

Republic of the Philippines
Department of Environment and Natural Resources

MAROPA Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Poblacion, Taytay, Palawan Mobile 09121713889 TNT 09171589399 Globe Email: cenrotaytay@denr.gov.ph

November 02, 2021

MEMORANDUM

FOR

The Regional Executive Director

1515 L&S Building,

Roxas Blvd., Ermita, Manila

THRU

The Provincial Environment and

Natural Resources Officer

Sta. Monica, Puerto Princesa City

FROM

The OIC-Community Environment and

Natural Resources Officer

SUBJECT

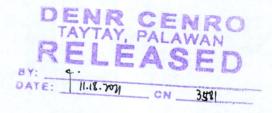
DAILY TIME RECORD (DTR) FOR THE MONTH OF

OCTOBER 2021

Respectfully forwarded the three (3) copies of Daily Time Record (DTR) of the undersigned for the month of October 2021.

For his information and record.

ALANTALLE



EMPLOYEE ATTENDANCE LOGS

ID No.: 00000001

Dept. : DENR-CENRO TAYTAY

Name : VALLE, ALAN L.

DATE	am IN	am OUT	pm IN	pm OUT	OTIN	OTOUT
2021-10-01	07:20	12:30	12:40	17:00		
2021-10-02	Satur	The second secon	And the second second	17.00		
2021-10-03	Sunda	And the second second				7770 mm v pro-
2021-10-04	Travel 1	Order No.	2021-11-05.	5106		
2021-10-05			The second secon			
2021-10-06	07:20	12:30	. 12:38	17:20		
2021-10-07	07:45	12:30	12:45	17:30		
2021-10-08	07:00	12:30	12:50	17:31		
2021-10-09	satur	day		The second secon		
2021-10-10	Sunda	Y				
2021-10-11	07:36	12:30	12:35	17:30		
2021-10-12	07:44	12:30	12:40	17:30		
2021-10-13	07:30	12:30	12:35	17:17		
2021-10-14	08:00	12:30	12:40	17:09		
2021-10-15	07:30	12:30	12:45	17:00	CONTROL CONTROL CONTROL CONTROL CONTROL CONTROL	THE RESIDENCE OF THE PARTY OF T
2021-10-16	Saturda	Y				
2021-10-17	Sunday	No. of Street,				
2021-10-18	07:15	12:30	12:50	17:15.		
2021-10-19 7	travel	Order No.	2021-11-0	The second live and second		
2021-10-20	Control of the Contro			am masananda menada karin sasar sinas sasar		
2021-10-21	07:00	12:30	12:35	17:01		the family of the first state of the section of the
2021-10-22	07:25	12:15	12:42	17:07		
2021-10-23	Saturda					
2021-10-24	Sunday					
2021-10-25	07:25	12:25	12:55	17:2	9	
2021-10-26 ك	Travel Or	THE RESIDENCE OF THE PARTY OF T	21-11-05-40			
2021-10-27						
2021-10-28	07:37					
2021-10-29	Travel D	rder No.	2021-11-05-3	5008		
2021-10-30	Saturdo	Management of the Control of the Con			***************************************	
2021-10-31	Sunday					

contemporate that the above is a mar and contemporate the hours of work performed, record of which was made daily at the time of arrival at and departure from office.

ALAN LIVALLE

Verified as to prescribed office hours

ERIBERTO B. SANOS, CESE PENRO



Republic of the Philippines

Department of Environment and Natural Resources

MIMAROPA Region

PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

Sta. Monica, Puerto Princesa City

FMS Form No. 34

Date: October 01, 2021

Official / Employee

TRAVEL ORDER

Name : AL	AN L. VALLE	Salary:	
Position : Eng	ineer V/OIC-CENRO	Div./Sec./Unit:	CENRO
Departure Date :	October 02, 2021	Official Station	DENR-CENRO
			Taytay, Palawan
Destination:	El Nido, Palawan	Arrival Date	October 06, 2021
Dodination .		7 11 11 11 11 11 11 11 11 11 11 11 11 11	American and a contract of the
Purpose of Travel:	To supervise the monumenting of appr	oved FLAgT of Ten Knots an	d delineation of
•	easement in El Nido, Palawan.		
			ryaczykowychowych kyriny governyków głodze pymości oberfazó pyplicyb compromovenia osobow o ober ober ober sementen
			iki yaki ayakida aparaja ya anta iku miniginin ja asar apata anta kata ja nga kaya aya mada aya ana a mada a d >
	estigand delete de la final de la companie del la companie de la companie del la companie de la companie del la companie de la		
Per Diems/Expenses	Allowed		
Assistants or Laborers	and control of the co		
	ch travel should be charged :		
Remarks or special in	exclusive and the second secon		ti kaja kontrologija kilokologija da kaja kaja kaja kaja kaja kaja kaja
Remarks of special in	SITUCIOIIS		enantin dayan unturuptan turup oration gan mulaist dank kalanda dayan unturupu va sarrentan varian ru-strum et
Cariffeedia			
Certifications:			
	certify that the travel is necessary and Sec./Unit.	is connected with the functi	ons of the official/
This is to employee of this Div.	Sec./Unit.		ons of the official/
This is to	Sec./Unit.	is connected with the functi Approved by:	ons of the official/
This is to employee of this Div.	Sec./Unit.		ons of the official/
This is to employee of this Div.	Sec./Unit.	Approved by:	
This is to employee of this Div.	Sec./Unit.	Approved by: ERIBERTO B. S	GAÑOS, CESE
This is to employee of this Div.	Sec./Unit.	Approved by:	GAÑOS, CESE
This is to employee of this Div.	Sec./Unit.	Approved by: ERIBERTO B. S	GAÑOS, CESE
This is to employee of this Div.	Sec./Unit.	Approved by: ERIBERTO B. S PENR	GAÑOS, CESE
This is to employee of this Div.	Sec./Unit.	Approved by: ERIBERTO B. S PENR	GAÑOS, CESE
This is to employee of this Div. Recommending Approach ALANE VALLE OIC-CENRO I hereby authadvance from my superiod upon return	Sec./Unit.	ERIBERTO B. S PENRO Orresponding amount of the hidate this travel within the poursuant to item 5.1.3 CO.	SAÑOS, CESE ounliquidated cash prescribed thirty-day
This is to employee of this Div. Recommending Approach ALANE VALLE OIC-CENRO I hereby authadvance from my superiod upon return	AUTHORI norize the Accountant to deduct the conceeding salary for my failure to liquit to my permanent official station p	ERIBERTO B. S PENRO Orresponding amount of the hidate this travel within the poursuant to item 5.1.3 CO.	SAÑOS, CESE ounliquidated cash prescribed thirty-day



Republic of the Philippines

Department of Environment and Natural Resources

MIMAROPA Region

PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

Sta. Monica, Puerto Princesa City

FMS Form No. 34

Date: October 19, 2021

Official / Employee

TRAVEL ORDER

Name ALAN L. VALLE Salary: Engineer V/OIC-CENRO Position Div./Sec./Unit: CENRO Departure Date: October 19, 2021 Official Station **DENR-CENRO** Taytay, Palawan Destination: Abongan, Taytay and El Nido, Arrival Date October 20, 2021 Palawan Purpose of Travel: To visit FPMS III in Barangay Abongan, Taytay, Palawan and monitor GEM activities in El Nido, Palawan. Per Diems/Expenses Allowed Assistants or Laborers Allowed Appropriations to which travel should be charged Remarks or special instructions Certifications: This is to certify that the travel is necessary and is connected with the functions of the official/ employee of this Div./Sec./Unit. Recommending Approval: Approved by: ERIBERTO B. SAÑOS, CESE OIC-CENRO PENRO AUTHORIZATION I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Sec. 16 E.O No. 248 dated May 29, 1995.



Republic of the Philippines Department of Environment and Natural Resources MIMAROPA-Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

Poblacion, Taytay, Palawan

Email add: cenrotaytay@denr.gov.ph

Form No. 34 Date: October 25, 2021

(No. TRAVEL ORDER

Name: ALAN L. VALLE	Salary:
Position: <u>CENRO</u>	Div./Sec./Unit:
Departure Date: October 26, 2021	Official Station: CENRO Taytay
Destination: Brgy. Abongan and Bato, Taytay, Palawan	
Purpose of Travel: To conduct site visit and monitoring	
Per Diems/Expenses Allowed:Assistants or Laborers Allowed:	
Appropriations to which travel should be charged:	
Remarks or special instructions:	
Certifications:	- Control of the Cont
This is to certify that the travel is necessary official/employee of this Div./Sec./Unit. Recommending approval: ALANL. VALLE OIC-CENRO	Approved by: ERBERTO B. SAÑOS PENR Officer
AUTHORIZAT	ION
I hereby authorize the Accountant to deduct the cash advance from my succeeding salary for my failure thirty-day period upon return to my permanent official 97-002 dated February 10, 1997 and Sec. 16 EO No. 248	to liquidate this travel within the prescribed
	Official / Employee



Republic of the Philippines

Department of Environment and Natural Resources

MIMAROPA Region

PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

Sta. Monica, Puerto Princesa City

FMS Form No. 34

Date: October 28, 2021

TRAVEL ORDER

ALAN L. VALLE Name Salary: Position Engineer V/OIC-CENRO Div./Sec./Unit: CENRO Departure Date: October 28, 2021 Official Station **DENR-CENRO** Taytay, Palawan Destination: ENTMRPA El Nido, Palawan Arrival Date October 30, 2021 Purpose of Travel: To monitor Green Economy Model (GEM) activities in El Nido and to attend ENTMRPA anniversary. Per Diems/Expenses Allowed Assistants or Laborers Allowed Appropriations to which travel should be charged Remarks or special instructions Certifications: This is to certify that the travel is necessary and is connected with the functions of the official/ employee of this Div./Sec./Unit. Recommending, Approved by: ERIBERTO B. SAÑOS, CESE OIC-CENRO PENRO AUTHORIZATION I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Sec. 16 E.O No. 248 dated May 29, 1995.

Official / Employee