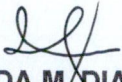


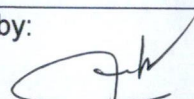
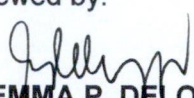
MONTHLY TRAVEL PLAN
FOR THE MONTH OF MAY, C.Y. 2021
DENR-PENRO Marinduque

OFFICE/ DIVISION : Office of the PENRO

P/A/P (List down specific activities to be undertaken by each claimant)	NAME OF PERSONNEL & POSITION/ DESIGNATION	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1ST WEEK	2ND WEEK	3RD WEEK	4TH WEEK	5TH WEEK
Forest Development, Rehabilitation and Maintenance and Protection	Imelda M. Diaz OIC-PENR Officer	NGP Sites: Boac/Buenavista/ Mogpog/Sta. Cruz/ Torrijos	- Monthly NGP site visitation/validation		11-12			
		Metro Manila (MIMAROPA, Regional Office)	To confer with Regional Officials and follow-up on important issues and concerns				24-28	
		<i>* as need arises</i>	<i>* as need arises</i>					
Forest Development, Rehabilitation and Maintenance and Protection	Amado T. Mortel, Jr. Driver	NGP Sites: Boac/Buenavista/ Mogpog/Sta. Cruz/ Torrijos	- To convey PENRO Diaz and NGP Staff re: Field visit (NGP site)		11-12			
		Metro Manila (MIMAROPA, Regional Office)	To convey PENRO Diaz to R.O				24-28	
		<i>* as need arises</i>	<i>* as need arises</i>					
		Recommending Approval:  IMELDA M. DIAZ OIC – PENR Officer	Approved by: MA. LOURDES G. FERRER, CESO III Regional Executive Director					

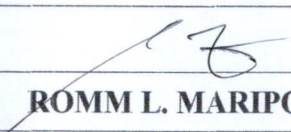
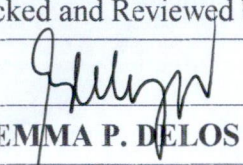
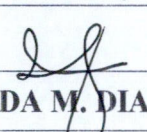
MONTHLY TRAVEL PLAN
FOR THE MONTH OF MAY C.Y. 2021
DENR-PENRO Marinduque

OFFICE/ DIVISION : Management Services Division
SECTION : Planning

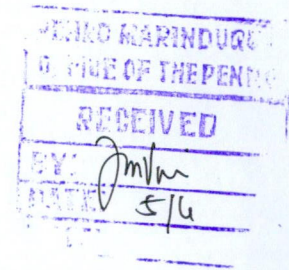
P/A/P (List down specific activities to be undertaken by each claimant)	NAME OF PERSONNEL & POSITION/ DESIGNATION	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1ST WEEK	2ND WEEK	3RD WEEK	4TH WEEK
Field Visit/Inspection	1. Heidy L. Oyong Planning Officer I	To be determined by the NGP Staff.	To monitor NGP projects/site.				
Special Event Celebration: Month of the Ocean	1. Jhonna Liza S. Medenilla PO II / In-Charge, Planning Section 2. Mark Ryan S. Lozada ISA II/Chief ICT Unit 3. Heidy L. Oyong Planning Officer I 4. Jan Joseph M. Miciano IT Assistant	Brgy. Tabigue, Boac, Marinduque	To attend/join in the activity in celebration of the Month of the Ocean.				
PAMB Meeting	1. Mark Ryan S. Lozada ISA II/Chief ICT Unit 2. Jan Joseph M. Miciano IT Assistant	A & A Resort and Restaurant, Brgy. Laylay, Boac, Marinduque.	To provide technical assistance (as host in the zoom meeting) during the PAMB Meeting.				
Management and Maintenance of ICT equipment, safety and security systems, LAN, VOIP, internet connectivity & other ICT resources & facilities.	1. Mark Ryan S. Lozada ISA II/Chief ICT Unit 2. Jan Joseph M. Miciano IT Assistant	PAMO-MWS, Brgy. Tumagabok, Boac, Marinduque	To install CCTV at the Protected Area Management Office (PAMO).				
Prepared by:  JHONNA LIZA S. MEDENILLA PO II/ In-Charge, Planning Section	Reviewed by:  GEMMA P. DELOS REYES OIC, Management Services Division	Recommending Approval:  IMELDA M. DIAZ OIC-PENRO Officer	Approved by: MA. LOURDES G. FERRER, CESO IV Regional Executive Director				

Note: Travel Order excluding **Monday & Friday**.

MONTHLY TRAVEL PLAN
For the Month of May 2021
DENR PENRO Marinduque

List down of specific activities to be undertaken	Name of Personnel & Position/ Designation	Location/ Destination	Purpose of Travel	1 st Week	2 nd Week	3 rd Week	4 th Week
Community and Development Section							
Formulation/ Updating of CRMF	Romm L. Mariposque (Driver/ Mechanic)	Nangka, Torrijos	Convey PENRO Personnel to the aforementioned sites		11		
Management of Cave and Cave Resources		Bonliw, Torrijos				19	
		*as need arise	*as need arise				
National Greening Program							
Forest Development, Rehabilitation and Maintenance and Protection	Romm L. Mariposque (Driver/ Mechanic)	Boac, Mogpog, Sta. Cruz, Torrijos, Buenavista and Gasan	Convey PENRO Personnel to the aforementioned sites	4 – 6		19 18 - 20	
		*as need arise	*as need arise				
Regulation and Permitting Section							
Rapid Land Tenure Application	Romm L. Mariposque (Driver/ Mechanic)	Buenavista	Convey PENRO Personnel to the aforementioned sites		17	20	26
		*as need arise	*as need arise				
Submitted by:	Checked and Reviewed by:		Recommending Approval:	Approved by:			
							
ROMM L. MARIPOSQUE	GEMMA P. DELOS REYES		IMELDA M. DIAZ	MA. LOURDES G. FERRER, CESO III			
Administrative Aide VI (Driver/ Mechanic)	In-Charge, Management Services Division		OIC - PENR Officer	Regional Executive Director			

**MONTHLY TRAVEL PLAN
FOR THE MONTH OF MAY, C.Y. 2021
DENR-PENRO Marinduque**

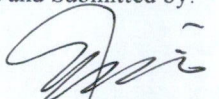
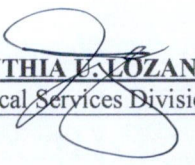
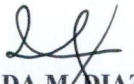


OFFICE/ DIVISION: Technical Services Division
SECTION : Monitoring and Enforcement Section

P/P/A (List down specific activities to be undertaken by each claimant)	NAME OF PERSONNEL & POSITION/ DESIGNATION	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1 ST WEEK	2 ND WEEK	3 RD WEEK	4 TH WEEK
<i>Compliance Monitoring and Performance Evaluation of Tenure/Permit Holder</i>							
OPERATIONS:							
a) CSC performance evaluation	1. Florencio F. Pastoral	Brgy. Canat, Boac	- Supervision Coordination with concerned LGU and ocular site visit - Conduct - Orientation/meeting with CSC Holders. - Conduct actual monitoring and evaluation		11		
	2. Amado J. Abiang/ Forester II	Brgy. Canat, Boac			11-12		
	3. Don Gibson D. Mercado/ Forester I	Brgy. Canat, Boac			11-13		
	4. Paul Brian D. Mijares/ Forester I	Brgy. Canat, Boac			11-13		
	5. Vernadette C. Fulgencio/Forest Tech. II	Brgy. Canat, Boac			12-13		
	6. Michael Vencint M. Sualog/ Forest Tech. I	Brgy. Canat, Boac			11-13		
	7. Michael Joseph A. Maranan/ Forest Ranger	Brgy. Canat, Boac			11-13		
	8. Randy N. Estrella/Forest Ranger	Brgy. Canat, Boac			12-13		
	9. Jerahmeel L. Bronce/Forest Ranger	Brgy. Canat, Boac			11-12		
	10. Florante Fandialan/Forest Ranger	Brgy. Canat, Boac			11-12		
	11. Randy R. Pantoja/ Forest Tech.I	Brgy. Canat, Boac			11-14		
	12. Gerald Linguit/Forest Protection Officer	Brgy. Canat, Boac			12-13		
	13. Brian Inigo F. Leano /Forest Tech.I	Brgy. Canat, Boac			11-14		
	14. John Andrew M. Magculang/ Forest Tech..I	Boac & Buenavista			11-14		
b) SIFMA/IFMA/FlagT evaluation	NAME OF PERSONNEL & POSITION/ DESIGNATION	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1 ST WEEK	2 ND WEEK	3 RD WEEK	4 TH WEEK
	1. Florencio F. Pastoral / Forester III/Chief MES	Sihi, Buenavista	Evaluation/Assessment				26
	2. Amado J. Abiang						26

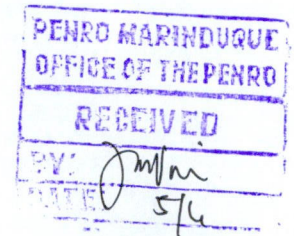
	3. Vernadette C. Fulgencio/Forest Tech. II		of concerned SIFMA holders/authorized representative -Evaluation/Assessment of SIFMA lots				
	4. Michael Vencint M. Sualog/ Forest Tech. I						26
	5. Michael Joseph A. Maranan/ Forest Ranger						
	6. Jerahmeel L. Bronce/Forest Ranger						26
	7. Jonathan Telan/Forest Ranger						26
LAWIN SYSTEM PATROLLING		Brgys. Masaguisi, Suha, and Kayduke, Torrijos (Area 1); and Brgy. Kamandugan and Ipil, Sta.cruz (Area 2)	Patrolling of Mangrove Forest Conservation areas. -Inventory of Forest occupants Surveillance//Detection Of illegal activities				
	1. Florencio F. Pastoral		Supervision/coordination with LGU	4-5		18	
	2. Amado J. Abiang		LAWIN Patrolling	4-5		18-20	
	3. Vernadette C. Fulgencio/FT II	Area 1	LAWIN Patrolling	4-5		18-20	
	4. Michael Joseph A. Maranan/FR	Area 1	LAWIN Patrolling	4-5		18-20	
	5. Leopoldo G. Lucernas, Jr./FR	Area 1	LAWIN Patrolling	4-5		18-20	
	6. Gerald Liguait/ FPO	Area 1	LAWIN Patrolling	4-5		18-20	
	7. Randy N. Estrella/FR	Area 2	LAWIN Patrolling	4-5		18-20	
	8. Florante G. Fandialan Jr./ FR	Area 2	LAWIN Patrolling	4-5		18-20	
	9. Michael Vencint M. Sualog /FTI	Area 2	LAWIN Patrolling	4-5		20	
	10. Jerahmeel L. Bronce/FR	Area 2	LAWIN Patrolling	4-5		20	
FOREST PROTECTION PROGRAM	NAME OF PERSONNEL & POSITION/ DESIGNATION	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1ST WEEK	2ND WEEK	3RD WEEK	4TH WEEK
Menu 6. Consistent apprehension and mandatory administrative adjudication and confiscation of apprehended forest products including conveyances and other implements			- Coordination with concerned LGU - Conduct of actual • monitoring • evaluation • apprehension • confiscation • investigation • other assistance as the need arises				
- Continuous patrolling and detection of illegal forest activities							

- Assistance to deputized ENROs, PNP and other partners in Forest Protection Program			-Continuous patrolling and acted on reported illegal activities				
- Apprehension/ Confiscation of illegal forest products		Regular Patrol areas per Special Order					
	1. Florencio F. Pastoral / Forester III/Chief MES		Supervision of MES target activities/coordination with LGU	6			
	2. Michael Joseph A. Maranan/FR	Buenavista	Patrolling	6			
	3. Randy N. Estrella/Forest Ranger	Sta. Cruz	Manning of Forest Products Monitoring Station/ Buyabod Ranger Station	6			
	4. Jerahmeel L. Bronce/Forest Ranger	Torrijos	Patrolling	6			
	5. Florante Fandialan/Forest Ranger	Gasán	Patrolling	6			
	6. Leopoldo G. Lucernas, Jr./FR	Mogpog	Patrolling	6			
	7. Jonathan Telan/Forest Ranger	Boac	Patrolling	6			
	8. Gerald Liguit/ FPO	Boac	Patrolling	6			
SUPPORT TO OPERATIONS							
<i>Compliance Monitoring and Performance Evaluation of Tenure Holder</i>	NAME OF PERSONNEL & POSITION/ DESIGNATION	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1 ST WEEK	2 ND WEEK	3 RD WEEK	4 TH WEEK
Price Monitoring of Forest Products	1. Jerahmeel Bronce	Maharlika, Santa Cruz	Price monitoring of Lumber dealers and wood importation and disposition monitoring			18	
	2. Michael Vencint M. Sualog/ Forest Tech. I	Poblacion, Boac, Marinduque				18	
Wood Importation and Disposition	1. Jerahmeel Bronce	Maharlika, Santa Cruz				18	
	2. Michael Vencint M. Sualog/ Forest Tech. I	Poblacion, Boac, Marinduque				18	
OTHER ACTIVITIES							
Monitoring of the following:							
- PLTP/STCP Cutting permit/clearance			Compliance Monitoring of Tree cutting permit holders (STCP/PLTP/SPLTP)				
- Furniture Shop							
	1. Florencio F. Pastoral / Forester III/Chief MES	Sta. Cruz, Torrijos vicinities	Supervision of MES activities		13		
	2. Paul Brian D. Mijares/ Forester I	Gasán, Buenavista	Compliance monitoring		13		27

	3. Don Gibson D. Mercado Forester I	Boac/Mogpog	Compliance monitoring		13		27
	4. Vernadette C. Fulgencio/Forest Tech. II	Buenavista	Compliance monitoring				27
	5. Michael Vencint M. Sualog/ Forest Tech. I	Sta.Cruz/Torrijos	Compliance monitoring		13		
	6. Michael Joseph A. Maranan/FR	Gasas/Torrijos	Compliance monitoring				
SUPPORT TO OPERATIONS	NAME OF PERSONNEL & POSITION/ DESIGNATION	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1 ST WEEK	2 ND WEEK	3 RD WEEK	4 TH WEEK
	7. Randy N. Estrella/Forest Ranger	Buenavista	Compliance monitoring		13		
	8. Jerahmeel L. Bronce/Forest Ranger	Torrijos	Compliance monitoring		13		
	9. Florante Fandialan/Forest Ranger	Buenavista	Compliance monitoring		13		26
	10. Leopoldo G. Lucernas, Jr./FR	Mogpog	Compliance monitoring		13		26
	11. Jonathan Telan/Forest Ranger	Boac	Compliance monitoring		13		27
	12. Gerard Liguít/FPO	Boac	Compliance monitoring		13		27
Prepared and Submitted by:  FLORENCIO F. PASTORAL Chief, MES	Checked and Reviewed by:  ENGR. CYNTHIA E. LOZANO Chief, Technical Services Division	Recommending Approval:  IMELDA M. DIAZ OIC – PENR Officer	Approved by: MA. LOURDES G. FERRER, CESO IV Regional Executive Director				

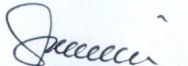
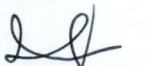
Note: Travel Order excluding Monday.

MONTHLY TRAVEL PLAN
FOR THE MONTH APRIL, C.Y. 2021
DENR-PENRO Marinduque

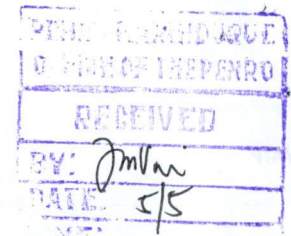


OFFICE/ DIVISION : Technical Services Division
 SECTION : Regulation & Permitting Section

P/P/A (List down specific activities to be undertaken by each claimant)	NAME OF PERSONNEL & POSITION/ DESIGNATION	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1 ST WEEK	2 ND WEEK	3 RD WEEK	4 TH WEEK
Rapid Land Tenure Appraisal (Buenavista)	Engr. Cynthia U. Lozano	Municipality of Buenavista	Conduct of meeting with the Mayor and other stakeholders regarding the implementation of Rapid Land Tenure Appraisal in Buenavista		(14)	(19)	(26)
	Simeon R. Diaz	Municipality of Buenavista	Conduct of meeting with the Punong Barangays of Buenavista on Rapid Land Tenure Appraisal		(14)	(20)	(27)
	Maria Lourdes P. Lastra	Municipality of Buenavista	Conduct of meeting with the Punong Barangays of Buenavista on Rapid Land Tenure Appraisal		(14)	(21)	(28)
- Patent Processing & Issuance	Luciana M. Ricafrente	1) Matuyatuya, Torrijos 2) Poblacion, Torrijos 3) Maniwaya, Sta. Cruz 4) Poblacion, Buenavista	Investigation on land applied for title and acceptance of agricultural & residential Free Patent application.	(4-7)	(11-14)	(18-21)	(25-28)
	Maria Aivy H. Sol	Vicinity of Gasan and Mogpog	Inspection of land subject of FPA and acceptance of new FPAs; Inspection of land subject of request for survey authority	(4-7)	(11-14)	(18-21)	(25-28)
- Ocular Inspection of lots covered by Free Patent Applications	Dina M. Sajul	1) Pinggan, Mahunig and Poblacion, Gasan 2) Kasily, Sta. Cruz 3) Poblacion, Buenavista 4) Murallon, Balimbing and Isok, Boac	Acceptance of Free Patent Application	(4-7)	(11-14)	(18-21)	(25-28)
	Rochelle M. Sacueza	Vicinity of Gasan and Mogpog	Acceptance of Free Patent Application for Titling	(4-7)	(11-14)	(18-21)	(25-28)
	Princess Patriz V. Gonzales	Vicinity of Gasan and Mogpog	Acceptance of Free Patent Application for Titling	(4-7)	(11-14)	(18-21)	(25-28)

	Bernard A. Molbog	Vicinity of Gasan and Mogpog	Acceptance of Free Patent Application for Titling under Public Land Survey	(4-7)	(11-14)	(18-21)	(25-28)
- Inspection of tree subject of requests for cutting	Don Gibson D. Mercado	Capayang, Mogpog	Conduct inspection regarding application on Tree Cutting	(4)			
	Don Gibson D. Mercado	Buyabod, Sta. Cruz	Verification of status of lot owned by Coast Guard	(6-7)			
	Don Gibson D. Mercado	Provincewide	Conduct inspection regarding application on Tree Cutting		(11-13)	(18-20)	(25-28)
- Inspection of tree subject of requests for cutting	Randy Estrella	Vicinity of Boac, and Sta. Cruz	Conduct inspection regarding application on Tree Cutting/	(4-7)	(11-14)	(18-21)	(25-28)
- Inspection of tree subject of requests for cutting	Leopoldo Lucernas	Vicinity of Mogpog, Torrijos and Buenavista	Conduct inspection regarding application on Tree Cutting/	(4-7)	(11-14)	(18-21)	(25-28)
- Water Source identification/mapping	Paul Brian Mijares	Provincewide	Inventory DPWH Project WRUU monitoring	(4-7)	(11-14)		
	Paul Brian Mijares	Canat and Boi, Boac	Conduct inspection on CSC sites			(18-21)	(25-28)
-Monitoring on the transport and trade of wildlife	Jelomy H. Mahayag/Forester I	Caigangan, Cawit, Buyabod, Balanacan, Masiga, Dili, Laon and Caganhao	Conduct inspection regarding Wildlife Farm Permit and Wildlife Collector's Permit and FEC	(4-7)	(11-14)	(18-21)	(25-28)
Monitoring of Butterfly Farms and sub-breeders	Jelomy H. Mahayag/Forester	Caigangan, Cawit, Ino, Laon	Conduct inspection regarding sub-breeder of butterfly in the province of Marinduque			(18-21)	(25-28)
- Monitoring on the transport and trade of wildlife	Menchita D. Radovan/Forest Ranger	Caigangan, Cawit, Buyabod, Balanacan, Masiga, Dili, Laon and Caganhao	Conduct inspection regarding Wildlife Farm Permit and Wildlife Collector's Permit and FEC	(4-7)	(11-14)	(18-21)	(25-28)
Monitoring of Butterfly Farms and sub-breeders	Menchita D. Radovan/Forest Ranger	Caigangan, Cawit, Ino, Laon	Conduct inspection regarding sub-breeder of butterfly in the province of Marinduque			(18-21)	(25-28)
Prepared and Submitted by:	Checked and Reviewed by:	Recommending Approval:	Approved by:				
 SIMEON R. DIAZ Chief, RPS/ LMO- III	 ENGR. CYNTHIA U. LOZANO Chief, Technical Services Division	 IMELDA M. DIAZ OIC – PENROfficer	MA. LOURDES G. FERRER, CESO IV Regional Executive Director				

**MONTHLY TRAVEL PLAN
FOR THE MONTH OF MAY, C.Y. 2021
DENR-PENRO Marinduque**



OFFICE/ DIVISION : Technical Services Division
SECTION : Conservation and Development Section

P/A/P (List down specific activities to be undertaken by each claimant)	NAME OF PERSONNEL & POSITION/ DESIGNATION	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1 ST WEEK	2 ND WEEK	3 RD WEEK	4 TH WEEK	5 th WEEK
-Forest Development, Rehabilitation and Maintenance and Protection	1. Cynthia U. Lozano/Chief,TSD	Boac, Buenavista, Mogpog, Santa Cruz, Torrijos, Gasan	-Monitoring and supervision of NGP activities - NGP site visit			18	20	
-Management of Cave and Cave Resources		Bonliw, Torrijos	-Detailed cave assessment of Ka Amon Cave		11 - 12	19 - 20		
-Formulation/Updating of CRMF		Nangka, Torrijos	-Monitoring re: Conduct of Workshop in relation to the CRMF formulation		11			
-Formulation/Updating of CRMF	2. Aleth C. Bundoc/CDO II/ Chief-CDS	Nangka, Torrijos	-Facilitate the conduct of Product vs Market analysis and Setting of Production and Marketing Strategies		11			

-CBFM/CARP -Forest Development, Rehabilitation and Maintenance and Protection -Forest Land Use Plan (FLUP)		Nangka, Torrijos Boac, Buenavista, Mogpog, Santa Cruz, Torrijos, Gasan Municipality of Torrijos	re:Formulation/Updating of CRMF -Monitoring of CBFM-CARP Project -Monitoring of NGP activities -Consultation meeting of the FLUP DENR-LGU Technical Working Group			20	26		
-Forest Development, Rehabilitation and Maintenance and Protection	3. Maria Elena M. Parañaque/Forester I/NGP Coordinator	Boac, Buenavista, Mogpog, Santa Cruz, Torrijos, Gasan	-Assist PENRO Imelda M. Diaz in the NGP monthly site visit Monitoring and Supervision of NGP activities- CSD, Yr2 M&P, EP, SPA, tree planting.	4 - 5	12 - 13	11	18 - 20		

-Conservation of threatened species • population and habitat monitoring and of protection of marine turtles	4. Danilo L. Martinez/Forester II/SPA-IPT Focal Person/ Head, Biodiversity Unit/Chair, TIC (NGP, CBFM & Infrastructure Project)	Lupac, Boac, Daykitin, Buenavista, Masiga, Gasan, Mongpong, Santa Cruz	-Conduct of monitoring and supervision				26 - 27	
-Management of Marinduque Wildlife Rescue Center (MWRC)		Sitio Talisay, Bonliw, Torrijos	-Conduct monitoring and supervision	5 - 6		20		
-Management of Seed Production Area/Individual Plus Trees (SPA IPTs - Seed Production Area/ Individual Plus Trees (SPA)		Sitio Maulawin, Dampulan, Torrijos, Marinduque	-Conduct monitoring and supervision		11	21		
-Management of Cave and Cave Resources		Brgy. Bonliw, Torrijos, Marinduque	Detailed cave assessment of Ka Amon Cave			19		
-Forest Development Rehabilitation, Maintenance and Protection	5. Ronald M. Matining/ Mathematician Aide II/ NGP Staff	Boac, Buenavista, Mogpog, Santa Cruz, Torrijos	-Monitoring of EP & related activities -Assist PENRO Imelda M. Diaz in the NGP monthly site visit -Provision of technical assistance during tree planting/bamboo production & other NGP activities		11	18 - 20	25 - 27	
				4 - 5	15	22	29	

			-Monitoring/validation of the bamboo project at Brgy. Bayakbakin, Torrijos and Brgy. Sibuyao - 12 hectares Bamboo Project.	4 - 5	11	18	25	
-Forest Development, Rehabilitation, Maintenance and Protection	6. Ricky L. Pereda/Forest Technician I/NGP Staff	Torrijos, Buenavista, Santa Cruz, Boac, Mogpog	-Monitoring/validation of the bamboo project at Brgy. Bayakbakin, Torrijos and Brgy. Sibuyao- 12 hectares Bamboo Project. -Assist PENR Officer Imelda M. Diaz in the NGP monthly site visit. -Provision of technical assistance during tree planting. -Conduct of site assessment for EP areas covering implementation of CY 2021	4-5	11	18	25	
					12-13			
					15	22	29	
						19 - 20	26 - 27	
-Forest Development, Rehabilitation and Maintenance and Protection	7. Carlo M. Watiwat/Forest Technician II/NGP Staff	Torrijos, Buenavista, Boac, Mogpog, Gasan, Santa Cruz	-Conduct of site assessment for EP areas covering the implementation of CY 2021 -Monitoring of Agroforestry Project- 70 hectares at Brgy. Makulapnit	5	11	18 - 20	25 - 27	

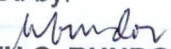
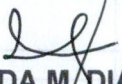
			-Assist PENRO Imelda M. Diaz in the NGP monthly site visit -Provision of technical assistance during tree planting		12-13				
					15	22	29		
-Forest Development, Rehabilitation and Maintenance and Protection	8. Wilson R. Paez/Forest Technician I/NGP Staff	Boac, Mogpog, Santa Cruz, Torrijos, Buenavista	Monitoring of Nipa Project areas in Boac, Mogpog & Sta. Cruz for yr2 maintenance and protection. Provision of technical assistance during tree planting. Conduct of site assessment for EP areas covering the implementation of CY 2021. Assist PENRO Imelda M. Diaz in the monthly site visit.	6	11	18	25		
					15	22	29		
						19 - 20	26 - 27		
					12-13				
-Management of Coastal and Marine Resources/Areas	10. John Andrew M. Magculang/Forest Technician I/CRFMU Staff								
-Technical assistance to LGUs		Municipal Hall of Boac, Gasan, Buenavista, Mogpog, Torrijos and Santa Cruz	-Coordination with MAO/MPDC re: Data gathering of ICM/CRM and CLUP	4 - 6					
-Monitoring and evaluation		Barangays Tungib, Libas, Daykitin, Buenavista and Barangay Pinggan, Gasan	-Conduct of monitoring and patrolling of coastal area within VIP		11 - 13				

-MPA Management, strengthening and networking • Marine Protected Areas Networking		Barangay Kay Duke, Torrijos, Barangay Botilao, Santa Cruz, Barangays Silangan and Hinanggayon, Mogpog	-Coordination with BLGUs re: Strengthening of MPA network and conduct monitoring and patrolling of coastal area			25 - 27	
-Assessment of CSCs		Barangay Canat, Boac	-Conduct of CSC lot evaluation			18 - 21	
-Management of Coastal and Marine Resources/Areas -Technical assistance to LGUs -Monitoring and evaluation -MPA Management, strengthening and networking • Marine Protected Areas Networking -Assessment of CSCs	11. Brian Iñigo F. Leaño/Forest Technician I/CRFMU Staff	Municipal Hall of Boac, Gasan, Buenavista, Mogpog, Torrijos and Santa Cruz Barangays Tungib, Libas, Daykitin, Buenavista and Barangay Pinggan, Gasan Barangay Kay Duke, Torrijos, Barangay Botilao, Santa Cruz, Barangays Silangan and Hinanggayon, Mogpog Barangay Canat, Boac	-Coordination with MAO/MPDC re: Data gathering of ICM/CRM and CLUP -Conduct of monitoring and patrolling of coastal area within VIP -Coordination with BLGUs re: Strengthening of MPA network and conduct monitoring and patrolling of coastal area -Conduct of CSC lot evaluation	4 - 6	11 - 13	25 - 27	18 - 21

-Management of Cave and Cave Resources	12. Corazon R. Pelaez /Forest Technician I/BCU Staff	Brgy. Bonliw, Torrijos	-Detailed cave assessment of Ka Amon Cave			19 - 20		
		Brgy. San Isidro, Sta. Cruz	-Monitoring of priority caves (Bagumbungan Cave)	12				
-Formulation/Updating of CRMF		Brgy. Nangka, Torrijos	-Conduct of Product vs Market analysis and Setting of Production and Marketing Strategies re: Formulation/Updating of CRMF	11				
-Forest Land Use Plan (FLUP)		LGU Torrijos	-Coordination re: Revision of FLUP of LGU Torrijos as per FMB recommendation			18		

-Regular Monitoring and Evaluation of CBFM Areas	13. Randy R. Pantoja/ - Forest Technician I/BCU Staff - CBFM Desk Officer - GIS Unit Staff	Barangays Makawayan, Torrijos and Kamandugan, Sta. Cruz	-Conduct Regular Monitoring and Evaluation of CBFM Areas using the prescribed Evaluation Tool	4 - 6				
-Formulation/Updating of CRMF		Brgy. Nangka, Torrijos	-Conduct of Product vs Market analysis and Setting of Production and Marketing Strategies re: Formulation/Updating of CRMF		11			
-Forest Land Use Plan (FLUP)		LGU Torrijos	- Coordination re: Revision of FLUP of LGU Torrijos as per FMB recommendation			18		
-Management of Cave and Cave Resources		Brgy. Bonliw, Torrijos	-Detailed cave assessment of Ka Amon Cave			19 - 20		
		Brgy. San Isidro, Sta. Cruz	-Monitoring of priority caves (Bagumbungan Cave)	12				
Assessment of CSCs		Brgy. Canat, Boac	-CSC assessment and evaluation				25 - 28	
-Forest Development, Rehabilitation and Maintenance and Protection	14. Niña Jane L. Mendoza / Forest Extension Officer	Boac/Mogpog/ Torrijos/Buenavista/ Sta. Cruz	-Monitoring/validation of the bamboo project and other related activities at Brgy. Bayakbakin, Torrijos and Brgy. Sibuyao, Torrijos.	4-5	11	18	25	

			-Conduct of site assessment for EP areas covering implementation of CY 2021 -Assist PENR Officer Imelda M. Diaz in the NGP monthly site visit. -Provision of technical assistance during tree planting		12-13	19-20	26-27	
-Forest Development, Rehabilitation and Maintenance and Protection	15. Clarence Rei D. Nabing	Boac/Buenavista/Mogpog/Torrijos/Sta. Cruz/Gasan	-Monitoring of Agroforestry Project - 70 hectares at Brgy. Makulapnit. -Provision of technical assistance during tree planting and other related NGP activities -Assist PENR Officer Imelda M. Diaz in the NGP monthly site visit -Conduct of site assessment for EP areas covering the implementation of CY 2021	6 4 - 5	11 15 12 - 13	18 22 19 - 20	25 26 - 27	
- Community Resource Management Framework (CRMF)	16. Lyka Mae C. Paradero/MEO	Brgy. Nangka, Torrijos	-Conduct of Product vs Market analysis and Setting of Production and Marketing Strategies re:		11			

-Regular Monitoring and Evaluation of CBFM Areas -CBFM-CARP		Barangays Makawayan, Torrijos and Kamandugan, Sta. Cruz	Formulation/Updating of CRMF -Conduct of Regular Monitoring and Evaluation of CBFM Areas using the prescribed Evaluation Tool	4 - 6				
		Barangay Nangka, Torrijos	-Conduct of monitoring and supervision of established agroforestry plantation					
- Community Resource Management Framework (CRMF)	17. Judie Ann M. Feliciano	Brgy. Nangka, Torrijos	-Conduct of Product vs Market analysis and Setting of Production and Marketing Strategies re: Formulation/Updating of CRMF		11			
Prepared and Submitted by:	Checked and Reviewed by:	Recommending Approval:	Approved by:					
 ALETH C. BUNDOC Chief, CDS	 CYNTHIA U. LOZANO Chief, Technical Services Division	 IMELDA M. DIAZ OIC - PENR Officer	MA. LOURDES G. FERRER, CESO IV Regional Executive Director					

Note: Travel Order excluding Monday

**MONTHLY TRAVEL PLAN
FOR THE MONTH OF MAY 1-31, 2021
DENR-PENRO Marinduque**

OFFICE/ DIVISION : Office of the PENRO
SECTION : Protected Area Management Office-Marinduque Wildlife Sanctuary (PAMO-MWS)

P/P/A <i>(List down specific activities to be undertaken by each claimant)</i>	NAME OF PERSONNEL & POSITION/ DESIGNATION - Official Station	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1ST WEEK	2ND WEEK	3RD WEEK	4TH WEEK	5TH WEEK
A. For Proclaimed and Legislated PAs	1. Emeterio M. Recto Sr. EMS/PASu-MWS - PAMO, Tumagabok, Boac	DENR-PENRO, Boac	-To attend flag ceremony & convocation. - To act referrals regarding PAMO & other related concerns/documents. - To conduct Administrative Hearing re: alleged illegal gold panning and illegal kaingin.	4-5	10-11	18	25	-
1. Demarcation of boundaries for Legislated PAs		- Antipolo, Tabionan & Tiguion, Gasan, Tugos & Duyay, Boac	-To conduct initial coordination with concerned Brgy. Officials regarding PA demarcation of boundaries for CY 2021.	-	12	19	26	
3. PA Habitat Protection A. Biodiversity Monitoring System (BMS)		-Tambangan, Sta. Cruz Tumagabok, Boac		-	-	-	-	-
4. PAMB Operationalization A. PAMB Meeting		A&A Resort & Catering Services Laylay, Boac		-	-	20	-	-
5. LAWIN Forest and Biodiversity Protection System								
Monitoring /supervision of MWS IEC, protection & law enforcement activities		-MWS Parcel I & II (Hinapulan, Canat, Boi, Bayuti, Makulapnit, Binunga, Balagasan)		-	-	-	-	-

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P/P/A (List down specific activities to be undertaken by each claimant)	NAME OF PERSONNEL & POSITION/ DESIGNATION - Official Station	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1ST WEEK	2ND WEEK	3RD WEEK	4TH WEEK	5TH WEEK
1. Demarcation of boundaries for Legislated PAs	2. Alvin L. Pergis EMS 1 - PAMO, Tumagabok, Boac	DENR-PENRO, Boac	-To attend flag ceremony & convocation. - To act referrals regarding PAMO & other related documents. - Assist PASu in conducting Administrative Hearing re: alleged illegal gold panning and illegal kaingin.	4-6	-	17	-	-
3. PA Habitat Protection A. Biodiversity Monitoring System (BMS)		Tambangan, Sta. Cruz Tumagabok, Boac		-	-	-	-	-
4. PAMB Operationalization A. PAMB Meeting				-	-	-	-	-
5. LAWIN Forest and Biodiversity Protection System								
Monitoring /supervision of MWS IEC, protection & law enforcement activities		Brgy. Binunga, Hinapulan, Canat, & Boi, Boac PAMO, Nangka, Antipolo, Tabionan & Tiguiou, Gasan - Malbog, Bagtingon & Sihi, Buenavista; Malibago, Torrijos, Tambunan, Boac - Tugos & Duyay, Boac	To assist PASu in the monitoring and supervision of MWS IEC & protection/law enforcement activities (LAWIN & Regular patrolling) and coordination re: Demarcation of MWS boundaries.	.	13-14	20-21 27-28		-

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- Maintenance of PAMO Bldgs. and Ecotourism Facilities - Ecotourism Management	3. Nikko M. Peña* Ecotourism Coordinator/JO - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	ANA	-	-	-	-	-
	4. Blesilda J. Constantino AdA VI - PAMO Sat. Office, PENRO, Boac	-PAMO, Tumagabok, Boac	-To assist in the preparation of lacking requirements for COVID-19 health protocol for PAMO Bldgs./Ecotourism facilities & fixtures and inventory of supplies/equipment of PAMO	ANA	ANA	ANA	ANA	-
- Maintenance of PAMO Bldgs. and Ecotourism Facilities - LAWIN Forest & Biodiversity Protection System - MWS IEC & protection/law enforcement activities	5. Roderick S. Villanueva Park Maintenance Foreman - PAMO, Tumagabok, Boac	-DENR PENRO, Boac		-	-	-	-	-
		- Tambangan & Makulapnit, Sta, Cruz; Nangka, Sibuyao & Malibago, Torrijos, Bagtingon, Malbog & Sihi, B'vista; Tambunan, Boac	- To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	4-5	-	22-23	-	-
	6. Mark Julius L. Manoos Forest Technician I - PAMO, Tumagabok, Boac	-DENR PENRO, Boac		-	-	-	-	-
		-Hinapulan, Canat, Boi, Bayuti, Binunga & Balagasan, Boac	- To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	5-7	12-14	19-21	26-28	-
	7. Almer L. Peregrin Forest Ranger - PAMO, Tumagabok, Boac	-DENR PENRO, Boac		-	-	-	-	-
		-Hinapulan, Canat, Boi, Bayuti, Binunga & Balagasan, Boac	-To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	5-7	12-14	19-21	26-28	-

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LAWIN Forest & Biodiversity Protection System - MWS IEC & protection /law enforcement activities	8. Sherwin P. Villavicencio Park Ranger - PAMO, Tumagabok, Boac	-DENR PENRO, Boac		-				
		-Tiguion,Tabionan & Antipolo, Gasan; Bagtingon, Malbog & Sihi, Buenavista; Duyay, Tugos & Tambunan, Boac; Malibago, Torrijos	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	5-7	12-14	19-21	26-28	-
	9. Amando R. Rivamonte, Jr. Park Ranger * - PAMO, Tumagabok, Boac	-DENR-PENRO, Boac		-				
		-Makulapnit, Devilla, Masalukot & Tambangan, Sta. Cruz; Nangka & Sibuyao, Torrijos & Tambunan, Boac;	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	5-7	12-14	19-21	26-28	
	10. Jake F. Valencia * Park Ranger - PAMO, Tumagabok, Boac	-DENR PENRO, Boac						
		-Tiguion,Tabionan & Antipolo, Gasan; Bagtingon, Malbog & Sihi, Buenavista; Duyay, Tugos & Tambunan, Boac; Malibago, Torrijos	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	5-7	12-14	19-21	26-28	
	11. Pondador Manay * Park Ranger - PAMO, Tumagabok, Boac	-DENR PENRO, Boac		-	-	-	-	
		-Hinapulan, Canat, Boi, Bayuti, Binunga & Balagasan & Tambunan, Boac;	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	5-7	12-14	19-21	26-28	

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LAWIN Forest & Biodiversity Protection System - MWS IEC & protection/law enforcement activities	12. Michael R. Rocha * Forest Protection Officer - PAMO, Tumagabok, Boac	-DENR PENRO, Boac		-	-	-	-	
		-Tambangan, Masalukot, Devilla & Makulapnit, Sta, Cruz; Nangka & Sibuyao, Torrijos	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	5-7	12-14	19-21	26-28	
	13. Reggie Patulot * Forest Protection Officer - PAMO, Tumagabok, Boac	-DENR PENRO, Boac		-	-	-	-	
		-Malbog, Bagtingon, Sihi, Buenavista Antipolo, Tiguiou & Tabionan, Gasan ; Malibago, Torrijos; Tambunan, Boac; Antipolo, Gasan	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	5-7	12-14	19-21	26-28	-
	14. Celestino L. Lazo * Biodiversity Prot. Assistant - PAMO, Tumagabok, Boac	-DENR PENRO, Boac						
		-Tambangan, Masalukot, Devilla & Makulapnit, Sta, Cruz; Nangka & Sibuyao, Torrijos; Hinapulan, Boac	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	5-7	12-14	19-21	26-28	-
	15. Restituto M. Labog * Biodiversity Prot. Assistant - PAMO, Tumagabok, Boac	-DENR PENRO, Boac						
		-Hinapulan, Canat, Boi, Bayuti, Binunga, Balagasan & Tambunan, Boac	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	5-7	12-14	19-21	26-28	-

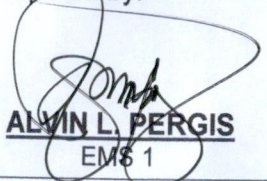
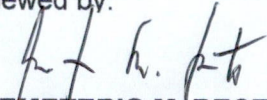
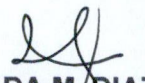
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LAWIN Forest & Biodiversity Protection System - MWS IEC & protection/law enforcement activities	16. Leodigario J. Montiano * Biodiversity Prot. Assistant - PAMO, Tumagabok, Boac	-DENR PENRO, Boac						
		-Hinapulan, Canat, Boi, Bayuti, Binunga, Tambunan & Balagasan, Boac	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	5-7	12-14	19-21	26-28	-
	17. Elmer M. Lazarte * Biodiversity Prot. Assistant - PAMO, Tumagabok, Boac	-DENR PENRO, Boac						
		-Hinapulan, Canat, Boi, Bayuti, Binunga, Tambunan & Balagasan, Boac	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	5-7	12-14	19-21	26-28	-
	18. Ireneo P. Villanueva * Biodiversity Prot. Assistant - PAMO, Tumagabok, Boac	-DENR PENRO, Boac						
		-Tiguion, Tabionan & Antipolo, Gasan; Bagtingon, Malbog, Sihi, Buenavista; Tambunan, Boac; Malibago, Torrijos	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	5-7	12-14	19-21	26-28	-
	19. Jerry L. Sarile * Biodiversity Prot. Assistant - PAMO, Tumagabok, Boac	-DENR PENRO, Boac						
		-Tiguion, Tabionan & Antipolo, Gasan; Bagtingon, Malbog, Sihi, Buenavista; Duyay & Tugos, Boac	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)	5-7	12-14	19-21	26-28	-
Ecotourism Management -Maintenance of PAMO Bldgs. and Ecotourism Facilities/fixtures	20. Jimmy P. Linga* Caretaker - PAMO, Tumagabok, Boac.	Travel / ANA						

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Technical Support Staff Office work	21. Sherwin M. Milaya * IT Assistant - PAMO Sat. Office, PENRO, Boac	Travel / ANA	To assist PASu in the preparation of documents relative to PAMO	5-7				
Technical Support Staff Office work	22. Rica Quennie D. Radovan* Data Encoder - PAMO Sat. Office, PENRO, Boac	Travel / ANA						
Prepared by:  ALVIN L. PERGIS EMS 1	Reviewed by:  EMETERIO M. RECTO Sr. EMS/PASu-MWS	Recommending Approval:  IMELDA M. DIAZ OIC - PENR Officer	Approved by: MA. LOURDES G. FERRER, CESO III Regional Executive Director					

Note:

- * Contractual /JO
- * Travel of Park Rangers & Forest Protection Officer (FPOs) – transportation allowance only
- * Travel of Biodiversity Protection Assistant (BPA)/Green Brigade Volunteer (GBV) – no claim
- * This Travel Plan of PAMO Personnel is subject for change/disapproval of higher authorities, if necessary.