

OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR)

I, Florencio F. Pastoral, Chief, Monitoring and Enforcement Section, DENR-PENRO Boac, Marinduque, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to December 2021.

FLORENCIO F. PASTORAL

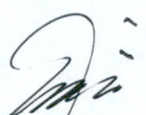
Forester III

(Ratee)

Date: April 13, 2021

Reviewed by	Date	Approved by	Date				
<div>CYNTHIA P. LOZANO Chief, Technical Services Division</div>	April 13, 2021	<div>CYNTHIA P. LOZANO Chief, Technical Services Division</div>	April 13, 2021				
Output	Performance Indicators (Targets + Measures)	Actual Accomplishments	Rating				Remarks
			Q ¹	E ²	T ³	A ⁴	
GENERAL ADMINISTRATION AND SUPPORT							
Implementation of Good Governance Condition	100% SALN submitted to PENRO Personnel Unit based on Section 8 of RA 6731 on February 28, 2021						Scope of Coverage: 2020 SALN MOVs: CSC Memorandum 40-1998 Dimensions to Measure: Quality & Timeliness
	100% IPCR Commitment based on the approved DPCR submitted to PENRO Personnel Unit by end of April 2021						Scope of Coverage: CY 2021 MOVs: receiving copy of IPCR Dimensions to Measure: Quality & Timeliness
Actions on Documents/Requests	100% documents acted upon with partial minor revision need 3 working days for simple documents and 15 working days for complex documents upon receipt						Scope of Coverage: 100% of the received documents MOVs: Based on Document Tracking System, Logbook, Based on WFP as simple or complex documents Dimensions to Measure: Quality & Timeliness
FOREST PROTECTION PROGRAM							
Provision of full logistic and material support that are essential in forest law enforcement							
Procurement of GPS with camera and geotagging capability	1. Purchase Request for approval of PENRO prepared and submitted 2. Equipment/gadgets thru PHILGEPS procured (included in this are procurement processess) 3. Payment for procured equipment/gadgets prepared and submitted						Scope of Coverage: 1 unit GPS procured CY2021 MOVs: PR, Vouchers, PO, Delivery Reciepts, etc. Dimensions to Measure: 95% item specifications complied by winning bidder.
Acquisition of motorcycles	1. Purchase Request for approval of PENRO prepared and submitted 2. Procurement of equipment/gadgets thru PHILGEPS conducted (included in this are procurement processess) 3. Payment for procured equipment/gadgets prepared and submitted						Scope of Coverage: 2 units Motorcycles procured CY 2021 MOVs: PR, Vouchers, PO, Delivery Reciepts, etc. Dimensions to Measure: 95% item specifications complied by winning bidder.
Procurement & Installation of CCTV	1. Purchase Request for approval of PENRO prepared and submitted. 2. Equipment/gadgets thru PHILGEPS procurement of (included in this are procurement processess) 3. Payment for procured equipment/gadgets prepared and submitted						Scope of Coverage: 1 unit CCTV procure CY 2021 MOVs: PR, Vouchers, PO, Delivery Reciepts, etc. Dimensions to Measure: 95% item specifications complied by winning bidder.

Output	Performance Indicators (Targets + Measures)	Actual Accomplishments	Rating				Remarks
			Q ¹	E ²	T ³	A ⁴	
Compliance Monitoring of tenure or permit							Scope of Coverage: 15 tenure holders monitored CY 2021 MOVs: Narrative Report with categorical recommendation Dimensions to Measure: 95 % accuracy and 90% completeness of reports prepared & submitted at the end of every month or quarters.
Assessment of CSCs (devolved CSCs) including expired, expiring, outside CBFMA	CSC assessed with report submitted to RO indicating categorical recommendation (renewal/cancellation for re-evaluation)						Scope of Coverage: 250 CSC holders monitored CY2021 MOVs: Narrative Report with categorical recommendation Dimensions to Measure: 95 % accuracy and completeness of reports prepared & submitted at the end of every month or quarters.
FOREST COMMUNITIES AND OTHER STAKEHOLDERS IN FOREST PROTECTION AND LAW ENFORCEMENT							
Activate/revitalise MFPCs individuals and group volunteers for Deputation as S/DENROs	1. LGUs coordinated to conduct deputation meeting 2. Women's groups/associations and other existing relevant environmental organizations coordinated 3. MFPC letters to members women's groups/associations & relevant environmental organizations prepared 4. Venue and other preparation for conduct of Learning Even coordinated; 5. Supplies, materials and ICT Equipment procured 6. Learning Event conducted 7. Project Support Officer hired (as the need arises) 8. Accomplishments report prepared and submitted to the RO						Scope of Coverage: PMFPC Meetings/seminars conducted CY 2021 MOVs: Attendance sheet, Minutes of Meeting/Resolution prepared. Dimensions to Measure: 90% accuracy and completeness of Minutes of meetings/Resolution.
Involvement of Forest Communities in forest protection works	1. Areas for forest protection works identified 2. LGUs, women's group, association and other organizations coordinated. 3. IEC materials prepared. 4. Meeting, small group and focused group discussions conducted 5. Field works on forest protection together with LGU representative, women's group, association and other organizations conducted. 6..Report prepared and submitted						Scope of Coverage: 1 Barangay/Community identified for Forest Protection Works CY 2021 MOVs: Narrative report, Minutes of meeting, Barangay Resolutions, Attendance sheet, IEC Materials Dimensions to Measure: 90 % accuracy and completeness of report and supporting documents submitted CY2021.
CONSISTENT APPREHENSION AND MANDATORY ADMINISTRATIVE CONFISCATION OF APPREHENDED FOREST PRODUCTS							
Apprehension of undocumented forest products including NTFPs, vehicles, equipment and other implements thru proper channels	Volume (bd.ft.) of apprehended undocumented forest products including NTFPs with incidence reports submitted to RO						Scope of Coverage: 285 bd ft. Apprehended CY 2021 MOVs: Apprehension Receipt, Spot report, Admin. Hearing, Resolution, etc. Dimensions to Measure: 90 % accuracy and 95 %completeness of report.
Hauling of apprehended forest products and vehicles/implements to CENR Office or any nearest Government Office	Volume (bd.ft.) of apprehended forest products hauled to CENR Office or any nearest Government Office with incidence report submitted to RO/PENRO						Scope of Coverage: Apprehended forest products and items, tools and equipment hauled/transported for safekeeping and documented thru channels and reported CY 2021. MOVs: Apprehension receipts/Custody receipt & Incidence report Dimensions to Measure: 95 % accuracy and 90 % completeness of forest products/items and implements hauled.

Output	Performance Indicators (Targets + Measures)	Actual Accomplishments	Rating				Remarks
			Q ¹	E ²	T ³	A ⁴	
SUSTAINABLE IMPLEMENTATION OF THE LAWIN FOREST AND BIODIVERSITY PROTECTION SYSTEM							
Support to Full Operationalization of Lawin System	Reports with at least 75% of the observed threats had actions taken submitted						Scope of Coverage: 12 monthly reports indorsed CY 2021 MOVs: Monthly LAWIN Patrol reports Dimensions to Measure: 90 % accuracy and at least 70 % of detected threats acted upon.
	Quarterly Patrol Plan endorsed to the Regional Office (no.)						Scope of Coverage: 4 Patrol plans indorsed to RO CY 2021 MOVs: Patrol plan with map Dimensions to Measure: 95 % accuracy and 100 % completeness
Final Average Rating:							
Comments and Recommendations for Development Purposes							
Discussed with	Date	Assessed by	Date	Final Rating		Date	
 FLORENCIO F. PASTORAL Forester III		I certify that I discussed my assessment of the performance with the employee. CYNTHIA U. LOZANO Chief Technical Services Division					
				IMELDA M. DIAZ OIC, PENR Officer			

Note:
*** Qualifying Indicators
** Ranking Indicators
* Other Indicators (Tie Breaker)