



REPUBLIC OF THE PHILIPPINES

PHILIPPINE STATISTICAL RESEARCH AND TRAINING INSTITUTE

Professional ♦ Service-Oriented ♦ Responsive ♦ Team-Based ♦ Integrity

TDENR-09062021-121

September 6, 2021

Ms. Ma. Lourdes G. Ferrer
Regional Executive Director
DENR Region IV-B
1515 L and S Building, Roxas Boulevard
Manila, 1000

Dear Regional Executive Director Ferrer,

Warmest greetings from the Philippine Statistical Research and Training Institute (PSRTI).

The PSRTI is the research and training arm of the Philippine Statistical System that has the mandate to conduct high quality, objective, and responsive statistical research and training for the improvement of statistical information generated by the different government agencies. In doing this important role, we are conducting a **training needs assessment (TNA)** and a **capacity assessment (CA)** to our stakeholders, with special focus on those that are handling and analyzing data, to respond to the capacity building needs in the bureaucracy.

As a valuable partner in harnessing the potentials of your staff working in the government, we request your good office to respond to our online questionnaires to determine your training needs. The questionnaires need to be answered by the **Human Resource head, Planning Officer, and GAD focal person**. The online questionnaires can be accessed through the following links:

- (1) Capacity Assessment Questionnaire (<https://forms.gle/t7deVomvXaSKwXAv8>); and
- (2) Training Needs Assessment Questionnaire (<https://forms.gle/fN6beJXcTdoxe7Bf7>)

The respondents are encouraged to answer each question with a mindset that their responses will be vital in further enhancing the statistical performance in the Philippine Statistical System (PSS). An improved PSS will mean a more efficient delivery of government products and services. May we get the responses to the survey on or before **September 30, 2021**.

As additional information, PSRTI is fully compliant to RA 10173 (Data Privacy Act of 2012), which means that all responses will be treated with strict confidentiality and access will only be limited to our data analysts and report writers.

Should you have any clarification or inquiry, please feel free to contact Ms. Maria Praxedes "Pinky" R. Peña or Mr. Christopher "Jikko" E. Mojica through (02) 8288-4150 and (02) 8929-7543 or you may send an email to pinky.pena@psrti.gov.ph and christopher.mojica@psrti.gov.ph.

Thank you for your support in this undertaking.

Very truly yours,

JOSEFINA V. ALMEDA, Ph.D.
Executive Director III