



MEMORANDUM

FOR : The Regional Executive Directors
Regions 2, 3, CALABARZON, 5, 7, 8, 9, 10, 12 and CARAGA

FROM : The Assistant Director
Officer-in-Charge, Office of the Director

SUBJECT : **COMMENTS ON THE PRESENTED PROPOSALS FOR
BIODIVERSITY-FRIENDLY ENTERPRISES (BDFE)
FINANCIAL ASSISTANCE**

DATE : **MAY 04 2021**

Last April 29-30, 2021, the BDFE proposal presentation was conducted via zoom meeting where BDFE facilitators and representatives from regions 2, 3, CALABARZON, 5, 7, 8, 9, 10, 12 and CARAGA presented and discussed the details of their financial assistance proposals for 2021. The presentation was also attended by members of the BMB BDFE Core Group to provide comments and recommendations to the proposals submitted by the regions.

In line with this, may we respectfully request to receive the revised BDFE proposal incorporating the comments from the BMB BDFE Core group as summarized in **Annex I**. Moreover, it is advised that the following requirements be also submitted to the BMB **on or before May 17, 2021**:

1. Signed and duly accomplished proposal outline form
2. Copy of the PO's SEC/CDA/DOLE Registration
3. Authenticated copy of Articles of Incorporation
4. Audited financial Report (3 years preceding the date of project implementation)
5. Disclosure by the PO of other related business, if any, and extent of ownership by the board
6. Signed Work and Financial Plan
7. Draft Business Plan
8. List and/or Photographs of similar projects previously completed by the PO, if any
9. Resolution from the PO Board authorizing their President to enter into a Memorandum of Agreement (MOA) with DENR
10. PO Board Resolution certifying that none of its officials or board of directors is an agent or related by consanguinity or affinity up to the fourth civil degree to the officials of DENR-BMB/DENR authorized to process and/or approve the proposal, MOA and the release of funds.

Should you have any questions, you may contact Mr. John Erick Avelino / Mr. Grick Cordero at johnerick.avelino@bmb.gov.ph / grick.cordero@bmb.gov.ph and copy furnishing cmd@bmb.gov.ph.

For your information and consideration.


AMELITA D.J. ORTIZ



Republic of the Philippines
Department of Environment and Natural Resources
BIODIVERSITY MANAGEMENT BUREAU



BMB202105108