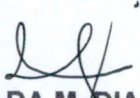


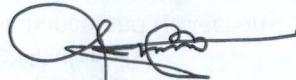
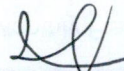
MONTHLY TRAVEL PLAN
FOR THE MONTH OF APRIL
C.Y. 2022
DENR-PENRO Marinduque

OFFICE/ DIVISION : Office of the PENRO

| P/A/P (List down specific activities to be undertaken by each claimant) | NAME OF PERSONNEL & POSITION/ DESIGNATION | LOCATION/ DESTINATION | PURPOSE OF TRAVEL | 1ST WEEK | 2ND WEEK | 3RD WEEK | 4TH WEEK |
|--|--|--|--|----------------------------|----------------------------|----------------------------|----------------------------|
| | PENR Officer Imelda M. Diaz | Regional Office | To confer with RED & ARDS and attend conferences | 1-5 | | | |
| Forest Development, Rehabilitation and Maintenance and Protection | | Boac/ Buenavista/ Gasan/ Mogpog/ Sta. Cruz/ Torrijos | NGP Monthly Field Visit. | | | 19-20 | |
| | | Within Area of Responsibility | To attend meetings, Inspection, etc. | ANA | ANA | ANA | ANA |
| Submitted by: | | Approved by: | | | | | |
|  IMELDA M. DIAZ OIC-PENR Officer | | LORMELYN E. CLAUDIO, CESO IV OIC-Regional Executive Director | | | | | |



MONTHLY TRAVEL PLAN
FOR THE MONTH OF APRIL
C.Y. 2022
DENR-PENRO Marinduque

OFFICE/ DIVISION : Office of the PENRO

| P/A/P (List down specific activities to be undertaken by each claimant) | NAME OF PERSONNEL & POSITION/ DESIGNATION | LOCATION/ DESTINATION | PURPOSE OF TRAVEL | 1 ST WEEK | 2 ND WEEK | 3 RD WEEK | 4 TH WEEK |
|--|---|---|---|----------------------|----------------------|----------------------|----------------------|
| | Amado Mortel, Jr. (Driver) | Regional Office | To convey PENRO Diaz, personnel and staff | 1-5 | | | |
| Forest Development, Rehabilitation and Maintenance and Protection | | Boac/ Buenavista/ Gasan/ Mogpog/ Sta. Cruz/ Torrijos | To convey PENRO Diaz, personnel and staff | | | 19-20 | |
| | | Within Area of Responsibility | To convey PENRO Diaz, personnel and staff | ANA | ANA | ANA | ANA |
| Submitted by:  AMADO D. MORTEL, Jr. Driver | | Approved by:  IMELDA M. DIAZ OIC-PENRO Officer | | | | | |

MONTHLY TRAVEL PLAN
FOR THE MONTH OF APRIL
C.Y. 2022
DENR-PENRO Marinduque

OFFICE/ DIVISION : Office of the PENRO

| P/A/P (List down specific activities to be undertaken by each claimant) | NAME OF PERSONNEL & POSITION/ DESIGNATION | LOCATION/ DESTINATION | PURPOSE OF TRAVEL | 1 ST WEEK | 2 ND WEEK | 3 RD WEEK | 4 TH WEEK | |
|---|---|---|-------------------------------|----------------------|----------------------|----------------------|----------------------|--|
| Forest Development, Rehabilitation and Maintenance and Protection | Romm Mariposque (Driver) | Boac/ Buenavista/Gasan/ Mogpog/ Sta. Cruz/ Torrijos | To convey personnel and staff | | 05-08 | | 26-28 | |
| | | Within Area of Responsibility | To convey personnel and staff | ANA | ANA | ANA | ANA | |
| Submitted by: | | Approved by: | | | | | | |
|  ROMM MARIPOSQUE Driver | |  IMELDA M. DIAZ OIC-PENRO Officer | | | | | | |