



June 21, 2021

**MEMORANDUM**

**FOR : The Regional Executive Director  
DENR MIMAROPA**

**THRU : The Assistant Regional Director for Technical Services**

**FROM : The OIC-PENR Officer**

**SUBJECT : PCC CODE NO. GL-CYR-06-04-2021-012: LETTER OF MANUEL  
MORALES – QUERY OF ACTION TAKEN ON HIS LETTER  
REQUEST FOR CUTTING PERMIT**

**Reference:**

This refers to the letter sent thru email regarding the letter of Director Jaime Llaguno Mabilin of the Presidential Complaint Center (PCC) bearing PCC Code No. GL-CYR-06-04-012 endorsing the letter dated May 20, 2021 of Mr. Manuel Morales.

**Background:**

1. Sometime in 2019, the complainant Mr. Manuel Morales verbally inquired in the Office for a cutting for the Mahogany trees situated within his private land identified as portion of Lot 8430 Cad 544-D covered by a tax declaration 32567 previously tax dec No. 01-31669 with Certificate of Tree Plantation Ownership (CTPO) No. CB-020-05 issued November 22, 2005.
2. Based on the evaluation of documents presented, it appeared that copy of land title as proof of his ownership over the land is lacking, thus, he was verbally advised to submit the said lacking document so that his application will be acted upon by this Office. This is in accordance with the Memorandum of then RED Henry Adornado dated February 14, 2019 re: "Clarification on the Request for clearance to cut non-premium species of planted trees within titled/private lands". Corollary to this, cutting of planted trees within private lands shall be allowed subject to the clearance to be issued by the Regional Executive Director including those areas covered by Certificates of Tree Plantation Ownership (CTPO). Consequently, due to the lacking authenticated copy of land title his application was not officially received by this Office.
3. The applicant sent a letter dated April 29, 2021 which was received by this Office on April 30, 2021 reiterating his intention to apply for a cutting permit and utilize the

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Mahogany trees planted inside his private lot. It is to note that no requirements were attached to the letter, thus, our technical coordinated with Mr. Manuel Morales on June 06, 2021 to evaluate and check the documents he previously presented. Further, our technical staff advised the applicant to **formally submit** his application to this Office for approval in accordance with the Memorandum of RED Maria Lourdes G. Ferrer dated October 15, 2020 which superseded the Memorandum dated February 14, 2021 issued by then RED Adornado and delegated to the PENRO the authority to issue the necessary Clearance in the cutting of planted non-premium trees within private lands with CTPO. (Annex A)

4. On June 14, 2021, this Office officially received the applicant's letter dated June 10, 2021 requesting for a cutting permit of the Mahogany trees planted inside his private lot and stating his lot was already subdivided and that he has filed his application for land title. Obviously, the land is not titled, thus he cannot comply to the requirements (Per MEMO of RED Adornado dated Feb. 14, 2021. (See ANNEX B)

**Action Taken:**

1. On June 15, 2021, our technical staff conducted an ocular inspection and inventory of the trees applied for cutting permit.
2. Considering the issuance of memo by RED Ferrer, which superseded memo of RED Adornado, PENRO can issue necessary clearance for tree cutting.
3. To date, the clearance to cut of Mr. Morales is already approved and ready for claim by the applicant.

For your information and record.

  
**IMELDA M. DIAZ**

Cc:

Manuel Morales, 033 Quezon St., Gitnang Bayan  
Mogpog, Marinduque

Jaime Llagundo Mabilin  
Director IV  
Presidential Complaint Center

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MEMORANDUM

OCT 15 2020

TO : All PENROs  
DENR MIMAROPA Region

FROM : The Regional Executive Director

SUBJECT : CLARIFICATION ON THE REQUESTS FOR CLEARANCE TO  
CUT PLANTED NON-PREMIUM SPECIES WITHIN  
TITLED/PRIVATE LANDS

This refers to the Memorandum dated February 14, 2019<sup>1</sup> issued by then Regional Executive Director Henry A. Adornado with instruction contained therein that *the requests for clearances to cut planted non-premium species within the private lands shall continue to be processed and given due course in the Regional Office* pursuant to the Memorandum No. 74 dated February 5, 2013<sup>2</sup> of the Undersecretary and Chief of Staff Analiza Rebuelda-Teh which clarified that *the cutting of planted trees within private lands shall be allowed subject to clearance to be issued by the concerned Regional Executive Director.*

Based on the Memorandum dated December 12, 2019<sup>3</sup> from the then Forest Management Bureau Director Nonito M. Tamayo, in his response to our Memorandum dated November 4, 2019, which quoted that:

*Pursuant to DENR Memorandum Order (DMO) No. 99-20<sup>4</sup>, all private plantation owners are encouraged to register their plantations with the nearest CENRO and a Certificate of Tree Plantation Ownership (CTPO) will be issued by the said CENRO upon receipt of the duly accomplished form and upon ground verification/validation of the information contained therein. So that when harvesting comes, cutting permit is no longer be required, provided, that in case of transport, a Self Monitoring Form (SMF) shall be secured from the CENR Office concerned.*

*Please be informed that Memo No. 74 dated February 05, 2013 signed by then DENR Undersecretary and Chief of Staff Analiza Rebuelda-Teh covers issuance of Tree Cutting Permit for planted trees within private lands that are not duly registered with the DENR thus, not covered by Certificate of Tree Plantation Ownership (CTPO). The said Tree Cutting Permit will be issued by the concerned Regional Executive Director.*

In this regard and in order to expedite processing of said requests, the concerned PENRO shall issue the required clearances for registered plantations within your respective areas of jurisdiction subject to compliance with the following regulatory requirements, to wit:

1. Request letter from the proponent for issuance of Clearance to Cut;
2. Copy of Certificate of Tree Plantation Ownership (CTPO) issued by concerned CENRO; and
3. Inventory report with tally sheet, geo-tagged photographs of trees applied to be cut and tree charting map showing the 1<sup>st</sup> and last tree. Said report must be duly subscribed and sworn by the concerned CENRO technical personnel.

Further, furnish this office copy of issued clearances for record and monitoring purposes.

Please be guided accordingly.

  
MARIA LOURDES G. FERRER, CESO IV





FEB 14 2019

MEMORANDUM

TO : All PENROs and CENROs  
MIMAROPA Region

FROM : The Regional Executive Director

SUBJECT : CLARIFICATION ON THE REQUESTS FOR CLEARANCE TO CUT  
NON-PREMIUM SPECIES OF PLANTED TREES WITHIN TITLED/  
PRIVATE LANDS

This refers to the undated Memorandum issued by then Regional Director Carlito M. Tuballa delegating the issuance of clearances to cut non-premium species of planted trees within titled/private lands to the PENROs and CENROs.

In her Memorandum on the subject, dated 05 February 2012, then Undersecretary and Chief of Staff Analiza Rebuella-Teh specified that *"the cutting of planted trees within private lands shall be allowed subject to the clearance to be issued by the Regional Executive Director"* (Undersecoring supplied for emphasis) Such issuance has not been amended and/or revoked on record to date and should thus continue to be implemented strictly.

Wherefore, requests for clearances to cut non-premium species of planted trees within private lands shall continue to be processed and given due course by this Office subject to the following requirements, to wit:

1. Authenticated/certified true copy of land title/CLOA with approved sketch map of the area applied for;
2. Copy of Certificate of Tree Plantation Ownership (CTPO) being issued by CENRO concerned;
3. Endorsement from any of the following LGU Officials;  
a.) Barangay Chairman; b.) Municipal Mayor or c.) Provincial Governor;
4. Endorsement by local agrarian reform officer for areas covered by CLOA;
5. Inventory report with geo-tagged photographs of trees covered by CLOA;
6. Inventory report with geo-tagged photographs of trees applied to be cut.

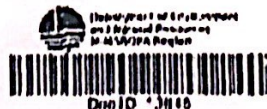
Please be guided accordingly.

HENRY A. ADORNADO, Ph.D.

Copy furnished:

The Undersecretary for Field Operations  
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The Director, Forest Management Bureau  
Diliman, Quezon City



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