



Republic of the Philippines
Department of Environment and Natural Resources

FOREST MANAGEMENT BUREAU

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MEMORANDUM

FOR : The Regional Executive Director
DENR – MIMAROPA Region
1515 L&S Bldg., Roxas Blvd., Ermita, Manila

FROM : The Assistant Secretary for Policy, Planning, and Foreign Assisted and Special Projects, and Director, in concurrent capacity

SUBJECT : **REPORT ON THE CONDUCTED ORGANIZATIONAL DEVELOPMENT SKILL ENHANCEMENT OF COMMUNITY-BASED FOREST MANAGEMENT (CBFM) PEOPLES ORGANIZATION/PARTNERS WITHIN OCCIDENTAL MINDORO**

DATE : **NOV 04 2021**



This is to acknowledge receipt of your Memorandum dated 08 October 2021 submitting the documentation report on the conducted Organizational Development Skill Enhancement training under CBFM-CARP for the CBFM-POs within Occidental Mindoro.

This Office recognizes the objectives of the said training were to review and assess the status of the implementation of CBFM-CARP projects/activities, provide our CBFM-POs the capacity to effectively manage their organization and to elect a new set of CBFM Federation officers of Occidental Mindoro. Further, please be reminded of Item C on the reporting of training accomplishments per Memorandum from the National Coordinator of DENR-CARP National Coordinating Office dated 25 August 2021 with the subject "Clarification on the Project Implementation Guide for CBFM-CARP re: Financial Management and Reporting of Training Accomplishments" (copy hereto attached).

In this regard, this Office recommends the continuous provision of technical assistance particularly on capacity development to strengthen the PO as an organization and as our active partners in forestry development, as well as to increase their socio-economic status while ensuring sustainable forest management.

FOR INFORMATION AND CONSIDERATION, PLEASE.


MARCIAL C. AMARO, JR., CESO III

cc: *The Undersecretary for Field Operations and Environment*



MEMORANDUM

FOR : The Regional Executive Directors
DENR Regions 1-13 and CAR except NCR

FROM : The National Coordinator
DENR CARP National Coordinating Office (NCO)

SUBJECT : **CLARIFICATION ON THE PROJECT IMPLEMENTATION GUIDE FOR CBFM-CARP RE: FINANCIAL MANAGEMENT AND REPORTING OF TRAINING ACCOMPLISHMENTS**

DATE : **AUG 25 2021**

This pertains to the Memorandum from then Undersecretary for Staff Bureaus dated 5 June 2013 which serves as the Project Implementation Guide for CBFM-CARP, and Memorandum dated 03 June 2021 which further clarified some provision of the said guide. With regards to the financial management and reporting of training accomplishments, to be consistent with the Project Implementation Guide, please be clarified on the following:

A. For Agroforestry and Livelihood Projects (Priority 1 and 2):

1. Eighty percent (80%) of the total project cost funded under CBFM-CARP shall be the direct cost for the project to be implemented by the CBFM-POs.
2. The remaining 20% of the total project cost funded under CBFM-CARP shall be allocated as follows:
 - 2.1. Project Management and Supervision (PMS) - 10%
 - 2.2. Socio-Economic and Environmental Baseline (SEEB) and Capacity Building Related to the Approved Project - 10%
 - 2.3. Further, for those CBFM-CARP Projects that shall not need the conduct of SEEB (Item 3.3.2), the allocated budget (5%) for SEEB that will not be utilized shall be used for capacity building.

B. For Financial Subsidy Projects (Priority 3):

1. Ninety percent (90%) of the total project cost funded under CBFM-CARP shall be the direct cost for the project to be implemented by the CBFM-POs.
2. The remaining 10% of the total project cost funded under CBFM-CARP shall be allocated for PMS and conduct of SEEB.

C. For reporting of training accomplishments:

The reporting of training accomplishments under CBFM-CARP shall have two (2) levels, the Regional-level and Project-level trainings. The regional-level trainings are those accomplished as part of the annual regional target of two (2) trainings with annual budget of Php400,000.00 (or Php200,000/ training) and related to Organizational and Enterprise

Development Skills Enhancement. The target participants for the regional-level trainings are the field personnel involved in CBFM-CARP including those Contract of Service to-be-hired and selected CBFM-POs. Further, the project-level trainings are those accomplished as part of Item 2.2. of this Memorandum or those trainings related to the approved projects or specific to the CBFM-POs with approved CBFM-CARP project. Both levels of training should have complete Activity Report to be safekept by the DENR Field Offices as these may be inspected during the CARP Audit. The reporting template are as follows:

1. Regional-level trainings:

Title of Training Conducted	Date Conducted	Number of Participants							Total Budget Used
		DENR Personnel			CBFM-PO			Total	
		Male	Female	Subtotal	Male	Female	Subtotal		
Organizational Development Skills Enhancement									
Enterprise Development Skills Enhancement									

2. Project-level trainings:

Title of CBFM-CARP Project	Name of CBFM-PO	Title of Training Conducted	Date Conducted	Number of CBFM-PO Members Participated			Total Budget Used
				Male	Female	Total	
1.							
2.							

FOR INFORMATION AND CONSIDERATION.


 ENGR. HENRY P. PACIS

cc : The Assistant Secretary for Policy, Planning and Foreign Assisted and Special Projects, and FMB Director, in concurrent capacity

Document N 2147551537 *1C-15524*
 Sender MARIA LOURDES G. FERRER
 Address MIMAROPA
 SUBJECT Memo. dtd. Oct. 8, 2021, Report on the Conducted Organizational Development Skill Enhancement of Community Based Forest Management (CBFM) People's Organization/ Partners within Occidental Mindoro (w/1 folder)

Addressee (s) Office of the Director
 cc Addressee

ROUTING SLIP				
FROM	DATE/TIME RECEIVE	FOR/TO	TIME RELEASE	ACCEPTANCE REMARKS/ACTION REMARKS
Records	10/15/2021 2:06PM	OD		
	<p>FOREST MANAGEMENT BUREAU RECEIVED OCT 18 2021 <i>YEN 10:21am</i> OFFICE OF THE DIRECTOR</p> <p>FOREST MANAGEMENT BUREAU RECEIVED NAME: <i>YEN</i> DATE: <i>10-18-21</i> TIME: <i>11:02 AM</i> RECORDS UNIT</p>	<p><i>FRAND</i></p> <p><i>CPS</i></p> <p><i>Edward</i></p>	<p><i>10/19/21</i> <i>10:26am</i></p> <p><i>10/19</i></p> <p><i>10/19</i></p>	<p><i>For info and reference, please. Thank you 10/18</i></p> <p><i>For evaluation of appropriate action. That</i></p> <p><i>For appropriate action, please</i> <i>thanks</i> <i>Max</i></p>
	<p>FOREST MANAGEMENT BUREAU RECEIVED NAME: <i>Jm</i> DATE: <i>10-19</i> TIME: <i>2:11</i> FOREST RESOURCES MANAGEMENT DIVISION</p>			

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 COMMUNITY FORESTRY SECTION



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 11 OCT 2021
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 BY: Robert DATE NO. OCT 08 2021
 TIME: _____

MEMORANDUM

FOR : The Assistant Secretary for Policy, Planning, and Foreign Assisted and Special Projects, and FMB Director, *in concurrent capacity*

ATTENTION : The Forest Resource Management Division
Community Forestry Section

FROM : The Regional Executive Director

SUBJECT : **REPORT ON THE CONDUCTED ORGANIZATIONAL DEVELOPMENT SKILL ENHANCEMENT OF COMMUNITY-BASED FOREST MANAGEMENT (CBFM) PEOPLE'S ORGANIZATION/PARTNERS WITHIN OCCIDENTAL MINDORO**

Forwarded herewith is the Memorandum dated July 21, 2021 from the OIC, PENR Officer Occidental Mindoro containing the report on the above-mentioned workshop conducted last July 13-14, 2021, at the Aroma Family Hotel and Resort Complex, Barangay San Roque, San Jose, Occidental Mindoro. It was attended by 67 participants composed of CBFM POs, resource speakers and representatives from the DENR Regional Office, Department of Agrarian Reform (DAR), and Office of Provincial Agriculture (OPA). Thirty-six (36) CBFM PO members present, consisting of 26 male and 10 female.

The workshop was organized to keep track the current accomplishments of CBFM POs and reinforce their ability to promote an effective organization. Additionally, the new set of CBFM Federation officials of Occidental Mindoro was successfully undertaken.

For information and record.

FOREST MANAGEMENT BUREAU
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 NAME: Jenny
 DATE: 10-15-21
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 MARIA LOURDES G. FERRER, CESO III



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 P-2021-69216

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JUL 21 2021

MEMORANDUM

FOR : The Regional Executive Director
DENR MIMAROPA Region
1515 L&S Bldg, Roxas, Blvd.,
Ermita, Manila

THRU : The ARD for Technical Services

FROM : The OIC, PENR Officer

SUBJECT : **REPORT ON THE CONDUCTED ORGANIZATIONAL DEVELOPMENT SKILL ENHANCEMENT OF COMMUNITY BASED FOREST MANAGEMENT (CBFM) PEOPLE'S ORGANIZATION/PARTNERS WITHIN OCCIDENTAL MINDORO**

Respectfully forwarded is the memorandum dated July 19, 2021, of Forester I Connie A. Pito relative to the conduct of the above-mentioned activity. It was held on July 13-14, 2021 at Aroma Family Hotel and Resort Complex, Brgy. San Roque, San Jose, Occidental Mindoro and was attended by 67 participants from CBFM POs, resource speaker from the Office of Provincial Agriculture (OPA) Department of Agrarian Reform (DAR) and DENR Regional office.

The training was conducted to monitor status of accomplishment of CBFM POs and enhance their skills and capabilities to improve their organizational performance and productivity. Likewise, new set of CBFM Federation officials of Occidental Mindoro was successfully undertaken.

For information and record.


ERNESTO E. TAÑADA

TSD-CDS 07/21/2021