



Republic of the Philippines  
Department of Environment and Natural Resources  
**FOREST MANAGEMENT BUREAU**  
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## MEMORANDUM

**FOR :** All Regional Executive Directors  
DENR Regions 1-13 and CAR (except NCR)

**FROM :** The Assistant Secretary for Policy, Planning, Foreign Assisted and Special Projects, and Director, in concurrent capacity

**SUBJECT :** **CLARIFICATION ON THE CONDUCT AND PROCESSES REQUIRED FOR THE SURVEY/RESURVEY AND MAPPING OF CBFMA AREA AND ITS MEANS OF VERIFICATION**

**DATE :** **OCT 04 2021**

This has reference to the conduct of survey/re-survey and mapping of Community-Based Forest Management Agreement (CBFMA) area with procedural guide under FMB Technical Bulletin 21-A entitled "Guidelines in the Assessment, Survey/Resurvey, and Mapping of Areas Covered by CBFMA and Other Forest Tenure Agreement" and some clarifications in the FMB Memorandum dated 13 October 2020 re: Submission of Accomplishments and Means of Verification (MOV) on Re-Surveying and Mapping of Existing Tenorial Instrument Pursuant to FMB Technical Bulletin No. 21-A.

With clarifications on the submission of MOVs on the aforecited activity particularly on the final report, it is to reiterate the submission of the following:

1. Updated List of CBFMA per CENRO with Corrected Area in Hectares with the Memorandum from the Regional Executive Director (RED) adopting the rectified GIS map as part of the Agreement.
2. Approved final maps of all CBFMA with Technical Description with tie point at the nearest PRS 1992.
3. Updated and rectified map approved by the RED of all CBFMA area projected using the Geographic Coordinate System with WGS 1984 datum shapefiles of area including shapefiles in hard and soft copies (in USB/CD). Submit the shapefiles to the FMB through their email at [fmb2cbfm@gmail.com](mailto:fmb2cbfm@gmail.com) and at [fmbgisrs12@gmail.com](mailto:fmbgisrs12@gmail.com) for the update of GIS database.
4. Signed Forms by the Composite Teams with attachments per FMB Technical Bulletin No. 21-A particularly the Annexes 1-5 therein. The FMB Technical Bulletin No. 21-A covers all forest tenure instruments, whether with or without overlap with another tenure instrument or other land classification.

5. The Region should ensure that the concerned CBFMA holders shall be provided with the copy of the rectified/resurvey map of their CBFMA area for their safekeeping. In addition, the result should be presented to the CBFM-PO General Assembly for their ratification before the final approval by the RED of the rectified/resurvey map to ensure that the CBFM-PO members are informed on the metes and bounds of their CBFMA area.

Relative thereto, we expect the Region to submit to FMB the following documents as part of the means of verifications (MOVs) for the survey/ resurvey and mapping of CBFMA areas:

- a. Certified True Copy of Original CBFM Agreement;
- b. Certified True Copy of Certificate of Registration;
- c. Completed Staff Work including the Complete Set of Required Documents per FMB Technical Bulletin No. 21-A as indicated in Items 1-4; and
- d. Documentation Report/ Minutes of Meeting during the CBFM-PO assembly for the ratification of the rectified/resurvey map of CBFMA area before the final approval by the RED.

FOR INFORMATION AND CONSIDERATION, PLEASE.



MARCIAL C. AMARO, JR., CESO III

cc : *The Undersecretary for Field Operations and Environment*