



Republic of the Philippines
Department of Environment and Natural Resources
MAROPA Region
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
National Highway, Poblacion, Taytay, Palawan
Mobile 09121713889 TNT 09171589399 Globe
Email : cenrotaytay@denr.gov.ph

May 04, 2021

MEMORANDUM

FOR : The Regional Executive Director
1515 L&S Building,
Roxas Blvd., Ermita, Manila

THRU : The Provincial Environment and
Natural Resources Officer
Sta. Monica, Puerto Princesa City

FROM : The OIC-Community Environment and
Natural Resources Officer

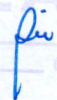
SUBJECT : DAILY TIME RECORD FOR THE MONTH OF APRIL 2021

Respectfully forwarded the three (3) copies of Daily Time Record (DTR) of the undersigned for the month of April 2021.

For his information and record.


ALAN VALLE

DENR CENRO
TAYTAY, PALAWAN
RELEASED

BY: 
DATE: 5/18/2021 CN 1648



Republic of the Philippines
Department of Environment and Natural Resources
MAROPA Region
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
National Highway, Poblacion, Taytay, Palawan
Mobile 09121713889 TNT 09171589399 Globe
Email : cenrotaytay@denr.gov.ph

May 04, 2021

MEMORANDUM

FOR : The Regional Executive Director
1515 L&S Building,
Roxas Blvd., Ermita, Manila

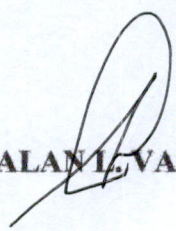
THRU : The Provincial Environment and
Natural Resources Officer
Sta. Monica, Puerto Princesa City

FROM : The OIC-Community Environment and
Natural Resources Officer

SUBJECT : **DAILY TIME RECORD FOR THE MONTH OF APRIL 2021**

Respectfully forwarded the three (3) copies of Daily Time Record (DTR) of the undersigned for the month of April 2021.

For his information and record.


ALAN L. VALLE

DENR CENRO
TAYTAY, PALAWAN
RELEASED
BY:
DATE: 5/18/2021 pie 16/8
CN



Republic of the Philippines
Department of Environment and Natural Resources
MAROPA Region
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
National Highway, Poblacion, Taytay, Palawan
Mobile 09121713889 TNT 09171589399 Globe
Email : cenrotaytay@denr.gov.ph

May 04, 2021

MEMORANDUM

FOR : The Regional Executive Director
1515 L&S Building,
Roxas Blvd., Ermita, Manila

THRU : The Provincial Environment and
Natural Resources Officer
Sta. Monica, Puerto Princesa City

FROM : The OIC-Community Environment and
Natural Resources Officer

SUBJECT : **DAILY TIME RECORD FOR THE MONTH OF APRIL 2021**

Respectfully forwarded the three (3) copies of Daily Time Record (DTR) of the undersigned for the month of April 2021.

For his information and record.


ALAN L. VALLE

DENR CENRO
TAYTAY, PALAWAN
RELEASED
BY: 5/18/2021 fu
DATE: 1648 GN

EMPLOYEE ATTENDANCE LOGS

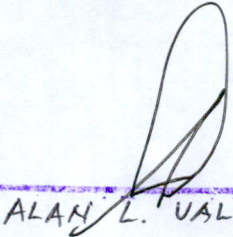
ID No. : 00000001

Dept. : DENR-CENRO TAYTAY

Name : VALLE, ALAN L.

DATE	am IN	am OUT	pm IN	pm OUT	OT IN	OT OUT
2021-04-01	HOLIDAY					
2021-04-02	HOLIDAY					
2021-04-03	SATURDAY					
2021-04-04	SUNDAY					
2021-04-05						
2021-04-06						
2021-04-07						
2021-04-08						
2021-04-09	HOLIDAY					
2021-04-10	SATURDAY					
2021-04-11	SUNDAY					
2021-04-12	Travel Order No. 094					
2021-04-13	dated March 22, 2021					
2021-04-14						
2021-04-15						
2021-04-16						
2021-04-17	SATURDAY					
2021-04-18	SUNDAY					
2021-04-19						
2021-04-20						
2021-04-21	Travel Order No. 04-2021-0493					
2021-04-22	dated April 19, 2021					
2021-04-23						
2021-04-24	SATURDAY					
2021-04-25	SUNDAY					
2021-04-26						
2021-04-27						
2021-04-28	Travel Order No. 04-2021-0534					
2021-04-29	dated April 26, 2021					
2021-04-30						

I CERTIFY
correct
of
departure


ALAN L. VALLE

is a true and
formed record
of arrival at and

Verified as to prescribed office hours

ERIBERTO B. SAÑOS, CESE
PENRO

EMPLOYEE ATTENDANCE LOGS

ID No. : 00000001

Dept. : DENR-CENRO TAYTAY

Name : VALLE, ALAN L.

DATE	am IN	am OUT	pm IN	pm OUT	OT IN	OT OUT
2021-04-01	HOLIDAY					
2021-04-02	HOLIDAY					
2021-04-03	SATURDAY					
2021-04-04	SUNDAY					
2021-04-05						
2021-04-06						
2021-04-07						
2021-04-08						
2021-04-09	HOLIDAY					
2021-04-10	SATURDAY					
2021-04-11	SUNDAY					
2021-04-12	Travel Order No. 094					
2021-04-13	dated March 22, 2021					
2021-04-14						
2021-04-15						
2021-04-16						
2021-04-17	SATURDAY					
2021-04-18	SUNDAY					
2021-04-19						
2021-04-20						
2021-04-21	Travel Order No. 04-2021-0493					
2021-04-22	dated April 19, 2021					
2021-04-23						
2021-04-24	SATURDAY					
2021-04-25	SUNDAY					
2021-04-26						
2021-04-27						
2021-04-28	Travel Order No. 04-2021-0534					
2021-04-29	dated April 26, 2021					
2021-04-30						

I CERTIFY
correctly
of employee
departure.

ALAN L. VALLE

This is a true and
correct record
of arrival at and

verified as to prescribed office hours.

ERIBERTO B. SANDS, CESE
PENRO

EMPLOYEE ATTENDANCE LOGS

ID No. : 00000001

Dept. : DENR-CENRO TAYTAY

Name : VALLE, ALAN L.

DATE	am IN	am OUT	pm IN	pm OUT	OT IN	OT OUT
2021-04-01	HOLIDAY					
2021-04-02	HOLIDAY					
2021-04-03	SATURDAY					
2021-04-04	SUNDAY					
2021-04-05						
2021-04-06						
2021-04-07						
2021-04-08						
2021-04-09	HOLIDAY					
2021-04-10	SATURDAY					
2021-04-11	SUNDAY					
2021-04-12	Travel Order No. 094					
2021-04-13	dated March 22, 2021					
2021-04-14						
2021-04-15						
2021-04-16						
2021-04-17	SATURDAY					
2021-04-18	SUNDAY					
2021-04-19						
2021-04-20						
2021-04-21	Travel Order No. 04-2021-0493					
2021-04-22	dated April 19, 2021					
2021-04-23						
2021-04-24	SATURDAY					
2021-04-25	SUNDAY					
2021-04-26						
2021-04-27						
2021-04-28	Travel Order No. 04-2021-0534					
2021-04-29	dated April 26, 2021					
2021-04-30						

I CERTIFY
correctly
of the
departure.

is a true and
correct record
of arrival at and

ALAN L. VALLE

Verified as to prescribed office hours

ERIBERTO B. SANOS, CESE
PENRO

EMPLOYEE ATTENDANCE LOGS

ID No. : 00000001

Dept. : DENR-CENRO TAYTAY

Name : VALLE, ALAN L.

DATE	am IN	am OUT	pm IN	pm OUT	OT IN	OT OUT
2021-04-01	HOLIDAY					
2021-04-02	HOLIDAY					
2021-04-03	SATURDAY					
2021-04-04	SUNDAY					
2021-04-05						
2021-04-06						
2021-04-07						
2021-04-08						
2021-04-09	HOLIDAY					
2021-04-10	SATURDAY					
2021-04-11	SUNDAY					
2021-04-12	Travel Order No. 094					
2021-04-13	dated March 22, 2021					
2021-04-14						
2021-04-15						
2021-04-16						
2021-04-17	SATURDAY					
2021-04-18	SUNDAY					
2021-04-19						
2021-04-20						
2021-04-21	Travel Order No. 04-2021-0493					
2021-04-22	dated April 19, 2021					
2021-04-23						
2021-04-24	SATURDAY					
2021-04-25	SUNDAY					
2021-04-26						
2021-04-27						
2021-04-28	Travel Order No. 04-2021-0534					
2021-04-29	dated April 26, 2021					
2021-04-30						

I CERTIFY
correctness of
of arrival and
departure times.

is a true and
correct record
of arrival at and

ALAN L. VALLE

Verified as to prescribed office hour:

ERIBERTO B. SANDS, CESE
PENRO

DTN

FMS FORM No. 34

Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Office of the Regional Executive Director
MIMAROPA Region
Ermita, Manila

MAR 22 2021

TRAVEL ORDER

(No. 094)

Name	<u>ALAN L. VALLE</u>	Salary	
Position	<u>Engineer V/OIC-CENRO</u>	Div/Sec/Unit	<u>CENRO</u>
Departure Date	<u>March 23, 2021</u>	Official Station	<u>DENR-CENRO</u>
Destination	<u>DENR Regional Office Manila</u>	Arrival Date	<u>April 12, 2021</u>

Purpose of Travel To submit DTR, and other documents. Follow-up authority to purchase vehicle under fund. Request for forfeiture order of apprehended forest products, and confer ARDTS issue within CENRO Taytay Area of Jurisdiction.

Per Diems/Expenses Allowed 2,200.00/day

Assistants or Laborer Allowed _____

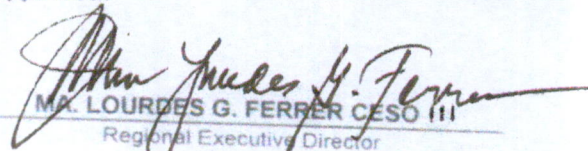
Appropriations to which travel should be charged _____

Remarks or special instructions _____

Certifications:

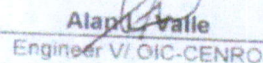
This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Division/Section/Unit.

Approved:


MA. LOURDES G. FERRER CESO III
Regional Executive Director

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the un liquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to Item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Section 16 EO No. 248 dated May 29, 1995.


Alan L. Valle
Engineer V/OIC-CENRO

Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Office of the Regional Executive Director
MIMAROPA Region
Ermita, Manila

MAR 22 2021

TRAVEL ORDER(No. 094)

Name	<u>ALAN L. VALLE</u>	Salary	
Position	<u>Engineer V/OIC-CENRO</u>	Div/Sec/Unit	<u>CENRO</u>
Departure Date	<u>March 23rd 2021</u>	Official Station	<u>DENR-CENRO</u>
Destination	<u>DENR Regional Office Manila</u>	Arrival Date	<u>April 12, 2021</u>

Purpose of Travel To submit DTR, and other documents; Follow-up authority to purchase vehicle under fund; Request for forfeiture order of apprehended forest products; and confer ARDTS issue within CENRO Taytay Area of Jurisdiction.

Per Diems/Expenses Allowed 2,200.00/day

Assistants or Laborer Allowed _____

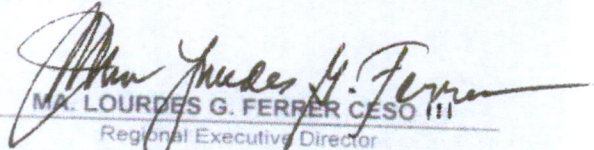
Appropriations to which travel should be charged _____

Remarks or special instructions _____

Certifications:

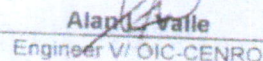
This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Division/Section/Unit.

Approved:


MA. LOURDES G. FERRER CESO III
Regional Executive Director

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the un liquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to Item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Section 16 EO No. 248 dated May 29, 1995.


Alan L. Valle
Engineer V/OIC-CENRO

Republic of the Philippines
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Office of the Regional Executive Director
MIMAROPA Region
Ermita, Manila

MAR 22 2021

TRAVEL ORDER(No. 094)

Name	<u>ALAN L. VALLE</u>	Salary	
Position	<u>Engineer V/OIC-CENRO</u>	Div/Sec/Unit	<u>CENRO</u>
Departure Date	<u>March 23, 2021</u>	Official Station	<u>DENR-CENRO</u>
Destination	<u>DENR Regional Office Manila</u>	Arrival Date	<u>April 12, 2021</u>

Purpose of Travel To submit DTR, and other documents. Follow-up authority to purchase vehicle under fund. Request for forfeiture order of apprehended forest products, and confer ARDTS issue within CENRO Taytay Area of Jurisdiction.

Per Diems/Expenses Allowed 2,200.00/day

Assistants or Laborer Allowed _____

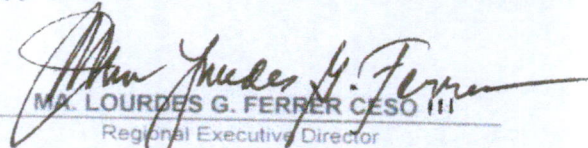
Appropriations to which travel should be charged _____

Remarks or special instructions _____

Certifications:

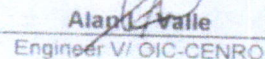
This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Division/Section/Unit.

Approved:


MA. LOURDES G. FERRER CESO III
Regional Executive Director

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the un liquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to Item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Section 16 EO No. 248 dated May 29, 1995.


Alan L. Valle
Engineer V/OIC-CENRO



Regional
Department
MIMAROPA Region
COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE
By the National Highway, Poblacion, Taytay, Palawan 5312
Mobile: 0926-5015-9335 TM, 0912-171-3889 TNT
Email: cennotaytay-cident@denr.gov.ph

Form No. 34
Date: April 26, 2021

TRAVEL ORDER
(No. 04-2021-0534)

Name : ALAN L. VALLE
Position : CENRO
Departure Date : April 26, 2021
Destination : El Nido, Palawan and vicinities

Salary : _____
Div./Sec./Unit : CENRO
Official Station : CENRO
Arrival Date : April 30, 2021

Purpose of Travel: To attend Local Government Unit (LGU) meeting, Technical Conference with Angkla Beach Club and Boutique Hotel and conduct NGP site visit.

Per Diems/Expenses Allowed: As Allowed
Assistants or Laborers Allowed: None
Appropriations to which travel should be charged: CENRO
Remarks or special instructions: Return to official station upon completion of travel.

Certifications:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.

Approved by:

ERIBERTO B. SAÑOS, CESE
PENRO

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Sec. 16 EO No. 248 dated May 29, 1995.

Official Employee

0493

Department of Environment and Natural Resources
By the Protected Highways, Pollution, Tertiary, Palawan State
Mobile: 0926-303-9333 T.M. 0913-471-1889 T.M.T.
Email: cenro@denr.gov.ph

Form No. 34
Date: April 19, 2021

TRAVEL ORDER
(No. 04-2021-0493)

Name: ALAN L. VALLE Salary: _____
Position: CENRO Div./Sec./Unit: CENRO
Departure Date: April 19, 2021 Official Station: CENRO
Destination: El Nido, Palawan and vicinities Arrival Date: April 23, 2021

Purpose of Travel: To visit Protected Area Office of El Nido. To conduct monitoring and visit on Forest Product Monitoring Stations of Bagong-Bayan, Larnoro and New Ibayay, El Nido, Palawan.

Per Diems/Expenses Allowed: As Allowed
Assistants or Laborers Allowed: None
Appropriations to which travel should be charged: CENRO
Remarks or special instructions: Return to official station upon completion of travel.

Certifications:

This is to certify that the travel is necessary and is connected with the functions of the official/employee of this Div./Sec./Unit.

Approved by:

ERIBERTO B. SAÑOS, CESE
PENRO

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Sec. 16 EO No. 248 dated May 29, 1995.

Official Employee