



Republic of the Philippines
Department of Environment and Natural Resources
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MEMORANDUM

SEP 14 2021

TO : All Regional Executive Directors

FROM : The Undersecretary
Legal, Administration, Human Resources and Legislative Affairs
and Chairperson, Crisis Management Committee

SUBJECT : SUBMISSION OF HEALTH AND WELLNESS ACTIVITIES IN
RELATION TO COVID -19

Pursuant to the agreement during the Crisis Management Committee (CMC) meeting held on 23 August 2021 regarding COVID-19 DENR Nationwide Monitoring and Vaccination Status, the CMC and the Health and Wellness Team enjoin all DENR Regional Offices to propose Health and Wellness activities concerning COVID-19 using the attached template. Your proposed activities should strengthen the capacity of your respective Regional Offices in preventing, detecting, and responding to the threat posed by said virus.

Data gathered shall be used to support the proposed downloading/transfer of funds to each Regional Office with a corresponding amount of Eight Hundred Thousand Pesos (Php800,000.00) to cover the expenses to be incurred in relation to the proposed COVID-19 programs/activities.

All proposals should be duly Approved by the Regional Executive Director and submitted via email to denr.healthandwellness@gmail.com not later than **15 September 2021**. You may send your queries and clarifications through the above email address and the Health and Wellness Unit, Training and Development Division will be more than happy to entertain them.

For your information and immediate compliance.

ATTY.  ERNESTO D. ADOBO, JR., CESO I

Cc: The Undersecretary, Field Operations and Environment
The Assistant Secretary, Administration and Human Resources

MEMO NO. 2021 - 628

HEALTH AND WELLNESS ACTIVITIES IN RELATION TO COVID -19

Wellness Activities/Programs		Cost	Number of Employees (including Penros and Cenros)	Budget Allocated
A. Health Education				
1	Webinar on Health and Wellness Amidst COVID-19 Pandemic (Mental, Emotional, Physical, Spiritual, Financial)	40,000.00		
2	Webinar on COVID-19 update	40,000.00		
3	Webinar on Enhanced Contact Tracing and Reporting	40,000.00		
B Provision of Emergency Essential Medicines and Medical Devices*				
1	Face mask 3 ply, non-sterile, medical grade, ear loop 50's/box	100.00/box		
2	Face Shield (Clear plastic or Acetate material))	20.00/pc		
3	Ascorbic Acid (Vitamin C) 500 mg/tablet	4.00/tablet		
4	Multivitamins Capsule	5.00/tablet		
5	Paracetamol 500 mg/tablet	5.00/tablet		
6	Ethyl Alcohol 70% Solution (Flip top bottle)	60.00/bottle		
7	Ethyl Alcohol 70% Solution 1 Gallon	400.00/gallon		
8	Infrared non-contact thermometer (for head)	2,500.00/pc		
C. Vaccination				
1	Quadrivalent Flu Vaccination (Vaccine & Administration & Supplies)	750/pax		
Total Budget Allocation				

*Note: *Based on Department of Health Memorandum 2021-0223 " Updated Suggested Retail Price on Emergency Medicines and Medical Devices".*