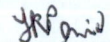
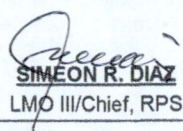
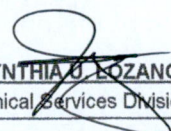


# INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, Lorena R. Pernia, Administrative Aide VI, of DENR-PENRO Boac, Marinduque, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to December 2021.

  
**LORENA R. PERNIA**  
 Administrative Aide VI  
 (Ratee)  
 Date: April 13, 2021

Reviewed by	Date	Approved by	Date	
 <b>SIMEON R. DIAZ</b> LMO III/Chief, RPS	April 13, 2021	 <b>ENGR. CYNTHIA U. LOZANO</b> Chief, Technical Services Division	April 13, 2021	
Output	Performance Indicators (Targets + Measures)	Actual Accomplishments	Rating	Remarks
			Q <sup>1</sup> E <sup>2</sup> T <sup>3</sup> A <sup>4</sup>	
<b>GENERAL ADMINISTRATION AND SUPPORT</b>				
Implementation of Good Governance Condition	100% SALN submitted to PENRO Personnel Unit based on Section 8 of RA 6731 on February 28, 2021			<b>Scope of Coverage:</b> 2020 SALN <b>MOVs:</b> CSC Memorandum 40-1998 <b>Dimensions to Measure:</b> Quality & Timeliness
	100% IPCR Commitment based on the approved DPCR submitted to PENRO Personnel Unit by end of April 2021			<b>Scope of Coverage:</b> CY 2021 <b>MOVs:</b> receiving copy of IPCR <b>Dimensions to Measure:</b> Quality & Timeliness
<b>SUPPORT TO OPERATIONS</b>				
LAND MANAGEMENT SERVICES 1. RESIDENTIAL (R.A. 10023)	Patent Issued (no./has.) = 156 Patents			
	1. 156 RFPAs numbered and submitted to Records Officer within 30 minutes with 97% accuracy.			<b>Scope of Coverage:</b> Residential Free Patent Application <b>MOVs:</b> Carpeta of RFPAs numbered, indexed and verified <b>Dimensions to Measure:</b> Quality & Timeliness
	2. 156 RFPAs transmittal prepared and submitted to Records Officer within 30 minutes with 97% accuracy.			
	3. 156 RFPAs transmitted to Registry of Deeds within 30 minutes with 97% accuracy			<b>Scope of Coverage:</b> Residential Free Patent Application <b>MOVs:</b> Transmittal letter received by the Registry of Deeds <b>Dimensions to Measure:</b> Quality & Timeliness



Output	Performance Indicators (Targets + Measures)	Actual Accomplishments	Rating				Remarks
			Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
2. AGRICULTURAL (C.A. 141)	Patent Issued (no./has.) = 36 Patents						
	1. 36 FPAs numbered and submitted to Records Officer within 30 minutes with 97% accuracy.						<b>Scope of Coverage:</b> Agricultural Free Patent Application <b>MOVs:</b> Carpeta of FPAs numbered, indexed and verified <b>Dimensions to Measure:</b> Quality & Timeliness
	2. 36 FPAs transmittal prepared and submitted to Records Officer within 30 minutes with 97% accuracy.						
	3. 36 FPAs transmitted to Registry of Deeds within 30 minutes with 97% accuracy						<b>Scope of Coverage:</b> Agricultural Free Patent Application <b>MOVs:</b> Transmittal letter received by the Registry of Deeds <b>Dimensions to Measure:</b> Quality & Timeliness
C. SPECIAL PATENT	Patent Issued (no./has.) = 8 Patents						
	1. 8 SPAs numbered and submitted to Records Officer within 30 minutes with 97% accuracy.						<b>Scope of Coverage:</b> Special Patent Application <b>MOVs:</b> Carpeta of SPAs numbered, indexed and verified <b>Dimensions to Measure:</b> Quality & Timeliness
	2. 8 SPAs transmittal prepared and submitted to Records Officer within 30 minutes with 97% accuracy.						
	3. 8 SPAs transmitted to Registry of Deeds within 30 minutes with 97% accuracy						<b>Scope of Coverage:</b> Special Patent Application <b>MOVs:</b> Transmittal letter received by the Registry of Deeds <b>Dimensions to Measure:</b> Quality & Timeliness
D. OTHER ACTIVITIES	1. Encoding in the Allocation Book under The Land Administration and Management Sysyem (LAMS).						<b>Scope of Coverage:</b> Allocation Book <b>Dimensions to Measure:</b> Quality and timeliness
	2. Land Statistical Report prepared and submitted quarterly to the Regional Office.						<b>Scope of Coverage:</b> Land Statistics Report <b>MOVs:</b> Quarterly Reports submitted to RO <b>Dimensions to Measure:</b> Quality & Timeliness
	3. Streamlining Report (SPICS) prepared and submitted quarterly to the Regional Office.						<b>Scope of Coverage:</b> Streamlining Reports <b>MOVs:</b> Quarterly Reports submitted to RO <b>Dimensions to Measure:</b> Quality & Timeliness
	4. Lot status verified						



Output	Performance Indicators (Targets + Measures)	Actual Accomplishments	Rating				Remarks
			Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
Final Average Rating:							
Comments and Recommendations for Development Purposes							
Discussed with	Date	Assessed by	Date	Final Rating		Date	
LORENA R. PERNIA Administrative Aide VI		I certify that I discussed my assessment of the performance with the employee.		SIMEON R. DIAZ LMO III/Chief, RPS			
		SIMEON R. DIAZ LMO III/Chief, RPS					

Note:  
\*\*\* Qualifying Indicators  
\*\* Ranking Indicators  
\* Other Indicators (Tie Breaker)