

Supplemental Guidelines for the Conduct of In-House Review and Validation of Completed and On-going Projects

In reference to the Memorandum issued by the Undersecretary for Policy, Planning and International Affairs dated October 8, 2021 relative to the conduct of In-House Review and Validation of completed and on-going projects, may we inform you of the following additional guidelines:

1. The following additional indicators shall form part of the In-House Review and Validation.

| Additional Indicators | MOVs to be submitted |
|---|---|
| 1. Percentage of wildlife permits, certifications and/or clearance applications acted upon within 7 working days from date of receipt | <p>Matrix of all wildlife permits issued as of September 30, 2021. Matrix shall at least include the ff. information: name of permittee, permit number, type of permits, date applied, date issued</p> <p><u>For random permits only</u></p> <p>Local Transport Permit</p> <ul style="list-style-type: none"> -Accomplished Application Form -Inspection Report -Wildlife Acquisition or document supporting legal possession -copy of Proof of Payment (Official Receipt) -Veterinary Quarantine Certificate from DA -copy of issued LTP signed by the PENRO -Consolidated Statistical report on LTP issued -Attach all Memo endorsement (CENRO to RO) <p>Certificate of Wildlife Registration</p> <ul style="list-style-type: none"> -accomplished Application Form -Inspection Report of Facility -Inventory of Wildlife -copy of Proof of Payment (Official Receipt) -copy of issued CWR -consolidated Statistical report on CWR issued -attach all Memo endorsement (CENRO to RO) <p>Wildlife Farm Permit</p> <ul style="list-style-type: none"> -Accomplished Application Form -Initial Evaluation Report -Facility Inspection Report -Final evaluation Report by the RWMC -Minutes of the RWMC meeting -copy of Proof of Payment (Official Receipt) -copy of issued WFP -consolidated report on WFP issued -Quarterly reports on WFP issued -Attach all Memo endorsement (CENRO to RO) <p>Wildlife Special-use Permit</p> <ul style="list-style-type: none"> -Accomplished Application Form -Inspection Report |

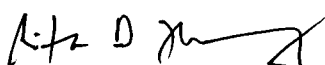
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| | <ul style="list-style-type: none"> -copy of Proof of Payment (Official Receipt) -copy of issued WSUP -Consolidated Statistical report on WSUP issued -Quarterly reports on WSUP issued -Attach all Memo endorsement (CENRO to RO) <p>Non-CITES Export/Import/Re-export Permit</p> <ul style="list-style-type: none"> -Accomplished Application Form -Inspection Report -copy of Proof of Payment (Official Receipt) -copy of issued Non-CITES Export/Import/Re-export Permit -Consolidated Statistical report on Non-CITES Export/Import/Re-export Permit issued -Quarterly reports on Non-CITES Export/Import/Re-export Permit issued -Attach all Memo endorsement (CENRO to RO) <p>Gratuitous Permit</p> <ul style="list-style-type: none"> -Accomplished Application Form -Research/Project Proposal or Copy of the Affidavit of Undertaking/Approved Memorandum of Agreement (MOA) -Approved MOA (for foreign applicants; ;Filipinos affiliated with foreign institutions; non-government institutions) -Endorsement Letter <ul style="list-style-type: none"> a. Concerned Dean (for students) b. recognized expert or a research institution or conservation organization (for individual researcher) -Prior Clearance from the affected neighborhood/ communities -copy of Proof of Payment (Official Receipt) -Attach all Memo endorsement (CENRO to RO) |
| 2. Agricultural Free Patents issued | <p>For ALL Agricultural Free Patents issued as of September 30, 2021, the following MOVs must be submitted/provided:</p> <ul style="list-style-type: none"> - all Transmittal sheets (PDF and excel copy) and JF (scanned copy) as of Sept.30, 2021 - Number of on-going processing applications per PENRO (pipeline) <p><u>For Process Review and Evaluation</u></p> <p>The MOVs submitted for SPICS in 1st semester for AFP and RFP will be used for the process review and evaluation.</p> |
| 3. Number of hectares of open-access/untenured lands of the public domain placed under appropriate management arrangement/tenure | <p>The MOVs for this shall come from FMB</p> |

2. On Inlands wetlands and caves assessed and classified, below are the updated targets and list of Regions with targets for CY 2021

| Indicator | Regions |
|--|--|
| Terrestrial protected areas/ wetlands/ caves established/conserved | |
| Inland Wetlands | Management Plan Implementation CAR, 2, 3, CALABARZON, 5, 7, 11, 13 |
| Caves | Management Plan Implementation CAR, 2, CALABARZON, MIMAROPA, 5, 7, 9, 11, 13 |
| Critical habitats established and managed | Establishment <ul style="list-style-type: none"> A. CH Assessment, stakeholders consultation and drafting of DAO Regions 3, 7, 11, 13 B. CH proposal with complete documentary requirements, no. Regions 6, 9 C. CH established Region 10 Management <ul style="list-style-type: none"> A. CH Management Plan prepared Regions 10, 12 B. CH Management Plan Implemented CAR, 10, 12, 13 C. CH managed Region 2 |

3. The deadline for the submission of MOVs was rescheduled from October 22 to November 5, 2021.
4. In submitting your MOVs
- All MOVs submitted on November 5, 2021 shall be considered as your final submission. Uploading/updating beyond the deadline, especially those who will opt to submit their MOVs via google drive, shall not be entertained.
5. You are requested to submit a summary matrix of all wildlife permits issued as of September 30, 2021 not later than October 28, 2021 which shall at least include the following information: name of permittee, permit number, type of permits, date applied, date issued, among others. The random permits for process review and evaluation will be sent to your emails on October 29, 2021.
6. On ENGP random sites, please find attached the list of random sites. Kindly submit the requested MOVs indicated in the guidelines,

Noted and approved by:


RITA D. FLORDELIZ

OIC Chief, PMED-PPS