



Republic of the Philippines  
Department of Environment and Natural Resources  
**PENRO Marinduque**

April 01, 2022

**MEMORANDUM**

**FOR** : The Regional Executive Director  
DENR MIMAROPA Region

**THRU** : The Assistant Regional Director for Management Services

**ATTENTION** : The Chief, Regional Planning and Management Division  
The Chief, Regional ICT Section

**FROM** : The In-Charge, Office of the PENR Officer

**SUBJECT** : **SUMMARY REPORT ON ICT SERVICE REQUESTS  
FOR THE FIRST QUARTER, CY 2022 OF DENR-PENRO  
MARINDUQUE**

In line with the requested IT-related technical assistance acted upon, please be informed that DENR-PENRO Marinduque has 99.99% satisfactory rating equivalent to Very Satisfactory adjectival satisfactory rating for the First Quarter, CY 2022 as shown in the table below.

**Table 1. Requested IT-Related Technical Assistance Acted Upon**

No.	Month	Total Number of IT-Related Technical Assistance Acted Upon	Average Feedback Rating	Final Adjectival Rating
1	January	45	100%	Excellent
2	February	16	100%	Excellent
3	March	33	99.97%	Very Satisfactory
<b>GRAND TOTAL</b>		<b>94</b>	<b>99.99%</b>	<b>Very Satisfactory</b>

The IT-Related Technical Assistance Acted Upon, as required by the DENR MIMAROPA Region, is encoded, submitted and can be accessed thru this Google Drive link: <https://tinyurl.com/it-technical-assistance>.

For information and record.

*“For and in the absence of the OIC - PENR Officer”*

  
**CYNTHIA U. LOZANO**  
Chief, Technical Services Division  
In-Charge, Office of the PENRO