PERSONAL DATA SHEET

WARNING: Any misrepresentati concerned.	ion made in the Perso	nal Data Sheet and the	e Work Experience Sheet sh	all cause the	filing of ad	ministrative	/criminal case/s	against the p	erson
READ THE ATTACHED GUIDE T Print legibly. Tick appropriate boxes (IE PDS FOF	Г. С . ID No.		(Do not fill un [For CSC use only)
I. PERSONAL INFORMATIO		set in necessary. Indicate i		DOREVIATE.		1. C3 ID NO.		(Do not nil up. 1	of CSC use only)
	LEUTERIO								
FIRST NAME	HERLAN CZAR						NAME EXTENSION (JR	., SR) N/A	
MIDDLE NAME	ΡΙΤΑ								
3. DATE OF BIRTH			16. CITIZENSHIP						
(mm/dd/yyyy)	02/26/1992				🗹 Filipi	no 🗌	Dual Citizenship] by naturaliz	zation
4. PLACE OF BIRTH		, or. Mindoro	If holder of dual citizen	ıship,			Pls. indicate co	-	dion
5. SEX	J Male	Female	please indicate the de	tails.					•
6 CIVIL STATUS	Single	Married	17. RESIDENTIAL ADDRESS		MPHONY TOW se/Block/Lot N		SGT	. ESGUERRA ST Street	Г.
	WidowedOther/s:	Separated					SO	UTH TRIANGLE	
7. HEIGHT (m)		60M	-		odivision/Villago UEZON CITY	9	Μ	<i>Barangay</i> IETRO MANILA	
			-	Cit	ty/Municipality			Province	
8. WEIGHT (kg)	80	IKG		014 014		101	1103		
9. BLOOD TYPE	E	3+	18. PERMANENT ADDRESS		MPHONY TOW se/Block/Lot N		SGI	. ESGUERRA S Street	1.
10. GSIS ID NO.	021174	4696734		Sub	odivision/Villag	9	SO	UTH TRIANGLE Barangay	
11. PAG-IBIG ID NO.	121105	5320241			UEZON CITY ty/Municipality		Μ	IETRO MANILA Province	
12. PHILHEALTH NO.	030511	1408810	ZIP CODE				1103		
13. SSS NO.	04269	959492	19. TELEPHONE NO.	7918592					
14. TIN NO.	3152	44071	20. MOBILE NO.			0	9178712344		
15. AGENCY EMPLOYEE NO.	170	0044	21. E-MAIL ADDRESS (if any)			euterio.h	cp@gmail.co	<u>im</u>	
II. FAMILY BACKGROUND									
22. SPOUSE'S SURNAME		N/A		23. NAME of CHI	LDREN (Write	e full name and	l list all)		TH (mm/dd/yyyy)
FIRST NAME	N	I/A	NAME EXTENSION (JR., SR) N/A			N/A		N	J/A
MIDDLE NAME		N/A						N	J/A
OCCUPATION		N/A				N/A		N	I/A
EMPLOYER/BUSINESS NAME		N/A				N/A		N	I/A
BUSINESS ADDRESS		N/A				N/A		N	I/A
TELEPHONE NO.		N/A				N/A		N	I/A
24. FATHER'S SURNAME		LEUTERIO		F	Herlan Cz	ar P. Leut	erio	02/26/1992	
FIRST NAME	DAN	NILO	NAME EXTENSION (JR., SR) N/A			N/A		N/A	
MIDDLE NAME		LANDICHO		N/A N/A		I/A			
25. MOTHER'S MAIDEN NAME		AMIELYN FERRER F	ΡΙΤΑ	Herlan Czar P. Leuterio			02/26/1992		
SURNAME		LEUTERIO				N/A		N	I/A
FIRST NAME		AMIELYN				N/A		N	I/A
MIDDLE NAME		ΡΙΤΑ			(Co	ontinue on se	parate sheet if neces	sary)	
III. EDUCATIONAL BACKG	ROUND								
26. LEVEL	(Write	F SCHOOL	BASIC EDUCATION/DEGRE (Write in full)	.e/Course	PERIOD OF <i>I</i> From	ATTENDANCE To	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	RECEIVED
ELEMENTARY		y Montessori	N/A		1 06 1998	26 04 2004	N/A	2007	VALEDICTO RIAN

ELEMENTART	Foundation Inc.	IW71	1 00 1990	20 04 2004	IN/A	2004	RIAN	
SECONDARY	HOLY INFANT ACADEMY	N/A	6 06 2004	20 04 2008	N/A	2008	TOP 9	
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
COLLEGE	DE LA SALLE LIPA	AB-COMMUNICATION	15 06 2008	12 04 2013	N/A	2013	N/A	
GRADUATE STUDIES	MANUEL L. QUEZON UNIVERSITY	MASTER'S IN BUSINESS ADMINISTRATION	11 08 2018	2 01 2021	36 UNITS	N/A	N/A	
GRADUATE STUDIES	MANUEL L. QUEZON UNIVERSITY Doctor of Philosophy in Business Administration		4 03 2021	Present	12 UNITS	N/A	N/A	
(Continue on separate sheet if necessary)								
SIGNATURE	U. Luti			TE	Sej	ptember 21, 202	1	

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IV. CIVIL SERVICE ELIGIBILITY									
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE			RATING	DATE OF EXAMINATION /	PLACE OF EXAMINA			LICENSE (if applicable)	
BA		ITY / DRIVER'S LICENSE	(If Applicable)	CONFERMENT				NUMBER	Date of Validity
Career Ser	vice Profess	sional	81.81%	10 13 2013	Batangas National High School		191153	11/26/13	
			(Со	ntinue on separate sheel	t if necessarv)				
	XPERIENCE								
	ate employme. ISIVE DATES	nt. Start from your recent	work) Descriptior	n of duties should be	e indicated in the attached	Work Exper	ience sheet. SALARY/ JOB/ PAY		
	n/dd/yyyy)	POSITION TI (Write in full/Do not			ENCY / OFFICE / COMPANY II/Do not abbreviate)	MONTHLY SALARY	GRADE (if applicable)& STEP	STATUS OF APPOINTMENT	GOV'T SERVICE
From	То		addreviale)			UNLANT	(Format "00-0")/ INCREMENT		(Y/ N)
5 02 2017	PRESENT	INFORMATION OFFICER	I		ON AND MEDIA RELATIONS CE OF THE OMBUDSMAN	30000.00	SG-11/Step 2	PLANTILLA	Y
01/01/2014	04/30/2017	PROMO PRODUCER		INTEGRATED SPORTS GR COMMUNICATIONS MANA	OUP / CREATIVE GEMENT / ABS-CBN CORP.	12,000.00	N/A	TALENT	NO
02/01/2014	1/31/2016	PROMO PRODUCER		BALLS CHANNEL / INC. / ABS-CBN CO		10,000.00	N/A	CONSULTANT	NO
10/1/2013	12/31/2013	PROMO SPECIALIST		CREATIVES-ON-AI	R / STUDIO 23 INC. / ABS-	10,000.00	N/A	CONTRACTUAL	NO
				CBN CORP.					
				1					

	(Continue on separate sheet if necessary)							
SIGNATURE		U.L.tuti		DATE		September 21, 2	2021	
						â	C FORM 212 (Davide and 2)	

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VI. VOLUNTARY WORK OR INVOLVEMENT I	N CIVIC / NON-GOVERNMENT	/ PEOPLE / V	OI UNTARY (RGANIZATIC)N/S		
29. NAME & ADDRESS OF ORGANIZATION			INCLUSIVE DATES				
(Write in full)			d/yyyy) To	NUMBER OF HOURS		POSITION / NATURE OF WORK	
iNON Technologies (ISDApp mobile application)			01 2018 Present N/A Community R		Community Rel	ations Manager / R&D for mobile app	
VII. LEARNING AND DEVELOPMENT (L&D) I (Start from the most recent L&D/training program and include				of/Evocutivo/Meno	aerial positions)		
(Start from the most recent L&D/training program and include	only the relevant L&D/training taken for t	T	DATES OF		Type of LD		
30. TITLE OF LEARNING AND DEVELOPMENT INTER (Write in full)	RVENTIONS/TRAINING PROGRAMS		DANCE d/yyyy)	NUMBER OF HOURS	(Managerial/ Supervisory/	CONDUCTED/ SPONSORED BY (Write in full)	
		From	То		Technical/etc)		
Manager's Role in Capacity Building		8 10 2021	08/24/2021	14.0	Managerial	Civil Service Commission - Civil Service Institute	
Leadership in the Digital Era		5 10 2021	05/26/2021	14.0	Managerial	Civil Service Commission - Civil Service Institute	
Developmental Conversation for Leaders		5 04 2021	05/28/2021	24.0	Managerial	Civil Service Commission - Civil Service Institute	
Public Service Values in Times of Adversities		5 11 2021	05 27 2021	14.0	Managerial	Civil Service Commission - Civil Service Institute	
Emotional Intelligence and Leadership		7 14 2021	07/28/2021	13.0	Managerial	Civil Service Commission - Civil Service Institute	
Digital Leadersip: Nurturing a Tech-Savvy Culture		06/25/2021	06/25/2021	8.0	Managerial	Civil Service Commission - Civil Service Institute	
Gender, Diversity, and Social inclusion		4 12 2021	04/22/2021	11.0	Managerial	Civil Service Commission - Civil Service Institute	
PRIME-HRM Level 2 for Performance Management		06 08 2021	06/29/2021	25	Managerial	Civil Service Commission - Civil Service Institute	
PRIME-HRM Level 2 for Recruitment, Selection and Pla	acement	06 07 2021	06/28/2021	25	Managerial	Civil Service Commission - Civil Service Institute	
PRIME-HRM Level 2 for Learning and Development Pro	DCess	07 06 2021	07/27/2021	24	Managerial	Civil Service Commission - Civil Service Institute	
PRIME-HRM Level 2 for Rewards and Recognition		08 03 2021	08/25/2021	19	Managerial	Civil Service Commission - Civil Service Institute	
Online Learning: Facilitating Learning Through Techno		08 11 2021	08/27/2021	19	Managerial	Civil Service Commission - Civil Service Institute	
Kwentong Lingkod Bayani Patriotism, Integrity, Excelle Service	ence, and Spirituality in Public	06 04 2021	09 03 2021	4	Managerial	Civil Service Commission - Civil Service Institute	
Writing Workshop on How to Craft your Character		04 25 2021	04 25 2021	8	Technical	Ricky Lee - Pelikulove	
Effective Communication: Writing, Design, and Presen	tation	04/19/2021	07/30/2021	60.0	Technical	Stanford University - Coursera	
Exercising Leadership: Foundational Principles		03 08 2021	06/26/2021	12	Technical	Harvard University - EdX	
Organizational Analysis		03/23/2021	04/04/2021	25	Technical	Stanford University - Coursera	
From Poverty to Prosperity: Understanding Economic	Development	04/08/2021	04/27/2021	12	Technical	University of Oxford - EdX	
Financial Markets		03/23/2021	04/07/2021	33	Technical	Yale University - Coursera	
Chinese for Beginners		05/13/2021	06/04/2021	21	Technical	Peking University - Coursera	
Peopletech -Teching up the Workforce of the Future		09 25 2020	09 25 2020	8.0	Technical	UBP Xcellerator	
Measuring Mental Health and Well-being During the Pa	Indemic	04/30/2021	04/30/2021	4.0	Technical	Department of Science and Technology	
Media Relations with Media Tour		05 17 2018	05 18 2018	16.0	Technical	Asian Institute of Journalism and Communication	
News and Feature Writing		4 10 2018	4 11 2018	16.0	Technical	Asian Institute of Journalism and Communication	
Kabataan: Moment Mo na Magpaandar/Lean Six Sigma	White Belt	05/07/2021	05/07/2021	7	Technical	Social Development Institute - National Youth Commission	
Integrity and Anti-Corruption Initiatives in Changing Ti	mes	11 20 2017	11 20 2017	8.0	Technical	OFFICE OF THE OMBUDSMAN	
7th ICCS Convention on Media Communication		11 20 2011	11 26 2011	48	Technical	University of Hong Kong	
Film Workshop		03 01 2011	04 20 2011	40	Technical	Director Gabby Fernandez	
Adobe Photoshop Workshop		02 02 2014	02 02 2014	8	Technical	College of Arts and Technology	
Video Editing Workshop		01 26 2014	01 26 2014	8	Technical	College of Arts and Technology	
Marketing Power Conference		09/12/2011	09/12/2011	8	Technical	Mr. Eugenio "Boy" R. Abunda	
Values Enrichment Seminar		10 12 2017	10 13 2017	16.0	Technical	OFFICE OF THE OMBUDSMAN	
VIII. OTHER INFORMATION							
31. SPECIAL SKILLS and HOBBIES	32. NON	-ACADEMIC DISTIN	NCTIONS / RECOG	NITION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
Writing	Member of the iNON technologi	ies who develo	ped the mobile			iNON Technologies	
Video Production and Editing	NASA Space Apps Challen	ge 2018 in the	International G	alactic Impact	Category		
Public Relations							
Marketing							
Advertising							
Photo Editing							
Social Media Management	\ . · · ·						
SIGNATURE	X.L	Au		Di	A <i>TE</i>	September 21, 2021 CS FORM 212 (Revised 2017), Page 3 of 4	
						03 1 UNIVIZ 12 (REVISEU 2017), Page 3 01 4	

^{34.} Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate Bureau or Department where you will be apppointed, a. within the third degree?	□ YES				
b. within the fourth degree (for Local Government Unit - Car		☑ NO ☑ NO S:			
35. a. Have you ever been found guilty of any administrative off	ense?	☐ YES If YES, give detail	☑ NO IS:		
b. Have you been criminally charged before any court?		☐ YES If YES, give detail Date Filed: Status of Case/s:	I NO S:		
36. Have you ever been convicted of any crime or violation of a by any court or tribunal?	ny law, decree, ordinance or regulation	☐ YES If YES, give detail	☑ NO IS:		
37. Have you ever been separated from the service in any of th retirement, dropped from the rolls, dismissal, termination, er out (abolition) in the public or private sector?	nd of term, finished contract or phased	✓ YES If YES, give detail End of contra	□ NO s: act		
38. a. Have you ever been a candidate in a national or local ele Barangay election)?	ction held within the last year (except	☐ YES If YES, give deta	☑ NO ils:		
 b. Have you resigned from the government service during the election to promote/actively campaign for a national or local 		☐ YES If YES, give deta	☑ NO ils:		
39. Have you acquired the status of an immigrant or permanent	resident of another country?	YES			
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mar					
7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972).a. Are you a member of any indigenous group?		☐ YES If YES, please specif	I NO		
b. Are you a person with disability?		If YES ✓ NO If YES, please specify ID No:			
c. Are you a solo parent?		☐ YES If YES, please specif	✓ NO		
41. REFERENCES (Person not related by consanguinity or affinity to applican	t /appointee)				
NAME	ADDRESS	TEL. NO.			
JERRY ROSETE	MANILA	9178066708			
JEDDAH LEGASPI	MANILA	9178114053	To To		
ARCHIMEDES ASIS	MANILA	9778136688			
42. I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertine Philippines. I authorize the agency head/authorized repres I agree that any misrepresentation made in this doct administrative/criminal case/s against me.	ent laws, rules and regulations of the lesentative to verify/validate the contents	Republic of the stated herein.			
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: DRIVER'S LICENSE					
ID/License/Passport No.: N02-16-033719	сх)				
Date/Place of Issuance: LTO EAST AVENUE, QUEZON CITY September 21, 2021 Date Accomplished Right Th					
SUBSCRIBED AND SWORN to before me this	, affiant exhibit	ing his/her validly issued	d government ID as indicated above.		
	Person Administering Oat	h			

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- Duration: January 1, 2014 April 30, 2017
- Position: Promo Producer
- Name of Office/Unit: Integrated Sports Group, Creative Communications Management
- Immediate Supervisor: Elirose Borja
- Name of Agency/Organization and Location: ABS-CBN
 - List of Accomplishments and Contributions (if any)
 - Contributed to the success of ABS-CBN Sports+Action Channel as the most watched sports channel in Philippine TV.
 - Summary of Actual Duties
 - Responsible in producing TV and radio promotional plugs for ABS-CBN Sports+Action Channel Programs.

HERLAN CZAR P. LEUTERIO

(Signature over Printed Name of Employee/Applicant)

Date: ____16 Feb 2021_____

- Duration: February 1, 2014 January 31, 2016
- Position: Promo Producer
- Name of Office/Unit: Balls Channel, Creative Programs, Inc.
- Immediate Supervisor: Vincent Valenton
- Name of Agency/Organization and Location: ABS-CBN
 - List of Accomplishments and Contributions (if any)
 - Contributed to the success of Balls Channel in making the feat as the highest rated FIFA World Cup coverage in Philippine TV history.
 - Summary of Actual Duties
 - Responsible in producing TV and radio promotional plugs for Balls Channel Programs mainly the FIFA World Cup event.

R P. LEUTERIO

(Signature over Printed Name of Employee/Applicant)

- Duration: October 1, 2013 December 31, 2013
- Position: Promo Specialist
- Name of Office/Unit: Creatives-on-Air, Studio 23
- Immediate Supervisor: Elirose Borja
- Name of Agency/Organization and Location: ABS-CBN
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Responsible in producing TV and radio promotional plugs for Studio 23 Channel Programs.

HERLAN CZAR P. LEUTERIO

(Signature over Printed Name of Employee/Applicant)

- Duration: January 1, 2014 April 30, 2017
- Position: Promo Producer
- Name of Office/Unit: Integrated Sports Group, Creative Communications Management
- Immediate Supervisor: Elirose Borja
- Name of Agency/Organization and Location: ABS-CBN
 - List of Accomplishments and Contributions (if any)
 - Contributed to the success of ABS-CBN Sports+Action Channel as the most watched sports channel in Philippine TV.
 - Summary of Actual Duties
 - Responsible in producing TV and radio promotional plugs for ABS-CBN Sports+Action Channel Programs.

LEUTERIO HEF

(Signature over Printed Name of Employee/Applicant)

- Duration: February 1, 2014 January 31, 2016
- Position: Promo Producer
- Name of Office/Unit: Balls Channel, Creative Programs, Inc.
- Immediate Supervisor: Vincent Valenton
- Name of Agency/Organization and Location: ABS-CBN
 - List of Accomplishments and Contributions (if any)

. . ..

• Contributed to the success of Balls Channel in making the feat as the highest rated FIFA World Cup coverage in Philippine TV history.

Attachment to CS Form No. 212

• Responsible in producing TV and radio promotional plugs for Balls Channel Programs mainly the FIFA World Cup event.

HERLAN CZAR P. LEUTERIO

(Signature over Printed Name of Employee/Applicant)

- Duration: May 2, 2017 Present
- Position: Information Office I
- Name of Office/Unit: Public Information and Media Relations Bureau
- Immediate Supervisor: Rawnsle Lopez
- Name of Agency/Organization and Location: Office of the Ombudsman
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Writes press releases and create promotional materials to promote the mandate of the office.

AN CZAR P. LEUTERIO

(Signature over Printed Name of Employee/Applicant)