

MONTHLY TRAVEL PLAN
FOR THE MONTH OF APRIL, C.Y. 2022
DENR-PENRO Marinduque

OFFICE/ DIVISION : Technical Services Division
SECTION : Conservation and Development Section

P/A/P (List down specific activities to be undertaken by each claimant)	NAME OF PERSONNEL & POSITION/ DESIGNATION	LOCATION/ DESTINATION	PURPOSE OF TRAVEL	1 ST WEEK	2 ND WEEK	3 RD WEEK	4 TH WEEK	5 th WEEK
-Forest Development, Rehabilitation and Maintenance and Protection -Management of Coastal and Marine Resources/Areas Marine Protected Area Networking Technical Assistance to LGUs on ICM Plan	1.Cynthia U. Lozano/Chief,TSD	Boac, Buenavista, Mogpog, Santa Cruz, Torrijos, Gasan	-Conduct of NGP monthly site visit				19	
		Brgys. Kalangkang and Kasily, Sta. Cruz	-Conduct of follow-up consultation meeting re: status of MPA/MPAN			12		
		Brgy. Silangan, Mogpog	-Conduct of consultation meeting re: status of MPA/MPAN				20	
		Brgy. Kay Duke, Torrijos	-Conduct of orientation / open forum in Brgy. Kay Duke, Torrijos for the technical assistance to LGUs on ICM Plans				21	
		Brgy. Sayao, Mogpog	-Conduct of cave assessment at Labao Cave located in Brgy. Sayao, Mogpog					26 - 29

<p>-Forest Development, Rehabilitation and Maintenance and Protection</p> <p>-Management of Coastal and Marine Resources/Areas</p> <p>Marine Protected Area Networking</p> <p>Technical Assistance to LGUs on ICM Plan</p>	<p>2. Aleth C. Bundoc/CDO II/ Chief-CDS</p>	<p>Boac, Buenavista, Mogpog, Santa Cruz, Torrijos, Gasan</p>	<p>-Conduct of NGP monthly site visit</p>				19	
		<p>Brgys. Kalangkang and Kasily, Sta. Cruz</p>	<p>-Conduct of follow-up consultation meeting re: status of MPA/MPAN</p>			12		
		<p>Brgy. Silangan, Mogpog</p>	<p>-Conduct of consultation meeting re: status of MPA/MPAN</p>				20	
		<p>Brgy. Kay Duke, Torrijos</p>	<p>-Conduct of orientation / open forum in Brgy. Kay Duke, Torrijos for the technical assistance to LGUs on ICM Plans</p>				21	
<p>-Forest Development, Rehabilitation and Maintenance and Protection</p>	<p>3. Maria Elena M. Parañaque Forester I/ NGP Coordinator</p>	<p>Boac/ Buenavista/ Mogpog/ Sta. Cruz/ Torrijos/Gasan</p>	<p>-Assist PENRO Imelda M. Diaz in the NGP monthly site visit</p>				19 - 20	
			<p>-Monitoring and Supervision of NGP activities- CSD, Yr2 & Yr3 M&P, EP & Nursery Establishment</p>	1	5 - 8	12 - 13	19 - 22	26 - 29

<p>-Management of Marinduque Wildlife Rescue Center (MWRC)</p> <p>-Management of Seed Production Area/Individual Plus Trees (SPA IPTs - Seed Production Area/ Individual Plus Trees</p> <p>-Marine turtle monitoring</p> <p>-Demarcation of Boundaries of Marinduque Wildlife Sanctuary (MWS)</p>	<p>4. Danilo L. Martinez/Forester II/SPA-IPT Focal Person/ Head, Biodiversity Unit/Chair, TIC (NGP, CBFM & Infrastructure Project)</p>	<p>Sitio Talisay, Bonliw, Torrijos</p>	<p>-Conduct of monitoring and supervision of the activities within the MWRC</p>		7			
		<p>Sitio Maulawin, Dampulan, Torrijos, Marinduque</p>	<p>-Conduct monitoring and supervision (re-assessment and re-clustering of 800 IPTs)</p>			12	19	
		<p>Brgys. Lupac, Boac, Pootoy and Buangan, Torrijos, Mompong, Santa Cruz, Masiga, Gasan, Daykitin, Buenavista</p>	<p>-Monitoring of nesting sites</p>				20	
		<p>Protected Area site</p>	<p>-Inspection of accomplishment undertaken by RCS Surveying Team</p>	5 - 6		13	21	

<p>-Forest Development Rehabilitation, Maintenance and Protection</p>	<p>5. Ronald M. Matining/ Mathematician Aide II/ NGP Staff</p>	<p>Boac, Buenavista, Mogpog, Santa Cruz, Torrijos</p>	<p>-Assist PENRO Imelda M. Diaz in the NGP monthly site visit</p> <p>- Monitoring of EP and provision of technical assistance in the NGP activities</p>	<p>1</p>		<p>11 - 13</p>	<p>19 - 20</p>	<p>26 - 28</p>
<p>-Forest Development, Rehabilitation, Maintenance and Protection</p>	<p>6. Ricky L. Pereda/Forest Technician I/NGP Staff</p>	<p>Torrijos, Buenavista, Boac, Mogpog, Santa Cruz</p>	<p>-Assist PENR Officer Imelda M. Diaz in the NGP monthly site visit</p> <p>-Provision of technical assistance in the bamboo projects and other NGP activities</p> <p>-Monitoring of nursery establishment</p>	<p>1</p>	<p>5 - 7</p>	<p>11 - 13</p>	<p>19 - 20</p>	<p>26 - 28</p>

<p>-Forest Development, Rehabilitation and Maintenance and Protection</p>	<p>7. Carlo M. Watiwat/Forest Technician II/NGP Staff</p>	<p>Torrijos, Buenavista, Boac, Mogpog, Gasan, Santa Cruz</p>	<p>-Monitoring of the nursery establishment</p> <p>-Provision of technical assistance in Agroforestry Project and other NGP activities</p> <p>-Assist PENRO Imelda M. Diaz in the NGP monthly site visit</p>	<p>1</p>	<p>5 - 7</p>	<p>11 - 13</p>	<p>19 - 20</p>	<p>26 - 28</p>
<p>-Forest Development, Rehabilitation and Maintenance and Protection</p>	<p>8. Wilson R. Paez/Forest Technician I/NGP Staff</p>	<p>Boac/Mogpog/ Sta. Cruz,/Gasan/ Torrijos/Buenavista</p>	<p>-Monitoring of the nursery establishment</p> <p>-Provision of technical assistance in Nipa Project and other NGP activities</p> <p>-Assist PENRO Imelda M. Diaz in the NGP monthly site visit</p>	<p>1</p>	<p>5 - 7</p>	<p>11 - 13</p>	<p>19 - 20</p>	<p>26 - 28</p>

<p>Management of Coastal and Marine Resources/Areas</p> <p>Monitoring and patrolling</p> <p>Marine Protected Area Networking</p>	<p>9. Oliver R. Minay/Forest Technician II/Chief, CRFMU</p>	<p>Brgy. Botilao, Brgy. Hupi, Brgy. Balogo and Brgy. Ipil, Sta. Cruz</p> <p>Brgys. Kalangkang and Kasily, Sta. Cruz</p>	<p>-Conduct of monitoring and patrolling along the coastal area</p> <p>-Conduct of follow-up consultation meeting re: status of MPA/MPAN</p>	<p>5 - 7</p> <p>12</p>				
<p>Technical Assistance to LGUs on ICM Plan</p> <p>-Certificate of Stewardship Contract Evaluation</p>		<p>Brgy. Silangan, Mogpog</p> <p>Brgy. Kay Duke, Torrijos</p> <p>Brgys. Sabong and Tambunan, Boac</p>	<p>-Conduct of consultation meeting re: status of MPA/MPAN</p> <p>-Conduct of orientation / open forum in Brgy. Kay Duke, Torrijos for the technical assistance to LGUs on ICM Plans</p> <p>-Conduct of CSC lot evaluation</p>			<p>20</p> <p>22</p>		<p>26 - 29</p>

-Management of Coastal and Marine Resources/Areas Monitoring and patrolling Marine Protected Area Networking	10. John Andrew M. Magculang/Forest Technician I/CRFMU Staff	Brgy. Botilao, Brgy. Hupi, Brgy. Balogo and Brgy. Ipil, Sta. Cruz	-Conduct of monitoring and patrolling along the coastal area	5 - 7	12	20	
		Brgys. Kalangkang and Kasily, Sta. Cruz	-Conduct of follow-up consultation meeting re: status of MPA/MPAN				
		Brgy. Silangan, Mogpog	-Conduct of consultation meeting re: status of MPA/MPAN				
Technical Assistance to LGUs on ICM Plan		Brgy. Kay Duke, Torrijos	-Conduct of orientation / open forum in Brgy. Kay Duke, Torrijos for the technical assistance to LGUs on ICM Plans			22	
-Certificate of Stewardship Contract Evaluation		Brgys. Sabong and Tamburian, Boac	-Conduct of CSC lot evaluation				26 - 29
-Management of Coastal and Marine Resources/Areas Monitoring and patrolling	11. Brian Iñigo F. Leaño/Forest Technician I/CRFMU Staff	Brgy. Botilao, Brgy. Hupi, Brgy. Balogo and Brgy. Ipil, Sta. Cruz	-Conduct of monitoring and patrolling along the coastal area	5 - 7			

Marine Protected Area Networking		Brgys. Kalangkang and Kasily, Sta. Cruz	-Conduct of follow-up consultation meeting re: status of MPA/MPAN		8			
		Brgy. Silangan, Mogpog	-Conduct of consultation meeting re: status of MPA/MPAN				20	
Technical Assistance to LGUs on ICM Plan		Brgy. Kay Duke, Torrijos	-Conduct of orientation / open forum in Brgy. Kay Duke, Torrijos for the technical assistance to LGUs on ICM Plans				22	26 – 29
-Certificate of Stewardship Contract Evaluation		Brgys. Sabong and Tambunan, Boac	-Conduct of CSC lot evaluation					
-Management of Coastal and Marine Resources/Areas	12. Corazon R. Pelaez /Forest Technician I/BCU Staff							
Marine Protected Area Networking		Brgys. Kalangkang and Kasily, Sta. Cruz	-Conduct of follow-up consultation meeting re: status of MPA/MPAN			12		

<p>Technical Assistance to LGUs on ICM Plan</p> <p>-Management of Caves and Cave Resources</p>		Brgy. Silangan, Mogpog	-Conduct of consultation meeting re: status of MPA/MPAN				20	
		Brgy. Kay Duke, Torrijos	-Conduct of orientation / open forum in Brgy. Kay Duke, Torrijos for the technical assistance to LGUs on ICM Plans				22	
		Brgy. Sayao, Mogpog	-Distribution of communication letters in the conduct of cave assessment and cave inventory within the Province of Marinduque	7 - 8	12 - 13			
		6 Municipal Halls in the Province of Marinduque Marinduque State College						
		Brgy. Sayao, Mogpog	-Conduct of cave assessment at Labao Cave located in Brgy. Sayao, Mogpog					26 - 29

<ul style="list-style-type: none"> - Installed signage and Boundary Monuments within PA-MWS -Formulation/Updating of CRMF -Regular Monitoring and Evaluation of CBFM Areas 	13. Randy R. Pantoja/ - Forest Technician I/BCU Staff - CBFM Desk Officer - GIS Unit Staff	<ul style="list-style-type: none"> -Brgy. Canat, Boi and Bayuti, Boac -Brgy. Malbog, Buenavista -Brgy. Balanacan, Mogpog 	<ul style="list-style-type: none"> -Conduct of technical inspection of the installed signage and boundary monuments within PA-MWS - Conduct of site validation of CBFM Area Of Malbog Upland Farmers Association -Conduct Regular Monitoring and Evaluation of CBFM Areas using the prescribed Evaluation Tool 		6 – 8		19 - 20	21
<ul style="list-style-type: none"> -Management of Caves and Cave Resources -Forest Development, Rehabilitation and Maintenance and Protection 	14. Joe Vert N. Beatriz/ Forest Extension Officer	<ul style="list-style-type: none"> -Brgy. Sayao, Mogpog -Boac/Mogpog/ Sta. Cruz, Torrijos/Buenavista 	<ul style="list-style-type: none"> -Conduct of cave assessment at Labao Cave located in Brgy, Sayao, Mogpog -Monitoring of the nursery establishment -Provision of technical assistance in NGP projects -Assist PENRO Imelda M. Diaz in the NGP monthly site visit 	1	5 - 7	11 - 13	19 - 20	26 - 29 26 - 28

