

Republic of the Philippines
Department of Environment and Natural Resources
MAROPA Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Poblacion, Taytay, Palawan Mobile 09121713889 TNT 09171589399 Globe Email: cenrotaytay@denr.gov.ph

May 04, 2021

### **MEMORANDUM**

FOR: The Regional Executive Director

1515 L&S Building,

Roxas Blvd., Ermita, Manila

THRU: The Provincial Environment and

Natural Resources Officer

Sta. Monica, Puerto Princesa City

FROM: The OIC-Community Environment and

Natural Resources Officer

SUBJECT: DAILY TIME RECORD FOR THE MONTH OF APRIL 2021

Respectfully forwarded the three (3) copies of Daily Time Record (DTR) of the undersigned for the month of April 2021.

For his information and record.

ALANTALLE



Republic of the Philippines
Department of Environment and Natural Resources
MAROPA Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

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ID No.: 00000001 Dept.: DENR-CENRO TAYTAY

Name: VALLE, ALAN L.

2021-04-01
2021-04-02
2021-04-03
2021-04-04
2021-04-06 2021-04-07 2021-04-08 2021-04-09
2021-04-07 2021-04-08 2021-04-09
2021-04-08  2021-04-09
2021-04-09 HOUIDAY 2021-04-10 SATURDAY 2021-04-11 SUNDAY 2021-04-12 Travel Order No. 094 2021-04-13 dated manch 22, 2021 2021-04-14 2021-04-15 2021-04-16 2021-04-17 SATURDAY 2021-04-18 SUNDAY 2021-04-19 2021-04-20
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2021-04-28 / Travel Order No. 04-2021-0534
2021-04-29 dated april 26, 2021
2021-04-30

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ormed, record arrival at and

ALANIL VALLE

Verified as to prescribed office hours

ERIBERTO B. SAÑOS, CESE PENRO



ID No.: 00000001

Dept. : DENR-CENRO TAYTAY

Name: VALLE, ALAN L.

DATE	am IN am OUT pm IN pm OUT OT IN OT OUT
2021-04-01	HOLIDAY .
2021-04-02	HOLIDAY
2021-04-03	SATURDAY
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2021-04-29	dated april 26, 2021
2021-04-30	The state of the s

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ID No. : 00000001

Dept. : DENR-CENRO TAYTAY

Name : VALLE, ALAN L.

DATE	am IN am OUT pm IN pm OUT OT IN OT OUT
2021-04-01	HOLIDAY.
2021-04-02	HOLIDAY
2021-04-03	SATURDAY
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2021-04-29	dated april 26, 2021
2021-04-30	
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ID No. : 00000001

Dept. : DENR-CENRO TAYTAY

Name: VALLE, ALAN L.

DATE	am IN am OUT pm IN pm OUT OT IN OT OUT
2021-04-01	HOLIDAY
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2021-04-29	dated april 26, 2021
2021-04-30	
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ALAN ET VALLE

Verified as to prescribed office hour:

ERIBERTO B. SANOS, CESE PENRO

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FMS FORM No. 34

# Republic of the Philippines DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES Office of the Regional Executive Director MIMAROPA Region Ermita, Manila

TRAVEL ORDER

MAR 22 2021

Name	ALAN L. VALLE	Salary		
Position	Engineer V/OIC-CENRO	Div/Sec/Unit	CENRO	
Departure Date	March 28, 2021	Official Station	DENR-CENRO	
Destination	DENR Regional Office Manila	Amval Date	April 12, 2021	
Purpose of Travel	To submit DTR, and other documen fund, Request for forfeiture order of issue within CENRO Taytay Area of	PRESENT AND THAT THE PERSON TO THE PERSON TO A PARTY OF THE PERSON TO A	to purchase vehicle under ducts; and confer ARDTS	
Per Diems/Expens			nd tempera with notice and a charicular distribution date. And the design of the desig	
Assistants or Labo	orer Allowed			
Appropriations to v	which travel should be charged	Commencing and members of the commence of the		
	300			
Remarks or special Certifications:	al instructions			
Certifications:	fy that the travel is necessary and in	nected with the functions o	of the official/employee of	
Certifications:		Approved:  Mx. LOURDES ( Regional E)	of the official/employee of  When Holling G. FERDER CESO III	
Certifications:  This is to certification  This is to certification  This is to certification.	fy that the travel is necessary and is conn/Unit.	Approved:  MX. LOURDES ( Regional E)	ude H. Flyne G. FERRER CESO III xecutive Director	
Certifications:  This is to certification  This is to certification  This is to certification  The rection  I hereby automorphism my succeeding	ify that the travel is necessary and is conn /Unit.	Approved:  MX. LOURDES ( Regional E)  TION esponding amount of the	G. FERRER CESO III  A Recutive Director  un liquidated cash advance ty-day period upon return to y 19, 1997 and Section 16	

FMS FORM No. 34

# Republic of the Philippines DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES Office of the Regional Executive Director MIMAROPA Region Ermita, Manila

TRAVEL ORDER

MAR 22 2021

Name	ALAN L. VALLE	Salary	
Position	Engineer V/OIC-CENRO	Div/Sec/Unit	CENRO
Departure Date	March 23 2021	Official Station	DENR-CENRO
Destination	DENR Regional Office Manila	Amval Date	April 12, 2021
Purpose of Travel	To submit DTR, and other documer fund, Request for forfeiture order of issue within CENRO Taytay Area of	DELIFIED THE PROPERTY OF THE P	to purchase vehicle under ducts; and confer ARDTS
Per Diems/Expens			
Assistants or Labor	rer Allowed		
Appropriations to w	hich travel should be charged		
Remarks or special			
This is to certif this Division/Section/	y that the travel is necessary and is conf Unit.	nected with the functions	of the official/employee of
		Approved:	
		MA LOURDES Regunal E	Mes H. Terres G. FERRER CESO III xecutive Director
I harahy ma	AUTHORIZA	TION	
from my succeeding s my permanent official EO No. 248 dated Ma	chorize the Accountant to deduct the corresponding to my failure to liquidate this trave station pursuant to Item 5.1.3 COA Circles 29, 1995.	responding amount of the state within the prescribed this ular 97-002 dated Februar Alap	ry 10, 1997 and Section 16
		Engineer	// OIC-CENPO

FMS FORM No. 34

### Republic of the Philippines DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES Office of the Regional Executive Director MIMAROPA Region Ermita, Manila

TRAVEL ORDER

MAR 22 2021

Name ALAN L. VALLE			Salary		
Position	Engineer V/OIC-CENRO  March 28 2021		Div/Sec/Unit Official Station	CENRO DENR-CENRO	
Departure Date					
Destination	DENR R	egional Office Manila	Arrival Date	April 12, 2021	
Purpose of Travel	fund, Reque	TR , and other documer est for forfeiture order of CENRO Taytay Area of	apprehended forest pro	to purchase vehicle under oducts, and confer ARDTS	
Per Diems/Expens	es Allowed	2,200.00/day			
Assistants or Labo	rer Allowed				
Appropriations to w	which travel sl	nould be charged			
Remarks or specia	instructions				

#### Certifications:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Division/Section/Unit.

Approved:

#### **AUTHORIZATION**

I hereby authorize the Accountant to deduct the corresponding amount of the un liquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to Item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Section 16 EO No. 248 dated May 29, 1995.

> Alaph Valle Engineer VI OIC-CENRO



Reported Department of the State of the Stat

MIMARUPA RESPONSE
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
PROPERTY 5/12

COMMUNITY ENVIRONMENT AND
By the National Highway, Poblacion, Toyloy, Palarson 5312
Mobile 19726-505-0235 TM, 0912-171-3889 TMT
Email: conveneyon-indeed gove pli

Form No. 34 Date April 26, 2021

(No D4-2024-0034)

Name ALANL VALLE

Position : CENRO

Departure Date. April 26, 2021

Destination: El Nido, Palawan and vicinities

Salary

Div /Sec /Unit CENRO

Official Station: CENRO

Arrival Date April 30, 2021

Purpose of Travel To attend Local Government Unit (LGU) meeting. Technical Conference with Angkla Beach Club and Boutique Hotel and conduct NGP site visit.

Per Diems/Expenses Allowed As Allowed

Assistants or Laborers Allowed: None

Appropriations to which travel should be charged: CENRO

Remarks or special instructions: Return to official station upon completion of travel.

Certifications

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div/Sec/Unit.

Approved by:

PENRO B. SAÑOS, CESE

### AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 CO. Circular 97-002 dated February 10, 1997 and Sec. 16 EO No. 248 dated May 29, 1995.

Official Employee

BY the bosoned suggested Postational Postation Rad Before the time to the first contract of the contract of th

Form No. 34 Date: April 19, 2021

### TRAVEL ORDER

Name ALANL VALLE

Position : CENRO Departure Date: April 19, 2021

Destination: El Nido, Palawan and vicinities

Salary:

Div /Sec /Unit CENRO Official Station CENRO Arrival Date: April 21, 2021

Purpose of Travel: To visit Protected Area Office of El Nido. To conduct monitoring and visit on Forest Product Monitoring Stations of Bagong-Bayan, Lamoro and New Ibaias, El Nido, Palawan.

Per Diems/Expenses Allowed: As Allowed

Assistants or Laborers Allowed: None

Appropriations to which travel should be charged: CENRO

Remarks or special instructions: Return to official station upon completion of travel.

Certifications:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div/Sec/Unit.

Approved by

PENRO A SAÑOS, CESE

### AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 COA further 97-002 dated February 10, 1997 and Sec. 16 EO No. 248 dated May 29, 1995.

Official Employee