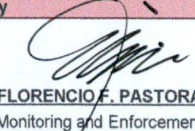



INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, Jonathan L. Telan, of the Technical Services Division, DENR-PENRO Boac, Marinduque, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to December 2021.

Jonathan L. Telan
JONATHAN L. TELAN
 Forest Ranger
 (Ratee)
 Date: April 13, 2021

Reviewed by	Date	Approved by	Date				
 FLORENCIO F. PASTORAL Chief, Monitoring and Enforcement Section	April 13, 2021	 ENGR. CYNTHIA O. LOZANO Chief, Technical Services Division	April 13, 2021				
Output	Performance Indicator (Target + Measure)	Actual Accomplishments	Rating	Remarks			
			Q ¹	E ²	T ³	A ⁴	
GENERAL ADMINISTRATION AND SUPPORT							
Implementation of Good Governance Condition	100% SALN submitted to PENRO Personnel Unit based on Section 8 of RA 6731 on February 28, 2021						Scope of Coverage: 2020 SALN MOVs: CSC Memorandum 40-1998 Dimensions to Measure: Quality & Timeliness
	100% IPCR Commitment based on the approved DPCR submitted to PENRO Personnel Unit by end of April 2021						Scope of Coverage: CY 2021 MOVs: receiving copy of IPCR Dimensions to Measure: Quality & Timeliness
Actions on Documents/Requests	100% documents acted upon with partial minor revision need 3 working days for simple documents and 15 working days for complex documents upon receipt						Scope of Coverage: 100% of the received documents MOVs: Based on Document Tracking System, Logbook, Based on WFP as simple or complex documents Dimensions to Measure: Quality & Timeliness
PERMIT ISSUANCE AND MONITORING OF FOREST RESOURCES USE							
Compliance monitoring of existence agreements and permits	Monitored Special Tree Cutting Permit issued to DPWH						Scope of Coverage: PLTP/STCP holders MOVs: Monitoring reports prepared and submitted to MES Dimensions to Measure: 85% accuracy and submit report with 3 days after travel
	Monitored felled logs turned over by DPWH contractor						Scope of Coverage: Turned over logs by contractor of DPWH MOVs: Reports submitted to MES with 3 days Dimensions to Measure: 85% accuracy and submit report with 3 days after travel
	Inspected and verified Trees applied for Private Land Timber Permit (PLTP) and Certificate of Verification (COV)						Scope of Coverage: PLTP permit MOVs: Reports submitted to MES with 3 days Dimensions to Measure: 85% accuracy and submit report with 3 days after travel

Output	Performance Indicator (Target + Measure)	Actual Accomplishments	Rating				Remarks
			Q ¹	E ²	T ³	A ⁴	
Compliance Monitoring of tenure or permit	No. of tenure/permit holders monitored with recommendation endorsed to Regional Office for action (no.)						Scope of Coverage: 15 tenurial instrument holders MOVs: Monitoring Report with Geotag Photos Dimensions to Measure: 80% accuracy within 5 working days of report preparation and submission
Assessment of CSCs (devolved CSCs) including expired, expiring, outside CBFMA	CSC assessed with report submitted to Regional Office indicating categorical recommendation (renewal/cancellation for re-evaluation)						Scope of Coverage: 250 CSC holders 100% monitored MOVs: Monitoring Report with Geotag Photos and duly filled up individual CSC form Dimensions to Measure: 80% accuracy within 5 working days of report preparation and submission
Surveillance patrolling monitoring and detection of illegal forest activities	Illegal forest products detected apprehended reported						Scope of Coverage: Undocumented Forest Products MOVs: Reports submitted to MES with Apprehending spot report Dimensions to Measure: 85% accuracy with 48 hours
Other Activities	Scaled Turned over lumber to DENR PENRO Office						Scope of Coverage: CY 2021 MOVs: Reports submitted to MES Dimensions to Measure: Quality & Timeliness
	Encoded apprehension documents of forest products						Scope of Coverage: CY 2021 MOVs: Reports submitted to MES Dimensions to Measure: Quality & Timeliness
	Monitored (8) SIFMA tenurial instrument holders as target activities for C.Y. 2021						Scope of Coverage: CY 2021 MOVs: Receiving copy of report by SIFMA Dimensions to Measure: Quality & Timeliness
	Monitored of Forest Land Use Agreement for Tourism (FLAgT) for C.Y. 2021						Scope of Coverage: CY 2021 MOVs: Receiving copy of report by FLAgT Dimensions to Measure: Quality & Timeliness
	Inspected and investigated Alleged illegal quarrying						Scope of Coverage: CY 2021 MOVs: Receiving copy of report by MGB Dimensions to Measure: Quality & Timeliness
Final Average Rating							
Comments and Recommendations for Development Purposes							

Output	Performance Indicator (Target + Measure)	Actual Accomplishments	Rating				Remarks
			Q ¹	E ²	T ³	A ⁴	
Discussed with	Date	Assessed by	Date		Final Ranking by		Date
		I certify that I discussed my assessment of the performance with the employee.					
<u>JONATHAN L. TELAN</u>		<u>ENGR. CYNTHIA U. LOZANO</u>			<u>IMELDA M. DIAZ</u>		
Forest Ranger		Chief, Technical Services Division			Officer-In-Charge, PENR Officer		

Legend : 1 - Quantity 2 - Efficiency 3 - Timeliness 4 - Average

Legend : 1 - Quantity 2 - Efficiency 3 - Timeliness 4 - Average