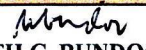



INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, Oliver R. Minay Chief, Coastal Resources and Foreshore Management Unit under Conservation Development Section, DENR-PENRO Boac, Marinduque, commit to deliver and agree on the attainment of the following targets in accordance with the indicated measures for the period January to December 2021.

OLIVER R. MINAY
Forest Technician II (Ratee)
19-Mar-21

Reviewed by	Date	Approved by	Date	
 ALETH C. BUNDOC Chief, Conservation and Development Section	19-Mar-21	 CYNTHIA U. LOZANO Chief, Technical Services Division	19-Mar-21	
Outputs	Performance Indicator (Targets + Measures)	Actual Accomplishments	Rating	Remarks
			Q ¹ E ² T ³ A ⁴	
OPERATIONS				
OO1: Natural Resources Sustainably Managed				
Natural Resources Conservation and Development Program				
Coastal and Marine Ecosystems Rehabilitation Sub-Program				
Management of Coastal and Marine Resources/Areas				
1. Marine Protected Area Network, Strengthening and Establishment c. Marine Protected Areas networking (NIPAS-locally managed, NIPAS-NIPAS)	<ul style="list-style-type: none"> - Concerned LGUs and local partners re:strengthening of LMMPAN coordinated - Composite monitoring and assessment tem created and actual monitoring, evaluation and rapid assessment in accordance with the downloaded guidelines conducted - Quarterly accomplishment report prepared and submitted 			<p>Scope of coverage: within VIP MOV: quarterly report forwarded to the Chief, CDS for review</p> <p>Dimension to measure: Quality and Timeliness</p>
4. Technical Assistance Component a. TA to LGU on Coastal and Marine related concerns (Assessment, emergency response, facilitation, citizen science, validation and investigation reports/complaints, etc.)	<ul style="list-style-type: none"> - LGU request for technical assistance on coastal and marine related concerns provided 			<p>Scope and Coverage: within VIP MOV: quarterly report forwarded to the Chief, CDS for review Dimension to measure: Quality and Timeliness</p>

6. Social Marketing and Mobilization/Communication, Education and Public Awareness a. Conduct of mobilization/ CEPA activities e.g. Month of the Ocean, CT Day, International Coastal Clean-Up and other environmental events.	Mobilization/CEPA activities (e.g. Month of the Ocean, CT Day, International Coastal Clean-Up, Hands-on-Arms) facilitated						Scope of coverage-Special Events MOV: quarterly report forwarded to the Chief, CDS for review Dimension to measure: Quantity and Timeliness
Natural Resources Enforcement and Regulatory Program							
Permit Issuance and Monitoring of Forest and Forest Resource Use							
2. a. Assessment of CSCs (devolved CSCs)including expired, expiring, outside CBFMA	• CSC Areas assessed and development therein indicated in the map (250 CSCs) and report submitted by the end of 2nd and 3rd quarter						Scope and coverage: Existing and expiring/expired tenure MOV: quarterly report forwarded to the Chief, MES for review Dimension to measure: Quantity and Timeliness
GENERAL ADMINISTRATION AND SUPPORT SERVICES							
Implementation of Good Governance Condition							
Attendance to Meetings/workshops/Conferences	• 100% of meetings/workshops/conferences with reports submitted						Scope and coverage: 100% of the received documents MOV: Based on document tracking system, Logbook Dimension to measure: Quality and Timeliness
Other Activities							
Actions on Documents/Requests (From LPDU, mapping for A&D Certification)	• 100% of documents acted upon - simple docs. - 7 working days upon receipt by the office - complex docs. - 15 work/days upon receipt by the office						Scope and coverage: 100% of the received documents MOV: Based on documents tracking system, Logbook Dimension to measure: Quality and Timeliness
	• SALN submitted to Administrative Section by end of February 2021						Scope and coverage: 100% of the received documents MOV: Based on document tracking system, Logbook Dimension to measure: Quality and Timeliness

	• IPCR commitment based on approved SPMS guidelines submitted to the Administrative Section/Personnel by the end of April 2021						Scope and coverage: 100% of the received documents MOVs: Based on document tracking system, Logbook Dimension to measure: Quality and Timeliness
Final Over-All Rating							
Adjective Rating							
Comments and Recommendations for Development Purposes							
Discussed with	Date	Assessed by	Date	Final Rating by	Date		
<u>OLIVER R. MINAY</u> Forest Technician II		I certify that I discussed my assessment of the performance with the employee. <u>CYNTHIA U. LOZANO</u> Chief, Technical Services Division		IMELDA M. DIAZ OIC-PENR Officer			
Legend : 1 - Quantity 2 - Efficiency 3 - Timeliness 4 - Average							