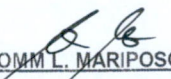
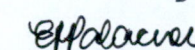
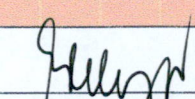


INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, ROMM L. MARIPOSQUE, of the Administration Section, DENR-PENRO Boac, Marinduque, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to December 2021.


ROMM L. MARIPOSQUE
 Administrative Aide IV (Driver)
 (Ratee)
 Date: April 30, 2021

Reviewed by	Date	Approved by	Date	
 <u>EDEN P. PALACIOS</u> Administrative Officer IV (HRMO II)	April 30, 2021	 <u>GEMMA P. DELOS REYES</u> Officer-In-Charge, Management Services Division	April 30, 2021	
			5.0 Outstanding 4.0 - 4.99 Very Satisfactory 3.0 - 2.99 Satisfactory 2.0 - 2.99 Unsatisfactory 1.0 - 1.99 Poor	
Output	Performance Indicator (Target + Measure)	Actual Accomplishments	Rating	Remarks
			Q ¹ E ² T ³ A ⁴	
1.1 General Services Administration				
	Deliver documents to other government agency and or private entity on time upon receipt within the province with 100% accuracy.			
	Clean and maintain service vehicle after using for official business for the period of July - December, 2020			
	Prepare trip tickets as the need arises.			
	Conveyance of personnel as the need arises with approved Trip Tickets.			
General Administration & Support Implementation				
	Submitted SALN to the MSD on or before the end of February 2021			
	Submit IPCR Commitment submitted based on approve SPMS Guidelines submitted to the MSD/ Administrative Section on the prescribed period.			
Final Average Rating				

Output	Performance Indicator (Target + Measure)	Actual Accomplishments	Rating				Remarks
			Q ¹	E ²	T ³	A ⁴	
Comments and Recommendations for Development Purposes							
Discussed with	Date	Assessed by	Date	Final Ranking by		Date	
	April 30, 2021	I certify that I discussed my assessment of the performance with the employee.	April 30, 2021			April 30, 2021	
<u>ROMM L. MARIPOSQUE</u> Administrative Aide IV (Driver)		<u>GEMMA P. DELOS REYES</u> Officer-In-Charge, Management Services Division		<u>IMELDA M. DIAZ</u> OIC - PENR Officer			

Legend : 1 - Quantity 2 - Efficiency 3 - Timeliness 4 - Average