



Republic of the Philippines
Tourism Infrastructure & Enterprise Zone Authority

11 April 2022

RED. LORMELYN E. CLAUDIO, CESO IV
Member, SVT Secretariat
Regional Executive Director, Region IV-B
Department of Environment and Natural Resources
1514 L and S Building, Roxas Boulevard,
Manila, 1000 Metro Manila
denr.mimaropa@gmail.com

NOTICE OF MEETING

Dear **RED Claudio:**

Good day!

Relative to the implementation of the San Vicente Flagship Tourism Enterprise Zone (FTEZ) Comprehensive and Integrated Tourism Master Plans, and the San Vicente Management Committee (SVT ManCom) Resolution No. R-03-03-16-V establishing the San Vicente TEZ Secretariat (SVT Secretariat), we would like to request your attendance to the SVT Secretariat meeting on **21 April 2022 at 3:00 in the afternoon** at **Holiday Suites Port Barton** in Palawan.

We have attached copies of the minutes of the previous meetings of the SVT Secretariat and SVT ManCom held on 16 July 2021 and 20 August 2021, respectively, and the provisional agenda for your reference.

Transportation and accommodation expenses of the representatives are for the account of their respective offices/agencies. For clarification and confirmation, your staff may coordinate with Ms. Grace R. Cinco at 0910-830-4148 or via electronic mail at sanvicente.tez.tamd@tieza.gov.ph. We hope to receive your confirmation on or before **13 April 2022**.

Thank you and we look forward to continuing our partnership with you in working for the country's sustainable tourism.

Very truly yours,


HERNANDO A. ENAL
Chairman, SVT Secretariat
Manager, TEZ Assistance and Monitoring Department