

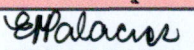
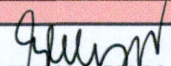
INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, Andrew E. Aldovino, Credit Officer of DENR-PENRO Boac, Marinduque commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to December 2021.

ANDREW E. ALDOVINO

Ratee

Date: April 5, 2021

Reviewed by  EDEN P. PALACIOS Administrative Officer IV	Date April 5, 2021	Approved by  GEMMA P. DELOS REYES Officer-In-Charge, Management Services Division	Date April 5, 2021				
Outputs/MFOs/PAPs	Success Indicators (Targets + Measures)	Actual Accomplishments	Rating				Remarks
			Q ¹	E ²	T ³	A ⁴	
A.01.a General Administration and Support Services							
1.3 Cashing and Collection							
a. Checks issued/and cancelled (no.)	Preparation of 24 Advice of Checks Issued and Cancelled (ACIC) within 30 minutes upon receipt of checks and post/encode to Land Bank of the Philippines thru eMDS facility (Electronic Modified Disbursement System) for approval with 100% accuracy.						Scope of Coverage: CY 2021 MOVs: List of Advice of Checks and Cancelled (ACIC) Dimension of Measure: Quality & Timeliness
	Encoded/posted Due and Demandable Accounts Payable - Advice to Debit Account within 10 mins. Upon receipt of LDDAP-ADA to Land Bank of the Philippines thru eMDS facility (Electronic Modified Disbursement System) for approval with 100% accuracy.						Scope of Coverage: CY 2021 MOVs: LDDAP-ADA Dimension of Measure: Quality & Timeliness
b. ORs issued (no.)	Preparation of Official Receipt within 10 minutes upon receipt of Order of Payment with 100% accuracy.						Scope of Coverage: CY 2021 MOVs: List of Issued Official Receipt issued Dimension of Measure: Quality & Timeliness
	Preparation of List of Deposited Collections and oncoll deposit slip every week and remit to the Treasury of the Philippines thru Land Bank of the Philippines with 100% accuracy.						Scope of Coverage: CY 2021 MOVs: List of Deposited Collections & Oncoll deposit slip Dimension of Measure: Quality & Timeliness
c. Report Submitted and filled (no.)	Preparation of 12 Report of Collections and Deposits on or before the 10th day of the month with 100% accuracy and submit to the Resident Auditor.						Scope of Coverage: CY 2021 MOVs: Report of Collections and Deposits Dimension of Measure: Quality & Timeliness
	Preparation of 12 Cash Receipts Record on or before 10th day of the month with 100% accuracy and submit to Resident Auditor.						Scope of Coverage: CY 2021 MOVs: Cash Receipts Record Dimension of Measure: Quality & Timeliness
	Preparation of 12 Summary of Report of Collections on or before 10th day of the month with 100% accuracy and submit to Bureau of the Treasury.						Scope of Coverage: CY 2021 MOVs: Summary of Report of Collections Dimension of Measure: Quality & Timeliness
d. Amount of revenues generated/collected (P)	Php 240,000.00 revenues generated/collected with 100% accuracy.						Scope of Coverage: CY 2021 MOVs: Monthly Collection Reports Dimension of Measure: Quality & Timeliness
2. Financial Management Services							
2.1 Accounting							
a. Remittances	12 GSIS remittances prepared and remitted on or before 10th of the following month with 100% accuracy						Scope of Coverage: CY 2021 MOVs: Copy of receipt Dimension of Measure: Quality & Timeliness

Outputs/MFOs/PAPs	Success Indicators (Targets + Measures)	Actual Accomplishments	Rating				Remarks
			Q ¹	E ²	T ³	A ⁴	
3. Implementation of Good Governance	100% SALN submitted to PENRO Personnel Unit based on Section 8 of RA 6731 on February 28, 2021						Scope of Coverage: 2020 SALN MOVs: Accomplished SALN Dimension of Measure: Quality & Timeliness
	100% IPCR commitment based on the approved DPCR submitted to PENRO Personnel Unit by end of April 2021						Scope of Coverage: CY 2021 MOVs: Accomplished IPCR Dimension of Measure: Quality & Timeliness
	100% of documents acted upon - simple documents - 7 working days upon receipt of office - complex documents - 15 working days upon receipt of office						
Final Average Rating:							
Comments and Recommendations for Development Purposes							
Discussed with	Date	Assessed by	Date	Final Rating by		Date	
		I certify that I discussed my assessment of the performance with the employee.					
ANDREW E. ALDOVINO Administrative Officer I		GEMMA P. DELOS REYES Officer-In-Charge, Management Services Division		IMELDA M. DIAZ OIC, PENR Officer			

Legend : 1 - Quantity 2 - Efficiency 3 - Timeliness 4 - Average

Note:

***Qualifying Indicators

**Ranking Indicators

*Other Indicators (Tie Breaker)