



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

FOR : **REGIONAL EXECUTIVE DIRECTORS**
Regions 1, 2, 3, 4A, 4B, 5, 6, 7, 8, 9, 10, 11, 12, 13
NCR and CAR

BUREAU DIRECTORS
BMB, EMB, ERDB, FMB, LMB and MGB

ATTENTION : **Regional and Bureau Internal Audit Focal Team Leaders**

FROM : **Interim Director, Internal Audit Service**

SUBJECT : **UPDATES ON REGIONAL AND BUREAU INTERNAL
AUDIT FOCAL PERSONS**

DATE :

This refers to the updates on Regional and Bureau Internal Audit Focal Persons (R/BIAFPs) as being required by the Internal Audit Service (IAS).

The IAS has been receiving Special Orders/Memoranda issued by some DENR Offices regarding the modification on the focal team's composition in their respective Regional Offices/Bureaus. Thus, it is requested that the attached template (*Annex A*) be filled out by the designated Focal Team Leader in order to update the indicated information, in preparation for the forthcoming amendment of the Special Order of R/BIAFPs.

It is also requested that the accomplished Template be submitted to Operations Audit Division (OAD) at email address ias_oad@denr.gov.ph on or before **12 October 2021**.

For further questions and clarifications, please contact Ms. Paola Bianca F. Limyoco of OAD through telephone number (02) 8926-8067 and mobile number 0977-0977550.

For your information and compliance.

GAVIN D. EDJAWAN

ADVANCE COPY

OFFICE: Regional Office/Bureau

Name	Position/ Designation	Office (Division /Section/ Unit)	Mobile No.	Office Landline No.	Email Address
1. (Team Leader)					
2. (Member)					
3.(Member)					