



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
MIMAROPA Region

MEMORANDUM

FOR :

DIR. JOFFREY M. SUYAO	DOLE MIMAROPA
DIR. ANTONIO G. GERUNDIO	DA MIMAROPA
DIR. NICOLAS T. CAPULONG, CESO V	DEPED MIMAROPA
DIR. MARIE GRACE T. PASCUA	NCIP MIMAROPA
MS. MA. ELIZABETH B. AVILA	PCUP, FOD-LUZON
MR. RHINELAN LACHICA	PCUP, FOD-LUZON
MR. ARMANDO V. ANGELES, JR.	NYC NCR-MIMAROPA
ATTY. JOSE C. ALISUAG	CHED MIMAROPA
DIR. ELIZER S. SALILIG	BFAR MIMAROPA
LTGEN ANTONIO G PARLADE JR	SOLCOM
MGEN BARTOLOME VICENTE O BACARRO PA	2ID, PA
RADM RAMIL ROBERTO ENRIQUEZ	WESCOM
PBGEN NELSON B BONDOC	PRO MIMAROPA
DIR. JOSE REUBEN Q. ALAGARAN II	PIA MIMAROPA
Dir. FERNANDO R. DE VILLA, CESO III	DSWD MIMAROPA
DIR. RUFINO C. MENDOZA	NICA 4
FISCAL ERNESTO C. MENDOZA	DOJ 4
PPO IV PAUL ESCOBER	OPAPP S. LUZON
ATTY. MARVIN V. BERNAL	DAR MIMAROPA
MR. EUSEBIO R. JACINTO	NAPC, GDOU-LUZON
ENGR. ROMUEL P. ALIMBOYAO	NHA 4
DR. MA. JOSEFINA P. ABILAY	DOST MIMAROPA
DIR. MA. LOURDES G. FERRER, CESO III	DENR MIMAROPA
DIR. CRISTINA H. VILLAMIL	CDA MIMAROPA

SUBJECT : MINUTES OF THE SECTORAL UNIFICATION, CAPACITY BUILDING, EMPOWERMENT, AND MOBILIZATION (SUCBEM) CLUSTER MEETING HELD ONLINE VIA ZOOM PLATFORM ON MAY 19, 2021

DATE : MAY 28, 2021

The Sectoral Unification, Capacity Building, Empowerment, and Mobilization (SUCBEM) Cluster conducted an online meeting through Zoom on May 19, 2021 from 1:00 to 3:00 in the afternoon.

In line with this, we are furnishing you a copy of the Minutes of the said meeting with the agreed template of the SUCBEM Cluster Accomplishment Report of



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each member agency. The accomplished template shall be submitted to dilgmimaropa.lgcdd@gmail.com on or before **June 22, 2021**.

As requested during the meeting, we are also furnishing you a copy of the Post-Activity Report of the SUCBEM National Levelling meeting held on March 8, 2021.

Should you have concerns, you may contact our SUCBEM Focal Persons **LGOO IV Reianne Mae P. Maranan** or **LGOO II Ivy Diane D. Piramide** through mobile numbers **0948-895-6645** or **0917-893-9628** or send us an email at dilgmimaropa.lgcdd@gmail.com.

For guidance and reference

WILHELM M. SUYKO, CESO IV
Regional Director/
Cluster Head

encl: a/s

LGCDMMIMAROPA-05282021-
WMS-RSM-MTGI:RMPM-IDDP



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**MINUTES OF THE SECTORAL UNIFICATION, CAPACITY BUILDING,
EMPOWERMENT, AND MOBILIZATION (SUCBEM) CLUSTER
MEETING HELD ONLINE VIA ZOOM PLATFORM ON MAY 19, 2021**

PRESENT :

1. Rey S. Maranan, *CESO V*
Assistant Regional Director, DILG MIMAROPA
2. Alfonso Ruado Dela Torre
Fishing Regulations Officer I, DA-BFAR MIMAROPA
3. Gefelyn A. Goleng
SUCBEM Focal Person, DAR MIMAROPA
4. Liza Marie Victoria M. Dillena
PDO IV, DepEd MIMAROPA
5. Lino M. Dimapilis
DMO-V, DENR MIMAROPA
6. Alberto A. Sabarias
Assistant Regional Director, CDA MIMAROPA
7. Marieta L. Alvis
Agriculturist II, DA MIMAROPA
8. Francia Priscila Cabaysa
Social Welfare Officer IV, DSWD MIMAROPA
9. Ma. Elizabeth B. Avila
Assistant Chief of Operations of the Field Operations Division
for Luzon (FODL), PCUP
10. Armando V. Angeles, Jr.
Presidential Staff Officer IV, NYC
11. Reynante S. Luna
Provincial Officer and Concurrent AFSD, NCIP MIMAROPA
12. Jasper Ivy H Galaura,
Deputy U8, WESCOM AFP
13. Nephtali V Padua
Assistant Chief of Unified Command Staff for Joint and
Combined Training, U8, WESCOM AFP
14. Danica C. Enriquez
Project Assistant II, DOST MIMAROPA
15. PCOL Samuel S Delorino



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Chief, Regional Intelligence Division (RID), PRO MIMAROPA

16. Ronnie C Sarmiento
CMO Officer, 203rd Brigade of the Philippine Army
17. Ronaldo U. Pedrosa
Education Supervisor, CHED MIMAROPA
18. Ma. Teresita G. Iglesia
LGCCD Chief, DILG MIMAROPA
19. Reianne Mae P. Maranan
LGOO IV, DILG MIMAROPA
20. Ivy Diane Piramide
LGOO II, DILG MIMAROPA
21. Lance Andrei De Jesus
LGOO II, DILG MIMAROPA
22. Cheryl N. Martinez
LGOO II, DILG MIMAROPA

ABSENT :

Representatives from the following member-agencies:

- Philippine Commission on Women (PCW);
- National Intelligence Coordinating Agency (NICA);
- Department of Justice (DOJ);
- Philippine Information Agency (PIA);
- National Anti-Poverty Commission (NAPC); *and*
- National Housing Authority (NHA)

HIGHLIGHTS:

- The meeting started at exactly 1:00 in the afternoon with a prayer and roll call of participants made by LGOO II Ivy Diane Piramide. A quorum was determined.
- LGOO II Ivy Diane D. Piramide stated that the purpose of the meeting is to finalize the consolidated sectoral outputs presented during the RCPD.
- On behalf of SUCBEM Cluster Head and DILG Regional Director Wilhelm M. Suyko, Assistant Regional Director Rey S. Maranan called the meeting in order and declared the presence of a quorum. He proceeded with an opening message and expressed

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the agency's sincere gratitude and appreciation to all the member agencies for sharing their efforts and resources for the successful conduct of the Sectoral Consultations and Regional Conference for Peace and Development (RCPD). He also thanked them for their active participation before, during, and after the activity and hoped that the collaboration made between agencies will be sustained for the future endeavors of the cluster. He then, allowed the regional focal persons to discuss on the following :

- LGOO II Piramide presented the meeting agenda which include the following:
 - Presentation and Finalization of Sectoral Outputs
 - Discussion on the sustainability of MIMAROPA SUCBEM Cluster
 - Template for SUCBEM-related Accomplishments for 2020-present
 - Template for SUCBEM-related PPAs to be implemented for the year 2021 - 2022
 - Conduct of Quarterly Meetings
 - Other matters
- LGOO IV Reianne Mae P. Maranan presented the consolidated Sectoral Issues Matrix collected from the consultations made by the different member agencies to the following sectors:
 - Women;
 - Farmer-Fisherfolk;
 - Peasant;
 - Indigenous Peoples;
 - Youth; and
 - Labor.
- LGOO IV Maranan also presented the proposed template for the SUCBEM-related Accomplishments for 2020 up to present. The said template will also be used to list down the SUCBEM-related PPAs of each member agency to be implemented for the year 2021 - 2022. Revisions were also made based on the suggestions manifested by the representatives of member agencies.



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- LGOO IV Maranan also solicited the agreements of the body on the conduct SUCBEM Quarterly meetings. The participants decided to conduct the second quarterly meeting on the second week of June 2021.

The following were deliberated/discussed by the group, with the recommendations given:

<u>Issues and Concerns</u>	<u>Recommendations/Agreements</u>
1. Unfamiliar terminologies and acronyms in the consolidated output of all concerned sectors.	Instead of just putting the acronym for a term, input the whole meaning. The link for the consolidated output will be re-shared to the member agencies for their corrections on the terms and english translations.
2. For the proposed template on the SUCBEM Accomplishments and Implementation of related PPAs, there is a need to indicate reason as to why an activity has not been done.	Add another 3 columns for the facilitating factors, hindering factors, and remarks.
3. What is the reference year of the activities to be included in the accomplishment template?	For the accomplishments, the reference year would be from 2020 and onwards.
4. What kind of PPAs must be encoded in the accomplishment template?	The accomplishments that the agencies will input in the template must only include SUCBEM-related PPAs
5. The activities/accomplishments will involve specific and different sectors.	Instead of arranging the accomplishments by agency, the template should be revised to reflect the identified sectors targeted by the cluster. Each tab of the spreadsheet file should reflect the name of the sector, not the name of the agency.



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	With this, all agencies can categorize and input their accomplishments by sector.
6. Religious Sector should be included in the SUCBEM Accomplishment Report	Another blank sheet will be added to include other sector beneficiaries.
7. When is the submission of the initial report/filled-up template?	June 15, 2021
8. The Implementation Plan of the National ELCAC can be used as reference in the accomplishment of the proposed cluster implementation plan.	Will ask clearance if it can be shared with SUCBEM Cluster members.
9. To strengthen the SUCBEM cluster of MIMAROPA, a regular quarterly meeting will be conducted	Before the end of June, a 2nd Quarter Meeting will be conducted.
10. What will be the process for the signing of the consolidated RCPD outputs?	DILG will give the member agencies a signature sheet. Scanned copy of the signature sheet will be submitted to the DILG. All signatures in the sheet will be combined in 1 page for the submission of the consolidated outputs.

After all the issues and concerns were deliberated and agreements were heard, the following were the action points reached by the body:

Action

Responsible Agency

- Copies of the Minutes with the attached SUCBEM Levelling Post-Activity Report, and finalized template for the accomplishment will be sent to the member agencies.
- DILG



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- A copy of the Implementation Plan will be sent to the agencies upon receipt of clearance from NTF-ELCAC.
- All member agencies of SUCBEM Cluster will submit their accomplishments using the finalized template on June 15, 2021.
- Finalized output will be re-shared to the sectoral agencies to ensure that all the details are correct.
- DILG
- All agencies
- DILG, DSWD, DA, BFAR, DAR, CHED, DEPED, DOLE, NCIP

ADJOURNMENT

There having no other topics to be discussed, the meeting was adjourned at 2:48 P.M. LGCDD Chief Ma. Teresita G. Iglesia thanked all the member-agencies for participating in the meeting and in the conduct of sectoral consultations and RCPD.

I HEREBY CERTIFY to the correctness of the foregoing.

IVY DIANE D. PIRAMIDE
LGOO II, Recorder

Attested :

ARD REY S. MARANAN, CESO V
Presiding Officer



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