

**MECHANICS FOR THE CONDUCT OF A SERIES OF GAD WEBINARS
ORGANIZED BY DENR GAD OFFICE**

1. The trainings/seminars as follows:
 - 1.1 Training on Gender-responsive Behavior Change to address the Climate Crisis (September 30- October 1, 2021)
 - 1.2 Webinar on Empowering Women and Men on Gender-responsive Climate Change Adaptation and Mitigation (October 5, 2021)
 - 1.3 National Meeting on GAD Knowledge Management System (October 13, 2021)
 - 1.4 National Program Managers Training on Gender and Development (November 3, 2021)

shall be in blended mode of facilitation and participation. DENR Central GAD Office, together with invited resource persons who are experts in their respective fields, shall facilitate.

2. The DENR Regional Offices shall set up the training venue for, preferably, **a face-to-face** conduct of three of the webinars. A meal and two snacks shall be served for at least eight participants for the **September 30-October 1, 2021** training, and for a maximum of 20 participants for the **October 13, 2021** meeting and **November 3, 2021** training, respectively. Food expenses for these are requested to be initially defrayed by the DENR Regional Offices, for later replenishment, when the SAA (Sub-Allotment Advice) has been downloaded from DENR GAD Office to the respective DENR Regional Offices within early October.

DENR Regional Offices shall enjoin the participation online of at least five (5) personnel from each of the CENROs and PENROs within their jurisdictions.

3. For the **October 5, 2021** webinar which is for **Regions 5, 7, 8, 9, 10, 12, 13 and CAR** only as they will have community participants from the identified priority climate vulnerable provinces as listed below, the PENROs which have jurisdictions over the afore-cited provinces are requested to coordinate with the provincial LGUs for the conduct of the activity (training venue, two snacks and one meal ~~and snacks~~, and the preferred participants). The LGU or the PENRO, whichever has the stronger internet connection, shall host the webinar. The PENRO shall be in-charge of one meal and two snacks. Food expenses for these are requested to be initially defrayed by the PENR Offices, for later replenishment, when the SAA (Sub-Allotment Advice) has been downloaded from the DENR GAD Office to the respective PENR offices within early October 2021.

Of the **twenty participants identified from the provinces**, the attendance of the following is preferred:

Province: 2 pax: TWG member of GAD Focal Point System (GFPS); PDRRM Officer
Host Municipality: 2 pax: GADFPS Coordinator; MDRRM Officer
Barangays: 16 pax; at least 5 vulnerable barangays within the host municipality and nearby municipalities, if possible, with the following participants:
 *women barangay officials *youth leaders *women organization
PENR/CENR Offices: PENRO/CENRO, GAD focal, planning officer, secretariat

Priority Climate Vulnerable Provinces

1 ST EIGHT (8) PROVINCES		2 nd NINE (9) PROVINCES		3 rd SEVEN (7) PROVINCES	
Province	Region	Province	Region	Province	Region
1. Sorsogon	V	9. Southern Leyte	VIII	18. Catanduanes	V
2. Masbate	V	10. Eastern Samar	VIII	19. Siquijor	VII
3. Negros Oriental	VII	11. Zamboanga del Norte	IX	20. Northern Samar	VIII
4. Western Samar	VIII	12. Bukidnon	X	21. Apayao	CAR
5. Saranggani	XII	13. North Cotabato	XII	22. Ifugao	CAR
6. Surigao del Norte	XIII	14. Sultan Kudarat	XII	23. Kalinga	CAR
7. Surigao del Sur	XIII	15. Lanao del Sur	BARMM	24. Mt Province	CAR
8. Dinagat Islands	XIII	16. Maguindanao	BARMM		
		17. Sulu	BARMM		

- Please submit activity reports two weeks after with the following contents to gad_denr@yahoo.com: narrative report with photo-documentation (and captions) and attendance sheets showing sex-disaggregated attendees.
- Upload a news item or photo news release about the participation of your Regional Office/PENRO Offices at the DENR website.