



INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, Menchita D. Radovan of the Regulation Permitting Section, DENR-PENRO Boac, Marinduque, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December 2020.

Menchita D. Radovan
Forest Ranger
(Ratee)
Date: April 14, 2021

Reviewed by	Date	Approved by	Date
 SIMEON R. DIAZ Chief, Regulation Permitting Section	April 14, 2021	 CYNTHIA U. LOZANO Chief Technical Services Division	April 14, 2021

Output	Performance Indicator (Target + Measure)	Actual Accomplishments	Rating				Remarks
			Q ¹	E ²	T ³	A ⁴	
Conservation and protection of Wildlife	Wildlife Export Certification/LTP (no.)						
	1. 1,200 Application/transport permit application prepared						LTP with supporting documents stated RA 9147 DAO-2004-55 DAO- 2004-60
Issuance of wildlife permits	* 1,200 Received/recorded within 10 mins.per application						LTP with supporting documents stated RA 9147 DAO-2004-55 DAO- 2004-60
	1,200 order of payment prepared 10 mins.per order of payment						Order of payment & Receipt
	1,200 Inspection Report prepared within 45 mins. Per permit application						Inspection Report
	1,200 Local wildlife Transport Permit recorded and release within 10 mins. Per permit application						LTP with supporting documents stated RA 9147 DAO-2004-55 DAO- 2004-60
Conduct of compliance monitoring	1. Farm Monitoring conducted (January - December)						Inspection Report and Memo to Regional Office
	80% of permittees complied fully within the condition with Quarterly Monitoring reports submitted to R.O by end of every quarter. 2021						
Other Activities							
	10% release of weekly butterfly production of permittees conducted						Weekly released conducted
General Administration and support Services							
Implementation of Good Governance	100% of IPCR Commitment for C.Y. 2021 based on approved SPMS Guidelines submitted to the MSD before end of February 2021						
Final Average Rating							
Comments and Recommendations for Development Purposes							

Discussed with	Date	Assessed by	Date	Final Ranking by	Date
MENCHITA D. RADOVAN Forestranger		I certify that I discussed my assessment of the performance with the employee.			
		CYNTHIA U. LOZANO Chief Technical Services Division		IMELDA M. DIAZ OIC - PENR Officer	

Legend : 1 - Quantity 2 - Efficiency 3 - Timeliness 4 - Average