

ANNEX C. GUIDELINES IN AVAILING FINANCIAL ASSISTANCE FOR PARTICIPANTS OF THE ONLINE ASSESSMENT WORKSHOP ON PROTECTED AREA BOUNDARY DEMARCATION FOR CY 2020 AND 2021 ON NOVEMBER 9-11, 2021

A. Expenses of participants that can be funded by the Biodiversity Management Bureau

1. Procurement or reimbursement of internet/load cards up to PhP 500.00/participant/day.

B. Requirements for availing the financial assistance from BMB

1. Memorandum request reflecting the amount requested with details/cost breakdown. The maximum request that can be granted is PhP 60,000.00/Region.
2. Recipient office of the downloaded fund
3. MDS Account
4. Bank Branch

C. Downloading of funds and accounting procedure

Funds can be downloaded to either the Regional Office or PENR Office. Guidelines for the procurement and reimbursement shall follow accounting and auditing rules and regulations.