinumpaang salaysay of the apprehending officer and it was confirmed by the MMT validation team that the subject violators has purchased another unit of chainsaw.   | CENRO instructed MES to ensure that after the Regional Management Conference, the Sinumpaang Salaysay was already submitted, so that the office could proceed to further action  | MES             | For surveillance and monitoring         |
| 5. | Occupation of Certain John Stutzman in Bgy, Berong, Quezon, Palawan         | There was scheduled meeting on April 8, 2021 @ 2:00 p.m. with IPMR Marcelo to discussed issues and concerns with the ancestral domain area in Berong, Quezon, Palawan   | <p>CENRO instructed to prepare letter address to Mr. Stutzman inviting him to appear for a dialogue on April 9, 2021 at CENRO office.</p> <p>Utilization Unit was also instructed to advise Mr. Stutzman to submit legal</p> | MES             | For surveillance and monitoring         |



|     |  |   |  |                         |  |
|-----|--|---|--|-------------------------|--|
|     |  |   | documents to support his occupation on the area, as well as the construction of resort in Bunog, Rizal, Palawan of certain individual.   |                         |  |
| 6.  | Notice of Violation(NOV) served to LGU Rizal regarding its Market Site | The NOV was issued last CY 2020. A face to face technical conference was conducted last January 2020. | EMS Zusima Jampit said that the EMB is now waiting for the commitment letter of LGU Rizal as agreed during the technical conference conducted.   | MES/EMB                 | For coordination to LGU Rizal                          |
| 7.  | Request of LGU Quezon, Palawan re its Evacuation Site                  | LGU-Quezon is requesting for a certification that the area is suitable for evacuation site            | CENRO instructed the GIS Focal Person to use the prescribed format of MGB in the preparation of map, reflecting the nearest river/creek in the vicinity map. Also, to coordinate with the mayor of Quezon, Palawan.                        | RPS/GIS Focal Person    | For coordination to Municipal Mayor of Quezon, Palawan |
| 8.  | Updates on RLTA  |   | CENRO instructed RPS Chief to follow-up the draft MOPA sent to LGU Narra, Palawan.   | RPS                     | For coordination                                       |
| 9.  | Updates re letter of Raffy Tulfo                                       | Land case between Yusoya Vs. Sablaon  | CENRO instructed to immediately submit the CSW report.   | RPS/ I.C. Narra Station | For submission   |
| 10. | Audit Observation Memorandum (AOM) received by the Office              | CENRO reminded everyone that the Office received three (30 AOM re petty cash utilization              | Utilization of petty cash fund is for clarification during RMC.<br><br>Collecting and Special Disbursing Officer (CSDO) and Credit Officer (CO) were advised to comply with the instruction in the AOM and attach all the needed documents | CSDO and CO             | For compliance   |




|     |  |  |  |                         |   |
|-----|--|--|--|-------------------------|---|
|     |  |  | in the submission of report  |                         |   |
| 11. | Visit of Board Member (BM) Ryan Maminta        | BM Maminta visited at the office on March 29, 2021 lobbying the SB Resolution of Narra re classification of some barangays of said municipality from timberland into A & D land.   |  |                         |   |
| 12. | Request of military inventory of military site | CENRO said that the Office has conducted initial activity re inventory of military site  | CENRO instructed RPS to submit the report  |                         | For submission of report                      |
| 13. | Updates on LAWIN patrolling                    | MES Chief mentioned that the office has no report for LAWIN patrolling on 1 <sup>st</sup> quarter due to unserviceable gadgets of LAWIN patrollers. They tried to use other cellular phone but it was not compatible with the system, hence, they didn't generate the needed data. | CENRO instructed MES Chief to prepare report re the matter and request for replacement of the gadgets to be used for LAWIN patrolling. | MES                     | For compliance                                |
| 14. | Other matters                                  |  |  |                         |   |
|     |  | a. Misconduct made by military personnel re enforcement activity in Rizal, Palawan   | -identify the names of military personnel and submit report  | I.C. Narra Sttation     | For compliance                                |
|     |  | b. Downloaded revised PPMP   | -Preparation of Purchase Request   | Planning Officer        | For compliance                                |
|     |  | c. Mapping out of the area for tourism within the municipality of Quezon, Palawan  | -Advise the LGU Quezon that if the area is 1,000 hectares and above, ECC is needed   | CDS/concerned personnel | For attendance to a meeting called by the LGU |
|     |  | d. The Office rescued stranded dolphin in Bgy. Quinlogan, Quezon, Palawan on April 1, 2021. In which the said Dolphin species was first siting in Palawan as identified by the staff of Marine Wildlife Watch of the Philippines.  | For submission of report. Always conduct IEC in the community re conservation and protection of dolphins, turtles and other wildlife.  |                         | For information                               |



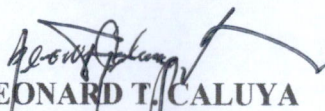
Having no more official matters to be discussed, the Presiding Officer adjourned the meeting at exactly 9:40 in the morning.

Attached is the attendance and photos during the meeting.

Prepared by:

  
**MARGELYN S. MANDAPAT**  
Forest Technician II

Attested by:

  
**LEONARD T. CALUYA**  
OIC, CENRO  
Presiding Officer





Activity  
Date/Time  
Venue

Monday Forum

April 5, 2021

CENRO Quezon, Palawan

## ATTENDANCE SHEET

| NO. | NAME                    | SEX | ADDRESS                       | CONTACT NO.   | SIGNATURE |
|-----|-------------------------|-----|-------------------------------|---------------|-----------|
| 1.  | Renato S. Gonzaga       | M   | ALTA HOMES SUPER San Jose     | 09187 00 096  |           |
| 2.  | Pablo L. Cruz           | M   | Nawa, Palawan                 |               |           |
| 3.  | Engr. Rosita F. Castro  | F   |                               | 0910215112    |           |
| 4.  | JUDE C. CAUBIRAN        | M   | ISUGOD QUEZON PALAWAN         | 09979415661   |           |
| 5.  | JEREMY G. VALDEZTAMON   | M   | POBLACION QUEZON, PALAWAN     | 09196626195   |           |
| 6.  | JAY O. ABDULGAPAR       | M   | QUINLOGAN, QUEZON, PAL-       | 09121200293   |           |
| 7.  | ARMANDO J. DATAYO       | M   | QUEZON, PALAWAN               | 09156718169   |           |
| 8.  | DIJOANNA D. NATIVIDAD   | F   | TABON, QUEZON                 | 09266073340   |           |
| 9.  | ALFECHIE, GENS ASTER O. | M   | ALFONSO XII, Q., P.           | 09204972729   |           |
| 10. | Margelyn S. Mandapat    | F   | Tabon, Quezon, Palawan        | 09486796403   |           |
| 11. | Johanie D. Oba          | F   | Alfonso XII, Quezon, Pal.     | 0905-721-7900 |           |
| 12. | JENNIFER S. GALVERO     | F   | Alfonso XIII, Quezon, Palawan | 0946 970 7496 |           |
| 13. | Mercy A. Santos         | F   | Quezon, Palawan               | 09612639739   |           |
| 14. | Ramses S. Castillo      | M   | Alfonso XIII, Q.P             | 09399465515   |           |
| 15. | AYEL B. RODRIGUEZ       | M   | UNIONGROUNDS U. QUEZON, PAL   | 09972082346   |           |





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Venue

Monday Forum

April 5, 2021

CENRO Quezon, palawan

## ATTENDANCE SHEET

|     |                     |   |  |              |  |
|-----|---------------------|---|--|--------------|--|
| 16. | KEITH R. CASTILLO   | F | ALFONSO XIII, QUEZON, PALAWAN              | 09179742421  |  |
| 17. | ESTELITO A. ACOB    | M | DENR-VILLAGE, STA. MONICA, P.P. CITY       | 09127833178  |  |
| 18. | RICHELLE C. QJARID  | F | ALFONSO XIII, QUEZON, PAL.                 | 09512943452  |  |
| 19. | Baltazar A. Rogel   | M | Punk Campaguita, Pob. Quon Pal             | 09195252435  |  |
| 20. | ARNELIO M. NICER    | M | Pob QUEZON, PALAWAN                        | 099997335537 |  |
| 21. | ALEX A. MALLAPY     | M | "  | 09482057405  |  |
| 22. | Chartene F. Llorca  | F | So. Bliss, Bgy. Alfonso XIII, Quezon, Pal. | 09307639761  |  |
| 23. | BERNARD C. WENDAM   | M | Rizal station                              | 09666119752  |  |
| 24. | Lia Teresa V. AXSON | F | Quizon, Pal                                |              |  |
| 25. | MERILYN M. AMARO    | F | Quizon, Palawan                            | 09057402996  |  |
| 26. | ANITA S. LLORCA     | F | CENRO. Quezon Palawan                      | 09335597997  |  |
| 27. | FEMILE M. ORTEGA    | F | Quizon, Pal.                               |              |  |
| 28. | JOHN DAVID          | M | "  | 09958214323  |  |
| 29. | JESSE O. CASCARA    | M | QUEZON, PALAWAN                            | 0958214372   |  |
| 30. | NOMAR Q. QUINTA     | M | "  | 09979975212  |  |
| 31. | JOY N. TINDIC       | M | Panacan, NAKPA Pal.                        | 09488256848  |  |





Activity  
Date/Time  
Venue

Monday Forum

April 5, 2021

CENRO Quezon, palawan

## ATTENDANCE SHEET

|     |                       |    |                      |              |  |
|-----|-----------------------|----|----------------------|--------------|--|
| 32. | MARVIC M. CARU        | F  | QUEZON, PAL.         | 09058290139  |  |
| 33. | SANTO O. ALCANTARA Sr | M. | QUEZON PAL           | 09638660501  |  |
| 34. | MERET T. MATE         | F  | QUEZON, PAL.         | 09195173141  |  |
| 35. | PRESSY JOY S. COCSEN  | F  | QUEZON, PALAWAN      | 09454471738  |  |
| 36. | MARTINA B. DUNIPIL    | F  | PIRACIABANTAN QUEZON | 09067094578  |  |
| 37. | Charlito M. MEDINA    | M  | Brook's Point pal    | 091503587961 |  |
| 38. | Arnold P. L. Aurino   | M  | Narra, Palawan       | 09127491646  |  |
| 39. | Jane Lorraine B. Inao | F  | Quezon, Palawan      | 09071593844  |  |
| 40. | Karimeen Khye Nara    | F  | Quezon, Pal.         | 09951500083  |  |
| 41. | DAVID F. GALLEMA, Jr. | M  | - do -               | 0920414468   |  |
| 42. | Cesar B. Santos       | M  | - DO -               |              |  |
| 43. | ESMAEL N. SONON Jr.   | M  | - do -               | 09063571059  |  |
| 44. | JALORD M. DOLORFINO   | M  | - do -               | 09364614097  |  |
| 45. | ENGELIE E. QUINONES   | F  | QUEZON, PALAWAN      | 09457910741  |  |
| 46. | JOVEN, MICHAEL V.     | M  | QUEZON, PAL.         |              |  |
| 47. | LIBAO, MYRNA T.       | F  | - do -               | 09164020320  |  |
| 48. | CATHERINE F. REGIS    | F  | - do -               | 09638633476  |  |





Activity  
Date/Time  
Venue

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## ATTENDANCE SHEET

|     |                          |   |                            |               |          |
|-----|--------------------------|---|----------------------------|---------------|----------|
| 48. | CATHERINE F. REGAS       | F | ALFONSO XII, QUEZON. PAL.  | 09638633476   | plan.    |
| 49. | BACAN, SHERYL C.         | F | ALFONSO XIII, QUEZON, PAL. | 0995 035 2120 | Sullivan |
| 50. | JAMES T. PAMES           | F | ALFONSO XIII, QUEZON, PAL. | 0995 98 8253  | Ja       |
| 51. | MARY JANE PAMES-LAJALLAB | F | ALFONSO XIII, QUEZON, PAL. | 09100054414   | Ja       |
| 52. | BORLAIN T. GILLABDO      | M | ALFONSO XIII, QUEZON, PAL. | 09360835355   | Ja       |
| 53. | Wilma de. Ang            | F | Alfonso XIII, Quezon, Pal. | 09171243142   | Ja       |
| 54. | SEBIDO, MICHEVE J        | F | Alfonso XIII QUEZON        |               | Ja       |
| 55. | SORIANO, MARIEL G.       | F | ALFONSO XII, QUEZON        | 09107169864   | Ja       |
| 56. | EDGAR H. PANIZALES       | M | ALFONSO XII PAL.           | 091092817100  | Ja       |
| 57. |                          |   |                            |               |          |
| 58. |                          |   |                            |               |          |
| 59. |                          |   |                            |               |          |
| 60. |                          |   |                            |               |          |
| 61. |                          |   |                            |               |          |
| 62. |                          |   |                            |               |          |
| 63. |                          |   |                            |               |          |





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**HIGHLIGHTS OF THE MEETING/MONDAY FORUM CONDUCTED AT CENRO QUEZON, PALAWAN DATED APRIL 12, 2021**

**A) PRELIMINARIES :**

Singing of National Anthem : All Personnel  
 Panunumpa sa Watawat ng Pilipinas : All Personnel  
 Panunumpa ng Kawani ng Gobyerno led by For. Michelle J. Sebido  
 Singing of DENR Hymn : All Personnel  
 Opening Prayer Led by FT I Jay O. Abdulgapar  
 Values Formation: Discussed by For. Michelle J. Sebido  
 Time Started : 8:02 in the morning  
 Host : Conservation and Development Section

**B) HIGHLIGHTS OF THE MEETING**

| AGENDA/ISSUES  | DISCUSSION  | AGREEMENTS/ COMMITMENTS/<br>INSTRUCTION   | RESPONSIBLE<br>OFFICE/PERSON |
|--|---|---|------------------------------|
| 1. Regional Special Order No. 2021-29 Series of 2021 dated March 18, 2021  | ✚ Acknowledgement of Science Research Specialist II, Engr. Lister C. Sianen as embedded personnel of MGB at CENRO Quezon, Palawan.  | ✚ All personnel are advised to orient and assist Engr. Sianen on the programs and activities of the Office.   | ALL PERSONNEL                |
| 2. Memo received from the PENRO dated March 24, 2021 re Format in the submission of Administrative Hearing and Spot report   |   | ✚ CENRO instructed MES Chief to follow the prescribed format for uniformity of report in the Province of Palawan.   | MES PERSONNEL                |
| 3. Memo received from the PENRO dated March 22, 2021 re Compliance Monitoring and Performance Evaluation of Tenured Instrument under Forest and Forest Land-Use Agreement within MIMAROPA Region | ✚ One (1) FLAgT located at Arena Island, Narra, Palawan, SIFMA located in Bgy. Culasian and Candawaga, Rizal, Palawan, Foreshore Lease Agreement and Joint Venture Agreement (JVA) of LFPC. | ✚ CENRO instructed MES personnel to submit the compliance monitoring and Performance Evaluation report on the mentioned tenurial instrument issued by the DENR. | MES PERSONNEL                |
| 4. DAO 2021-02 – Amending certain provisions of DAO 2004-28 and DAO 2004-59  | ✚ Rules and regulations governing the use of forestlands for tourism purposes and rules and regulations governing the special uses of forestlands respectively.                             | ✚ CENRO instructed everyone to review and familiarize the said DAO  | ALL PERSONNEL                |



|   |  |  |                     |
|---|--|--|---------------------|
|   | <ul style="list-style-type: none"> <li>Under DAO 2004-28 (FLAgT), DAO 2004-59 (FLAg)- special uses of forestlands and DAO 2004-30 (SIFMA).</li> <li>The difference is that the FLAgT is intended for tourism purposes.</li> </ul>  |  |                     |
| 5. Memo dated March 19, 2021 re Standard Format for BMS Report  |  | <ul style="list-style-type: none"> <li>CENRO will refer the memo to the concerned personnel for their information. For compliance.</li> </ul>  | CDS Chief and PASu  |
| <ul style="list-style-type: none"> <li>Memo dated March 23, 2021 from the PENRO re Lists of documents restricted for disclosure of information to the public</li> </ul> | <ul style="list-style-type: none"> <li>CENRO : Even we have freedom of information there is still restriction in giving information specifically the result of investigation pursuant with the DENR rules and regulations (DAO 97-54).</li> </ul>  | <ul style="list-style-type: none"> <li>For information, reference and guidelines.</li> <li>CENRO also instructed the Investigation Team to avoid blathering of information with the personnel or any person outside the Office re result of investigation to contain controversy/comments.</li> </ul>  | ALL PERSONNEL       |
| 6. Memo dated March 18, 2021 from the RED re Request for investigation of alleged illegal selling of wild flora in Palawan  |  | <ul style="list-style-type: none"> <li>CENRO instructed everyone to be observant/vigilant in the surroundings especially those field officers/workers. Include in the IEC conducted by the Office.</li> </ul>  | ALL PERSONNEL       |
| <b>CENRO recap on Management Conference attended together with the Planning Officer</b>   |  |  |                     |
| 7. Geo-hazard Certification from MGB  | <ul style="list-style-type: none"> <li>A necessary document from the Director of MGB which is being issued when constructing a building in a certain place like; titled property and/or A&amp;D and Timberland area.</li> <li>CENRO : mentioned that LGU-Quezon is requesting a geo-hazard certification for the construction of evacuation center.</li> </ul> | <ul style="list-style-type: none"> <li>CENRO instructed the personnel In-Charge in the conduct of site inspection to submit an environmental and geological assessment report and also includes in the vicinity map the nearest rivers and creeks for reference.</li> </ul>  | CONCERNED PERSONNEL |
| 8. DAO 2020-16  |  | <ul style="list-style-type: none"> <li>CENRO instructed HEA, the focal person on legal policy implementation, to search the mentioned DAO</li> </ul>   | HEA                 |
| 9. Hiring of legal officers   | <ul style="list-style-type: none"> <li>The monthly salary is amounting to 27,000.00 and above;</li> <li>At least, a graduate of Bachelor of Laws</li> </ul>  | <ul style="list-style-type: none"> <li>CENRO instructed to post Notice to the Public since the PENRO gave the instruction already</li> </ul>   | MES PERSONNEL       |
| 10. Status of request for Presidential Proclamation by the Philippine Air Force located in Bgy. Punta Baja, Rizal, Palawan  |  | <ul style="list-style-type: none"> <li>CENRO instructed the Chief of RPS to prepare the Completed Staff Work report and the MOA signed by and between the DENR and the Air force for reference in the meeting with the rep. from Air force, Lieutenant Sacom tomorrow.</li> <li>Also, forward a copy of CSW to the Regional Office for their legal interpretation and further</li> </ul> | RPS Chief           |

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|  |   | instruction based on the current situation in the area.   |                     |
| 11. Submission of Final Protected Area Management Plan of RIWS     | <ul style="list-style-type: none"> <li>The submitted management plan of RIWS was returned for modification</li> </ul>   | <ul style="list-style-type: none"> <li>CENRO : informed PASu Cruz re further revision of the said plan of RIWS and submit it immediately.</li> </ul>  | PASu-RIWS           |
| 12. Protected Area Suitability Assessment (PASA)                   | <ul style="list-style-type: none"> <li>Areas covered by Presidential Proclamation No. 2152 (<i>Declaring the entire Province of Palawan as Mangrove Swamp and Forest Reserve</i>)</li> <li>CENRO : it should be disestablished to give due course to other tenurial instruments or other development already introduced in the area.</li> </ul> | <ul style="list-style-type: none"> <li>CENRO instructed the CDS Chief to consolidate the report and submit to the Regional Office the status of the conducted PASA</li> </ul>   | CDS PERSONNEL       |
| 13. Strengthened the Marine Protected Area through SPIDERMAN       |   | <ul style="list-style-type: none"> <li>CENRO instructed the concerned personnel to review the Southern Palawan Initiative and Dedication for Environment Protection and Management (SPIDERMAN) and on how it is being implemented</li> </ul>  | CDS/MMPL STAFF      |
| 14. Management of Coastal and Marine Resources Areas               | <ul style="list-style-type: none"> <li>Funds is already downloaded from Regional Office to CENRO Quezon amounting to 536,000.00 under SAA No. 2021-07 for RIWS</li> </ul>   | <ul style="list-style-type: none"> <li>CENRO instructed PASu Cruz to submit initial report of accomplishments</li> </ul>  | PASu RIWS and STAFF |
| 15. DAO 2020-18  | <ul style="list-style-type: none"> <li>Regarding the utilization and cutting of planted trees issued with CTPO</li> <li>It should be certify by the accredited Forester</li> </ul>  | <ul style="list-style-type: none"> <li>CENRO : waiting for further instruction from Regional Office</li> </ul>  | RPS/MES PERSONNEL   |
| 16. Submission of Spot Report                                      |   | <ul style="list-style-type: none"> <li>CENRO instructed chief MES to submit spot report (<i>that includes date, place, time and reason of confiscation</i>) to the Office of USEC for Field Operations and Environment within 24 hours;</li> <li>All spot reports must be submitted first to the CENRO for uniformity/consistency and will finalize using the approved format.</li> </ul> | MES PERSONNEL       |
| 17. Maps downloaded from the Office of Survey and Mapping Division |   | <ul style="list-style-type: none"> <li>CENRO instructed FT I Keith Castillo to verify and give updates regarding the downloaded cadastral maps.</li> </ul>  | GIS Focal Person    |
| 18. Request for Survey Authority received by the Regional Office   | <ul style="list-style-type: none"> <li>Only Narra and Rizal municipalities can request survey authority but they must comply with the requirements stipulated in DMC 2019-10</li> </ul>   | <ul style="list-style-type: none"> <li>But in the municipality of Quezon, Palawan still no processing since suspension order is not yet lifted.</li> </ul>  | ALL PERSONNEL       |

7.



|  |   |  |                |
|--|---|--|----------------|
| 19. Deliberation of Vacant Position in Palawan   | <ul style="list-style-type: none"> <li>The Regional Office will deliberating a vacant position in Palawan as of January 2021</li> </ul>   | <ul style="list-style-type: none"> <li>CENRO instructed that all applicants should review and must ready in written exam and personal interview</li> </ul>   | ALL PERSONNEL  |
| 20. Provision of Republic Act No. 8371   | <ul style="list-style-type: none"> <li>IPRA Law</li> </ul>  | <ul style="list-style-type: none"> <li>CENRO encouraged everyone to review/read the provision of R.A No. 8371 for guidance.</li> </ul>   | ALL PERSONNEL  |
| 21. National Advisory No. 2020-08-01 Series of 2020 from NCIP  | <ul style="list-style-type: none"> <li>To stop, prohibit and report any transaction, billing, negotiation of selling and transfer of lands within Ancestral Domain;</li> <li>The Ancestral Domain is being issued with proof of evidence (CADT, CADC and CALC).</li> </ul>  | <ul style="list-style-type: none"> <li>CENRO instructed everyone to research/download the said Advisory; and Review Chapter 7 Section 76 of IPRA Law regarding the lands covered by tenurial instrument prior to the promulgation of R.A. 8371 last Oct. 1997;</li> <li>Also respect the people holding tenurial instruments.</li> </ul> | ALL PERSONNEL  |
| <b>Updates, Reminders and other Issues &amp; Concerns Arises</b>   |   |  |                |
| 22. Updates on the attended Virtual Dialogue re Management and Coping with COVID-19 Pandemic sponsored by MIMAROPA Region on April 8, 2021 | <ul style="list-style-type: none"> <li>Engr. Castulo, DMO IV : All topics were discussed by three (3) doctors from Department of Health (DOH);</li> <li>Safety protocols to prevent the spread and surge of CORONA Virus;</li> <li>It is about vaccination in which the front liners including senior citizens were listed in A – Category/first priorities;</li> <li>Mental Health also discussed which is relevant to overcome stress, anxieties and depressions in this time of pandemic.</li> </ul> | <ul style="list-style-type: none"> <li>CENRO instructed everyone to get ready and prepared for vaccination.</li> </ul>   | ALL PERSONNEL  |
| 23. Updates on Memorandum of Partnership Agreement (MOPA) on Rapid Land Tenure Appraisal (RLTA)  | <ul style="list-style-type: none"> <li>RPS Chief : `follow up the draft MOPA in Narra, Palawan</li> </ul>   | <ul style="list-style-type: none"> <li>CENRO instructed RPS Chief to continue coordination at LGU Narra to fast track submission of the revised MOPA</li> </ul>  | RPS            |
| 24. Updates on MMPL activities   | <ul style="list-style-type: none"> <li>Continuous activity on CEPA to updates the community</li> </ul>  | <ul style="list-style-type: none"> <li>Conduct of PAMB meeting will be held in Quezon, Palawan;</li> <li>CENRO instructed PASu Gonzaga to prepare and submit report for the PENRO on the conducted CEPA.</li> </ul>  | MMPL PERSONNEL |

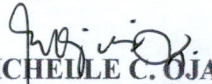
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|--|---|---|--|
| 25. Action on client issues and concerns   |   | <ul style="list-style-type: none"> <li>CENRO instructed everyone that, if there is a client who requested to cut salvage tree advise them to officially coordinate with the CENRO for further action/instruction; and</li> <li>Also, know the basic DENR rules and regulations especially in processing of titles everyone should be careful in handling client, give them the accurate information.</li> </ul> | ALL PERSONNEL                            |
| 26. Updates on the attended meeting re Municipal Inter-Agency Task Force Executive Committee and Locally-Based National Agencies and LGU Offices Concerned | <ul style="list-style-type: none"> <li>Led by Municipal Health Officer, Dra. Josievaline Abiog-Damalerio;</li> <li>The meeting is all about the health protocols under new Modified General Community Quarantine (MGCQ) in which all government and private agencies employees and clients are required on wearing of face mask and face shield within their Office premises.</li> <li>Disinfection within the Office premises should be conducted every day after Office hours.</li> </ul> | <ul style="list-style-type: none"> <li>CENRO : Prepare and submit report for consolidation and record purposes</li> <li>Wearing of face mask and face shield is strictly observe;</li> <li>Prepare letter request to the MH Office to include our Office in the schedule of disinfection.</li> </ul>  | ALL PERSONNEL<br><br>CONCERNED PERSONNEL |
| 27. Prepare and submit reports on the attended meetings  |   |   | ALL PERSONNEL                            |

Meeting/Forum adjourned at exactly 9:22 in the morning.

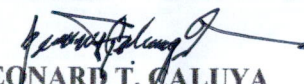
Prepared by:

  
**RICHELLE C. OJARIO**  
 Forest Technician II

Checked and Verified by:

  
**MICHELLE J. SEBIDO**  
 ECOMS II/ Chief, CDS

Attested by:

  
**LEONARD T. CALUYA**  
 OIC, CENRO/Presiding Officer





Pictures during Monday Forum on April 12, 2021 at the Office of DENR-CENRO Quezon, Palawan

*Handwritten signature*





Activity  
Date/Time  
Venue

MONDAY FORUM  
Apr. 12, 2021  
CEPPO QUEZON

## ATTENDANCE SHEET

| NO. | NAME                    | SEX | POSITION         | CONTACT NO.  | SIGNATURE      |
|-----|-------------------------|-----|------------------|--------------|----------------|
| 1.  | Xilma De. Ang           | F   | Admin. Aide VI   | 09171243742  |                |
| 2.  | Jeremy G. Valdezfanon   | M   | FR               | 09196626195  | JG Valdezfanon |
| 3.  | Mercy T. Mate           | F   | FT-1             | 09195173141  |                |
| 4.  | Engr. R. F. Castiblanco | F   | PLW IV           | 09102151512  |                |
| 5.  | JAVIER M. DOWDINO       | M   | FPO              | 09364614097  |                |
| 6.  | ESMAEL N. GONON Jr.     | M   | FR               | 09063571059  |                |
| 7.  | ENGELIE E. QUINONES     | F   | EO               | 09457910741  |                |
| 8.  | MARIEL Q. PORRERO       | F   | LXMS WOODER      | 09197169864  |                |
| 9.  | MYRAJ T. LIBAO          | F.  | PMH              | 09164020328  |                |
| 10. | REYNALDO Y. PALISOC     | M   | EO               | 09463004829  |                |
| 11. | CESAR B. SANTOS         | M   | FOR II           |              |                |
| 12. | DAVID E. GALLEMA, Jr.   | M   | FOR. II          | 092041961000 |                |
| 13. | Jane Lorraine B. Inao   | F   | mmpL Admin Staff | 09071593844  |                |
| 14. | Charito M. Medina       | M   | FR               | 09503587961  |                |





Activity  
Date/Time  
Venue

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## ATTENDANCE SHEET

| NO. | NAME                | SEX | POSITION         | CONTACT NO. | SIGNATURE          |
|-----|---------------------|-----|------------------|-------------|--------------------|
| 15. | Arnold P.L. Aurina  | M   | E COMS 1         | 09127441646 | <i>[Signature]</i> |
| 16  | Martina B. Duripig  | F   | MMPD Staff       | 09067091578 | <i>[Signature]</i> |
| 17  | Karoline Ku Mow     | F   | Pub. J           | 09951500083 | <i>[Signature]</i> |
| 18  | PRESTY JOY S. COJEN | F   | MMPD - Staff     | 09454971738 | <i>[Signature]</i> |
| 19  | Jerry L. TABARUE    | F   | FT-I             | 09507935230 | <i>[Signature]</i> |
| 20. | MERILYN M. AMARO    | F   | Admin. Aide VI   | 09051402996 | <i>[Signature]</i> |
| 21  | SANIE G. ALCANTARA  | M.  | FOREST RANGER    | 09638660501 | <i>[Signature]</i> |
| 22  | MARNIC M. CARU      | F   | Credit Officer 1 | 09058290139 | <i>[Signature]</i> |
| 23  | NOMAR D. QUIMAT     | M   | PRD              | 09979975212 | <i>[Signature]</i> |
| 24  | Saldo m. Tumanong   | M   | F. R             | 09553569766 | <i>[Signature]</i> |
| 25  | JESSE O. CASCARA    | M   | FT-I             | 09958214372 | <i>[Signature]</i> |
| 26  | ARMANDO J. BATAYO   | M   | FT-II            | 09566218164 | <i>[Signature]</i> |
| 27  | Ramsey S. Castillo  | M   | For. I           | 09399465515 | <i>[Signature]</i> |
| 28. | AXEL B. RODRIGUEZ   | M   | F. R             | 09972082346 | <i>[Signature]</i> |





Activity  
Date/Time  
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## ATTENDANCE SHEET

| NO. | NAME                 | SEX | POSITION            | CONTACT NO.   | SIGNATURE |
|-----|----------------------|-----|---------------------|---------------|-----------|
| 29. | KEITH R. CASTILLO    | F   | Forest Technician I | 09979742421   |           |
| 30. | LISTER C. SANEN      | M   | SRS II              | 09107270916   |           |
| 31. | JOAN P. PAT          | F   | Forest technician I | 09950396572   |           |
| 32. | ESTELITO A. ACOS     | M   | LMO II              | 09127833178   |           |
| 33. | RICHELLE C. OJARID   | F   | FT II               | 09512943452   |           |
| 34. | Baltazar A. Rago     | M   | CARTO               | 09195052435   |           |
| 35. | ARNELIO M. NUER      | M   | PMF                 | 09997345337   |           |
| 37. | ALFA A. MULARI       | M   | LMF                 | 09482057405   |           |
| 38. | JOANNA D. NATIVIDAD  | F   | CMI                 | 09266073340   |           |
| 39. | Marg-dyn S. Mandagat | F   | FT II               | 09486796403   |           |
| 40. | Jeremie D. Odra      | F   | LMO I               | 0915-221-7500 |           |
| 41. | Charlene F. Llorca   | F   | Admin Aide VI       | 09307035741   |           |
| 42. | JENNIFER S. GALVERO  | F   | Forest technician I | 09469709496   |           |
| 44. | Mercy A. SANDOS      | F   | PMF                 | 0961639739    |           |

#169. ALPECHE, GENE ASTERO.





Activity  
Date/Time  
Venue

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## ATTENDANCE SHEET

|     |                          |   |                               |               |  |
|-----|--------------------------|---|-------------------------------|---------------|--|
| 48. | MA. TERESA V. AYSON      | F | Quezon (Pal)                  |               |  |
| 49. | ROSALYN S. JASMIN        | F | Pob., Hama, Pal.              | 09198653626   |  |
| 50. | Wenderson Borja B        | M | placion hama                  | 07666519652   |  |
| 51. | Jay O Abdulgapor         | M | Quinlogan, Quezon, Pal.       | 012220223     |  |
| 52. | MICHAEL JOHN D. CANTUBA  | M | Quezon, Palawan               | 0712-467-7921 |  |
| 53. | ELANT P. SANCIO          | F | Quezon Palawan / ELANS II     | 0951959 118   |  |
| 54. | MICHAEL V. JOVEN         | M | QUEZON, PAL/ECOS II           |               |  |
| 55. | NORIAN GALLARDO          | M | QUEZON PALAWAN                | 07366835359   |  |
| 56. | SEBIDO, MICHELLE J       | F | ALFONSO XIII, QUEZON, PAL     |               |  |
| 57. | BACAN, SHERYL C.         | F | ALFONSO XIII, QUEZON, PAL     | 09950352124   |  |
| 58. | PAMES, JAMES T.          | F | ALFONSO XIII, QUEZON, PALAWAN |               |  |
| 59. | Pablo L. Cruz            | M | Namg                          |               |  |
| 60. | Renato S. Gonzaga        | M | San Jose, pre                 |               |  |
| 61. | JUDE C. CAUBIRAN         | M | Quezon Pal.                   | 09979415661   |  |
| 62. | MARY JANE PAMES-LAJALLAB | F | ALFONSO XIII, QUEZON, PALAWAN | 09106052414   |  |
| 63. | FEMIE M. ORTEGA          | F | Quezon, pal.                  |               |  |
| 64. | ALFREDO, GENS ASPER O.   | M | - do -                        | 6920492269    |  |





**MONDAY FORUM HELD AT DENR-CENRO QUEZON, PALAWAN**  
**DATED April 19, 2021**

Time Started: **8:10 AM**

Presider: **CENRO LEONARD T. CALUYA**

Host: **Regulation and Permitting Section**

Pambansang

Panunumpa sa watawat ng Pilipinas led by Djoanna Natividad - LMI

Panunumpa ng kawani ng gobyerno led by Djoanna Natividad - LMI

Singing of DENR hymn.

Opening prayer led by Gems Aster O. Alfeche –Forest Technician I

Values formation/ words of encouragement given by Rosalyn S. Jasmin –LMO II/ Incharge, RPS

**ROMANS 8:28** “*All things work together for good to them that love God and are called according to His purpose*”

- LMO II - Rosalyn S. Jasmin expounded the above Bible verse by sharing the story of one of the Bible characters named Joseph who was ill treated and sold by his brothers because of jealousy and suffered imprisonment for false accusations. Despite the hard experiences, Joseph remained faithful to God and did the right things even on a foreign land that God helped him to interpret dreams. Later, he was appointed governor of Egypt after interpreting the King's dream and the country became rich when he stored grains for seven years. During the famine all over the land, Other countries, including his brothers, came to buy grains in Egypt. Instead of taking revenge, Joseph helped his brothers and their families because of the belief that it was God who sent Joseph to Egypt to save people and his family from starving in such wonderful way.

**MORAL LESSON:** To remain faithful to God and do the right things, anytime, anywhere no matter how painful and challenging our experiences may be as public servants, because God will turn everything for our good, and there will always be blessings *to them that love God*

**HIGHLIGHTS OF THE MEETING**

| No. | Agenda/ Issues                              | Discussion   | Agreements/Commitments/ Instructions                             | Responsible Section / Person                  | Status |
|-----|---|--|--|---|--------|
| 1.  | COVID situation in PENRO-Palawan            | One employee been tested positive to COVID 19  | Temporary suspension of works and services PENRO                 | All concerned Personnel                       |        |
| 2.  | Webinar Attendance                          | NGP webinar  | Early attendance to the webinar                                  | CDS, NGP Coordinator                          |        |
| 3.  | Grave misconduct of Military officers/staff | Staff in Rizal Station had experienced harassment from the military personnel assigned in Rizal, Palawan due to apprehension of lumbers allegedly claimed by the latter in Bgy. Taburi, Rizal, Palawan | Always stick on the mandate of DENR and keep on the right track. | Rizal Station particularly For. Michael Joven |        |



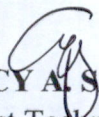


Republic of the Philippines  
Department of Environment and Natural resources  
MIMAROPA Region  
**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
National Highway, Bgy. Alfonso XIII, Quezon, Palawan  
Contact No.: 0917-160-4920  
Email: [cenroquezon@denr.gov.ph](mailto:cenroquezon@denr.gov.ph)

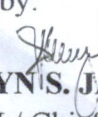
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|----|------------------------------------|--|--|-------------------------|--|
| 4. | Cutting of trees within CADT areas | IPs claimed that cutting of trees in the area covered by CADT is allowed (IPRA Law)  | All cutting permits should be secured first in the DENR even the area is covered by CADT. IPs are not allowed to cut trees without permit from concerned agencies. | All personnel           |  |
| 6. | Actions on referrals               | Actions to referrals by all personnel  | Reminder that all referrals should be acted properly   | All concerned Personnel |  |
| 7. | Situation in Tamlangon Island      | Land grabbing is rampant in the area   | Narra Station should act in this referrals and investigate properly  | In-charge,              |  |
| 8. | PA-Mantalingahan scheduled CEPA    | Strengthening of CEPA to stakeholders is needed in MMPL area   | MMPL staff will proceed to Bgy. Candawaga, Rizal, Palawan to conduct CEPA in the area  | MMPL Pasu and Staff     |  |
| 9. | RLTA in Narra                      | Facilitation of signing of MOPA between the Municipal Mayor of Narra and the DENR, RPS had initially coordinated the Mayor's Office regarding MOPA for RLTA<br>Signing of MOPA between RED and Mayor is nit possible due to COVID Health protocols | Convince Mayor to sign the prepared MOPA immediately. Submit MOPA to RED through PENRO for signature   | RPS Chief and Staff     |  |
| 10 | COVID-19 issue                     | The rising case of COVID is alarming   | Always observe safety protocols and be careful   | All personnel           |  |

The meeting adjourned at 9:26 in the morning.

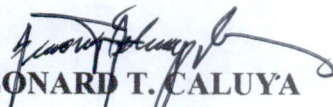
Prepared by:

  
**MERCY A. SANTOS**  
Forest Technician I

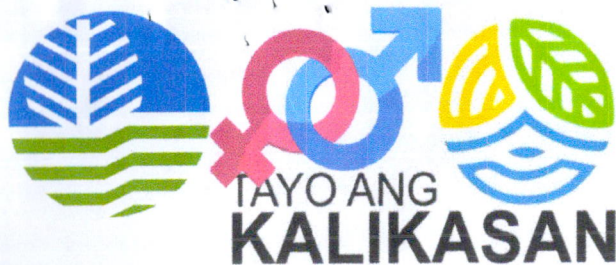
Reviewed and Checked by:

  
**ROSALYN S. JASMIN**  
LMO II / Chief, RPS

Approved by:

  
**LEONARD T. CALUYA**  
CENRO





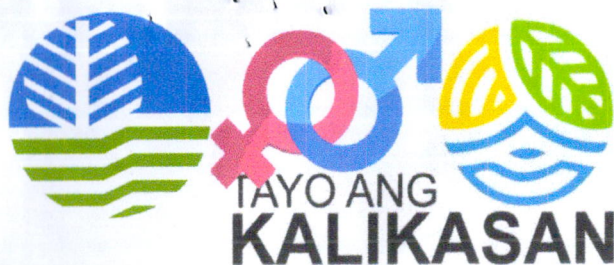
Activity  
Date/Time  
Venue

: MONDAY FORUM  
: APRIL 19, 2021  
: CEBRO QUEZON, PALACAN

## ATTENDANCE SHEET

| NO. | NAME               | SEX | POSITION            | CONTACT NO. | SIGNATURE |
|-----|--------------------|-----|---------------------|-------------|-----------|
| 1.  | ELANT P. SANICO    | F   | ELANS II            | 09519591118 |           |
| 2   | ARMANDO J. BATAO   | M   | FR - II             | 09516718164 |           |
| 3/  | Kathleen Khye Moto | F   | For. I              | 09951500083 |           |
| 4/  | MERILYN M. AMARO   | F   | Admin. Side VI      | 09051402996 |           |
| 5.  | NOMAN Q. GUMMAY    | M   | FRD                 |             |           |
| 6.  | JALOP M. DOORFIND  | M   | FRD                 | 0936464097  |           |
|     | ARNELIO M. KICER   | M   | PRF                 | 09997335537 |           |
| 8   | STANIEG. ALCANTARA | M   | FOREST RANGER       | 0963860501  |           |
| 9   | JOHN DAVILA        | M   | LI                  | 09958214383 |           |
| 10  | EDGAR A. PANIZALES | M   | FOREST RANGER       | 09092817109 |           |
| 11  | Jay O. Abdulgapan  | M   | Forest Technician I | 09121200293 |           |
| 12  | Wendy Gonzales     | F   | FR - I              |             |           |
| 13  | ZASUMA BAMPAT      | F   | SEMS                | 09192016684 |           |
| 14  | C MEDINA           | M   | FR                  | 09503387961 |           |





Activity  
Date/Time  
Venue

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## ATTENDANCE SHEET

| NO. | NAME                    | SEX | POSITION   | CONTACT NO.   | SIGNATURE |
|-----|-------------------------|-----|------------|---------------|-----------|
| 15  | XUEL B. KOSMULFEZ       | M   | F.R        | 09972082346   |           |
| 16  | Renato S. Gommaga       | M   | PA&U       | 09189407096   |           |
| 17  | MARTINA B. DUMILLO      | F   | MMPL staff | 09167094578   |           |
| 18  | PRESTY JOY V. COSON     | F   | MMPL staff | 09454471738   |           |
| 19  | MICHAEL JOHN D. CANTUBA | M   | MMPL STAFF | 0912 477 7971 |           |
| 20  | Arnold P.L. Aurim       | M   | MMPL staff | 0912 744 1646 |           |
| 21  | MYRNA T. LIBAO          | F   | PMF        | 09164020320   |           |
| 22  | MARVIC M. CARDO         | F   | CROF I     | 09058290139   |           |
| 23  | ADIRA S. LORCA          | F   | B.A.       | 09778597997   |           |
| 24  | CATHERINE F. REGIS      | F   | FR         |               |           |
| 25  | JENNIFER S. GALLERD     | F   | FTI        | 0946 930 7496 |           |
| 26  | RICHELLE C. OJARD       | F   | FT II      | 0951294 5234  |           |
| 27  | SEBIDO, MICHELLE J      | F   | ECOMS II   |               |           |
| 28  | BACAN, STEPHY           | F   | FI         | 09950352200   |           |





Activity  
Date/Time  
Venue

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## ATTENDANCE SHEET

| NO. | NAME                  | SEX | POSITION            | CONTACT NO.  | SIGNATURE |
|-----|-----------------------|-----|---------------------|--------------|-----------|
| 29  | JEREMY G. VALDESTAMON | M   | FR                  | 09196626195  |           |
| 30  | ESMAEL N. SONON       | M   | FR                  |              |           |
| 31  | REYNALDO V. PALISOC   | M   | E.O                 | 09463024829  |           |
| 32  | NORLAN T. GALLARDO    | M   | E.O                 | 09366835339  |           |
| 33. | Cesal B. Santos       | M   | FI                  |              |           |
| 34. | ENGELIE E. QUINONES   | F   | E.O                 | 09457910741  |           |
| 35. | CALUBIRAN, JUDE C.    | M.  | E.O                 | 099794115661 |           |
| 36. | ALTECHE, GENS ASTER   | M   | F.T. 1              | 09204972729  |           |
| 37. | MERCY A. SANTOS       | F   | PTI                 | 09612639739  |           |
| 38  | RAMSES V. CASTILLO    | M   | For. 1              | 09399465515  |           |
| 39. | KEITH R. CASTILLO     | F   | Forest Technician 1 | 09979742421  |           |
| 40  | Sald in Tumangay      | M   | FR.                 | 09553569766  |           |
| 41  | ESTELITO A. ACOS      | M   | LMO II              | 09127833178  |           |
| 42. | ALEX A. MANAYAN       | m   | LMF                 | 09482057405  |           |









Republic of the Philippines  
Department of Environment and Natural Resources  
MIMAROPA Region  
**COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
National Highway, Brgy. Alfonso XIII, Quezon, Palawan  
Contact No.: 0917-160-4920  
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**HIGHLIGHTS OF THE MEETING OF CENRO QUEZON PERSONNEL  
HELD AT CENR OFFICE QUEZON, PALAWAN ON APRIL 26, 2021**

Presiding Officer : OIC, CENRO Leonard T. Caluya  
Time Started : 8:05 AM  
Host : Monitoring and Enforcement Section

**A. Preliminaries**

- Singing of the National Anthem
- Panunumpa sa Watawat ng Pilipinas
- Panunumpa ng Lingkod-bayan
- Singing of DENR Hymn
- Opening Prayer : Led by FT II Armando J. Batayo
- Values Formation : Discussed by FR Catherine F. Regis

**B. Highlights of the Meeting**

| No | Agenda/Issues                      | Discussion  | Agreements/Commitments/<br>Instructions   | Responsible<br>Section/<br>Person | Status/Remarks |
|----|------------------------------------|---|---|-----------------------------------|----------------|
| 1. | Administrative Order (DAO 2016-29) | CENRO Caluya, discussed about DENR Administrative Order (DAO No. 2016-29) DENR FREEDOM OF INFORMATION MANUAL<br><br>Pursuant to Executive Order No. 02 signed on 23 July 2016 entitled "Operationalizing in the Executive Branch the People's | CENRO Caluya, instructed to review and familiarize Administrative Order (DAO No. 2016-29) | All personnel                     | For compliance |

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|--|---------------------------------------|---|--|--|--|
|  | <p>DENR Bureaus and Field Offices</p> | <p>Constitutional Right to Information and the state policy of Full Public Disclosure Transparency in the public Service and providing Guidelines Therefore,” and to ensure that every Filipino has access to information, official records, public records and documents and papers pertaining to officials acts, transactions and decisions and to Government research data used as basis for policy development enclosed “DENR Freedom of Information Manual (FOI) is hereby adopted.</p> <p>All officials of the DENR and its Bureaus and attached Agencies shall adhere to the provisions of the said manual.</p> <ol style="list-style-type: none"> <li>1. <b>Purpose:</b> the Freedom of Information (FOI) Manual shall provide the guidelines for the Department Of Environment and natural resources (DENR) in giving information to every Filipino. All actions carried out this Manual shall be performed by the heads of the various offices of the DENR, as provided in item no. 2</li> <li>2. <b>Coverage:</b> the manual shall cover every request of Filipinos for information directed to the various offices of the DENR, which are follows:</li> </ol> <p>CENRO Caluya discuss the three fields of Bureaus:</p> <ol style="list-style-type: none"> <li>1. Line Bureaus <ol style="list-style-type: none"> <li>a. Environmental Management Bureau (EMB) including its regional offices</li> <li>b. Mines and Geosciences Bureau (MGB) including its Regional Offices</li> </ol> </li> <li>2. Staff Bureaus <ol style="list-style-type: none"> <li>a. Ecosystems Research and Development Bureau (ERDB)</li> <li>b. Forest Management Bureau (FMB)</li> <li>c. Lands Management Bureau (LMB)</li> <li>d. Biodiversity Management Bureau (BMB)</li> </ol> </li> </ol> |  |  |  |
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|    |                             | <p>3. Field Offices</p> <ul style="list-style-type: none"> <li>a. Reginal Offices</li> <li>b. Provincial Environment and Natural Resources Offices (PENROs)</li> <li>c. Community Environment and Natural Resources offices (CENROs)</li> </ul>   |   |               |                |
| 2. | Attached agencies           | <ul style="list-style-type: none"> <li>a. Laguna Lake Development Authority (LLDA)</li> <li>b. National Mapping and Resources Information Authority (NAMRIA)</li> <li>c. National Water Resources Board (NWRB)</li> <li>d. Natural Resources Development Corporation (NRDC)</li> <li>e. Philippine Reclamation Authority (PRA)</li> <li>f. Philippine Mining Development Corporation (PMDC)</li> <li>g. Palawan Council Sustainable Development Staff (PCSDS)</li> </ul>  | CENRO Caluya, instructed to familiarize attached agencies of the DENR.                  | All personnel | For compliance |
| 3. | Mandates of Various Offices | <p><b>Central office-</b> Responsible for exercise of the mandate of the department such as, but not limited to conservation, management, development, and proper used of the country's Environment And Natural Resources (ENR); accomplishment of its objectives and discharge of its powers and function under executive order (EO) No. 192 of 1987.</p> <p><b>Regional office-</b> Implement laws, policies, plans, programs, projects, rules and regulations of the Department and Coordinate with regional Offices of other Departments, Offices, agencies in the region and local Government units in the enforcement of ENR programs and projects.</p> | CENRO Caluya, instructed to review and familiarize the mandates of its various offices. | All personnel | For compliance |

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|     |                         | <p><b>PENRO Office-</b> Responsible for planning, coordinating, controlling, preparing and/ or updating plans for the protection of Environment and Development and Conservation of Natural Resources coordinating ENR Management activities in the provinces enforcing ENR laws, rules and regulations, and investigating and recommending appropriate actions to resolved ENR problems.</p> <p><b>CENRO Office-</b> Implement or enforce ENR laws, rules and regulation at the community level for the protection of environment and conservation of Natural Resources; maintain up-to-date data on ENR conditions; and collect an account for fees due to Government from users of Natural Resources; an initiate the settlements of conflicts between and among users of Natural Resources.</p> |   |               |                 |
| 4.  | DENR website            | Government portal for DENR FOI requests developed and maintain by the DENR and can be accessed by <a href="http://www.denr.gov.ph">www.denr.gov.ph</a>  |   | All personnel | For information |
| 5.  | Exception               | It refers to Information that should not be release and disclosed in response to an FOI request because they are protected by the constitution, laws or jurisprudence.  | CENRO Caluya, instructed to read and be guided of non-disclosure of information.                            | All personnel | For compliance  |
| 6.  | FOI contact             | It refers to the name, address and contact details of DENR Offices and records Officers where information can be requested.   |   | All personnel | For compliance  |
| 7.  | FOI Record Office       | It refers to the primary contacts at DENR where the requesting party can call and ask questions about the FOI process or pending FOI request.   |   | All personnel | For compliance  |
| 8.  | FOI Request             | It refers to a written request submitted to DENR Office personally or by email asking for records or information.   |   | All personnel | For compliance  |
| 9.  | Grant/denial of request | Refers to giving or non-giving of information or access to information whether in whole or in part.   |   | All personnel | For compliance  |
| 10. | Information             | It refers to any records, documents, papers, reports, letters, contracts, minutes and transcripts of official meetings, maps, books, photographs, data, research materials, films, sound and video recording, magnetic or other tapes electronic data, computers stored data or any other similar data materials recorded, stored or achieved in whatever format, whether offline or online, which are, made, receive, or kept on or under the  | CENRO Caluya, instructed that we should not give any information without proper communication by the CENRO. | All personnel | For compliance  |

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|     |                               | control and custody of any government office pursuant law and executive order, and rules and regulations or in connection with the performance or transaction of official business by any government office.   |   |               |                |
| 11. | Information for Disclosure    | It refers to the information promoting the awareness and understanding of policies, programs, activities, rules or regulations affecting the public, government agencies, community and economy. It also include information encouraging familiarity with the general operations, thrusts and programs of the DENR. In line with concept of proactive disclosure, this type of information is posted at the DENR website without need for written request.   | The RO, MD, or any employee or official who has access, whether authorized or unauthorized, to personal information and the custody of the DENR, shall not disclose the information except as authorized by existing laws.  | All personnel | For compliance |
| 12. | Non-Disclosure of Information | <p>On criminal matters such as classified law enforcement information relating to the apprehension, prosecution and detention of criminals, which the courts may not inquire into prior to such arrest, prosecution detention.</p> <p>Non- Disclosure Information particularly item no.8 stated that disclosure of confidential source, investigation proceedings, and records of assigned hearing officers, investigators and deputized inspectors, when the premature disclosure thereof may result to the endangering the life, safety and security of individual, and pre-empt the resolution of a case.</p> <p>Disclosure of Information, such as drafts of proceedings, orders, resolution, decisions, memoranda or audit reports by any administrative or quasi-judicial body in the exercise of its regulatory and adjudicatory functions.</p> <p>Disclosure of information to the republic act 9285 (alternative dispute resolution act of 2004).</p> | <p>CENRO Caluya, instructed that We are not authorized to give any information regarding the apprehension, because we have administrative proceedings.</p> <p>DENR shall ensure that personal information, particularly sensitive personal information, in its custody or under its control is disclosed only as permitted by existing laws.</p> <p>DENR shall protect personal information and its custody or under its control by making reasonable security arrangements against unauthorized access, leaks or premature disclosure.</p> | All personnel | For compliance |

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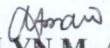


|     |           |  |   |                         |                |
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|     |           | Disclosure of statement of assets, liabilities and net worth shall be subject to approved of the office of the Ombudsman and/or the Civil Commission (CSC).  |   |                         |                |
|     |           | Disclosure of information concerning the nature and specific location of potentially significant cave pursuant to republic act 9072 ( National Caves And Canes Resources Management And Protection Act of 2001)  |   |                         |                |
| 13. | Reminders | <p>Planning officer reminded all personnel who received gadgets and power banks to present to planning officer for consolidation of unserviceable gadgets in compliance to the office request for new LAWIN gadgets to the regional office.</p> <p>CENRO reminded to follow the health protocols, wear face shield, face mask and bring own ball pen. Also reminded that the biometric was suspended.</p> <p>Act referrals and submit reports.</p> | Present all gadgets within a day for consolidation of planning officer. | All concerned personnel | For compliance |

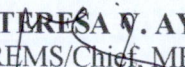
Having no more official matters to be discussed, the Presiding Officer adjourned the meeting at exactly 10:15 in the morning.

Attached are geo-tagged photos and attendance.

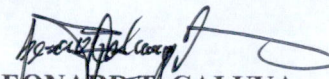
Prepared by:

  
**MERILYN M. AMARO**  
 Administrative Aide VI

Reviewed and Checked by:

  
**MA. TERESA V. AYSON**  
 SREMS/Chief, MES

Attested by:

  
**LEONARD T. CALUYA**  
 OIC, CENRO



Pictures taken during Monday Forum on April 26, 2021



Prepared by:

*M. Amaro*  
MERILYN M. AMARO  
Admin. Aide VI





DENR-CENRO Quezon, Palawan

April 26, 2021

MONDAY FORUM



ATTENDANCE

| No. | Name                        | Position/Section/Agency | Sex<br>(Male/<br>Female) | Cellphone No. | Signature |
|-----|-----------------------------|-------------------------|--------------------------|---------------|-----------|
| 01  | MERILYN M. AMARO            | Admin. Aide VI          | F                        | 09051402996   |           |
| 2.  | ANITA S. LORCA              | E.A.                    | F                        | 09338597997   |           |
| 3.  | MARIVIC M. CARIO            | CNOF. I                 | F                        | 09058290139   |           |
| 4.  | Maria Teresa V. Aycin       | SNEMS                   | F                        |               |           |
| 5.  | JAY O. Abdulgapan           | PT-I                    | M                        | 09121200293   |           |
| 6.  | JEREMY G. VALDEZTAMON       | FR                      | M                        | 09196626195   |           |
| 7.  | JUDE C. CALIBIRAN           | E.O                     | M                        | 09979415661   |           |
| 8   | Engr. Rosita F. Carfina DMW |                         | F                        | 09102151512   |           |
| 9.  | ZOSIMA D. CAMBIT            | SNEMS                   | F                        | 09992016680   |           |
| 10. | JALORD M. DOLOPINO          | FPO                     | M                        | 09364614097   |           |
| 11. | MARIEL Q. JORTANKU          | LAMS ENCODER            | F                        | 09197169864   |           |
| 12. | ESMAEL N. SONON JR          | FR                      | M                        | 09063571059   |           |
| 13. | MYRNA T. LIBAO              | PMF                     | F                        | 09169820328   |           |
| 14  | NORLAN T. GALLARDO          | E.O                     | M                        | 09366835535   |           |
| 15. | ENGELIE E. GUINONES         | E.O                     | F                        | 09157910741   |           |
| 16  | REYNALDO V. PALISOC         | E.O                     | M                        | 09463004829   |           |
| 17. | Cesar Santos                | FI                      | M                        |               |           |
| 18. | DAVID E. GALLEX, Jr.        | FI                      | M                        | 09204191968   |           |





DENR-CENRO Quezon, Palawan

April 26, 2021

MONDAY FORUM



ATTENDANCE

| No. | Name                   | Position/Section/Agency | Sex<br>(Male/<br>Female) | Cellphone No.  | Signature |
|-----|------------------------|-------------------------|--------------------------|----------------|-----------|
| 19. | PRESSY JOY COCSEN      | Forester I / MMP / DENR | Female                   | 0995 447 1738  |           |
| 20. | Jane Lorraine B. Inad  | MMP Staff               | Female                   | 090 715 938 44 |           |
| 21. | Martina B. Durigig     | MMP Staff               | Female                   | 0906 70 918 78 |           |
| 22. | SEBIDO, MICHAEL        | ECOMs II / CDS / DENR   | Female                   |                |           |
| 23. | BACAN, SHERYL C.       | FORESTER I / CDS / DENR | FEMALE                   | 0995 085 2RU   |           |
| 24. | Aurino, Arnold P.L.    | ECOMs I                 | Male                     | 09127441646    |           |
| 25. | ARMANDO J. BATAYO      | FT - II                 | M                        | 09516718164    |           |
| 26. | NOMAR B. GUIMAT        | FPD                     | M                        | 099776475212   |           |
| 27. | JAMES T. PAMES         | FORESTER II             | F                        |                |           |
| 28. | ELIAT P. SANICO        | ECOMs II                | F                        |                |           |
| 29. | YANIE G. ALCANTARA SR  | FOREST RANGER           | M                        | 09638660501    |           |
| 30. | EDGAR H. PANIZALES     | FOREST RANGER           | M                        | 09992017199    |           |
| 31. | JETHA MERCED S. DAVALA | FOREST RANGER           | M                        | 09958212393    |           |
| 32. | RAMSES B. CASTILLO     | For. I / RPS            | M                        | 09399465515    |           |
| 33. | ARIEL B. RODRIGUEZ     | For. II                 | M                        | 09972082346    |           |
| 34. | KEITH R. CASTILLO      | Forest Technician I     | Female                   | 09979742421    |           |
| 35. | Jeremie D. Ojeda       | UMB I / RPS - DENR      | F                        | 0995-721-7500  |           |
| 36. | AUFECTO, GENE XSTER B. | For. T. I               | M                        | 09204972729    |           |



