

GENERAL GUIDELINES FOR THE CONDUCT OF RCPD

(REGIONAL CONFERENCE FOR PEACE AND DEVELOPMENT)

PHASE 1 OF THE SONA CAMPAIGN PLAN

20 APRIL 2021

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ATTACHMENTS:

- 1) CALENDAR OF RCPD WITH IDENTIFIED PLACES OF EVENTS & VENUE with LIST OF MGCQ AREAS
- 2) TEMPLATE FOR SECTORAL THEMATIC ISSUES
- 3) DIRECTORIES
- 4) TASKING

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PART I PRELIMINARIES

1. **Purpose.** This Guidelines is intended to provide agency members of SUCBEM Cluster of NTF-ELCAC the important operational information for the effective implementation of Phase 1 of the SONA Campaign Plan.

There are three (3) Phases in the implementation of the SONA Campaign Plan. Guidelines for the implementation of Phase 2 and 3 will be issued separately and disseminated subsequent to this issuance.

2. **Overall Reference.** In March 22, 2021, SUCBEM Cluster National Technical Working Group submitted to the Executive Director of NTF-ELCAC an Executive Briefer for the Operationalization of the SUCBEM Cluster SONA Campaign Plan and other activities laying down the rationale, objectives, and design of the SONA Campaign Plan adopted by the Cluster as its Flagship Program.

The calendar of activities and other information mentioned in the Executive Briefer which appear to vary with what is provided for in this Guidelines, is deemed revised, updated or restructured by this Guidelines.

3. **Observance of Health Protocols.** The mobilization of sectoral participants to the RCPD as well as the actual conduct of the activity shall be in keeping with IATF's Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines with Amendments pursuant to IATF Resolution No. 107-A dated 29 March 2021, as well as LGU Ordinances or Executive Orders on Public Health Protocols.

This means that RCPD activities can only be held in places classified as MGCO, provided that participants are limited to 50 percent of the seating or venue capacity, and minimum Public Health Protocols are observed.

4. **Standard of Application.** While Agencies are highly encouraged to observe the specifications herein provided, nothing in this Guidelines is intended to foreclose flexibility in its application when circumstances clearly call for reasonable variations that can be applied without defeating the purpose for which the specification is intended.

5. **Coordination Mechanisms.** This Guidelines is to be officially endorsed by Heads of Agencies to their respective regional and field offices for implementation.

National SUCBEM Cluster members, assisted by their respective TWG representatives, is encouraged to undertake VTC briefing session for its regional officers and focal persons under the JRTF SUCBEM Cluster. For this purpose, the Head of National SUCBEM Cluster Secretariat or representative may be requested for assistance.

Accordingly, the JRTF SUCBEM Cluster is expected to set the coordination meeting of its Cluster members to consolidate the internal preparations made by each agency for the simultaneous conduct of the RCPD on the designated dates as provided in the Calendar of Activities attached to this Guidelines.

Owing to the proximity of the date of the SONA, and the activities following the RCPD as reflected in the SUCBEM SONA Campaign Plan, the designated dates for RCPD for each region are highly suggested to be observed conscientiously.

PART II

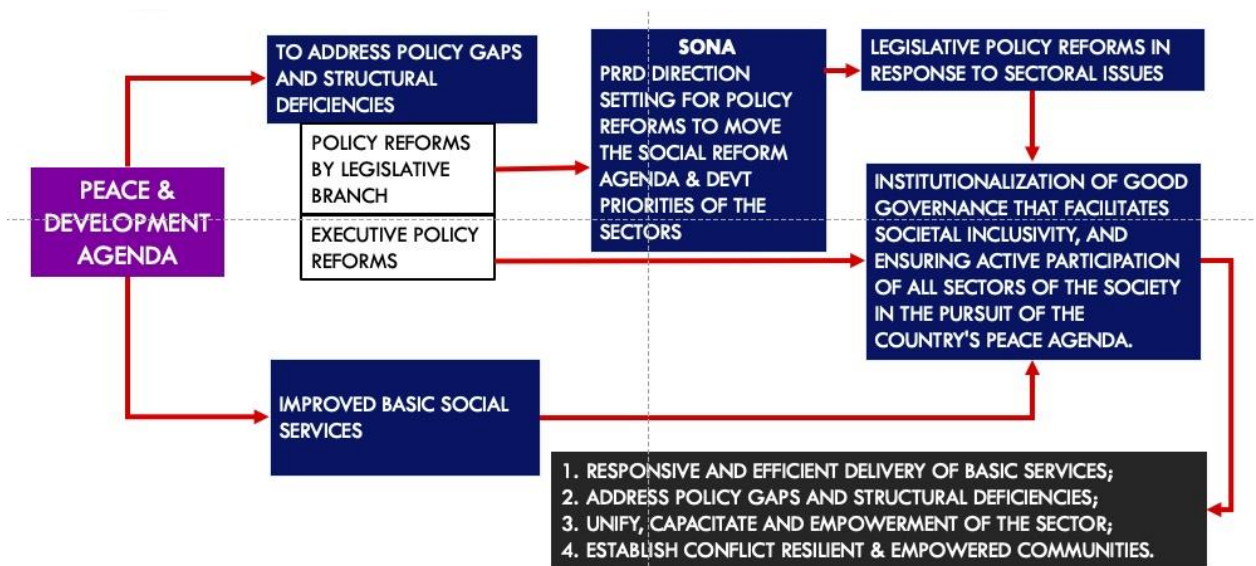
THE SONA CAMPAIGN PLAN

1. **Objectives of the SONA Campaign Plan.** The Campaign Plan aims to:
 - a. Provide a platform for advocacy of legitimate sectoral issues and concerns, validate governance and development gaps of communities, and identify needed government interventions to address them;
 - b. Formulation of a Peace and Development Agenda for the sectors within the framework of the Constitution, National Unity, and inclusive and sustainable development;
 - c. Provide an avenue for the sectors to engage the President in a pre-SONA multisectoral national assembly to lobby inclusion into the SONA of the sector's social reform agenda;
 - d. For agencies with sectoral mandates to regain its role as the champion for the protection and promotion of peoples' rights and welfare.
2. **Framework & Perspective Of The SONA Campaign Plan.** The campaign plan, through series of consultations with community leaders and members of the basic sector, aims to formulate a peace and development agenda. The peace and

development agenda is intended to be used as reference for the formulation of policy recommendations in addressing gaps in governance. Member agencies of the cluster – as agencies that directly cater to sectoral clientele – are expected to converge in the provision of possible remedies to these policy gaps at the departmental level.

Policy gaps that could not be addressed at the departmental level, convergences, and direct identification and delivery of basic services (especially policy gaps that cut across departmental mandates) shall be processed in a national level peace and development conference to be submitted to the Office of the President prior to the SONA. The formulation of a national peace and development agenda shall be the focal point of a national-level conference, where the President and Cabinet Secretaries are provided an avenue to dialogue with sectoral leaders and ultimately provide responses to the submitted agenda. The multi-sectoral national peace and development conference shall serve as the phase 3 of the SONA Campaign plan.

The national agenda is proposed to be a part of the President's speech during the SONA proper as a way to derive buy-in from the Legislative branch in addressing abovementioned policy gaps. The series of consultations shall also provide a venue in the identification and training of sectoral talking heads that could be a part of the NTF70's operationalization of strategic communication and public relations initiative to combat the lies of the front organization of communist terrorist groups. These community leaders as sectoral talking heads possess the most credibility in repudiating the anti-government propaganda of CPP-affiliated organization.



6. The Three Phases of the SONA Campaign Plan.

PHASE 1 (APR-MAY)	SIMULTANEOUS REGIONAL SECTORAL CONFERENCE FOR PEACE & DEVELOPMENT
PHASE 2 (JUNE)	PREPARATORY WORK FOR THE FORMULATION OF PEACE AND DEVELOPMENT AGENDA
PHASE 3 (JULY)	NATIONAL MULTI-SECTORAL PEOPLES ASSEMBLY (NAMUSPA) AND SONA PROPER

PART III

CONCEPT OF THE REGIONAL CONFERENCE FOR PEACE AND DEVELOPMENT (RCPD) AS SUCBEM PLATFORM

1. **Brief Description.** Phase 1 of the overall installment of the SUCBEM cluster SONA Campaign Plan is the Regional Conference on Peace and Development (RCPD). This Phase aims to harvest expression of solidarity among line agencies and sectors and to introduce to the sectoral participants their role as political leaders and program bearers in their local community.

At the core of the SONA Campaign Plan implementation is the formation of Regional Level multisectoral assembly with the aim to ratify and formalize the submission of a regional peace and development agenda. The regional peace and development agenda engages representatives of various government instrumentalities in an effort to streamline and harmonize the delivery of basic social services to the people in the regional level. The regional peace and development agenda shall be the formalization of both territorial and sectoral agendas in a particular region.

2. **The Concept of RCPD Consultative Platform.** Other than the usual Consultative platform of Agency PPAs, the RCPD is a consultative platform of SUCBEM Cluster of NTF-ELCAC will also highlight discussions along the following areas:
 - a. **RCPD as Platform to Validate Perceived Policy Gaps.** The RCPD sectoral consultation aims to surface perceived policy gaps at the local level in order to process an output that could be streamlined to form part of the peace and development agenda of the sector during the Phase 2 and 3 implementation of

the campaign plan. It will also discuss ways and means to institutionalize mechanisms of sectoral engagement that would address sectoral concerns that will require certain policy reforms.

- b. **RCPD as Platform for Sectoral Organizing Strategy.** More than the regular consultative platforms for programs and services of NGAs, the RCPD will introduce an organizing strategy that can provide an output anchored on the dissected critical analysis of social concerns and relevant issues confronting each sector. With this, structural reforms are identified and developed from the grassroots level. The SUCBEM Cluster sees this as an effective countering tool for CTGs' propaganda-agitation and IPO work since it targets the issues exploited and used by CTGs to recruit.
- c. **RCPD as Platform for Grassroots Formulation of Social Reform Agenda.** The peace and development agenda crafted from RCPD outputs and the identified sectoral specific strategies will form part of the Social Reform Agenda of the basic Sectors. This will be the core function of the 2nd and 3rd Phase of the Campaign Plan. The final output will then be proposed to be part of the President's State of the Nation Address comes 3rd Monday of July this year. This intends to derive prioritization from the Legislative body catalytic deliberation of the abovementioned policy gaps.
- d. **RCPD as Platform for Sectoral Building Role of NGAs.** National Government Agencies need to have a unifying organizing approach in making the basic sectors resilient from propaganda and recruitment of CTGs. To ensure the fruition of the formulated strategy, inter-agency implementation of comprehensive social reform programs need to be duly monitored and assessed. Through the mandate institutionalized by EO 70, a platform for the convergence functions of agencies shall be operationalized. This aims to mainstream the sectoral building role of NGAs including the existing national, regional, and provincial sectoral formations in conducting tasks and responsibilities that help the NTF-ELCAC advocacy.

PART IV

STRATEGY FOR ORGANIZING THE RCPD ACTIVITY

1. **Pre-identification of Thematic Sectoral Issues & Agency Action Plan for the Sector Prior to RCPD.**

Prior to conduct of the RCPD, the following are the two main inputs expected from Sectoral Agencies for the RCPD:

- a) Input on pre-identified thematic issues affecting the sector and current efforts of the agency to address it, with proposed measures to address policy or structural gaps attending the issue, if such is the case;
- b) The input is proposed to be interspersed or blended with significant Regional Agency Action Plan on how the agency intends to ensure continuity in the delivery of basic social services for the sector in the face of the current situation. This is intended to help the sector withstand the difficulties of the pandemic, mitigate socio-economic impact, and gain more positive outlook from government's response to the pandemic, as well as make the sector more resilient from political agitations;

These agency inputs, together with the recommendation from the sector, are to be harvested to form part of the peace & development agenda for the sector. To facilitate the proceedings during the RCPD, attached into this Guideline is an indicative template to be used by the Agencies for this purpose.

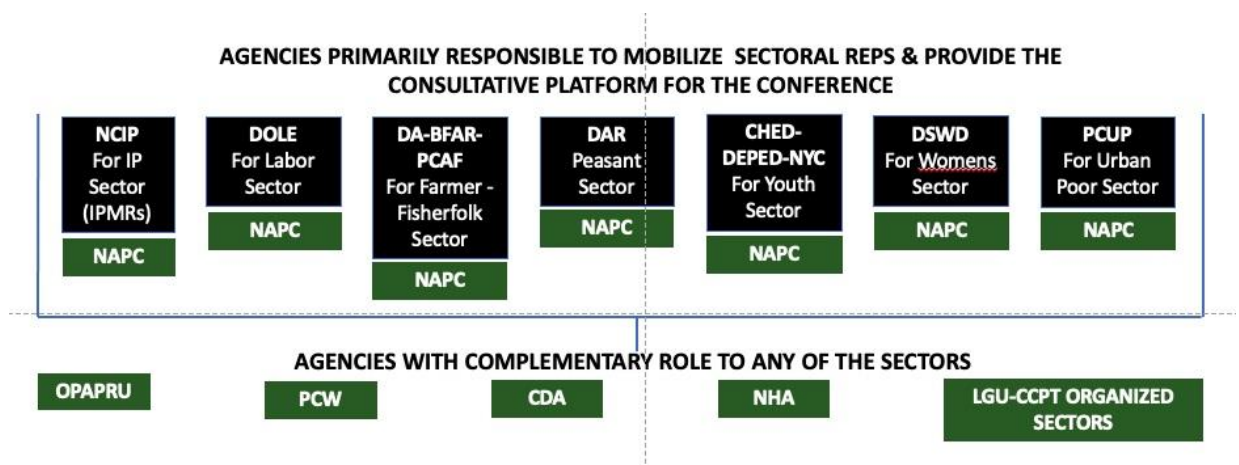
2. **Duration.** The RCPD will run as a three-day activity. Indicative Program are provided in this Guidelines for Day 1 and Day 2. Day Zero is earmarked for final briefing & preparations of participating agencies.

3. **Classification of Agencies.**

Agency members of SUCBEM Cluster are classified into two as follows:

- i. Agencies with specific mandated sector are primarily responsible to mobilize their respective sectoral representatives and to provide the consultative platform for the RCPD;
- ii. Agencies with no specific mandated sectoral clientele but with PPAs that serves one or more sectors need not provide a consultative platform for the RCPD, but can mobilize sectoral representatives coming from their PPAs to attend the consultative platform provided above by Sectoral Agencies;

4. **Agencies to Provide the Consultative Platform for RCPD**



NOTE: In view PCUP's on-going preparations for the conduct of Municipal, District & Provincial Consultations to draft their National Action Plan for the Urban Poor, PCUP will no longer be holding their consultative platform for the RCPD, but will be presenting their NAP output during the conduct of the 2nd and 3rd Phase.

5. **Suggested Number of Participants.** Invitation & confirmation of participants should include compliance of border protocols. The number of participants for RCPD is hereby specified as follows:

For Day 1 – 50 Participants per Sector per Consultative Platform of each of the Primary Agencies as illustrated above can participate through physical attendance; They should be representative of an organized sectoral organization, association, or community.

Agencies with complementary role can send their participants in close coordination with the primary agencies responsible for the sector that their participant belongs.

The primary agency concerned will be responsible in determining the number of allocation for participants coming from complementary agencies.

For Day 2 – From the original 50 participants from the 1st day, only 10 Participants will remain to continue to participate through physical attendance. They will be chosen by the 50 participants amongst themselves. The rest can continue to participate only through VTC that the organizers of the consultative platform will have to set up.

The 2nd Day of RCPD is already a multi-sectoral consultative platform with all agencies on-board. The 10 participants selected

from each of the sectoral consultative platform will be the group that will be convened for the 2nd Day of RCPD.

6. Provision of Logistical Requirements.

- a. **Venue for DAY 1** – Each of the primary Agencies will provide for their respective venues (except for PCUP) that can accommodate 50 target participants and more or less 20 individuals as representatives of the Host Agencies, Facilitators, Documenters, Servers and Technical Operators.
- b. **Venue for DAY 2** – CHED will provide assistance in linking with SUCs that can provide the venue for DAY 2. If the venue from SUCs in the area identified for RCPD is not available, the JRTF SUCBEM Cluster will have to jointly look for an alternative venue within the same area (City/municipality), or in some other area within the Region if venue could not be secured therein. The venue should be able to accommodate 60 participants (10 selected participants from 6 Consultative Platforms of Primary Agencies during DAY 1, excluding PCUP), and more or less 30 individuals as representatives of the different Agencies, Facilitators, Documenters and Technical. Following Public Health Protocol in MGCQ areas (50% seating or venue capacity), the venue should be able to accommodate a minimum of 90 individuals to a maximum of 140.
- c. **Location of Venues** - Venue for DAY 1 should be located in the same city, or municipality where the venue for DAY 2 is to be held.
- d. **Food & Snacks for DAY 1** – Each Agency, whether primary or complementary, will be responsible in the provision of food & snacks of their participants for DAY 1.
- e. **Food & Snack for DAY 2** – The LGU where the RCPD is to be held will be requested to provide food and snacks for DAY 2. JRTF is expected to take the initiative of requesting LGU support for this purpose.
- f. **Accommodation & Transportation** - Each Agency, whether primary or complementary, will be responsible for the accommodation & transportation of their respective participants.
- g. **Conference Kits** – Each Agency is encouraged to provide their participants with relevant IEC Materials as part of the Conference Kits.

7. **Regional SUCBEM Cluster Coordination Meeting.** The convergent and collaborative character of conducting the RCPD necessarily requires a coordination meeting between members of the Regional SUCBEM Cluster, to include representative from the Regional StratCom Cluster & representative from Regional PLEDs Cluster to ensure that necessary preparations are properly coordinated and secured.

In the coordination meeting, Agency representatives are expected to determine the allowable number of participants in physical attendance without violating the restrictions for mass gathering, and strict observance of minimum public health standards such as the wearing of masks and face shields, hand sanitizers, and the maintenance of social distancing, as well as cross-border protocols of LGUs.

A combination of physical and virtual RCPD is suggested in cases where the number of participants as provided in par. 5 above cannot be had without violating the restriction for mass gathering in relation to the capacity of the venue secured for the activity.

The Regional StratCom representative shall be invited to the coordination meeting for them to plan their coverage of the event, and in providing NTF-ELCAC Audio-Visual Productions that can be viewed by the participants, as well as facilitate the conduct of the press conference at the end of DAY 2.

The Regional PLEDs representative will also be invited into the coordination meeting for security matters.

8. **Calendar of RCPD with Identified Places of Events & Venue with List of MGCO Areas**

(Please refer to attached document)

PART V

RCPD PROGRAM DESIGN

9. **RCPD Objectives & Expected Output.** In addition to expected outputs from agency inputs stated in Part IV, paragraph 1, inputs coming from the National Anti-Poverty Commission (NAPC) is also expected to generate the following output:
 - a. Conduct sectoral deliberation addressing existent programs and service interventions in the local area;

- b. Formulate a sector specific organizing strategy within the framework of peace and development agenda;
- c. Explicate and expound the role of sectoral participants as local community actors, and program bearers in their area of responsibility;
- d. Regain the role of line agencies at the regional and national level as the champion for the protection and promotion of peoples' rights and welfare;

In sum, the sectoral consultation aims to produce a framework strategy that targets sector specific and territorial issues through repackaging of the crafted social preparation strategy of government agencies.

More than the regular consultative platforms for programs and services delivered by NGAs, the strategy provides an output anchored on the dissected critical analysis of social concerns and relevant issues confronting each sector.

With this, structural reforms are identified and developed from the grassroots level. The SUCBEM Cluster sees this as an effective countering tool for CTGs' propaganda-agitation and IPO work since it targets the issues exploited and used by CTGs to recruit.

PART VI INDICATIVE PROGRAM

FOR DAY 1

Time	Activity	Facilitator
8:00AM – 8:30AM	Registration	Secretariat
8:30AM – 8:45AM	Preliminaries	Secretariat
8:45AM – 9:00AM	Welcoming remarks	CORDS thru TVC or LCE in attendance
9:00AM – 9:15AM	Direction Setting	Secretariat
9:15AM – 9:45AM	Peace and Development Orientation	NAPC
9:45AM – 10:00AM	NAP Against COVID-19	NTF-Against Covid-19 c/o OPAPRU
10:00AM – 11:00AM	Discussion on Sector Specific & Territorial Issues	1) Primary Agency for the Sector

11:00AM – 12:00NN	Sector Specific Organizing Strategy	2) NAPC (REGL ROADMAPS) NAPC (Validation & Consultation of the Unified Organizing Strategy as output of FGDs)
12:00NN – 1:00PM	LUNCH	-
1:00PM – 2:00PM	Agency Response to Thematic Issues	Agency responsible for the sector
2:00PM – 3:00PM	OPEN FORUM	-
3:00PM – 3:15PM	PM SNACK	-
3:15PM – 4:15 PM	Discussion & Proposals for Sectoral Peace & Development Agenda	1) Primary Agency for the Sector & NAPC
4:15PM – 4:30PM	Selection of 10 Representatives for DAY2 Multi-sectoral RCPD	Primary Agency for the Sector
4:30PM – 5:00PM	CLOSING REMARKS (Synthesis and ways forward)	-

FOR DAY 2

Time	Activity	Facilitator
7:30 AM – 8:00 AM	Preliminaries	Secretariat
8:00 AM – 8:45 AM	Opening Remarks	CORDS thru TVC or LCE in attendance
8:45AM -9:15 AM	Presentation on How CTG Exploit the Sectors	Natl Strategic Support Research Group
9:15 AM – 10:00 AM	SUCBEM Campaign Plan	NTF Secretariat
10:00AM – 10:15AM	SNACKS	
10:15AM-12:00AM	Reporting of Sectoral Proposals for Regional Peace & Devt Agenda	6 Sector Representatives
12:00PM-12:30PM	Lunch Break	
12:30PM-1:30PM	Continuation of Reporting of Sectoral Proposals for Regional Peace & Devt Agenda	Sector Representatives
1:30 AM – 2:30 PM	Organizing and Development Framework	NAPC
2:30 PM – 3:30 PM	Plenary	-
3:30 PM – 4:00 PM	Ceremonial Signing of Regional Manifesto in support of the Region's Peace and Development Agenda	
4:00 PM – 5:00 PM	Press Conference and Closing Remarks	-

PART VII

POST ACTIVITIES

1. Output of the Regional Consultation will be consolidated by RTF-SUCBEM headed by DILG Regional Representatives.
2. The output of RTF will be consolidated by National TWG of SUCBEM. The output of this will be the 1st Draft of the National Peace & Development Agenda.
3. The output of by National TWG of SUCBEM will be considered for concurrence by the Heads of Agencies concerned. The output will be the final National Peace & Development Agenda.
4. Concurrence and approval by SUCBEM *en banc*.
5. Endorsement by the Vice Chair for the President with recommendation that it be included in the SONA Agenda.