

**MONTHLY TRAVEL PLAN
FOR THE MONTH OF APRIL 1-30, 2022
DENR-PENRO Marinduque**

OFFICE/ DIVISION : Office of the PENRO
SECTION : Protected Area Management Office-Marinduque Wildlife Sanctuary (PAMO-MWS)

P/P/A (List down specific activities to be undertaken by each claimant)	NAME OF PERSONNEL & POSITION/ DESIGNATION - Official Station	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1ST WEEK	2ND WEEK	3RD WEEK	4^{RTH} WEEK	5TH WEEK
A. For Proclaimed and Legislated PAs	1. Emeterio M. Recto Sr. EMS/PASu-MWS - PAMO, Tumagabok, Boac	DENR-PENRO, Boac	-To attend flag ceremony/convocation -To review/sign accomplishment report & act other related docs. PAMO. - To conduct hearing re: alleged illegal kaingineros.	4				
1. Demarcation of boundaries for Legislated PAs		-Canat, Boi, Bayuti & Tambunan, Boac; Sihi, Malbog & Bagtingon, Buenavista and Malibago, Torrijos	-To facilitate the inspection of accomplishment undertaken by RCS Surveying Office. (43 cor. & 100 signages)		6-8	12-13	20-22	
3. PA Habitat Protection A. Biodiversity Monitoring System (BMS)		Masalukot-Tambangan, Sta. Cruz	- To facilitate 1 st Semester Biodiversity Monitoring System					
4. PAMB Operationalization A. PAMB Meeting		Dewey Hotel & Restaurant, Maharlika, Sta. Cruz, Marinduques	-To facilitate 1 st Quarter PAMB Meeting					
5. LAWIN Forest & Bio- versity Protection System								
-Monitoring /supervision of MWS CEPA, protection & law enforcement activities		-MWS Parcel I & II (Hinapulan, Canat, Boi, Bagtingon, Malibago, Sihi & Malbog)	- Monitoring & supervision of PAMO law enforcement activities					26-29

P/P/A (List down specific activities to be undertaken by each claimant)	NAME OF PERSONNEL & POSITION/ DESIGNATION - Official Station	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1ST WEEK	2ND WEEK	3RD WEEK	4^{RTH} WEEK	5TH WEEK
1. Demarcation of boundaries for Legislated PAs	2. Alvin L. Pergis EMS II - PAMO, Tumagabok, Boac	DENR-PENRO, Boac	-To attend flag ceremony & con-vocation. - To prepare accomplishment report and act other related concerns of PAMO	4-5				
Demarcation of boundaries for Legislated PAs		- Hinapulan, Canat & Binunga, Boi, Bayuti, Tambunan, Boac -	- Assist PASu in monitoring & inspection of the accomplishment undertaken by RCS Surveying Office.		6-8		20-22	
3. PA Habitat Protection A. Biodiversity Monitoring System (BMS)		-Masalukot & Tambangan, Sta. Cruz -Tumagabok, Boac	- Assist PAMBCS Staff from Regional Office in conducting monitoring and maintenance of BAMS.					
4. PAMB Operationalization A. PAMB Meeting								
5. LAWIN Forest & Biodiversity Protection System								
Monitoring /supervision of MWS IEC, protection & law enforcement activities		-Sibuyao-Nangka,Torrijos - Malbog, Bagtingon & Sihi, Buenavista; Malibago, Torrijos, Tugos & Duyay, Boac - Tiguion, Tabionan & Antipolo, Gasan	-Assist PASu in the monitoring and supervision of MWS CEPA & PAMO law enforcement activities.			12-13		27-29
	3. Niña Jane L. Mendoza EMS 1 - PAMO, Tumagabok, Boac	DENR-PENRO, Boac	-To prepare & submit weekly accomplishment report & act PAMO related concerns	ANA	ANA	ANA	ANA	ANA

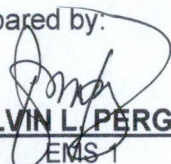
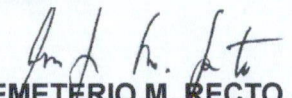
1. Demarcation of boundaries for Legislated PAs		- Sibuyao, Nangka, Torrijos - Tambangan, Devilla and Makulapnit, Sta. Cruz	-To assist PASu in monitoring of the activities undertaken by RCS Surveying Office.			12-13		
3. PA Habitat Protection A. Biodiversity Monitoring System (BMS)		Masalukot & Tambangan, Sta. Cruz & Tumagabok, Boac	- Assist PAMBCDS Staff from Regional Office in conducting monitoring of BAMS				19-22	
4. PAMB Operationalization A. PAMB Meeting		-PENRO, Boac	- Assist in the updating of Biodata of PAMB Members.	ANA	ANA	ANA	ANA	
5. LAWIN Forest and Biodiversity Protection System								
6. Monitoring /supervision of MWS IEC, protection & law enforcement activities		-Brgy. Hinapulan, Canat & Boi, Bayuti & Binunga, Boac -Tumagabok, Boac Sibuyao & Malibago, Torrijos - Malbog, Bagtingon & Sihi, Buenavista; Malibago, Torrijos, Tambunan & Duyay, Boac - Tiguion, Tabionan & Antipolo, Gasan	-To assist PASu in the monitoring and supervision of MWS CEPA & protection/law enforcement activities. - Assist in monitoring of the accomplishment conducted by RCS Surveying Office (43 corners and installation of 283 signages).	ANA	ANA	ANA	ANA	ANA
- Ecotourism Management	4. Nikko M. Peña* Tourism Aide - PAMO, Tumagabok, Boac	-Malbog, Bagtingon, Sihi, Buenavista -Malibago, Torrijos	-To coordinate with with concerned Brgy. Officials re: opening of MWS.	ANA	ANA	ANA	ANA	ANA

- Ecotourism Management - Maintenance of PAMO Bldgs. and Ecotourism	5. Blesilda J. Constantino AdA VI - PAMO Sat. Office, PENRO, Boac	-PAMO, Tumagabok, Boac	- Assist in the preparation of re-opening of ecotourism activities. - Facilitate the completion of requirements for the minimum COVID-19 health protocol.	ANA	ANA	ANA	ANA	ANA
LAWIN Forest & Biodiversity Protection System - MWS IEC & protection/law enforcement activities	6. Roderick S. Villanueva Park Maintenance Foreman - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	- Attend Flag Ceremony & convocation. - Submit weekly accomplishment report & other PAMO related docs.	4				
		-Tambangan, Devilla & Makulapnit, Sta, Cruz; Nangka & Sibuyao, Torrijos, Bagtingon, Malbog & Sihi, B'vista	- To conduct CEPA & Patrolling within PA-MWS (LAWIN & Regular)		6-8	12-13		
	7. Mark Julius L. Manoos Forest Technician I - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	- Attend Flag Ceremony & convocation. - Prepare weekly accomplishment report & PAMO related docs.	4				
		-Hinapulan, Canat, Boi, Bayuti, Binunga & Balagasan, Boac	- To conduct CEPA & Patrolling within PA-MWS (LAWIN & Regular)		6-8	12-13	23-25	30-31
	8. Almer L. Peregrin Forest Ranger - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	- Attend Flag Ceremony & convocation. - Prepare weekly accomplishment report and PAMO related docs.	4				
		-Hinapulan, Canat, Boi, Bayuti, Binunga & Balagasan, Boac	-To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)		6-8	12-13	20-22	27-29
	9. Sherwin P. Villavicencio Forest Ranger - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	-To attend Flag Ceremony & convocation. - Prepare weekly accomplishment report and PAMO related docs.	4				
		-Tiguion, Tabionan & Antipolo, Gasan; Bagtingon, Malbog & Sihi, Buenavista; Duyay, Tugos & Tambunan, Boac; Malibago, Torrijos	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)		6-8	12-13	20-22	27-29

LAWIN Forest & Biodiversity Protection System - MWS IEC & protection /law enforcement activities	10. Amando R. Rivamonte, Jr. --Park Ranger * - PAMO, Tumagabok, Boac	-DENR-PENRO, Boac	-To attend Flag Ceremony & convocation. -Prepare weekly accomplishment report and PAMO related docs.	ANA	ANA	ANA	ANA	ANA
		Sibuyao, Nangka, Torrijos; Tambangan, Masalukot, Devilla & Makulapnit, Sta. Cruz; Malibago, Torrijos; Bagtingon, Malbog & Sihi, Buenavista; Tambunan, Boac;	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)		6-8	12-13	20-22	27-29
	11. Jake F. Valencia * Park Ranger - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	-To attend Flag Ceremony & convocation. - Prepare weekly accomplishment report and PAMO related docs.	ANA	ANA	ANA	ANA	ANA
		-Tiguion, Tabionan & Antipolo, Gasan; Bagtingon, Malbog & Sihi, Buenavista; Duyay, Tugos & Tambunan, Boac; Malibago, Torrijos	To conduct CEPA & Patrolling within PA-MWS (LAWIN & Regular)		6-8	12-13	20-22	27-29
	12. Pondador Manay * Park Ranger - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	-To attend Flag Ceremony & convocation. -Prepare weekly accomplishment report and other PAMO related docs.	ANA	ANA	ANA	ANA	ANA
		-Balagasan, Binunga, Hinapulan, Canat, Boi & Bayuti, Boac;	-Conduct CEPA & Patrolling within PA-MWS (LAWIN & Regular)		6-8	12-13	20-22	27-29
	13. Regie L. Patulot * Park Ranger - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	-Attend Flag Ceremony & convocation. -Prepare weekly accomplishment report and PAMO related docs.	ANA	ANA	ANA	ANA	ANA
		-Tiguion, Tabionan & Antipolo, Gasan; Bagtingon, Malbog & Sihi, Buenavista; Duyay, Tugos & Tambunan, Boac; Malibago, Torrijos	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)		6-8	12-13	20-22	27-29
		-DENR PENRO, Boac	- Attend Flag Ceremony &	ANA	ANA	ANA	ANA	

	14. Gerald M. Liguít* Park Ranger - PAMO, Tumagabok, Boac		convocation. - Prepare weekly accomplishment report and PAMO related docs.					ANA
		-Antipolo, Tabionan & Tiguion, Gasan - Duyay & Tugos, Boac	- Conduct CEPA & Patrolling within PA-MWS (LAWIN & Regular) - Coordination with concerned Brgys. Officials. - Familiarization of MWS areas.		6-8	12-13	20-22	27-29
	15. Jason Michael S. Leynes* Park Ranger - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	- Attend Flag Ceremony & convocation. - Prepare weekly accomplishment report and PAMO related docs.	ANA	ANA	ANA	ANA	ANA
		-Balagasan, Binunga, Hinapulan, Canat, Boi & Bayuti, Boac;	- Conduct IEC & Patrolling within PA-MWS (LAWIN & Regular) - Coordination with concerned Brgys. Officials. - Familiarization of MWS areas.		6-8	12-13	20-22	27-29
	16. Rex Aljohn P. Lacdang* Park Ranger - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	- Attend Flag Ceremony & convocation. - Prepare weekly accomplishment report and PAMO related docs.	ANA	ANA	ANA	ANA	ANA
		-Balagasan, Binunga, Hinapulan, Canat, Boi & Bayuti, Boac;	-Conduct CEPA & Patrolling w/in PA-MWS (LAWIN & Regular) - Coordination with concerned Brgys. Officials. - Familiarization of MWS areas.		6-8	12-13	20-22	27-29
	17. Ericka Q. Roldan* Park Ranger - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	- Attend Flag Ceremony & convocation. - Prepare weekly accomplishment report and PAMO related docs.	ANA	ANA	ANA	ANA	ANA
		-Balagasan, Binunga, Hinapulan, Canat, Boi & Bayuti, Boac;	- Conduct IEC & Patrolling within PA-MWS (LAWIN & Regular) - Coordination with concerned Brgys. Officials. - Familiarization of MWS areas.		6-8	12-13	20-22	27-29
	18. Michael R. Rocha * Forest Protection Officer - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	- Attend Flag Ceremony & convocation. - Prepare weekly accomplishment report and PAMO related docs.	ANA	ANA	ANA	ANA	ANA
		-PAMO, Tumagabok, Boac; Tambangan,	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)		6-8	12-13	20-22	27-29

LAWIN Forest & Biodiversity Protection System - MWS IEC & protection/law enforcement activities		Masalukot, Devilla &, Makulapnit, Sta, Cruz; Nangka & Sibuyao, Torrijos						
	19. Arnolfo M. Lazo, Jr.* Forest Protection Officer - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	- Attend Flag Ceremony & convocation. - Prepare weekly accomplishment report and PAMO related docs.	ANA	ANA	ANA	ANA	ANA
		-PAMO, Tumagabok, Boac; Tambangan, Masalukot, Devilla &, Makulapnit, Sta, Cruz; Nangka & Sibuyao, Torrijos	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular) - Coordination with concerned Brgys. Officials. Familiarization of MWS areas.		6-8	12-13	20-22	27-29
	20. Celestino L. Lazo * Biodiversity Prot. Assistant - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	To attend Flag Ceremony & convocation, prepare weekly accomplishment report.	ANA	ANA	ANA	ANA	ANA
		-PAMO, Tumagabok, Boac; Makulapnit, Sta, Cruz; Hinapulan, Boac	To conduct CEPA & Patrolling within PA-MWS (LAWIN & Regular)		6-8	12-13	20-22	27-29
	21. Restituto M. Labog * Biodiversity Prot. Assistant - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	To attend Flag Ceremony & convocation, prepare weekly accomplishment report and other PAMO related docs.	ANA	ANA	ANA	ANA	ANA
		-Hinapulan, Canat, Boi, Bayuti, Binunga, Boac	To conduct CEPA & Patrolling within PA-MWS (LAWIN & Regular)		6-8	12-13	20-22	27-29
	22. Leodigario J. Montiano * Biodiversity Prot. Assistant - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	To attend Flag Ceremony & convocation, prepare weekly accomplishment report.	ANA	ANA	ANA	ANA	ANA
		-Hinapulan, Canat, Boi, Bayuti, Binunga, Boac	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)		6-8	12-13	20-22	27-29
	23. Elmer M. Lazarte * Biodiversity Prot. Assistant - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	To attend Flag Ceremony & convocation, prepare weekly accomplishment report.	ANA	ANA	ANA	ANA	ANA
		-Hinapulan, Canat, Boi, Bayuti, Binunga, Boac	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular)		6-8	12-13	20-22	27-29
	24. Ireneo P. Villanueva * Biodiversity Prot. Assistant - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	To attend Flag Ceremony & convocation, prepare weekly accomplishment report	ANA	ANA	ANA	ANA	ANA

		-Tiguion, Tabionan & Antipolo, Gasan; Bagtingon, Malbog, Sihi, Buenavista; Tambunan,	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular). Monitoring of demarcation activities.		6-8	12-13	20-22	27-29
	25. Jerry L. Sarile * Biodiversity Prot. Assistant - PAMO, Tumagabok, Boac	-DENR PENRO, Boac	To attend Flag Ceremony & convocation, prepare weekly accomplishment report.	ANA	ANA	ANA	ANA	ANA
		-Tiguion, Tabionan & Antipolo, Gasan; Bagtingon, Malbog, Sihi, Buenavista; Duyay, Boac	To conduct IEC & Patrolling within PA-MWS (LAWIN & Regular) Monitoring of demarcation activities.		6-8	12-13	20-22	27-29
Ecotourism Management -Maintenance of PAMO Bldgs. and Ecotourism Facilities/fixtures	26. Jimmy P. Linga* Caretaker - PAMO, Tumagabok, Boac.	-DENR PENRO, Boac	To attend Flag Ceremony & convocation, prepare weekly accomplishment report.	ANA	ANA	ANA	ANA	ANA
		Travel / ANA		ANA	ANA	ANA	ANA	ANA
Technical Support Staff Office work	27. Sherwin M. Milaya * Tech. Support/IT Assistant - PAMO, Tumagabok, Boac	Travel / ANA		ANA	ANA	ANA	ANA	ANA
Technical Support Staff Office work	28. Kieth Erica R. Solas* Tech. Support/Data Encoder PAMO Sat. Office, PENRO, Boac	Travel / ANA		ANA	ANA	ANA	ANA	ANA
Prepared by:  ALVIN L. PERGIS EMS 1	Reviewed by:  EMETERIO M. RECTO Sr. EMS/PASu-MWS	Recommending Approval: IMELDA M. DIAZ OIC - PENR Officer	Approved by: LORMELYN E. CLAUDIO, CESO IV OIC, Regional Executive Director					

Note:

- * Contractual /JO
- * Travel of EMS 1, Park Rangers (PRs) & Forest Protection Officer (FPOs) & other COs – transportation allowance only
- * Travel/Fieldwork of Biodiversity Protection Assistant (BPA)/Green Brigade Volunteer (GBV) – no claim
- * This Travel Plan of PAMO Personnel is subject for change/disapproval of higher authorities, if necessary.