

Republic of the Philippines
Department of Environment and Natural Resources
MAROPA Region

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

National Highway, Poblacion, Taytay, Palawan Mobile 09121713889 TNT 09171589399 Globe Email: cenrotaytay@denr.gov.ph

April 12, 2021

MEMORANDUM

FOR : The Regional Executive Director

1515 L&S Building,

Roxas Blvd., Ermita, Manila

THRU : The Provincial Environment and

Natural Resources Officer

Sta. Monica, Puerto Princesa City

FROM: The OIC-Community Environment and

BY: +/18/2021 Pie 1647

Natural Resources Officer

SUBJECT : DAILY TIME RECORD FOR THE MONTH OF MARCH 2021

Respectfully forwarded the three (3) copies of Daily Time Record (DTR) of the undersigned for the month of March 2021.

For his information and record.

ALAN WALLE



EMPLOYEE ATTENDANCE LOGS

ID No.: 00000001

Dept. : DENR-CENRO TAYTAY

Name: VALLE, ALAN L.

DATE	am IN	am OUT	pm IN	pm OUT	OT IN	OT OUT
2021-03-01	07:23	12:14	12:38	17:09		
2021-03-02	07:34	12:02	12:58	17:10		
2021-03-03						
2021-03-04	Travel	Order No.	2021-03-09.	966	Th. # 20 22 40	
2021-03-05		march 02,	THE PARTY NAMED AND POST OF THE PARTY NAMED IN COLUMN 2 IS NOT THE OWNER. THE PARTY NAMED IN COLUMN 2 IS NOT THE OWNER.			
2021-03-06	Satur					
2021-03-07	Sund	the same of the sa				
2021-03-08	07:12	12:29	12:56	17:10		
2021-03-09						
2021-03-10					T) = 222 = 12 = 12	5-2 - 1-00x
2021-03-11	Travel 1	Order No. 20	21-03-18-12	54		
2021-03-12		Varch 08, 20	THE RESERVE THE PARTY OF THE PA			
2021-03-13	Satur					
2021-03-14	Sunda					
2021-03-15	07:17	12:14	12:51	17:42		
2021-03-16	Travel 0	rder No. 202,	1-03-24-14	62 dated 7	march 15, 202	4-24-1
2021-03-17	07:10	12:07	12:45	17:50		
2021-03-18	Travel On	der No. 2021-	03-29-146	8 dated ma	rch 17, 2021	
2021-03-19 7		avel Order No.			/ 343/_	
2021-03-20	dated m	larch 19, 20	21 Satura	day		
2021-03-21			Sunda	-		
2021-03-22	07:11	12:32	12:57	17:42		
2021-03-23						
2021-03-24						
2021-03-25					TO THE OWN PROPERTY OF THE PRO	
2021-03-26	Travel	Order No	0.094		?	
2021-03-27	dated					
2021-03-28		.017				
2021-03-29						
2021-03-30			Annual Processing Control of the Con			
2021-03-31						

I CERTIFY on correct repo of which va departure from

hove is a true and offormed, record of arrival at and

VALLE

Verified as to prescribed office hours

ERIBERTO B. SANDS, CESE PENRO



Department of Environment and Natural Resources

MIMAROPA Region

PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

Sta. Monica, Puerto Princesa City

(No.

FMS Form No. 34

Date: March 02, 2021

Official / Employee

TRAVEL ORDER 2011 - 03 - 04 - 96 6 1

Name : AI	AN L. VALLE		
STATE OF THE PROPERTY OF THE P	gineer V/OIC-CENRO	Salary : Div./Sec./Unit:	CENDO
Departure Date :	March 03, 2021	Official Station	CENRO
opartare Date.	17101 011 03, 2021	Official Station	DENR-CENRO
Destination:	El Nido, Palawan	Arrival Date	Taytay, Palawan
	ar i vao, i gravati	Amvai Date	March 05, 2021
Dayman of Town	T. A. I. COLAND		
Purpose of Travel:	To attend ECAN Board meeting a	nd Assist USEC Cuna.	
Per Diems/Expenses	Allowed :		
Assistants or Laborer			
Appropriations to wh	ich travel should be charged :		
Remarks or special in	istructions :		
G .: 6 .:			
Certifications:			
This is to	contife that the turned in		
employee of this Div.	certify that the travel is necessary	and is connected with the functi	ons of the official/
comployee of this Div.	/Sec./Oint.		
Recommending Appr	oval.	A 11	
The commending rappi	ovai.	Approved by:	
	•		
ALAN L. VALLE		EDIDERTO D. C	ANOS GESE
OIE-CENRO		ERIBERTO B. S	
OK-CENKO		PENRO)
	AUTH	ORIZATION	
I hereby aut	horize the Accountant to deduct th	e corresponding amount of the	unliquidated seek
advance from my si	acceeding salary for my failure to	liquidate this travel within the	receribed thirty day
period upon return	to my permanent official station	n pursuant to item 512 CO	lescribed thirty-day
dated February 10, 10	997 and Sec. 16 E.O No. 248 dated	d May 20, 1005	Circular 97-002
amous a cordary 10, 13	, and Sec. 10 E.O No. 248 dates	u May 29, 1995.	



Department of Environment and Natural Resources

MIMAROPA Region

PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

Sta. Monica, Puerto Princesa City

FMS Form No. 34 Date: March 08, 2021

TRAVEL ORDER

	(No. 2011-03	-18-12541)			
Name : /	ALAN L. VALLE	Salary:			
menunik ministrania man	Engineer V/OIC-CENRO	Div./Sec./Unit:	CENRO		
Departure Date :	March 09, 2021	Official Station	DENR-CENRO		
		Official Station	Taytay, Palawan		
Destination:	Pamantolon, Sandoval, Taytay, Palawan;	Arrival Date	March 12, 2021		
	New Ibajay and San Fernando, El Nido, Pala		111011112, 2021		
Purpose of Travel		To conduct field visit of NGP site in Barangay Pamantolon, Sandoval, Taytay, Palawan, and			
	Barangay New Ibajay and San Fernando, El 1	Nido, Palawan.	A STATE OF THE STA		
	Assist in the conduct of PA zoning inspection		ineation, demarcation		
	and installation of PVC pipes in the area appl	and installation of PVC pipes in the area applied for SAPA of Cauayan Island Resort in			
	El Nido, Palawan.				
Per Diems/Expense					
Assistants or Labor	rers Allowed :				
	rers Allowed : which travel should be charged :				
Appropriations to	which travel should be charged :				
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Appropriations to v Remarks or special	which travel should be charged :				
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Remarks or special Certifications: This is	which travel should be charged : linstructions : to certify that the travel is necessary and is con	nnected with the function	ons of the official/		
Appropriations to v Remarks or special Certifications:	which travel should be charged : linstructions : to certify that the travel is necessary and is con	nected with the function	ons of the official/		
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Appropriations to value Remarks or special Certifications: This is	to certify that the travel is necessary and is contiv./Sec./Unit.	Approved by:			
Appropriations to value Remarks or special Certifications: This is employee of this December of the Parameter of the Paramet	to certify that the travel is necessary and is contiv./Sec./Unit.	Approved by:	ÀÑOS, CESE		

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Sec. 16 E.O No. 248 dated May 29, 1995.

Official / Employee



Department of Environment and Natural Resources

MIMAROPA Region

PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

Sta. Monica, Puerto Princesa City

FMS Form No. 34

Date: March 15, 2021

TRAVEL ORDER

(1

2021-03-24-14621

Name : ALAN L. VALLE		Salary:		
ADMINISTRAÇÃO DE PROPRIO A PARTICIPAÇÃO DE PARTICIPACION A PAR	ngineer V/OIC-CENRO	Div./Sec./Unit:	CENRO	
Departure Date :	March 16, 2021	Official Station	DENR-CENRO	
Destination	D C'I to marit by		Taytay, Palawan	
Destination:	Barangay Sibaltan, El Nido, Palawan	Arrival Date	March 16, 2021	
Purpose of Travel :	To participate coastal clean up in Baranga	y Sibaltan, El Nido, Palaw	an	
		erri de mentre de distrimente fondamente distrimente distrimente distrimente distrimente distrimente distrimente distrimente di distrimente d		
Per Diems/Expenses				
Assistants or Labore				
	hich travel should be charged :			
Remarks or special i	nstructions			
Certifications:				
This is t	o certify that the travel is necessary and is	connected with the functi	ons of the official/	
employee of this Div	//Sec./Umt.			
		Approved by:		
Recommending App		Approved by:		
	proval:	189	ese.	
Recommending App ALAN ALLE OK-CENRO	proval:	Approved by: BERTO B. SANOS, CI	ESE	

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Sec. 16 E.O No. 248 dated May 29, 1995.

Official / Employee



Republic of the Philippines Department of Environment and Natural Resources Region IV-MIMAROPA

COMMUNITY ENVIRONMENT AND NATURAL RESOURCES OFFICE

Taytay 5312, Palawan

Form No. 34

Date: March 17, 2021

TRAVEI	ORDER
(No 202	1-03-24-1488
	/
Name: ALAN L. VALLE	Salary:
Position: Engineer V	Div./Sec./Unit:
Departure Date: March 18, 2021	Official Station: CENRO-Taytay
Destination: El Nido, Palawan	Arrival Date: March 18, 2021
Purpose of Travel: To conduct ocular inspection zoning in Barangay Pasadena, EL Nido, Palay	
Per Diems/Expenses Allowed:	***
Assistants or Laborers Allowed:	
Appropriations to which travel should be char	ged:
Remarks or special instructions: Report to of travel.	ficial station and submit report upon completion of
Certifications:	
This is to certify that the travel is ne official/employee of this Div./Sec./Unit.	cessary and is connected with the functions of the
Recommending approval by:	Approved by:
ALAN L. VALLE	ERIBERTO B. SAÑOS
OIC-CENRO	PENRO

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Sec. 16 EO No. 248 dated May 29, 1995.

Official / Employee



Department of Environment and Natural Resources
MIMAROPA Region

WINAROPA Region

PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE

Sta. Monica, Puerto Princesa City

FMS Form No. 34

Date: March 19, 2021

TRAVEL ORDER

Name : A	LAN L. VALLE	Salary:	
Position : E	ngineer V/OIC-CENRO	Div./Sec./Unit:	CENRO
Departure Date:	March 19, 2021	Official Station	DENR-CENRO
			Taytay, Palawan
Destination:	DENR PENRO Puerto Princesa City	Arrival Date	March 20, 2021
Purpose of Travel	To attend meeting with Provincial Directity	etor at PENR Office, Sta. Mo	nica, Puerto Princesa
Per Diems/Expense	s Allowed		
Per Diems/Expense Assistants or Labor Appropriations to w Remarks or special	ers Allowed :		
Assistants or Labor Appropriations to w	ers Allowed :		
Assistants or Labor Appropriations to w Remarks or special Certifications:	ers Allowed which travel should be charged instructions to certify that the travel is necessary and in	s connected with the function	ons of the official/
Assistants or Labor Appropriations to w Remarks or special Certifications:	to certify that the travel is necessary and in v./Sec./Unit.	connected with the function	ons of the official/
Assistants or Labor Appropriations to w Remarks or special Certifications: This is employee of this Di	to certify that the travel is necessary and in v./Sec./Unit.		ons of the official/
Assistants or Labor Appropriations to w Remarks or special Certifications: This is employee of this Di	ers Allowed which travel should be charged instructions to certify that the travel is necessary and in v./Sec./Unit.		

AUTHORIZATION

I hereby authorize the Accountant to deduct the corresponding amount of the unliquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day period upon return to my permanent official station pursuant to item 5.1.3 COA Circular 97-002 dated February 10, 1997 and Sec. 16 E.O No. 248 dated May 29, 1995.

Official / Employee

FMS FORM No. 34

Republic of the Philippines DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES Office of the Regional Executive Director MIMAROPA Region Ermita, Manila

MAR 22 2021 TRAVEL ORDER

	E 2 May 1 Annual departments		
Name .	ALAN L. VALLE	Salary	en angangan (a tentah ay andah 3 siya mara ki apangah magadanga binga procingsi alamban angan
Position	Engineer V/OIC-CENRO	Div/Sec/Unit	CENRO
Departure Date	March 28 2021	Official Station	DENR-CENRO
Destination	DENR Regional Office Manila	Arrival Date	April 12, 2021
Purpose of Travel	To submit DTR and other documer fund. Request for forfeiture order of issue within CENRO Taytay Area of	apprehended forest pro	to purchase vehicle under ducts, and confer ARDTS
Per Diems/Expensi		(новень это дейско на предвеждения выполняем устану экуальных са тороговым него под	
Assistants or Labor	rer Allowed		
Appropriations to w	hich travel should be charged	от манитон проводи, выположения в продусти проводительной выположения проводущения в применения в прим	termings of the control of the control definement of the control o
Remarks or special	instructions		
Contifications			
Certifications:			
Into is to certif	without the travel is assessed and a second		

connected with the functions of the official/employee of this Division/Section/Unit.

AUTHORIZATION

Approved:

I hereby authorize the Accountant to deduct the corresponding amount of the un liquidated cash advance from my succeeding salary for my failure to liquidate this travel within the prescribed thirty-day geriod upon return to my permanent official station pursuant to Item 5.1.3 COA Circular 97-002 dated February 19, 1997 and Section 18 EO No. 248 dated May 29, 1995

> Alaph Fralle Engineer VI OIC-CENRO