

MEMORANDUM

FOR	:	The Regional Executive Directors DENR Regions 1-13 and CAR
FROM	:	The Director Human Resource Development Service
SUBJECT	:	BRIEFING FOR THE ENVIRONMENT AND NATURAL RESOURCES (ENR) ACADEMY SUPERVISORY COURSE FIELD OFFICE ENGAGEMENT (FOE)

In response to Secretary Roy A. Cimatu's strong directive to strengthen the Department's frontline services through competency development activities, the Human Resource Development Service (HRDS) through the Training and Development Division (TDD), is currently implementing a Learning Event on Environment and Natural Resources (ENR) Academy Supervisory Course until 13 October 2021, via Zoom Meeting Application. It aims to continuously train the frontline supervisors and equip them with necessary perspectives, experiences, attitude, knowledge, and skills (PEAKS). Further, it will support their continuous professional and personal growth and at the same time, help them achieve their individual career path in the Department.

Part of the requirements of the Course is **Field Office Engagement (FOE)** wherein learners shall be assigned to different CENR Offices from 27 September - 08 October, 2021, for shadowing and mentoring of the host CENROs. FOE aims to expose the learners to actual duties/functions of a CENRO and provide them opportunity to apply the learning gained from the lectures. Moreover, it will enhance their functional, organizational and leadership competencies of as potential CENR Officers.

In this regard, may we request the host PENROs and CENROs to accommodate, provide monitoring, and other necessary assistance to the learners for the entire duration of their engagement. Herewith is the list of learners and the corresponding PENR/CENR Offices and Officers who shall serve as Mentee and Mentors in the implementation of FOE.

Learners are required to prepare and present their individual FOE Terminal Report to share their experiences and insights during their stint at their respective assignments. In order to provide more details on the matter, may we invite the identified PENR/CENR Officers for a briefing on their roles and responsibilities as Mentors on 24 September 2021, 10:30 AM via Zoom with the following details:

Meeting ID: 930 0297 3889 Password: enrasc23

The assigned mentors may contact Ms. Jesah Lou Cabañero of HRDS-TDD at mobile number 0977-830-0323 or thru email at <u>emdsection.tdd@gmail.com</u>, for further queries and clarifications.

For consideration.

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