



**AUG 05 2021**

**FMB SPECIAL ORDER**

No. 2021 - 117

1

**SUBJECT : RECONSTITUTION OF THE FOREST MANAGEMENT BUREAU - GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (FMB-GFPS)**

In the interest of the service and pursuant to Republic Act No. 9710 otherwise known as the Magna Carta of Women and its Implementing Rules and Regulations, the Philippine Commission on Women (PCW) Memorandum Circular No. 2011-01 Guidelines for the Creation, Strengthening, and Institutionalization of the Gender and Development (GAD) Focal Point System and DAO No. 1998-15 on the Revised Guidelines on the Implementation of GAD Activities in the Department of Environment and Natural Resources (DENR), and to catalyze and accelerate gender mainstreaming strategies of the Bureau, the FMB-GAD Focal Point System is hereby reconstituted with their corresponding functions as follows:

**GAD Executive Committee**

<b>Chairperson</b>	: Isabelita V. Austria	Chief, Forest Policy Planning and Knowledge Management Division
<b>Vice Chairperson</b>	: Ildefonso L. Quilloy	Chief, Forest Resources Management Division
<b>Members</b>	: • Ma. Teresa G. Aquino	Chief, Forest Resources Conservation Division
	• Jesus A. Javier	Chief, Forest Investment Development Division
	• Percival M. Cardona	Project Manager, Integrated Natural Resources and Environmental Management Project (INREMP)
	• Marlon M. Atienza	Project Manager, Forestland Management Project (FMP)

**Functions:**

1. Directs the identification of GAD strategies, programs, activities and projects based on the results of the gender audit, gender analysis and according to the identified priorities of the FMB in response to the gender issues faced by its clients and employees;
2. Ensures the timely submission of the FMB's GAD Plan and Budget (GPB), Accomplishment Report (GAD AR) and other GAD-related reports to the PCW and other concerned offices;
3. Ensures the effective and efficient implementation of the FMB's GAD programs, activities and projects and the judicious utilization of the GAD Budget;

4. Builds and strengthens the partnership of FMB with PCW, GAD experts, advocates, women's groups and other stakeholders in pursuit of gender mainstreaming; and
5. Ensures that GAD is mainstreamed in all forestry policies, plans, programs/projects and activities.

**GAD Technical Working Group/ Secretariat:**

**Chairperson** : Eugene V. Estrada, FPPKMD  
**Vice Chairperson** : Aloysius Jan R. Revilla, FIDD

**A. Plans, Programs and Budget**

**Focal Person:** a. Abegail A. Lovely Pasion, FPPKMD  
**Alternate:** b. Victor O. See, Jr., Budget Unit

**Functions:**

1. Spearheads the formulation of the GAD Strategic Planning and Budgeting
2. Spearheads the preparation and review of annual GAD Plan and Budget and GAD Accomplishment Reports of the FMB for submission Concerned Offices

**B. Monitoring and Evaluation**

**Focal Person:** a. Jinia D. Yaneza, FRCD  
**Alternate:** b. Edward F. Dumrique, FRMD

**Functions:**

1. Spearheads the evaluation of GAD mainstreaming in FMB using Harmonized Gender and Development Guidelines, Project Implementation and Management and Monitoring and Evaluation checklist and other gender analytical tools
2. Ensures that the activities in the annual GAD Plan and Budget shall be undertaken and monitored using the GAD budget of the FMB
3. Maintains a sex-disaggregated database of GAD related activities

**C. Policy Review and Formulation**

**Focal Person:** a. Richelle S. Ricohermoso, FRCD  
**Alternate:** b. Randelle Ralph G. Canicosa, FIDD

**Functions:**

1. Spearheads the formulation and implementation of the GAD Operational Plan
2. Reviews and develops GAD related policies
3. Spearheads the conduct of studies relative to impact of GAD-related policies on women and men

**D. Capacity Building and Development**

**Focal Person:** a. Vivian A. Chano, Human Resources Unit  
**Alternate:** b. Sarah Jane SD. Domingo, Human Resources Unit



**Functions:**

1. Develops GAD training modules and manuals
2. Spearheads other training related activities like the conduct of the GAD-related training needs assessment (TNA) of personnel at the FMB
3. Takes the lead in the improvement of the Technical Competencies FMB employees on GAD

***E. Information, Education and Communication (IEC) and Special Events***

**Focal Person:** a. Ariane Gale R. Balbedina, OD  
**Alternate:** b. Rowell B. Velonza, FPPKMD

**Functions:**

1. Maintains the FMB GAD Corner
2. Reviews and implements the GAD Communication Plan
3. Develops, packages and distributes GAD knowledge products
4. Organizes and mobilizes FMB employees during GAD special events

***F. GAD Secretariat***

**Members:** a. Hanna Ivyn Hazael P. Damian, FPPKMD  
b. Angie Lee C. Joarque, FRMD

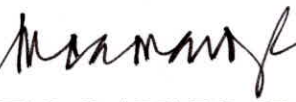
**Functions:**

1. Keeps all the records of FMB GFPS
2. Documents the proceedings of all FMB GFPS meetings
3. Manages the funds allocated for GAD related activities in the FMB
4. Provides all the necessary communications/logistics/other materials needed in all activities of FMB GFPS

The FMB-GFPS may call on any FMB official/personnel in the performance of its tasks/responsibilities.

All expenses incurred in the conduct of the activities related to the discharge of functions of the FMB-GAD Focal Point System shall be charged against the FMB-GAD budget subject to existing accounting rules and regulations.

This Order takes effect immediately and supersedes other issuances inconsistent herewith and shall remain valid until revoked.

  
**MARCIAL C. AMARO, JR., CESO III**  
Assistant Secretary for Policy, Planning, and  
Foreign Assisted and Special Projects, and  
Director, concurrent capacity