

## **Public-Private Partnership (PPP) Orientation for MIMAROPA RLAs and SUCs**

May 18 & 19, 2021 | 9:00 AM – 12:00 NN

### **House Rules/Activity Reminders**

1. Please be informed that the orientation will be recorded, including the capture of screenshots, for documentation purposes only.
2. Kindly change your profile name into the following format:

Name of Agency - First Name, Last Name  
(e.g. NEDA MIMAROPA – Juan dela Cruz)

3. We encourage the participants to log-in to the meeting room 10 minutes before the scheduled start.

Once logged in, you will be directed to a meeting room lobby. Kindly wait for the secretariat to admit you in the meeting room.

4. Please keep your microphones muted when you are not speaking.
5. We encourage you to send in your questions using the zoom chat box. You may raise your questions for the resource speakers anytime during the meeting. The secretariat shall document the questions and will be answered by the resource persons during the question and answer portion.
6. Check if your camera is on to ensure that all attendees can see you when you speak.
7. When your connection is poor, you may raise your concerns by using the chat box.
8. Please use the hand icon if you want to be recognized.
9. Kindly accomplish the feedback form to be sent at the end of the orientation. Certificates will only be issued to participants who have completely accomplished the feedback survey form. The link to the presentation materials will be on the confirmation message after you accomplish the feedback survey form.
10. Please do not share or post on social media the presentation materials used during this orientation.